

**Tri-County
Behavioral Healthcare
Board of Trustees
Meeting**

April 25, 2019



Notice is hereby given that a regular meeting of the Board of Trustees of Tri-County Behavioral Healthcare will be held on Thursday, April 25, 2019. The Business Committee will convene at 9:30 a.m., the Program Committee will convene at 9:30 a.m. and the Board meeting will convene at 10:00 a.m. at 233 Sgt. Ed Holcomb Blvd S, Conroe, Texas. The public is invited to attend and offer comments to the Board of Trustees between 10:00 a.m. and 10:05 a.m. In compliance with the Americans with Disabilities Act, Tri-County Behavioral Healthcare will provide for reasonable accommodations for persons attending the Board Meeting. To better serve you, a request should be received with 48 hours prior to the meeting. Please contact Tri-County Behavioral Healthcare at 936-521-6119.

AGENDA

- I. Organizational Items**
 - A. Chair Calls Meeting to Order
 - B. Public Comment
 - C. Quorum
 - D. Review & Act on Requests for Excused Absence

- II. Approve Minutes - March 28, 2019**

- III. Executive Director’s Report - Evan Roberson**
 - A. Montgomery County Suicide Symposium
 - B. SB 292 Grant Funding Match
 - C. Software Search Updates
 - D. Legislative Updates

- IV. Chief Financial Officer’s Report - Millie McDuffey**
 - A. FY 2020 Budget Process
 - B. Annual County Funding Requests
 - C. Texas Council Risk Management Fund Board Meeting
 - D. CFO Consortium
 - E. Fiscal and HR/Payroll Software

- V. Program Committee**
 - Information Items
 - A. Community Resources Report *Pages 7-10*
 - B. Consumer Services Report for March 2019 *Pages 11-12*
 - C. Program Updates *Pages 13-16*
 - D. Medicaid 1115 Transformation Waiver Project Status Report *Pages 17-19*
 - E. Program Presentation - Annual Board and Management Team Training

- VI. Executive Committee**
 - Information Items
 - A. Personnel Report for March 2019 *Pages 20-22*
 - B. Texas Council Risk Management Fund Claims Summary for March 2019 *Pages 23-24*
 - C. Texas Council Quarterly Board Meeting Update *Page 25*

VII. Business Committee

Action Items

- A. Approve March 2019 Financial Statements..... *Pages 26-39*
- B. Approve FY 2019 Budget Revision..... *Pages 40-42*
- C. Decide Next Steps to Resolve Building Issues at 233 Sgt Ed Holcomb Blvd South..... *Page 43*
- D. Independent Oaks Apartments..... *Page 44*

Information Items

- E. Cleveland Property Update..... *Page 45*
- F. Board of Trustees Unit Financial Statements for March 2019..... *Pages 46-47*
- G. Consumer Foundation Fund Raiser Update..... *Page 48*

VIII. Executive Session in Compliance with Texas Government Code Section 551.071, Consultation with Attorney, and Section 551.072, Real Property.

Posted By:

Ava Green
Executive Assistant

Tri-County Behavioral Healthcare

P.O. Box 3067
Conroe, TX 77305

BOARD OF TRUSTEES MEETING

March 28, 2019

Board Members Present:

Gail Page
Jacob Paschal
Sharon Walker
Morris Johnson
Richard Duren
Janet Qureshi

Board Members Absent:

Patti Atkins
Tracy Sorensen

Tri-County Staff Present:

Evan Roberson, Executive Director
Millie McDuffey, Chief Financial Officer
Kelly Shropshire, Director of IDD Authority Services
Kenneth Barfield, Director of Management Info Systems
Catherine Prestigiovanni, Director of Strategic Development
Amy Foerster, Chief Compliance Officer
Ava Green, Executive Assistant
Tabatha Abbott, Cost Accountant
Darius Tuminas, Reimbursement and Service Analyst
Mary Lou Flynn-Dupart, Legal Counsel

Call to Order: Board Vice-Chair, Gail Page, called the meeting to order at 10:02 a.m. at 233 Sgt. Ed Holcomb Blvd. S., Conroe, TX.

Public Comment: Richard Duren spoke regarding the Tri-County Consumer Foundation's Green Jacket Dinner that will be held in April at The Club at Carlton Woods in The Woodlands, Texas. There has been a change in date from April 9, 2019 to April 10, 2019 and everything is on track for a successful fundraiser.

Quorum: There being six (6) Board Members present, a quorum was established.

Resolution #03-19-01

Motion Made By: Sharon Walker

Seconded By: Janet Qureshi, with affirmative votes by Gail Page, Jacob Paschal, Morris Johnson and Richard Duren that it be...

Resolved:

That the Board excuse the absence of Patti Atkins and Tracy Sorensen.

Resolution #03-19-02

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Gail Page, Sharon Walker, Jacob Paschal, and Janet Qureshi that it be...

Resolved:

That the Board approve the minutes of the February 28, 2019 meeting of the Board of Trustees.

Executive Director's Report:

The Executive Director's report is on file.

Chief Financial Officer's Report:

The Chief Financial Officer's report is on file.

PROGRAM COMMITTEE:

Resolution #03-19-03

Motion Made By: Jacob Paschal

Seconded By: Janet Qureshi, with affirmative votes by Gail Page, Sharon Walker, Morris Johnson and Richard Duren that it be...

Resolved:

That the Board approve participation in the Center for Social Innovation Research Program for the Coordinated Specialty Care-First Episode Psychosis Program.

The Community Resources Report was reviewed for information purposes only.

The Consumer Services Report for February 2019 was reviewed for information purposes only.

The Program Updates Report was reviewed for information purposes only.

The FY 2019 Goals and Objectives Year to Date Progress Report was reviewed for information purposes only.

The 2nd Quarter FY 2019 Corporate Compliance and Quality Management Report were reviewed for information purposes only.

The 3rd Quarter Corporate Compliance Training Report was reviewed for information purposes only.

EXECUTIVE COMMITTEE:

The Personnel Report for February 2019 was reviewed for information purposes only.

The Texas Council Risk Management Fund Claims Summary for February 2019 was reviewed for information purposes only.

BUSINESS COMMITTEE:

Resolution #03-19-04

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Gail Page, Sharon Walker, Janet Qureshi, and Jacob Paschal that it be...

Resolved:

That the Board approve the February 2019 Financial Statements.

The Board of Trustees received an update on the next steps to resolve building issues at 233 Sgt Ed Holcomb Blvd S, Conroe, TX. No action taken.

The 2nd Quarter FY 2019 Investment Report was reviewed for information purposes only.

The Board of Trustees Unit Financial Statements for February 2019 were reviewed for information purposes only.

The HUD 811 Updates for Cleveland, Montgomery and Huntsville were reviewed for information purposes only.

The regular meeting of the Board of Trustees adjourned at 10:49 a.m. to go into Executive Session in compliance with Texas Government Code Section 551.071, Consultation with Attorney; and Section 551.072, Real Property.

The meeting of the Board of Trustees reconvened at 11:17 a.m. to go into regular session. There was no action required from Executive Session.

The regular meeting of the Board of Trustees adjourned at 11:17 a.m.

Adjournment:

Attest:

Patti Atkins
Chair

Date

Jacob Paschal
Secretary

Date

Agenda Item: Community Resources Report Committee: Program	Board Meeting Date: April 25, 2019
Background Information: None	
Supporting Documentation: Community Resources Report	
Recommended Action: For Information Only	

Community Resources Report

March 29, 2019 – April 25, 2019

Volunteer Hours:

Location	March
Conroe	357
Cleveland	8
Liberty	141
Huntsville	7.5
Total	513.5

COMMUNITY ACTIVITIES:

3/29/19	Hope Consortium	Conroe
3/29/19	Walker County Juvenile Justice Staffing Meeting	Huntsville
3/29/19	Liberty County Veteran Treatment Court Presentation	Liberty
3/29/19	Liberty County Mental Health Issues Workgroup Meeting	Liberty
3/29/19	Willis ISD Superintendent Meeting	Willis
4/1/19	Montgomery County Homeless Coalition Board Meeting	Conroe
4/2/19	Conroe ISD Mentor Luncheon	Grangerland
4/2/19	Bringing Everyone Into the Zone (BEITZ) – Jail	Conroe
4/2/19	Brief of Montgomery County VETS Pod to Fort Bend County Sheriff's Office	Conroe
4/3/19	Conroe Noon Lions Luncheon	Conroe
4/3/19	Garden to Harvest and Beyond	Conroe
4/3/19	Collaborative Veterans Services – Conroe Regional & VA	Conroe
4/4/19	Cleveland Chamber of Commerce Lunch	Cleveland
4/4/19	Cleveland ISD Transition Fair	Cleveland
4/5/19	NOVA (Network of Victims Assistance Programs) Meeting	Conroe
4/5/19	First Methodist Church of Conroe Presentation – Emotional Health of Teens	Conroe
4/6/19	Veteran Meet Up	Cleveland
4/6/19	Earthwise Pet Veterans Fair	Magnolia
4/7/19	First Methodist Church of Conroe Child and Adolescent Presentation – Your Child's Emotional Health	Conroe
4/8/19	Lake Conroe Area Republican Women Scholarship Committee	Conroe
4/8/19	Montgomery County Extension Office Family and Community Health Meeting	Conroe
4/8/19	Texas Veteran's Commission Veteran Mental Health Department Military Veteran Peer Network Annual Conference and Re-Certification	Conroe
4/9/19	Liberty County Community Resource Coordination Group	Liberty
4/9/19	Assisting Victims Escape & Resist Trafficking (AVERT) Human Trafficking Deferment Meeting	Conroe
4/10/19	Conroe Noon Lions Club Luncheon	Conroe

4/10/19	Patrick Reed Dinner and Auction	The Woodlands
4/11/19	Walker County Chamber of Commerce Small Business Meeting	Huntsville
4/11/19	Huntsville Head Start – I Can Health Fair	Huntsville
4/11/19	Conroe ISD Mentor Luncheon	Grangerland
4/12/19	Sam Houston State Advisory Council	Huntsville
4/13/19	Conroe ISD 3 rd Annual Early Childhood Resource Fair	Conroe
4/13/19	Magnolia ISD Parent Symposium	Magnolia
4/15/19	Liberty ISD Meeting	Liberty
4/15/19	Collaborative Meeting with Combined Arms Leadership	Conroe
4/16/19	Bringing Everyone Into the Zone (BEITZ) – Jail	Conroe
4/16/19	North Houston Networking Group	The Woodlands
4/16/19	Conroe ISD Mentor Luncheon	Grangerland
4/16/19	Montgomery County Community Resource Coordination Group	Conroe
4/16/19	Walker County Community Resource Coordination Group	Huntsville
4/17/19	Conroe Noon Lions Club Luncheon	Conroe
4/17/19	Multidisciplinary Behavioral Health Team Quarterly Meeting	Huntsville
4/17/19	Liberty Chamber of Commerce Luncheon	Liberty
4/17/19	Garden to Harvest and Beyond – Veterans	Conroe
4/18/19	Montgomery County Homeless Coalition Community Meeting	Conroe
4/18/19	Homeless Coalition Meeting	Conroe
4/18/19	Heroes Pantry – Veteran’s Program	Spring
4/22/19	Monthly Military Veterans Peer Network Basic Training	Conroe
4/23/19	Conroe ISD Mentor Luncheon	Grangerland
4/23/19	Bringing Everyone Into the Zone (BEITZ) – Jail	Conroe
4/23/19	TCOLE 1850 Course Presentation – Liberty County Sheriff’s Office	Liberty
4/24/19	Conroe Noon Lions Luncheon	Conroe
4/24/19	Liberty County Chamber of Commerce Administrative Professionals Luncheon	Liberty
4/24/19	Veterans Treatment Court	Conroe

UPCOMING ACTIVITIES:

4/26/19	The Woodlands Chamber of Commerce Volunteer Appreciation Luncheon	The Woodlands
4/26/19	Veterans and Medicare Briefing Meeting	Conroe
4/26/19	Walker County Juvenile Justice Staffing Meeting	Huntsville
4/26/19	Family and Communities Coalition Fair	Conroe
4/27/19	KidzFest	Conroe
4/27/19	Quarterly Saturday Military Veterans Peer Network Basic Training	Conroe
4/30/19	Conroe ISD Mentor Luncheon	Grangerland
4/30/19	Liberty County Mental Health Issues Workgroup Meeting	Liberty
4/30/19	Bringing Everyone Into the Zone (BEITZ) – Jail	Conroe
5/1/19	Conroe Noon Lions Luncheon	Conroe
5/2/19	Network of Victim Assistance Programs (NOVA) Meeting	Conroe

5/6/19	Montgomery County Homeless Coalition Board Meeting	Conroe
5/7/19	Conroe ISD Mentor Luncheon	Grangerland
5/8/19	Conroe Noon Lions Luncheon	Conroe
5/9/19	Huntsville Chamber Small Business Breakfast	Huntsville
5/9/19	Cleveland Chamber of Commerce Lunch	Cleveland
5/9/19	Walker County Chamber of Commerce Small Business Meeting	Huntsville
5/14/19	Assisting Victims Escape & Resist Trafficking (AVERT) Human Trafficking Deferment Meeting	Conroe
5/14/19	Conroe ISD Mentor Luncheon	Grangerland
5/14/19	Mental Health Awareness at Texas Children's	The Woodlands
5/15/19	Conroe Noon Lions Luncheon	Conroe
5/16/19	Homeless Coalition Meeting	Conroe
5/16/19	CISD Suicide Networking Fair	Conroe
5/22/19	Conroe Noon Lions Luncheon	Conroe
5/23/19	Conroe Noon Lions Golf Tournament	Conroe
5/21/19	Conroe ISD Mentor Luncheon	Grangerland
5/21/19	Montgomery County Community Resource Coordination Group	Conroe
5/21/19	North Houston Networking Group	The Woodlands
5/23/19	Liberty County Health Awareness Coalition	Liberty
5/27/19	Liberty County Chamber of Commerce Monthly Luncheon	Liberty
5/28/19	Conroe ISD Mentor Luncheon	Grangerland
5/29/19	Conroe Noon Lions Luncheon	Conroe
5/29/19	Lake Creek High School Tour - Montgomery ISD - 233 Sgt Ed Holcomb Blvd	Conroe
5/31/19	Walker County Juvenile Probation Staffing	Huntsville

Agenda Item: Consumer Services Report for March 2019 Committee: Program	Board Meeting Date: April 25, 2019
Background Information: None	
Supporting Documentation: Consumer Services Report for March 2019	
Recommended Action: For Information Only	

Consumer Services Report March 2019

Consumer Services	Montgomery County	Cleveland	Liberty	Walker County	Total
Crisis Services, MH Adults/Children					
Persons Screened, Intakes, Other Crisis Services	594	54	32	51	731
Crisis and Transitional Services (LOC 0, LOC 5)	30	0	0	1	31
Psychiatric Emergency Treatment Center (PETC) Served	49	3	7	3	62
Psychiatric Emergency Treatment Center (PETC) Bed Days	192	17	20	8	237
East Montgomery County Crisis Service Admits	16	7	3	0	26
Contract Hospital Admissions	2	0	0	0	2
Diversion Admits	6	1	2	2	11
Total State Hospital Admissions	2	0	0	0	2
Routine Services, MH Adults/Children					
Adult Service Packages (LOC 1m,1s,2,3,4)	1290	150	129	116	1685
Adult Medication Services	881	103	97	79	1160
Child Service Packages (LOC 1-4 and YC)	743	84	33	78	938
Child Medication Services	218	12	7	22	259
TCOOMMI (Adult Only)	110	14	23	10	157
Adult Jail Diversions	4	0	0	0	4
Persons Served by Program, IDD					
Number of New Enrollments for IDD Services	5	1	0	2	8
Service Coordination	676	37	49	72	834
Persons Enrolled in Programs, IDD					
Center Waiver Services (HCS, Supervised Living)	22	3	13	21	59
Substance Abuse Services					
Children and Youth Prevention Services	96	25	23	12	156
Youth Substance Abuse Treatment Services/COPSD	12	0	0	0	12
Adult Substance Abuse Treatment Services/COPSD	57	0	0	1	58
Waiting/Interest Lists as of Month End					
Adult Mental Health Services	198	5	0	0	203
Home and Community Based Services Interest List	1680	129	151	194	2154
March Served by County					
Adult Mental Health Services	1673	181	142	174	2170
Child Mental Health Services	847	92	38	83	1060
Intellectual and Developmental Disabilities Services	691	47	53	78	869
Total Served by County	3211	320	233	335	4099
February Served by County					
Adult Mental Health Services	1770	145	136	199	2250
Child Mental Health Services	871	71	46	87	1075
Intellectual and Developmental Disabilities Services	681	48	54	74	857
Total Served by County	3322	264	236	360	4182
January Served by County					
Adult Mental Health Services	1850	186	125	207	2368
Child Mental Health Services	771	66	41	81	959
Intellectual and Developmental Disabilities Services	656	46	53	75	830
Total Served by County	3277	298	219	363	4157

Agenda Item: Program Updates	Board Meeting Date: April 25, 2019
Committee: Program	
Background Information: None	
Supporting Documentation: Program Updates	
Recommended Action: For Information Only	

Program Updates

March 29, 2019 – April 25, 2019

Crisis Services

1. The Montgomery County Hospital District is now permitting their ambulances to use the East Montgomery County Crisis Center in Porter. This should increase the traffic at that location.
2. The Crisis Program Director attended the conference: **Coming Together for Service Members, Veterans, and Their Families: Rural Community Approaches to Suicide Prevention** on April 16th and 17th. The Veterans Health Administration, in partnership with the Substance Abuse and Mental Health Services Administration, invited Governor's and Mayor's Challenge teams of two to three people to the Coming Together for Service Members, Veterans, and their Families: Rural Community Approaches to Suicide Prevention conference. The cost of the conference, which was in Washington D.C., was covered by SAMHSA.

MH Adult Services

1. Student nurses from Lone Star College and Sam Houston University are finishing up their rotations for the semester. We will not have students in the summer.
2. The Assertive Community Treatment (ACT) Team has hired two new staff (one internal and one external) and will be fully staffed for the first time in six months. These staffing changes will allow us to bring additional clients into the program in the coming months.
3. Tri-County's two Peer Specialists are attending a week-long training through Via Hope in San Antonio that will prepare them for Peer Certification. We have been without peer providers for a while and are eager to incorporate them into our service array. Peer Providers often have more success with engagement because of their 'lived experience.'
4. We have observed a trend of increased intake and crisis referrals to the Liberty clinic over the last month following the commencement of the Liberty County Mental Health Issues Workgroup, indicating a positive impact from these meetings.
5. In Cleveland, we have discontinued the adult mental health wait list and anticipate that all clients who were on this list will be removed and admitted into services in the coming weeks.
6. The Routine Assessment Team in Conroe continues to observe rising trends in the number of individuals requesting treatment through the walk-in clinic; March had the third highest volume of walk-ins this fiscal year.

MH Child Services

1. Several school districts have recently requested to meet with us to talk about how to expand services on their campuses.
2. The Executive Director had a meeting with Conroe Independent School District staff to discuss the CISD School-Based MH Clinic pilot and plans for the next school year. The Executive Director will be working on a proposal that will focus on the Caney Creek High

School feeder zone. After completion, this plan will be presented to CISD administrators and their Board.

3. We are diligently working to increase intake capacity in Child and Youth Services to meet the growing number of walk-ins we are seeing. While we can get children and youth coming out of a crisis in to see our Child Psychiatrist in a reasonable amount of time, the wait for routine intakes is currently two months. We have not had to schedule kids out this far since adding a second child psychiatrist a few years ago.
4. C&Y Rehab Specialists, who are able to access their clients primarily at schools during the school year, are preparing for continuity in care over the summer by engaging the family in planning their summer schedules. Summers can be a challenging time to serve kids as many families adopt a less structured schedule during the summertime.

Criminal Justice Services

1. The Jail Services Liaison continues to actively provide intervention to individuals in the jail, coordinating treatment for 51 individuals in the Montgomery County Jail in March.
2. The Criminal Justice Services Administrator is currently working with the Liberty County Attorney Investigator to provide education on jail diversion to enhance community awareness of the program and increase program referrals.

Substance Use Disorder Services

1. Our adult substance use disorder program revenue continues to increase with the month of March billing the highest monthly revenue to date. More specifically, from September 2018 to March 2019 revenue has increased by 128%.
2. The program also continues to focus on admitting clients within seven days of request, meeting this goal 76% of the time in March. Further, changes made to the intake process appear to have a positive impact on establishing engagement between treatment staff and clients, with 90% of admitted clients participating in at least three treatment services in March.
3. We submitted an application requesting to expand our Youth Substance Abuse Prevention Team and the type of prevention services we can provide to better meet the growing needs and requests for prevention services in our area.
4. We have already received commitment from two school districts to implement the expanded services to unite grade levels of students if we are awarded the full amount of substance abuse prevention funding.
5. Our Substance Abuse Prevention Manager has been busy meeting with multiple schools to discuss services for the remainder of FY19 and possible services for FY20.

IDD Services

1. IDD Authority Services currently has multiple service coordination openings. Staff are working diligently to ensure ongoing services until positions are filled.
2. IDD Provider Services staff is working on audit preparation. We do not yet have a date for the audit, but the state has indicated that they are scheduling audits two months prior to the providers certification date, and Tri-County's certification date is at the end of June. The state has changed their policy and will no longer give the Center a twenty

one day notice of their arrival, but will instead give less than 14 days of notice and have indicated that they may just show up for the audit without notice.

3. IDD Authority is working on response to the recent survey corrective action plan and are busy making corrections and facilitating training to meet expectations.

Support Services

1. Quality Management:

- a. Staff received two record requests from managed care organizations during this timeframe. United Healthcare requested 41 charts dating back to January of 2018, and Texas Children's Health Plan requested one chart dating back to 2017.
- b. Staff are currently working on the Youth Substance Abuse Prevention Program Survey.
- c. Quality Management staff have been working on updating several agency forms for program services and medical records.

2. Utilization Management:

- a. Utilization management staff are closely monitoring the Conroe waiting list and are bringing roughly eight individuals off of the waiting list per week. These numbers are subject to change depending upon the number of new persons seeing treatment and treatment capacity in Conroe.

3. Training:

- a. Recovery Plan Training, which is a part of our corrective action plan following the Health and Human Services Quality Management on site review, began on March 25, 2019. This training is expected to be completed by April 24, 2019.
- b. The new Training Coordinator attended SAMA training in San Antonio the week of April 8th and is now able to lead these trainings with staff.

4. Planning and Network Advisory Committee(s) (PNAC):

- a. IDD PNAC was held on April 17th 2019. The IDD PNAC provided feedback related to the IDD local planning stakeholder meetings, surveys as well as the draft of the IDD Local Plan.

Community Activities

1. Tri-County's Consumer Foundation "Green Jacket Dinner and Auction" fundraiser was held on April 10, 2019.
2. The City of Panorama has asked Tri-County's Consumer Foundation to hold the "Family Fun Night and Golf Ball Drop" again this year.

<p>Agenda Item: Medicaid 1115 Transformation Waiver Project Status Report</p> <p>Committee: Program</p>	<p>Board Meeting Date</p> <p>April 25, 2019</p>
<p>Background Information:</p> <p>April reporting has begun and we are reporting on all six (6) of our Category C measures for payment in July. All 6 of our measures are based on Calendar Years so April reporting will reflect data from CY 2018.</p> <p>To date, 5 of the 6 measures have been completed for submission with 4 showing 100% achievement. The substance abuse measure is in process and is expected to show full achievement, also.</p> <p>Measure specifications for the BMI Screening and Intervention will meet 75% achievement with the opportunity to carry forward to achieve the balance in Calendar Year 2019 which will be reported in April of 2020.</p> <p>DY8 Round 1 (April reporting), Category C measures will represent 75% of our total valuation. While Category A has no value, reporting on our core 1115 activities is required for payment of Categories B-D. While not required, we will report on Category D in April to ensure payment in July. Category B population numbers will be reported in October as it aligns with the Demonstration Year 8 (DY8) which ends on September 30, 2019.</p> <p>To review the changes coming in DY9-10, providers with a DY8 total valuation greater than \$1 million have a proportional valuation reduction, but will not be reduced to less than \$1 million. Tri-County's valuation in DY9 will be approximately 6% less at \$6,950,377 and DY10 at about 20% less value of \$5,929,028. That's a difference of \$1,902,367.68.</p> <p>Because of the lessened value, we may choose to opt out of one two point measure, Tobacco Screening and Cessation Intervention and BMI Screening/Intervention, a one point measure. The remaining 4 measures will total 12 points which meets the required Minimum Point Threshold (MPT).</p> <p>The timeline for withdrawal without recoupment that now extends to November 30, 2019. This allows receipt of payment for April reporting as long as withdrawal is after April 1st.</p>	
<p>Supporting Documentation:</p> <p>Medicaid 1115 Transformation Waiver Project Status Report</p>	
<p>Recommended Action:</p> <p>For Information Only</p>	

**Tri-County Behavioral Healthcare
Medicaid 1115 Transformation Waiver**




DY8 - 10/1/2017 - 09/30/2018







Status Update: January 2019 - DY8 Round 1

Source: Internal Reporting / HHSC Reports

DY7 Valuation

\$7,390,887.00

-  On Target to Meet DY8 Outcomes
-  In Process / Partial Achievement in DY 8
-  Not Started / Not Achieved

Category A				Progress Towards Goals	Status	DY 8 Valuation
Core Activities	Integrated Physical & Behavioral Health Care Services	Prevention & Wellness	Intensive Evaluation & Diversion	Updates evaluating core activities, secondary drivers, & change ideas in the online system. No additional core activities will be added.		\$0 but must report in April & October 2019 for payment of B-D
Alternative Payment Models				No APMs/VBP arrangements with a Medicaid payer were made in DY7		
Costs & Savings	Selected for Costs & Savings Analysis			Status update on progress of completing the C & S analysis.		
Collaborative Activities				Report on up to 3 Learning Collaborative meetings attended.		
Category B				Progress Towards Goals	Status	DY 8 Valuation
Performing Provider Population DY8		MLIU				
# of unique persons who received a face-to-face or virtual service within our defined system		% of unique persons in the system who insurance coverage is Medicaid, Low Income(< 200% FPL), and uninsured		Data to be entered in online reporting system - October Reporting only		\$430,075.89
Category D				Progress Towards Goals	Status	DY 8 Valuation
Effective Crisis Response	% of individuals receiving crisis services who avoid inpatient admission after a crisis.					\$645,113.54
Crisis Follow-up	% of individuals receiving crisis services who receive f/up services w/in a period of time.					
Community Tenure	% of individuals who successfully avoid psychiatric inpatient care.					
Reduction in Juvenile Justice Involvement	% of youth who demonstrate improved indicators of juvenile justice involvement.					
Adult Jail Diversion	% adults who demonstrate improvement on indicators of criminal justice involvement.					




Tri-County Behavioral Healthcare
Medicaid 1115 Transformation Waiver







DY8 - 10/1/2017 - 09/30/2018

Status Update: January 2019 - Round 1

Measures based on CY18

Source: Internal Reporting / HHSC Reports

-  On Target to Meet DY8 Outcomes
-  In Process / Partial Achievement in DY 8
-  Not Started / Not Achieved

Category C		DY8/Round 1 Goal	Rate & Goal Achieved	Status	DY 8 Valuation
M1-103	Controlling High Blood Pressure	53.57%	56.60% = 100% achieved		\$2,921,720.66
M1-105	Tobacco Cessation Assessment/Intervention	39.78%	77.24% = 100% achieved		
M1-115	Diabetes Care: HbA1c >9%	48.10% (neg dir)	32.26% = 100% achieved		
M1-147	BMI/Intervention	89.35%	78.60% or 75% Will report in April of 2020 for 25% balance		
M1-207	Diabetes Care: HBP <140/90	64.24%	64.52% or 100%		
M1-261	Substance Use Assessment	95.51%	Expect to achieve		

Agenda Item: Personnel Report for March 2019 Committee: Executive	Board Meeting Date: April 25, 2019
Background Information: None	
Supporting Documentation: Personnel Report March 2019	
Recommended Action: For Information Only	

Personnel Report March 2019

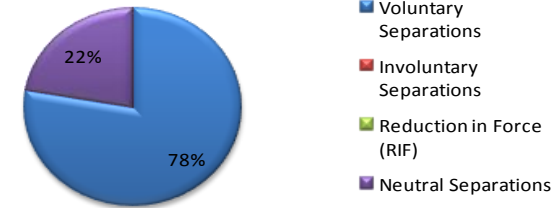
Total Applications received in March= 475

Total New Hires for the month of March= 9

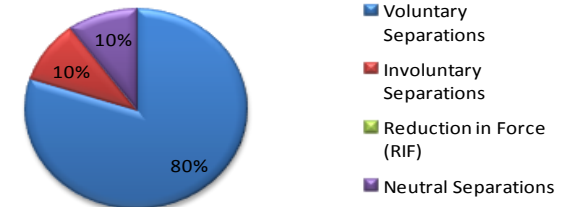
Total New Hires Year to Date = 75

March Turnover - FY19 compared to FY18	FY19	FY18
Number of Active Employees	356	341
Number of Monthly Separations	9	6
Number of Separations YTD	60	55
Year to Date Turnover Rate	17%	16%
March Turnover Rate	3%	2%

March Voluntary, Involuntary, RIF and Neutral Separations



Year to Date Voluntary, Involuntary, RIF and Neutral Separations

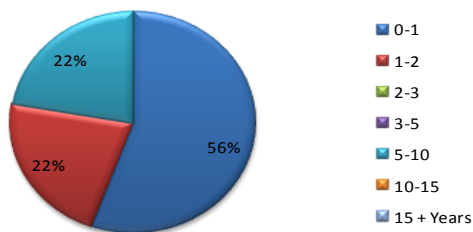


Separations by Reason	March Separations	FY19 YTD
Retired	0	0
Involuntarily Terminated	0	7
Neutral Termination	2	6
Dissatisfied	0	0
Lack of Support from Administration	1	2
Micro-managing supervisor	0	0
Lack of growth opportunities/recognition	0	1
Difficulty learning new job	0	0
Co-workers	0	0
Work Related Stress/Environment	0	2
RIF	0	0
Deceased	0	0
Pay	0	0
Health	0	0
Family	2	3
Relocation	0	2
School	0	4
Personal	0	4
Unknown	2	6
New Job	2	23
Total Separations	9	60

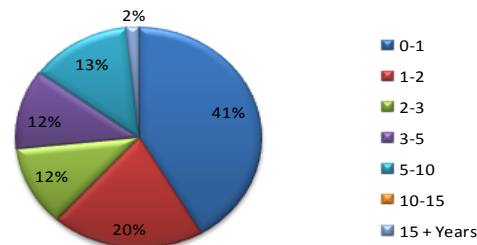
Management Team	# of Employees	Monthly Separations	Year to Date Separations	% March	% Year to Date
Evan Roberson	20	1	7	5%	35%
Millie McDuffey	38	0	1	0%	3%
Amy Foerster	5	0	0	0%	0%
Tanya Bryant	12	0	0	0%	0%
MH Adult	88	1	15	1%	17%
MH Child & Youth	64	1	17	2%	27%
Catherine Prestigiovanni	0	0	1	0%	50%
PETC	55	2	5	4%	9%
Kelly Shropshire	33	4	8	12%	24%
Kathy Foster	33	0	5	0%	15%
Kenneth Barfield	8	0	1	0%	13%
Total	356	9	60		

Separation by EEO Category	# of Employees	Monthly Separations	Year to Date Separations	% March	% Year to Date
Supervisors & Managers	26	1	4	4%	15%
Medical (MD,DO, LVN, RN, APN, PA, Psychologist)	46	2	10	4%	22%
Professionals (QMHP)	105	3	25	3%	24%
Professionals (QIDP)	27	3	7	11%	26%
Licensed Staff (LCDC, LPC...)	19	0	3	0%	16%
Business Services (Accounting)	15	0	0	0%	0%
Central Administration (HR, IT, Executive Director)	21	0	1	0%	5%
Program Support(Financial Counselors, QA, Training, Med. Records)	45	0	4	0%	9%
Nurse Technicians/Aides	16	0	1	0%	6%
Service/Maintenance	9	0	0	0%	0%
Direct Care (HCS, Respite, Life Skills)	27	0	5	0%	19%
Total	356	9	60		

March Separations by Tenure

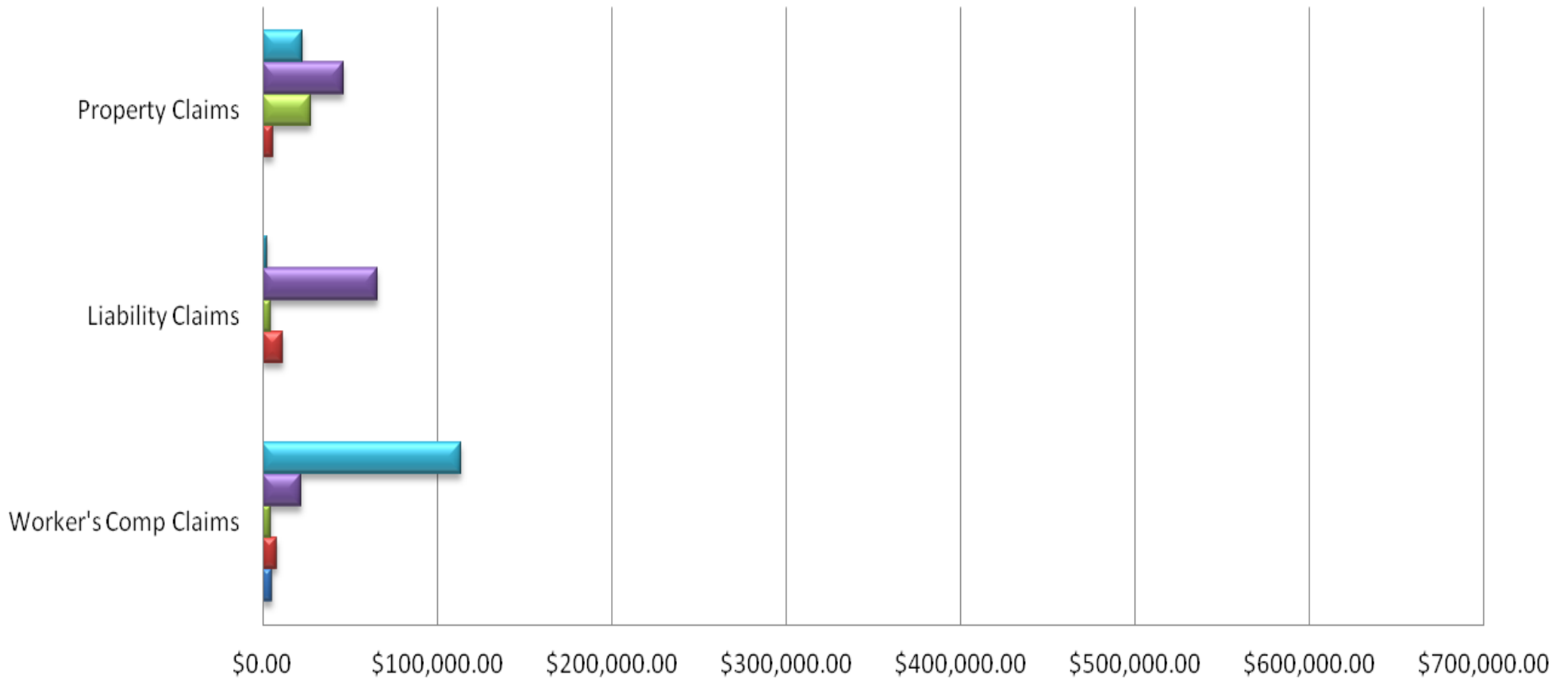


Year to Date Separations by Tenure



Agenda Item: Texas Council Risk Management Fund Claims Summary as of March 2019 Committee: Executive	Board Meeting Date: April 25, 2019
Background Information: None	
Supporting Documentation: Texas Council Risk Management Fund Claims Summary as of March 2019	
Recommended Action: For Information Only	

TCRMF Claims Summary March 2019



	Worker's Comp Claims	Liability Claims	Property Claims
2015	\$113,917.00	\$2,556.00	\$22,505.00
2016	\$21,902.00	\$65,795.00	\$46,114.00
2017	\$4,517.00	\$4,893.00	\$27,455.00
2018	\$8,191.00	\$11,417.00	\$6,126.00
2019	\$5,469.00	\$0.00	\$0.00

<p>Agenda Item: Texas Council Quarterly Board Meeting Update</p> <p>Committee: Executive</p>	<p>Board Meeting Date</p> <p>April 25, 2019</p>
<p>Background Information:</p> <p>The Texas Council has requested that Center representatives give updates to Trustees regarding their quarterly Board meeting. A verbal update will be given by Sharon Walker.</p>	
<p>Supporting Documentation:</p> <p>Texas Council Staff Report</p>	
<p>Recommended Action:</p> <p>For Information Only</p>	

Agenda Item: Approve March 2019 Financial Statements Committee: Business	Board Meeting Date April 25, 2019
Background Information: None	
Supporting Documentation: March 2019 Financial Statements	
Recommended Action: Approve March 2019 Financial Statements	

March 2019 Financial Summary

Revenues for March 2019 were \$2,411,400 and operating expenses were \$2,246,190; resulting in a gain in operations of \$165,210. Capital Expenditures and Extraordinary Expenses for March were \$93,931; resulting in a gain of \$71,279. Total revenues were 100.72% of the monthly budgeted revenues and total expenses were 97.92% of the monthly budgeted expenses.

Year to date revenues are \$17,921,940 and operating expenses are \$16,856,016; leaving excess operating revenues of \$1,065,924. YTD Capital Expenditures and Extraordinary Expenses are \$749,151; resulting in a gain YTD of \$316,773. Total revenues are 99.88% of the YTD budgeted revenues and total expenses are 98.73% of the YTD budgeted expenses.

REVENUES

YTD Revenue items that are below the budget by more than \$10,000:

Revenue Source	YTD Revenue	YTD Budget	% of Budget	\$ Variance
Case Management MH - Title XIX	369,128	391,706	94.23%	22,578
HCS Program – Title XIX	1,046,757	1,085,560	96.43%	38,803
Rehab – Title XIX	1,166,366	1,391,729	83.81%	225,363

Case Management MH Title XIX – This line item continues to be under budget due to staff vacancies and staff out on leave in the children’s programs. We continue to recruit for the vacant positions. This line is adjusted in the mid-year budget revision.

HCS Program – Title XIX – This line item is below budget due to a combination of a vacancy in our new Supervised Living home and the loss of an individual’s Medicaid in October. The vacancy was filled the middle of January. As we have indicated in prior monthly narratives, we are working with the individual’s family to get Medicaid reinstated and hopefully will get a portion of the retroactive payment in the future. This line item is also adjusted in the mid-year budget revision.

Rehab – Title XIX – This line item continues to be below budget. We have seen an improvement in some of the cost centers which is good going forward. This variance is attributed to the many vacancies in Rehab Specialist positions in both the adult and children’s programs. Adjustments have been made in the mid-year budget revision and we will continue to analyze the monthly trends through the end of the fiscal year.

EXPENSES

YTD Individual line expense items that exceed the YTD budget by more than \$10,000:

Expense Source	YTD Expenses	YTD Budget	% of Budget	\$ Variance
Building Rent	46,064	35,728	129%	10,336
Building Repairs and Maint.	104,234	87,500	119%	16,734
Contract – Clinical	478,924	412,829	116%	66,095
Employee Recruitment	37,721	4,665	809%	33,056

Building Rent – This line item is over budget due to a refund of a rental deposit held on the ICF/IDD rental homes that date back to the mid 1990’s. This line is being adjusted in the mid-year revision.

Building Repairs and Maint. – This line item is over budget due to testing that has been conducted at the Conroe facility. We will be adjusting this line in the mid-year budget revision to reflect these costs, as well as the future expected costs for this location.

Contract – Clinical – This line item reflects an increase in the expenses compared to the original budgeted amount. This variance is mainly due to the Autism contract that started after the beginning of the fiscal year. We have additional revenue that pays for these expenses. Both the revenue and expenses for the Autism program are in the mid-year budget revision.

Employee Recruitment – This line item is over budget due to the recruitment of a Staff Psychiatrist that will be starting sometime around the end of the fiscal year. We contracted with a recruiting service to help us find doctors wanting to work in our area and we were very fortunate to find a great candidate.

**TRI-COUNTY BEHAVIORAL HEALTHCARE
CONSOLIDATED BALANCE SHEET
For the Month Ended March 31, 2019**

	TOTALS COMBINED FUNDS March 2019	TOTALS COMBINED FUNDS February 2019	Increase (Decrease)
ASSETS			
CURRENT ASSETS			
Imprest Cash Funds	3,640	3,640	-
Cash on Deposit-General Fund	10,945,778	9,702,285	1,243,493
Cash on Deposit-Debt Fund	-	-	-
Accounts Receivable	2,169,902	2,022,586	147,316
Inventory	3,754	3,820	(66)
TOTAL CURRENT ASSETS	13,123,073	11,732,330	1,390,743
FIXED ASSETS	20,867,904	20,867,904	-
OTHER ASSETS	92,964	100,958	(7,994)
TOTAL ASSETS	\$ 34,083,942	\$ 32,701,193	\$ 1,382,750
LIABILITIES, DEFERRED REVENUE, FUND BALANCES			
CURRENT LIABILITIES	1,148,175	1,168,729	(20,555)
NOTES PAYABLE	618,198	618,198	-
DEFERRED REVENUE	3,201,004	1,875,145	1,325,858
LONG-TERM LIABILITIES FOR			
Line of Credit - Tradition Bank	-	-	-
Note Payable Prosperity Bank	-	-	-
First Financial loan tied to CD	550,000	572,917	(22,917)
First Financial Construction Loan	11,868,138	11,909,094	(40,956)
EXCESS(DEFICIENCY) OF REVENUES OVER EXPENSES FOR			
General Fund	316,773	245,494	71,279
FUND EQUITY			
RESTRICTED			
Net Assets Reserved for Debt Service	(12,418,138)	(12,482,011)	63,873
Reserved for Debt Retirement	-	-	-
COMMITTED			
Net Assets-Property and Equipment	20,867,904	20,867,904	-
Reserved for Vehicles & Equipment Replacement	678,112	678,112	-
Reserved for Facility Improvement & Acquisitions	2,500,000	2,500,000	-
Reserved for Board Initiatives	1,500,000	1,500,000	-
Reserved for 1115 Waiver Programs	502,677	502,677	-
ASSIGNED			
Reserved for Workers' Compensation	274,409	274,409	-
Reserved for Current Year Budgeted Reserve	43,165	36,998	6,167
Reserved for Insurance Deductibles	100,000	100,000	-
Reserved for Accrued Paid Time Off	(618,198)	(618,198)	-
UNASSIGNED			
Unrestricted and Undesignated	2,951,724	2,951,724	-
TOTAL LIABILITIES/FUND BALANCE	\$ 34,083,942	\$ 32,701,193	\$ 1,382,750

**TRI-COUNTY BEHAVIORAL HEALTHCARE
CONSOLIDATED BALANCE SHEET
For the Month Ended March 31, 2019**

	<u>General Operating Funds</u>	<u>Memorandum Only Final August 2018</u>
ASSETS		
CURRENT ASSETS		
Imprest Cash Funds	3,640	3,640
Cash on Deposit-General Fund	10,945,778	7,237,278
Cash on Deposit-Debt Fund	-	-
Accounts Receivable	2,169,902	2,007,331
Inventory	3,754	4,262
TOTAL CURRENT ASSETS	<u>13,123,073</u>	<u>9,252,511</u>
FIXED ASSETS	20,867,904	20,867,904
OTHER ASSETS	92,964	132,369
	<u>\$ 34,083,942</u>	<u>\$ 30,252,783</u>
LIABILITIES, DEFERRED REVENUE, FUND BALANCES		
CURRENT LIABILITIES	1,148,175	1,059,013
NOTES PAYABLE	618,198	618,198
DEFERRED REVENUE	3,201,004	(181,055)
LONG-TERM LIABILITIES FOR		
Line of Credit - Tradition Bank	-	-
Note Payable Prosperity Bank	-	-
First Financial loan tied to CD	550,000	710,417
First Financial Construction Loan	11,868,138	12,136,358
EXCESS(DEFICIENCY) OF REVENUES OVER EXPENSES FOR		
General Fund	316,773	(479,439)
FUND EQUITY		
RESTRICTED		
Net Assets Reserved for Debt service-Restricted	(12,418,138)	(12,846,774)
Reserved for Debt Retirement	-	-
COMMITTED		
Net Assets-Property and Equipment-Committed	20,867,904	20,867,904
Reserved for Vehicles & Equipment Replacement	678,112	678,112
Reserved for Facility Improvement & Acquisitions	2,500,000	2,500,000
Reserved for Board Initiatives	1,500,000	1,500,000
Reserved for 1115 Waiver Programs	502,677	502,677
ASSIGNED		
Reserved for Workers' Compensation-Assigned	274,409	274,409
Reserved for Current Year Budgeted Reserve -Assigned	43,165	-
Reserved for Insurance Deductibles-Assigned	100,000	100,000
Reserved for Accrued Paid Time Off	(618,198)	(618,198)
UNASSIGNED		
Unrestricted and Undesignated	2,951,724	3,431,163
TOTAL LIABILITIES/FUND BALANCE	<u>\$ 34,083,942</u>	<u>\$ 30,252,783</u>

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
For the Month Ended March 2019
and Year To Date as of March 2019

INCOME:	MONTH OF March 2019	YTD March 2019
	<u> </u>	<u> </u>
Local Revenue Sources	94,567	817,261
Earned Income	1,134,066	7,564,520
General Revenue-Contract	1,182,768	9,540,159
TOTAL INCOME	\$ 2,411,400	\$ 17,921,940
EXPENSES:		
Salaries	1,414,531	10,227,860
Employee Benefits	235,732	1,965,428
Medication Expense	55,402	371,897
Travel-Board/Staff	42,985	264,442
Building Rent/Maintenance	12,306	159,310
Consultants/Contracts	260,109	2,417,469
Other Operating Expenses	225,126	1,449,610
TOTAL EXPENSES	\$ 2,246,190	\$ 16,856,016
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 165,210	\$ 1,065,924
CAPITAL EXPENDITURES		
Capital Outlay-FF&E, Automobiles, Building	342	92,548
Capital Outlay-Debt Service	93,589	656,603
TOTAL CAPITAL EXPENDITURES	\$ 93,931	\$ 749,151
GRAND TOTAL EXPENDITURES	\$ 2,340,121	\$ 17,605,167
Excess (Deficiency) of Revenues and Expenses	\$ 71,279	\$ 316,773

Debt Service and Fixed Asset Fund:		
Debt Service	93,589	656,603
Excess(Deficiency) of revenues over Expenses	93,589	656,603

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
Compared to Budget
Year to Date as of March 2019

	YTD March 2019	APPROVED BUDGET	Increase (Decrease)
INCOME:			
Local Revenue Sources	817,261	727,972	89,289
Earned Income	7,564,520	7,757,079	(192,559)
General Revenue-Contract	9,540,159	9,458,080	82,079
TOTAL INCOME	\$ 17,921,940	\$ 17,943,131	\$ (21,191)
EXPENSES:			
Salaries	10,227,860	10,283,139	(55,279)
Employee Benefits	1,965,428	2,053,645	(88,217)
Medication Expense	371,897	383,797	(11,900)
Travel-Board/Staff	264,442	256,445	7,997
Building Rent/Maintenance	159,310	131,233	28,077
Consultants/Contracts	2,417,469	2,481,224	(63,755)
Other Operating Expenses	1,449,610	1,471,198	(21,588)
TOTAL EXPENSES	\$ 16,856,016	\$ 17,060,681	\$ (204,665)
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 1,065,924	\$ 882,450	\$ 183,474
CAPITAL EXPENDITURES			
Capital Outlay-FF&E, Automobiles	92,548	116,506	(23,958)
Capital Outlay-Debt Service	656,603	653,681	2,922
TOTAL CAPITAL EXPENDITURES	\$ 749,151	\$ 770,187	\$ (21,036)
GRAND TOTAL EXPENDITURES	\$ 17,605,167	\$ 17,830,868	\$ (225,702)
Excess (Deficiency) of Revenues and Expenses	\$ 316,773	\$ 112,263	\$ 204,510

Debt Service and Fixed Asset Fund:			
Debt Service	656,603	653,681	2,922
Excess(Deficiency) of revenues over Expenses	656,603	653,681	2,922

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
Compared to Budget
For the Month Ended March 2019

INCOME:	MONTH OF March 2019	APPROVED BUDGET	Increase (Decrease)
Local Revenue Sources	94,567	102,984	(8,417)
Earned Income	1,134,066	1,114,390	19,676
General Revenue-Contract	1,182,768	1,176,886	5,882
TOTAL INCOME	\$ 2,411,400	\$ 2,394,260	\$ 17,140
EXPENSES:			
Salaries	1,414,531	1,467,621	(53,090)
Employee Benefits	235,732	272,716	(36,984)
Medication Expense	55,402	46,543	8,859
Travel-Board/Staff	42,985	36,401	6,584
Building Rent/Maintenance	12,306	18,747	(6,441)
Consultants/Contracts	260,109	307,074	(46,965)
Other Operating Expenses	225,126	190,952	34,174
TOTAL EXPENSES	\$ 2,246,190	\$ 2,340,054	\$ (93,864)
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 165,210	\$ 54,206	\$ 111,004
CAPITAL EXPENDITURES			
Capital Outlay-FF&E, Automobiles	342	(43,583)	43,925
Capital Outlay-Debt Service	93,589	93,383	206
TOTAL CAPITAL EXPENDITURES	\$ 93,931	\$ 49,800	\$ 44,131
GRAND TOTAL EXPENDITURES	\$ 2,340,121	\$ 2,389,854	\$ (49,733)
Excess (Deficiency) of Revenues and Expenses	\$ 71,279	\$ 4,406	\$ 66,873

Debt Service and Fixed Asset Fund:

Debt Service	93,589	93,383	206
Excess(Deficiency) of revenues over Expenses	93,589	93,383	206

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With March 2018 Comparative Data
Year to Date as of March 2019

INCOME:	<u>YTD March 2019</u>	<u>YTD March 2018</u>	<u>Increase (Decrease)</u>
Local Revenue Sources	817,261	718,185	99,076
Earned Income	7,564,520	7,048,898	515,622
General Revenue-Contract	9,540,159	9,089,852	450,307
TOTAL INCOME	<u>\$ 17,921,940</u>	<u>\$ 16,856,935</u>	<u>\$ 1,065,005</u>
EXPENSES:			
Salaries	10,227,860	9,752,697	475,163
Employee Benefits	1,965,428	1,904,926	60,502
Medication Expense	371,897	408,372	(36,475)
Travel-Board/Staff	264,442	244,237	20,205
Building Rent/Maintenance	159,310	195,384	(36,074)
Consultants/Contracts	2,417,469	2,201,943	215,526
Other Operating Expenses	1,449,610	1,352,460	97,150
TOTAL EXPENSES	<u>\$ 16,856,016</u>	<u>\$ 16,060,019</u>	<u>\$ 795,997</u>
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	<u>\$ 1,065,924</u>	<u>\$ 796,916</u>	<u>\$ 269,008</u>
CAPITAL EXPENDITURES			
Capital Outlay-FF&E, Automobiles	92,548	200,433	(107,885)
Capital Outlay-Debt Service	656,603	474,872	181,731
TOTAL CAPITAL EXPENDITURES	<u>\$ 749,151</u>	<u>\$ 675,305</u>	<u>\$ 73,846</u>
GRAND TOTAL EXPENDITURES	<u>\$ 17,605,167</u>	<u>\$ 16,735,324</u>	<u>\$ 869,842</u>
Excess (Deficiency) of Revenues and Expenses	<u>\$ 316,773</u>	<u>\$ 121,612</u>	<u>\$ 195,162</u>

Debt Service and Fixed Asset Fund:

Debt Service	656,603	474,872	181,731
Excess(Deficiency) of revenues over Expenses	<u>656,603</u>	<u>474,872</u>	<u>181,731</u>

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With March 2018 Comparative Data
For the Month Ended March 2019

INCOME:	MONTH OF March 2019	MONTH OF March 2018	Increase (Decrease)
Local Revenue Sources	94,567	89,360	5,207
Earned Income	1,134,066	1,036,743	97,323
General Revenue-Contract	1,182,768	1,213,235	(30,467)
TOTAL INCOME	\$ 2,411,400	\$ 2,339,338	\$ 72,062
Salaries	1,414,531	1,353,513	61,018
Employee Benefits	235,732	268,940	(33,208)
Medication Expense	55,402	53,101	2,301
Travel-Board/Staff	42,985	36,865	6,120
Building Rent/Maintenance	12,306	10,409	1,897
Consultants/Contracts	260,109	311,450	(51,341)
Other Operating Expenses	225,126	189,697	35,429
TOTAL EXPENSES	\$ 2,246,190	\$ 2,223,975	\$ 22,215
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 165,210	\$ 115,363	\$ 49,847
CAPITAL EXPENDITURES			
Capital Outlay-FF&E, Automobiles	342	102,265	(101,923)
Capital Outlay-Debt Service	93,589	94,070	(481)
TOTAL CAPITAL EXPENDITURES	\$ 93,931	\$ 196,335	\$ (102,404)
GRAND TOTAL EXPENDITURES	\$ 2,340,121	\$ 2,420,310	\$ (80,189)
Excess (Deficiency) of Revenues and Expenses	\$ 71,279	\$ (80,972)	\$ 152,251

Debt Service and Fixed Asset Fund:

Debt Service	93,589	94,070	(481)
			-
Excess(Deficiency) of revenues over Expenses	93,589	94,070	(481)

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With February 2019 Comparative Data
For the Month Ended March 2019

INCOME:	MONTH OF March 2019	MONTH OF February 2019	Increase (Decrease)
Local Revenue Sources	94,567	137,413	(42,846)
Earned Income	1,134,066	1,130,940	3,125
General Revenue-Contract	1,182,768	1,337,739	(154,972)
TOTAL INCOME	\$ 2,411,400	\$ 2,606,093	\$ (194,693)
EXPENSES:			
Salaries	1,414,531	1,510,042	(95,511)
Employee Benefits	235,732	308,605	(72,872)
Medication Expense	55,402	53,905	1,497
Travel-Board/Staff	42,985	42,348	637
Building Rent/Maintenance	12,306	20,887	(8,581)
Consultants/Contracts	260,109	309,862	(49,754)
Other Operating Expenses	225,126	179,574	45,552
TOTAL EXPENSES	\$ 2,246,190	\$ 2,425,223	\$ (179,033)
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 165,210	\$ 180,869	\$ (15,660)
CAPITAL EXPENDITURES			
Capital Outlay-FF&E, Automobiles	342	21	321
Capital Outlay-Debt Service	93,589	93,738	(149)
TOTAL CAPITAL EXPENDITURES	\$ 93,931	\$ 93,759	\$ 172
 GRAND TOTAL EXPENDITURES	 \$ 2,340,121	 \$ 2,518,983	 \$ (178,861)
Excess (Deficiency) of Revenues and Expenses	\$ 71,279	\$ 87,110	\$ (15,831)

Debt Service and Fixed Asset Fund:

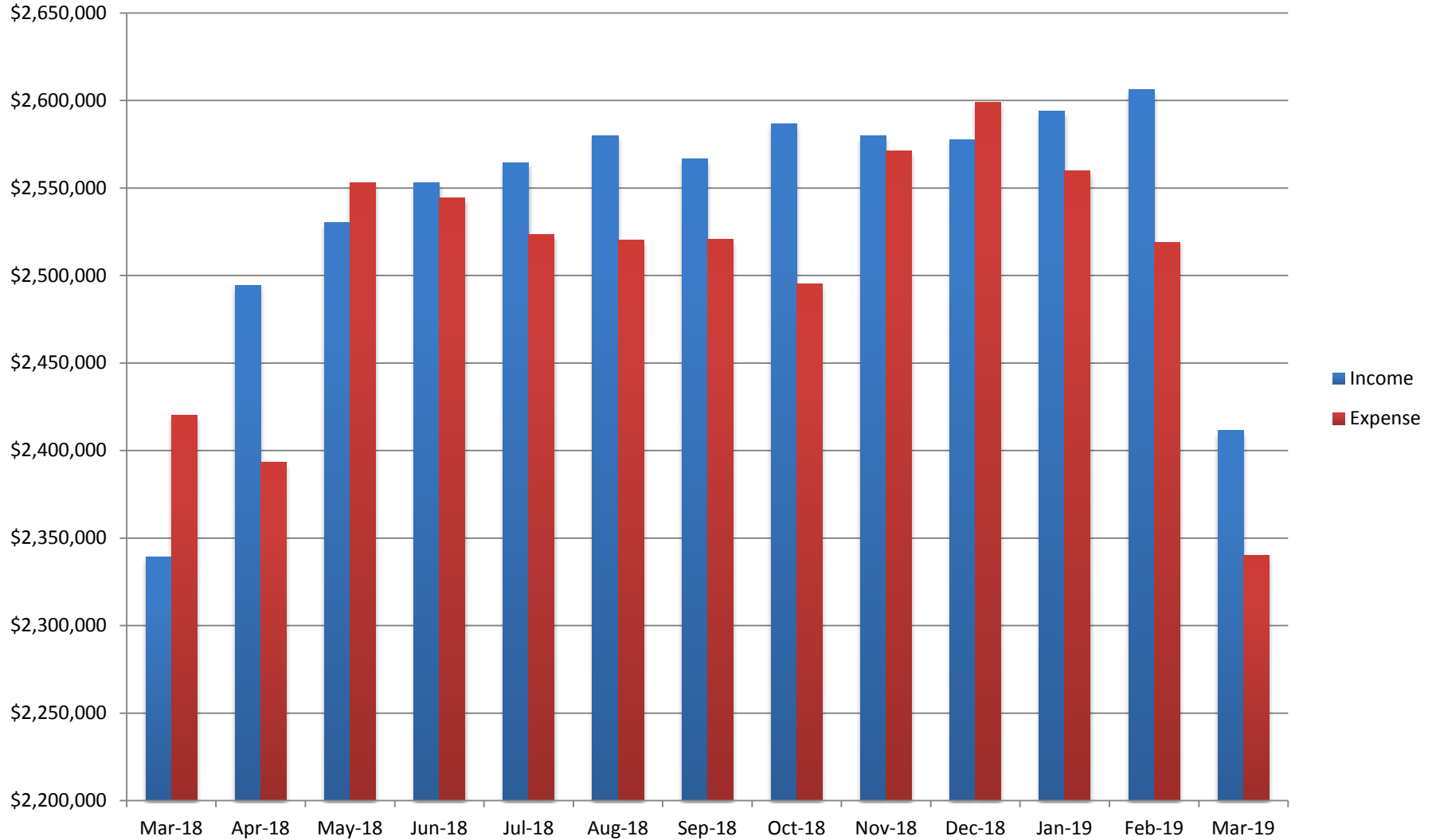
Debt Service	93,589	93,738	(149)
Excess(Deficiency) of revenues over Expenses	93,589	93,738	(149)

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary by Service Type
Compared to Budget
Year To Date as of March 2019

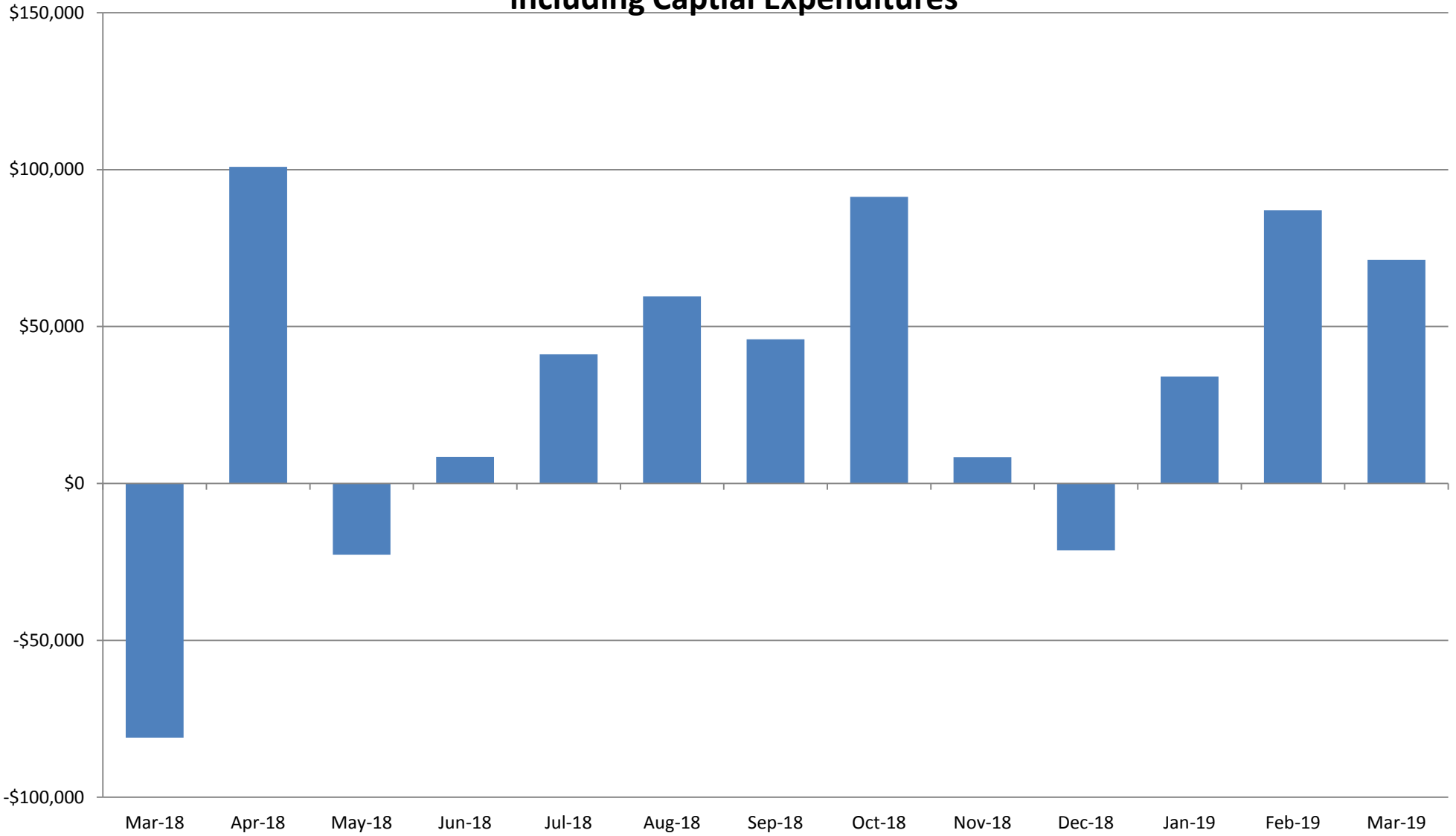
	YTD Mental Health March 2019	YTD IDD March 2019	YTD Other Services March 2019	YTD Agency Total March 2019	YTD Approved Budget March 2019	Increase (Decrease)
INCOME:						
Local Revenue Sources	827,008	(109,519)	99,772	817,261	727,972	89,289
Earned Income	3,255,161	2,319,843	1,989,516	7,564,520	7,757,079	(192,559)
General Revenue-Contract	7,992,765	1,126,126	421,269	9,540,159	9,458,080	82,079
TOTAL INCOME	\$ 12,074,934	\$ 3,336,450	\$ 2,510,557	\$ 17,921,940	\$ 17,943,131	\$ (21,191)
EXPENSES:						
Salaries	6,918,035	1,788,743	1,521,081	10,227,859	10,283,139	(55,280)
Employee Benefits	1,300,909	369,563	294,957	1,965,428	2,053,645	(88,217)
Medication Expense	296,498	-	75,399	371,897	383,797	(11,900)
Travel-Board/Staff	149,447	81,232	33,762	264,442	256,445	7,997
Building Rent/Maintenance	127,085	14,606	17,619	159,310	131,233	28,077
Consultants/Contracts	1,667,515	638,564	111,391	2,417,469	2,481,224	(63,755)
Other Operating Expenses	934,584	327,420	187,607	1,449,610	1,471,198	(21,588)
TOTAL EXPENSES	\$ 11,394,073	\$ 3,220,128	\$ 2,241,816	\$ 16,856,015	\$ 17,060,681	\$ (204,666)
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 680,861	\$ 116,322	\$ 268,741	\$ 1,065,925	\$ 882,450	\$ 183,475
CAPITAL EXPENDITURES						
Capital Outlay-FF&E, Automobiles	97,862	(2,802)	(2,511)	92,548	116,506	(23,958)
Capital Outlay-Debt Service	445,527	124,486	86,590	656,603	653,681	2,922
TOTAL CAPITAL EXPENDITURES	\$ 543,389	\$ 121,684	\$ 84,079	\$ 749,151	\$ 770,187	\$ (21,036)
GRAND TOTAL EXPENDITURES	\$ 11,937,462	\$ 3,341,812	\$ 2,325,895	\$ 17,605,166	\$ 17,830,868	\$ (225,702)
Excess (Deficiency) of Revenues and Expenses	\$ 137,472	\$ (5,362)	\$ 184,662	\$ 316,773	\$ 112,263	\$ 204,511
Debt Service and Fixed Asset Fund:						
Debt Service	445,527	124,486	86,590	656,603	653,681	(208,154)
Excess(Deficiency) of revenues over Expenses	445,527	124,486	86,590	656,603	653,681	(208,154)

TRI-COUNTY BEHAVIORAL HEALTHCARE

Income and Expense including Capital Expenditures



TRI-COUNTY BEHAVIORAL HEALTHCARE
Income after Expense
including Capital Expenditures



<p>Agenda Item: Approve FY 2019 Budget Revision</p> <p>Committee: Business</p>	<p>Board Meeting Date</p> <p>April 25, 2019</p>
<p>Background Information:</p> <p>Periodically, throughout the budget year, we adjust the budget for changes to funding or other scenarios that may have changed from the initial budget process.</p> <p>This budget revision reflects new programs awarded after the beginning of fiscal year. This revision also shows adjustments made to revenue and expenses based on YTD trends and projections through the end of the fiscal year.</p>	
<p>Supporting Documentation:</p> <p>Summary</p> <p>FY 2019 Budget Revision</p>	
<p>Recommended Action:</p> <p>Approve FY 2019 Budget Revision</p>	

**Tri-County Behavioral Healthcare
Proposed FY 2019 Revised Budget Compared to
Current Approved FY 2019 Beginning Budget**

Explanation of line items that have material changes over \$10,000 from Proposed FY 2019 Revised Budget compared to the Current Approved FY 2019 Budget.

REVENUES:

Local Revenue – This line item reflects an overall increase based on several local sources. We have received higher interest earned on our deposits, and an increase in projected payments received from clients and private insurance. Also we received a refund of 2017 ICF QAF fees based on a state reconciliation.

Earned Income – This line item reflects an overall decrease. There are several accounts that are trending lower such as the HCS Program, Case Management MH and Rehab services. But we also have an increase with the addition of the Autism Program and the First Episode Psychosis Grant that were, both received after the start of FY 2019.

General Revenue – This line item reflects an increase based on a recent increase to the Substance Abuse Treatment Adult Services program that we received based on our current trends for services in the program.

EXPENSES:

Salaries – This line item reflects an increase based on the addition of staff for the Autism and First Episode Psychosis programs being added to the budget.

Employee Benefits – This line item reflects an overall decrease based on a reduction in our State of Texas Unemployment rate that is retroactive back to January 1st. This line also has a reduction in the Retirement line due to year to date forfeiture calculations based on staff terminations.

Travel – Board/Staff – This line item reflects a slight decrease based on out of region travel expenses being lower due to the location of the annual conference being held in Houston.

Medication Expense – This line item is slightly lower based on current year trends on medication costs.

Building Rent/Maintenance – This line item reflects an increase based on the expenses related to the Conroe building drainage study and repairs. This line also had the rent deposit that was reimbursed to Educare for the ICF homes contract that dates back to the 1990's.

Consultants/Contracts – This line item is higher based on the use of a contracted prescriber from ETBHN to cover the vacancy of a staff Psychiatrist.

Other Operating Expenses – This line item is lower based on year to date trends for all other operating expense categories. This includes utilities, equipment rental and supplies.

Capital Outlay-FF&E, Automobiles – This line item reflects an increase based on the East Montgomery County facility improvements crossing over fiscal years and was completed to open the beginning of November.

Capital Outlay - Debt Service Bonds – Variance under \$10,000.

**TRI-COUNTY BEHAVIORAL HEALTHCARE
PROPOSED FY 2019 REVISED BUDGET COMPARED TO
CURRENT APPROVED FY 2019 BEGINNING BUDGET**

INCOME:	PROPOSED FY 2019 REVISED BUDGET	APPROVED FY 2019 BEGINNING BUDGET	Increase (Decrease)
Local Revenue Sources	\$ 1,723,727	\$ 1,572,622	\$ 151,105
Earned Income	\$ 13,082,106	\$ 13,122,502	\$ (40,396)
General Revenue	\$ 15,958,845	\$ 15,870,474	\$ 88,371
TOTAL INCOME	\$ 30,764,678	\$ 30,565,598	\$ 199,080
EXPENSES:			
Salaries	\$ 17,753,586	\$ 17,664,093	\$ 89,493
Employee Benefits	\$ 3,399,269	\$ 3,547,425	\$ (148,156)
Travel-Board/Staff	\$ 427,647	\$ 438,150	\$ (10,503)
Medication Expense	\$ 653,202	\$ 678,512	\$ (25,310)
Building Rent/Maintenance	\$ 308,868	\$ 224,968	\$ 83,900
Consultants/Contracts	\$ 4,210,322	\$ 4,099,716	\$ 110,606
Other Operating Expenses	\$ 2,450,810	\$ 2,541,138	\$ (90,328)
TOTAL EXPENSES	\$ 29,203,704	\$ 29,194,002	\$ 9,702
Excess (Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 1,560,974	\$ 1,371,596	\$ 189,378
CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles	\$ 293,302	\$ 251,000	\$ 42,302
Capital Outlay - Debt Services Bonds	\$ 1,126,096	\$ 1,120,596	\$ 5,500
TOTAL CAPITAL EXPENDITURES	\$ 1,419,398	\$ 1,371,596	\$ 47,802
GRAND TOTAL EXPENDITURES	\$ 30,623,102	\$ 30,565,598	\$ 57,504
Excess (Deficiency) of Revenues and Expenses	\$ 141,576	\$ -	\$ 141,576

<p>Agenda Item: Decide on Next Steps to Resolve Building Issues at 233 Sgt. Ed Holcomb Blvd., South</p> <p>Committee: Business</p>	<p>Board Meeting Date:</p> <p>April 25, 2019</p>
<p>Background Information:</p> <p>Several issues at the 233 Sgt. Ed Holcomb Blvd., South location have remained unresolved since before staff moved into the building. In January of 2018, staff provided official notice to Axiom Construction of several outstanding items which still needed to be resolved. This letter was copied to Board Chair Patti Atkins and Jackson Walker attorney Randy Farber.</p> <p>None of the items are life and safety issues, but most remain unresolved.</p> <p>The Board has requested that Evan Roberson and Mike Duncum provide a status update each month until the issues are resolved.</p> <p>Executive Session has been reserved for Board discussion regarding next steps if needed.</p>	
<p>Supporting Documentation:</p> <p>None</p>	
<p>Recommended Action:</p> <p>Decide on Next Steps to Resolve Outstanding Sgt. Ed Holcomb Facility Issues</p>	

<p>Agenda Item: Independence Oaks Apartments</p> <p>Committee: Business</p>	<p>Board Meeting Date:</p> <p>April 25, 2019</p>
<p>Background Information:</p> <p>Evan Roberson and Tanya Bryant will provide an update to the Board about Independence Oaks in Executive Session.</p>	
<p>Supporting Documentation:</p> <p>None</p>	
<p>Recommended Action:</p> <p>Take action as needed.</p>	

<p>Agenda Item: Cleveland Property Update</p> <p>Committee: Business</p>	<p>Board Meeting Date:</p> <p>April 25, 2019</p>
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Background Information:

As part of a 2019 Board Goal, staff contracted with building consultant Mike Duncum to develop options for facility expansion in Cleveland, Texas.

Our current Cleveland facility, located at 2004 Truman, is approximately 11,340 square feet and houses both the IDD Day Habilitation Program and mental health outpatient services for adults, children and youth. Child and Youth services have grown significantly in the last few years and we have moved from less than one full time equivalent (FTE) staff for kids in Cleveland to 7.5 FTEs. Most specifically, growth in the Plumb Grove area is driving the need for additional services.

In addition to needing more space for staff, we also have inadequate parking at this location, especially on days when the psychiatrist is seeing adults at the clinic.

Mike Duncum has been engaged to look at five options in Cleveland:

- Option 1: Move one of our service lines (e.g. Child and Youth Services) to the Campbell street building that we currently lease to UTMB/WIC. Make required repairs to Truman (roof, drains and siding) and remodel Campbell as needed.
- Option 2: Convert the 20 x 60 building in the back of Truman to office space, add a covered or enclosed walkway, and fix Truman roof and drainage issues, repair siding on the building.
- Option 3: New construction at the current site behind the current building and tear down the existing building post construction.
- Option 4: Rehabilitation of an existing property in Cleveland to meet our needs.
- Option 5: New construction at a location to be determined.

Mike will provide the Board general information and cost estimates regarding these options.

Supporting Documentation:

Mike will provide information at the meeting

Recommended Action:

Review Cleveland Building Options

<p>Agenda Item: Board of Trustees Unit Financial Statement as of March 2019</p> <p>Committee: Business</p>	<p>Board Meeting Date</p> <p>April 25, 2019</p>
<p>Background Information:</p> <p>None</p>	
<p>Supporting Documentation:</p> <p>March 2019 Board of Trustees Unit Financial Statement</p>	
<p>Recommended Action:</p> <p>For Information Only</p>	

Unit Financial Statement

FY 2019

	March 2019 Actuals	March 2019 Budgeted	Variance	YTD Actual	YTD Budget	Variance	Percent	Budget
Revenues								
Allocated Revenue	\$ 2,348.00	\$ 2,348.00	\$ -	\$ 16,435.00	\$ 16,435.00	\$ -	100.00%	\$ 28,175.00
Total Revenue	\$ 2,348.00	\$ 2,348.00	\$ -	\$ 16,435.00	\$ 16,435.00	\$ -	100.00%	\$ 28,175.00
Expenses								
Employee Recognition	\$ -	\$ -	\$ -	\$ 90.25	\$ -	\$ 90.25	0.00%	\$ -
Insurance-Worker Compensation	\$ 7.91	\$ 17.00	\$ (9.09)	\$ 51.86	\$ 115.00	\$ (63.14)	45.10%	\$ 200.00
Legal Fees	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 10,500.00	\$ 10,500.00	\$ -	100.00%	\$ 18,000.00
Supplies-Office	\$ -	\$ 15.00	\$ (15.00)	\$ -	\$ 100.00	\$ (100.00)	0.00%	\$ 175.00
Training	\$ -	\$ 300.00	\$ (300.00)	\$ 825.00	\$ 2,100.00	\$ (1,275.00)	39.29%	\$ 3,600.00
Travel - Local	\$ -	\$ 42.00	\$ (42.00)	\$ -	\$ 290.00	\$ (290.00)	0.00%	\$ 500.00
Travel - Non-local Mileage/Air	\$ -	\$ 125.00	\$ (125.00)	\$ 1,085.10	\$ 875.00	\$ 210.10	124.01%	\$ 1,500.00
Travel - Non-local Hotel	\$ -	\$ 250.00	\$ (250.00)	\$ -	\$ 1,750.00	\$ (1,750.00)	0.00%	\$ 3,000.00
Travel - Meals	\$ 128.96	\$ 100.00	\$ 28.96	\$ 131.17	\$ 700.00	\$ (568.83)	18.74%	\$ 1,200.00
Total Expenses	\$ 1,636.87	\$ 2,349.00	\$ (712.13)	\$ 12,683.38	\$ 16,430.00	\$ (3,746.62)	77.20%	\$ 28,175.00
Total Revenue minus Expenses	\$ 711.13	\$ (1.00)	\$ 712.13	\$ 3,751.62	\$ 5.00	\$ 3,746.62	22.80%	\$ -

<p>Agenda Item: Consumer Foundation Fundraiser Update</p> <p>Committee: Business</p>	<p>Board Meeting Date:</p> <p>April 25, 2019</p>
<p>Background Information:</p> <p>The Green Jacket Dinner and Auction was held at The Carlton Woods Fazio Clubhouse on April 10, 2019. The dinner was sponsored by the Team Reed Foundation and included eight signed auction items from Mr. Patrick Reed, the 2018 Masters Champion. The evening included a PAR 3 golf outing at Carlton Woods, followed by dinner, Team Reed's presentation, Maddie's video presentation, and a live auction.</p>	
<p>Supporting Documentation:</p> <p>Copies of the menu, program, and Foundation card will be available for review.</p>	
<p>Recommended Action:</p> <p>Information Item Only</p>	

UPCOMING MEETINGS

May 30, 2019 – Board Meeting

- Approve Minutes from April 25, 2019 Board Meeting
- Community Resources Report
- Consumer Services Report for April 2019
- Program Updates
- Program Presentation – Longevity Recognitions
- Personnel Report for April 2019
- Texas Council Risk Management Fund Claims Summary as of April 2019
- Approve Financial Statements for April 2019
- Approve FY 2019 Auditor Engagement Letter
- Board of Trustees Unit Financial Statement as of April 2019

June 2018 – No Board Meeting

July 25, 2019 – Board Meeting

- Approve Minutes from May 30, 2019 Board Meeting
- Program Presentations – Longevity Recognitions & Essay Contest Winners
- Community Resources Report
- Consumer Services Report for May and June 2019
- Program Updates
- FY 2019 Goals & Objectives Progress Report Year to Date
- 3rd Quarter FY 2019 Corporate Compliance & Quality Management Report
- 4th Quarter FY 2019 Corporate Compliance Training
- Medicaid 1115 Transformation Waiver Project Status Report
- Appoint Nominating Committee for FY 2020 Board Officers
- Appoint Executive Director Evaluation Committee
- Personnel Report for May and June 2019
- Texas Council Risk Management Fund Claims Summary for May and June 2019
- Approve Financial Statements for May and June 2019
- Approve Recommendation for Tri-County Employee Health Insurance & Ancillary Plans
- Approve Participation in TCRMF Minimum Contribution Plan for Worker's Compensation Coverage
- Review Tri-County's FY 2017 990 Tax Return Prepared by Scott, Singleton, Fincher & Co., P.C.
- 3rd Quarter FY 2019 Investment Report
- Board of Trustees Unit Financial Statement as of May and June 2019
- Tri-County Consumer Foundation Board Update
- HUD 811 – Cleveland, Montgomery & Huntsville Updates

Tri-County Acronyms - Updated 1/9/19	
1115	Medicaid 1115 Transformation Waiver
ACT	Assertive Community Treatment
APS	Adult Protective Services
ADRC	Aging and Disability Resource Center
AMH	Adult Mental Health
ANSA	Adult Needs and Strengths Assessment
AOP	Adult Outpatient
APRN	Advanced Practice Registered Nurse
ARDS	Assignment Registration and Dismissal Services
ASH	Austin State Hospital
BJA	Bureau of Justice Administration
BMI	Body Mass Index
C&Y	Child & Youth Services
CAM	Cost Accounting Method
CANS	Child and Adolescent Needs and Strengths
CARE	Client Assignment Registration & Enrollment
CBT	Computer Based Training & Cognitive Based Therapy
CC	Corporate Compliance
CCBHC	Certified Community Behavioral Health Clinic
CFRT	Child Fidelity Review Team
CHIP	Children's Health Insurance Program
CIRT	Crisis Intervention Response Team
CMH	Child Mental Health
COPSD	Co-Occuring Psychiatric and Substance Abuse Disorders
CPS	Child Protective Service
CRCG	Community Resource Coordination Group
CSHI	Cleveland Supported Housing, Inc.
DADS	Department of Aging and Disability Service
DFPS	Department of Family and Protective Services
DOB	Date of Birth
DRPS	Department of Protective and Regulatory Services
DSHS	Department of State Health Services
Dx	Diagnosis
ETBHN	East Texas Behavioral Healthcare Network
FLSA	Fair Labor Standards Act
FTH	From the Heart
FY	Fiscal Year
HCBS-AMH	Home and Community based Services - Adult Mental Health
HCS	Home and Community based Services
HHSC	Health & Human Services Commission
HIPAA	Health Insurance Portability & Accountability Act
HR	Human Resources
ICAP	Inventory for Client and Agency Planning
ICF-IID	Intermediate Care Facility - for Individuals w/Intellectual Disabilities
ICI	Independence Communities, Inc.
IDD PNAC	Intellectual and Developmental Disabilities Planning Network Advisory Committee
IHP	Individual Habilitative Plan
IMR	Illness Management and Recovery
IPE	Initial Psychiatric Evaluation
IPP	Individual Program Plan
ITP	Individual Transition Planning (schools)
JUM	Junior Utilization Management Committee
LAR	Legally Authorized Representative
LCDC	Licensed Chemical Dependency Counselor
LCSW	Licensed Clinical Social Worker
LIDDA	Local Intellectual & Developmental Disabilities Authority
LMC	Leadership Montgomery County

LMHA	Local Mental Health Authority
LMSW	Licensed Masters Social Worker
LMFT	Licensed Marriage and Family Therapist
LOC	Level of Care (MH)
LOC-TAY	Level of Care - Transition Age Youth
LON	Level Of Need (IDD)
LOSS	Local Outreach for Suicide Survivors
LPHA	Licensed Practitioner of the Healing Arts
LPC	Licensed Professional Counselor
LSFHC	Lone Star Family Health Center
LTD	Long Term Disability
LVN	Licensed Vocational Nurse
MAC	Medicaid Administrative Claiming
MCHC	Montgomery County Homeless Coalition
MCHD	Montgomery County Hospital District
MCOT	Mobile Crisis Outreach Team
MD	Medical Director/Doctor
MHFA	Mental Health First Aid
MIS	Management Information Services
MOU	Memorandum of Understanding
MSHI	Montgomery Supported Housing, Inc.
MTP	Master Treatment Plan
MVPN	Military Veteran Peer Network
NAMI	National Alliance for the Mentally Ill
NEO	New Employee Orientation
NGM	New Generation Medication
NGRI	Not guilty for Reason of Insanity
OCR	Outpatient Competency Restoration
PA	Physician's Assistant
PAP	Patient Assistance Program
PASRR	Pre-Admission Screening and Resident Review
PATH	Projects for Assistance in Transition from Homelessness (PATH)
PETC	Psychiatric Emergency Treatment Center
PFA	Psychological First Aid
PNAC	Planning Network Advisory Committee
PRN	Practice Registered Nurse
PRS	Psychosocial Rehab Specialist
PQI	Partnership for Quality Improvement
QIDP	Qualified Intellectual Disabilities Professional
QM	Quality Management
QMHP	Qualified Mental Health Professional
RN	Registered Nurse
RPNAC	Regional Planning & Network Advisory Committee
SAMA	Satori Alternatives to Managing Aggression
SAMHSA	Substance Abuse and Mental Health Services Administration
SASH	San Antonio State Hospital
SH	Supported Housing
SUD	Substance Use Disorder
TAC	Texas Administrative Code
TCBHC	Tri-County Behavioral Healthcare
TCCF	Tri-County Consumer Foundation
TCOOMMI	Texas Correction Office on Offenders with Medical & Mental Impairments
TCO	Treatment Co-Occurring Mental Health and Substance Abuse Services
TCRMF	Texas Council Risk Management Fund
TIC/TOC	Trauma Informed Care-Time for Organizational Change
TRA	Treatment Adult Services (Substance Abuse)
TRR	Texas Resilience and Recovery
TxHML	Texas Home Living

TRY	Treatment Youth Services (Substance Abuse)
UM	Utilization Management
UW	United Way
WCHD	Walker County Hospital District
YES	Youth Empowerment Services
YMHFA	Youth Mental Health First Aid
YPS	Youth Prevention Services