

**Tri-County  
Behavioral Healthcare  
Board of Trustees  
Meeting**

**November 29, 2018**



Notice is hereby given that a regular meeting of the Board of Trustees of Tri-County Behavioral Healthcare will be held on Thursday, November 29, 2018. The Business Committee will convene at 9:30 a.m., the Program Committee will convene at 9:30 a.m. and the Board meeting will convene at 10:00 a.m. at 233 Sgt. Ed Holcomb Blvd. S., Conroe, Texas. The public is invited to attend and offer comments to the Board of Trustees between 10:00 a.m. and 10:05 a.m. In compliance with the Americans with Disabilities Act, Tri-County Behavioral Healthcare will provide for reasonable accommodations for persons attending the Board Meeting. To better serve you, a request should be received with 48 hours prior to the meeting. Please contact Tri-County Behavioral Healthcare at 936-521-6119.

## AGENDA

- I. **Organizational Items**
  - A. Chair Calls Meeting to Order
  - B. Public Comment
  - C. Quorum
  - D. Review & Act on Requests for Excused Absence
  
- II. **Program Presentation - Liberty Life Skills Christmas Carolers**
  
- III. **Presentation of Awards to Consumer Christmas Card Contest Winners**
  
- IV. **Approve Minutes - October 25, 2018**
  
- V. **Executive Director's Report - Evan Roberson**
  - A. Texas Care Coordination
  - B. NCQA - IDD Targeted Case Management
  - C. PASRR Lawsuit Status
  
- VI. **Chief Financial Officer's Report - Millie McDuffey**
  - A. FY 2018 Audit Update
  - B. HHSC Fiscal Monitoring Review
  - C. FY 2018 Cost Accounting Methodology (CAM)
  - D. FY 2018 HCS, TxHmL and MEI Cost Reports
  
- VII. **Program Committee**  
Information Items
  - A. Community Resources Report..... *Pages 9-12*
  - B. Consumer Services Report for October 2018..... *Pages 13-14*
  - C. Program Updates..... *Pages 15-19*
  
- VIII. **Executive Committee**  
Information Items
  - A. Board of Trustees Oath of Office..... *Pages 20-23*
  - B. Personnel Report for October 2018..... *Pages 24-26*
  - C. Texas Council Risk Management Fund Claims Summary for October 2018..... *Pages 27-28*
  - D. Texas Council Quarterly Board Meeting Update..... *Pages 29-31*

**IX. Business Committee**

Action Items

- A. Approve October 2018 Financial Statements..... *Pages 32-44*
- B. Reappoint Independence Communities, Inc. Board of Directors ..... *Page 45*
- C. Reappoint Montgomery Supported Housing, Inc. Board of Directors..... *Page 46*
- D. Reappoint Cleveland Supported Housing, Inc. Board of Directors..... *Page 47*
- E. Independence Oaks Apartments..... *Page 48*
- F. Decide on Next Steps to Resolve Building Issues at 233 Sgt. Ed Holcomb Blvd, South..... *Page 49.*

Information Items

- G. Board of Trustees Unit Financial Statement for October 2018..... *Pages 50-51*

**X. Executive Session in compliance with Texas Government Code Section 551.071, Consultation with Attorney and Section 551.072, Real Property.**

Posted By:

Ava Green  
Executive Assistant

# Tri-County Behavioral Healthcare

P.O. Box 3067  
Conroe, TX 77305

## BOARD OF TRUSTEES MEETING

October 25, 2018

### Board Members Present:

Patti Atkins  
Gail Page  
Jacob Paschal  
Sharon Walker  
Morris Johnson  
Richard Duren  
Tracy Sorensen

### Board Members Absent:

Janet Qureshi

### Tri-County Staff Present:

Evan Roberson, Executive Director  
Millie McDuffey, Chief Financial Officer  
Kathy Foster, Director of IDD Provider Services  
Kelly Shropshire, Director of IDD Authority Services  
Kenneth Barfield, Director of Management Info Systems  
Tanya Bryant, Director of Quality Management and Support  
Catherine Prestigiovanni, Director of Strategic Development  
Ava Green, Executive Assistant  
Tabatha Abbott, Cost Accountant  
Melissa Zemencsik, C&Y MH Outpatient Services Program Director  
Harris Huguenard, Legal Counsel

**Call to Order:** Board Chair, Patti Atkins, called the meeting to order at 10:01 a.m. at 233 Sgt. Ed Holcomb Blvd. S., Conroe, TX.

**Public Comment:** There was no public comment.

**Quorum:** There being seven Board Members present, a quorum was established.

### Resolution #10-18-01

**Motion Made By:** Tracy Sorensen

**Seconded By:** Sharon Walker, with affirmative votes by Patti Atkins, Gail Page, Jacob Paschal, Morris Johnson and Richard Duren that it be...

### Resolved:

That the Board excuse the absence of Janet Qureshi.

**Resolution #10-18-02**

**Motion Made By:** Morris Johnson

**Seconded By:** Gail Page, with affirmative votes by Patti Atkins, Sharon Walker, Jacob Paschal, Tracy Sorensen and Richard Duren that it be...

**Resolved:**

That the Board approve the minutes of the September 27, 2018 meeting of the Board of Trustees.

Patti Atkins, Board Chair, suspended the Agenda at 10:03 a.m. to move to Business Committee Information Item X-E, 401(a) Retirement Plan Account Review. Corby Hankins and Mannix Smith, from ISC Group Advisors, presented the report.

**Program Presentations:**

Longevity Recognitions  
IT Staff Recognition

**Executive Director's Report:**

The Executive Director's report is on file.

**Chief Financial Officer's Report:**

The Chief Financial Officer's report is on file.

**PROGRAM COMMITTEE:**

The Community Resources Report was reviewed for information purposes only.

The Consumer Services Report for September 2018 was reviewed for information purposes only.

The Program Updates Report was reviewed for information purposes only.

The Medicaid 1115 Transformation Waiver Project Status Report was reviewed for information purposes only.

From the Heart Update was reviewed for information purposes only.

**EXECUTIVE COMMITTEE:**

**Resolution #10-18-03**

**Motion Made By:** Sharon Walker

**Seconded By:** Morris Johnson, with affirmative votes by Patti Atkins, Gail Page, Jacob Paschal, Tracy Sorensen and Richard Duren that it be...

**Resolved:**

That the Board cast the election ballot for the Texas Council Risk Management Fund Board of Trustees as follows:

- Place 7: Mr. Hartley Sappington (Incumbent)
- Place 8: Mr. LaDoyce Lambert (Incumbent)
- Place 9: Ms. Rita Johnston (Incumbent)

The Board Meeting Calendar for 2019 was reviewed for information purposes only and noted that the November 2019 Board Meeting will be held on November 21<sup>st</sup> instead of November 28<sup>th</sup> as that is Thanksgiving.

The Personnel Report for September 2018 was reviewed for information purposes only.

The Texas Council Risk Management Fund Claims Summary for September 2018 was reviewed for information purposes only.

**BUSINESS COMMITTEE:**

**Resolution #10-18-04**

**Motion Made By:** Morris Johnson

**Seconded By:** Richard Duren, with affirmative votes by Patti Atkins, Sharon Walker, Tracy Sorensen, Gail Page and Jacob Paschal that it be...

**Resolved:**

That the Board approve the September 2018 Financial Statements.

**Resolution #10-18-05**

**Motion Made By:** Morris Johnson

**Seconded By:** Tracy Sorensen, with affirmative votes by Patti Atkins, Sharon Walker, Gail Page, Richard Duren and Jacob Paschal that it be...

**Resolved:**

That the Board approve the FY 2019 I Care ABA Therapy, LLC Contract.

The Board of Trustees Unit Financial Statements for September 2018 was reviewed for information purposes only.

**The regular meeting of the Board of Trustees adjourned at 11:13 a.m. to go into Executive Session in compliance with Texas Government Code Section 551.071, Consultation with Attorney; and Section 551.072, Real Property.**

**The meeting of the Board of Trustees reconvened at 11:54 to go into regular session.**

**Resolution #10-18-06**

**Motion Made By:** Sharon Walker

**Seconded By:** Morris Johnson, with affirmative votes by Patti Atkins, Gail Page, Richard Duren, and Jacob Paschal that it be...

**Resolved:**

That the Board agrees to notify Cook as well as the tenants at Independence Oaks of the need to inspect all apartments for plumbing leaks and possible need for remediation of mold, and further to authorize the Executive Director to move forward with remediation and wrap up repairs.

**Resolution #10-18-07**

**Motion Made By:** Gail Page

**Seconded By:** Sharon Walker, with affirmative votes by Patti Atkins, Morris Johnson, Richard Duren, and Jacob Paschal that it be...

**Resolved:**

That the Board agrees to notify Axiom of our intent to make necessary repairs at the 233 Sgt. Ed Holcomb facility and recoup the cost of repairs from Axiom, and further to notify Axiom and Identity Architects of our intent to complete a hydrologist study of the facility that they may attend if they choose.

**The regular meeting of the Board of Trustees adjourned at 11:56.**

**Adjournment:**

\_\_\_\_\_  
Patti Atkins  
Chair

\_\_\_\_\_  
Date

**Attest:**

\_\_\_\_\_  
Jacob Paschal  
Secretary

\_\_\_\_\_  
Date

<b>Agenda Item:</b> Community Resources Report  <b>Committee:</b> Program	<b>Board Meeting Date:</b>  November 29, 2018
<b>Background Information:</b>  None	
<b>Supporting Documentation:</b>  Community Resources Report	
<b>Recommended Action:</b>  <b>For Information Only</b>	

# Community Resources Report

## October 26, 2018 – November 29, 2018

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### Volunteer Hours:

Location	October
Conroe	261.0
Cleveland	0
Liberty	12.0
Huntsville	21.0
<b>Total</b>	<b>294.0</b>

### COMMUNITY ACTIVITIES:

10/26/18	Walker County Juvenile Probation Staffing	Huntsville
10/26/18	United Way Executives Meeting	Houston
10/26/18	Montgomery County Juvenile Probation Presentation	Conroe
10/26/18	Final Day of TCOLE 4067 Trauma Affected Training with MCSO	Conroe
10/27/18	Tri-County's Consumer Foundation – Family Fun Night	Panorama Village
10/27/18	Military Veteran Peer Network (MVPN) Basic Training	Conroe
10/29/18	Walker County Criminal Justice Community Plan Focus Group	Huntsville
10/29/18	New Caney Special Ed & Elementary Parents – Waiver Programs	New Caney
10/30/18	Conroe ISD Mentor Luncheon	Grangerland
10/30/18	Walker County Community Resource Coordination Group	Huntsville
10/30/18	Support Services for Veteran Families (SSVF) Provider Introduction with Community Agencies	Conroe
10/30/18	Bringing Everyone into The Zone (BEITZ) Group in VETS Pod	Conroe
10/31/18	Conroe Noon Lions Luncheon	Conroe
11/1/18	Lake Conroe Area Republican Women's Luncheon	Walden
11/1/18	Cleveland Chamber of Commerce Luncheon	Cleveland
11/2/18	Crisis Services Meeting with VA Suicide Prevention Team	Conroe
11/2/18	Dayton High School Critical Incident Stress Management (CISM) Support	Dayton
11/3/18	Cleveland Veteran Meet-Up	Cleveland
11/3/18	Out of the Darkness Walk	The Woodlands
11/5/18	Montgomery County Homeless Coalition Board Meeting	Conroe
11/5/18	Collaborative Meeting with HUD-VASH Agencies	Conroe
11/5/18	Splendora ISD Collaborative Meeting	Splendora
11/6/18	Bringing Everyone into The Zone (BEITZ) Group in VETS Pod	Conroe
11/6/18	Montgomery County Hospital District – Critical Incident Stress Management (CISM) Presentation	Conroe
11/6/18	Lake Conroe Area Republican Women's Luncheon	Walden
11/6/18	Conroe ISD Mentor Luncheon	Grangerland
11/7/18	Conroe Noon Lions Luncheon	Conroe
11/7/18	VFW Meeting	Conroe

11/7/18	Holiday Stress Course to Veterans at The Refuge	Conroe
11/7/18	Huntsville Criminal Justice Community Plan Focus Group	Huntsville
11/7/18	Huntsville Memorial Hospital Multidisciplinary Behavioral Health Team Quarterly Meeting	Huntsville
11/7/18	Magnolia ISD School Counselor Presentation	Magnolia
11/8/18	Veterans Day Presentation at Lutheran Church	The Woodlands
11/8/18	Walker County Chamber of Commerce Small Business Meeting	Huntsville
11/9/18	Cooking for Courage Event	Conroe
11/10/18	Veterans Day Banquet at HEARTS Museum	Huntsville
11/11/18	Veterans Day Event at Town Green Park	The Woodlands
11/11/18	Veterans Day Event at the VETS Pod	Conroe
11/11/18	Veterans Day Ceremony at Cleveland Museum	Cleveland
11/12/18	American Legion Event for Veterans Day	Conroe
11/12/18	Monthly Mentor Training – Thank You Event for Veterans Day	Conroe
11/13/18	Veterans Treatment Court	Conroe
11/13/18	Bringing Everyone into The Zone (BEITZ) Group in VETS Pod	Conroe
11/13/18	Conroe ISD Mentor Lunch	Grangerland
11/13/18	Healthy U Event Lone Star College – Adult Treatment Program and Substance Use	Tomball
11/13/18	Huntsville Criminal Justice Community Plan Focus Group	Huntsville
11/13/18	Montgomery County Community Resource Coordination Group	Conroe
11/14/18	Family and Community Coalition of Montgomery County	The Woodlands
11/14/18	Conroe Noon Lions Club Luncheon	Conroe
11/14/18	Liberty County Community Resource Coordination Group	Liberty
11/15/18	Montgomery County Adult Probation Presentation	Conroe
11/19/18	Conroe ISD Police Department YMHFA	Conroe
11/19/18	Adult Probation Mental Health Treatment Court Meeting	Conroe
11/19/18	Volunteers of America Meeting	Conroe
11/20/18	Veterans Taskforce Meeting	Conroe
11/20/18	Bringing Everyone into The Zone (BEITZ) Group in VETS Pod	Conroe
11/20/18	Conroe ISD Mentor Lunch	Grangerland
11/20/18	North Houston Area Networking Partnership Meeting	The Woodlands
11/20/18	Montgomery County Community Resource Coordination Group	Conroe
11/21/18	Liberty/Dayton Chamber of Commerce Luncheon	Liberty
11/21/18	Conroe Noon Lions Club Luncheon	Conroe
11/26/18	Dispute Resolution Center Board Meeting	Conroe
11/27/18	Cleveland ISD YMHFA	Cleveland
11/27/18	Conroe ISD Mentor Lunch	Grangerland
11/28/18	Moms in Faith Presentation	The Woodlands
11/28/18	Conroe Noon Lions Club Luncheon	Conroe
11/29/18	Cleveland ISD YMHFA	Cleveland

**UPCOMING ACTIVITIES:**

12/3/18	Conroe ISD Mentor Lunch	Grangerland
12/3/18	Huntsville ISD Parent Night	Huntsville
12/3/18	Montgomery County Homeless Coalition Board Meeting	Conroe
12/4/18	Conroe ISD Mentor Lunch	Grangerland
12/5/18	Conroe Noon Lions Club Luncheon	Conroe
12/6/18	Lake Conroe Area Republican Women’s Luncheon	Walden
12/6/18	Lake Conroe Area Republican Women’s Dinner with the County Attorney	Montgomery
12/6/18	Cleveland Chamber of Commerce Luncheon	Cleveland
12/11/18	Assisting Victims Escape & Resist Trafficking (AVERT) Human Trafficking Deferment Meeting	Conroe
12/11/18	Healthy U Event Lone Star College – Adult Treatment Program and Substance Use	Tomball
12/12/18	Family and Community Coalition of Montgomery County	The Woodlands
12/12/18	Conroe Noon Lions Club Luncheon	Conroe
12/13/18	Walker County Chamber of Commerce Small Business Meeting	Huntsville
12/18/18	Montgomery County Community Resource Coordination Group	Conroe
12/18/18	Conroe ISD Mentor Lunch	Grangerland
12/19/18	Conroe Noon Lions Club Luncheon	Conroe
12/19/18	Liberty/Dayton Chamber of Commerce Luncheon	Liberty
1/3/19	Cleveland Chamber of Commerce Luncheon	Cleveland
1/8/19	Liberty County Community Resource Coordination Group	Liberty
1/9/19	Family and Community Coalition of Montgomery County	The Woodlands
1/15/19	Montgomery County Community Resource Coordination Group	Conroe
1/16/19	Huntsville Memorial Hospital Multidisciplinary Behavioral Health Team Quarterly Meeting	Huntsville
1/16/19	Liberty/Dayton Chamber of Commerce Luncheon	Liberty
1/26/19	Conroe ISD Health Fair	Conroe
2/7/19	Cleveland Chamber of Commerce Luncheon	Cleveland
2/9/19	Montgomery County Community Resource Coordination Group	Conroe
2/13/19	Family and Community Coalition of Montgomery County	The Woodlands
2/20/19	Liberty/Dayton Chamber of Commerce Luncheon	Liberty

<b>Agenda Item:</b> Consumer Services Report for October 2018  <b>Committee:</b> Program	<b>Board Meeting Date:</b>  November 29, 2018
<b>Background Information:</b>  None	
<b>Supporting Documentation:</b>  Consumer Services Report for October 2018	
<b>Recommended Action:</b>  <b>For Information Only</b>	

**Consumer Services Report  
October 2018**

Consumer Services	Montgomery County	Cleveland	Liberty	Walker County	Total
<b>Crisis Services, MH Adults/Children</b>					
Persons Screened, Intakes, Other Crisis Services	709	36	44	64	<b>853</b>
Crisis and Transitional Services (LOC 0, LOC 5)	28	1	0	0	<b>29</b>
Psychiatric Emergency Treatment Center (PETC) Served	71	6	3	3	<b>83</b>
Psychiatric Emergency Treatment Center (PETC) Bed Days	243	18	14	9	<b>284</b>
Contract Hospital Admissions	12	1	0	1	<b>14</b>
Diversion Admits	9	1	0	1	<b>11</b>
Total State Hospital Admissions	0	0	0	0	<b>0</b>
<b>Routine Services, MH Adults/Children</b>					
Adult Service Packages (LOC 1m,1s,2,3,4)	1447	158	134	141	<b>1880</b>
Adult Medication Services	1057	97	87	127	<b>1368</b>
Child Service Packages (LOC 1-4 and YC)	625	59	27	80	<b>791</b>
Child Medication Services	262	19	11	26	<b>318</b>
TCOOMMI (Adult Only)	127	17	17	7	<b>168</b>
Adult Jail Diversions	5	0	0	0	<b>5</b>
<b>Persons Served by Program, IDD</b>					
Number of New Enrollments for IDD Services	0	0	0	0	<b>0</b>
Service Coordination	665	36	50	68	<b>819</b>
<b>Persons Enrolled in Programs, IDD</b>					
Center Waiver Services (HCS, Supervised Living)	23	3	13	22	<b>61</b>
<b>Substance Abuse Services</b>					
Children and Youth Prevention Services	70	88	0	12	<b>170</b>
Youth Substance Abuse Treatment Services/COPSD	12	0	0	0	<b>12</b>
Adult Substance Abuse Treatment Services/COPSD	55	0	0	0	<b>55</b>
<b>Waiting/Interest Lists as of Month End</b>					
Adult Mental Health Services	147	4	0	0	<b>151</b>
Home and Community Based Services Interest List	1637	126	147	189	<b>2099</b>
<b>October Served by County</b>					
Adult Mental Health Services	1874	178	152	212	<b>2416</b>
Child Mental Health Services	806	63	32	83	<b>984</b>
Intellectual and Developmental Disabilities Services	680	46	56	74	<b>856</b>
<b>Total Served by County</b>	<b>3360</b>	<b>287</b>	<b>240</b>	<b>369</b>	<b>4256</b>
<b>September Served by County</b>					
Adult Mental Health Services	1647	147	122	194	<b>2110</b>
Child Mental Health Services	714	59	30	81	<b>884</b>
Intellectual and Developmental Disabilities Services	661	44	56	73	<b>834</b>
<b>Total Served by County</b>	<b>3022</b>	<b>250</b>	<b>208</b>	<b>348</b>	<b>3828</b>
<b>August Served by County</b>					
Adult Mental Health Services	1848	199	137	200	<b>2384</b>
Child Mental Health Services	675	54	29	75	<b>833</b>
Intellectual and Developmental Disabilities Services	683	44	57	71	<b>855</b>
<b>Total Served by County</b>	<b>3206</b>	<b>297</b>	<b>223</b>	<b>346</b>	<b>4072</b>

<b>Agenda Item:</b> Program Updates	<b>Board Meeting Date:</b> November 29, 2018
<b>Committee:</b> Program	
<b>Background Information:</b> None	
<b>Supporting Documentation:</b> Program Updates	
<b>Recommended Action:</b> <b>For Information Only</b>	

# Program Updates

## October 26, 2018 – November 29, 2018

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### Crisis Services

1. We are very pleased to have our new Crisis Program Director, Diane Van Lier, on site at the Psychiatric Emergency Treatment Center. Diane comes to us from the Burke Center (Lufkin) where she was the director of the Mental Health Emergency Center (a Crisis Residential Unit/Extended Observation Unit) for the last 12 years.
2. In October we saw almost 500 persons in crisis services and 102 of them were children or youth. While the fall is usually a busier time of year for children and youth, this level of crisis need is unprecedented at Tri-County. Factors including population growth, awareness and hypervigilance by schools may explain the increased demand. One concerning trend is that many of the children and youth seeking services do not have any form of insurance.
3. At the end of the month of October, we were averaging 10.75 persons per day in a psychiatric hospital for FY 2019. This number is down from an average of 12 at the end of September. Of the 10.75 persons, 2.1 persons per day were children or youth. We have funding from the state for 7.6 persons per day in the psychiatric hospital. We are hopeful for a slow holiday season so our numbers can realign with funding levels. The holidays are usually either very slow or very busy for crisis services.
4. All staff have been hired for the East Montgomery County Crisis Clinic (Porter) and staff are busy getting the facility ready for opening on December 1, 2018. New peace officers, most from the Polk County Sheriff's Department, began shadowing at the PETC on November 15<sup>th</sup>. We expect this will be a busy place because we have already had folks come by requesting information and our signs aren't even up yet.

### MH Adult Services

1. Our two new prescribers, a Psychiatrist and an Advanced Practicing Registered Nurse (APN), are both building their caseloads in Conroe and are providing relief to current prescriber caseloads. We continue to manage the Huntsville, Cleveland and Liberty offices with APNs that are contracted through East Texas Behavioral Health Network (ETBHN) to provide televideo services, but have had recent interest by an APN who may be interested in the Liberty County opening. In addition, to meet anticipated needs, the Center has hired a psychiatrist that will graduate from Medical School at Ohio State University in August of 2019.
2. We are pleased to announce that we have hired two part-time adult Peer Specialists. They will both undergo state training and will be able to provide services in the coming months. We have been without an adult Peer Specialist for over a year.
3. Although we have been able to fill most of our Conroe Adult Outpatient openings, we continue to struggle to fill positions in Cleveland and Liberty. There are Psychosocial Rehabilitation Specialist positions open at each Liberty County clinic, as well as a Bilingual File Clerk/Support Services Assistant position open in Liberty. Cleveland staff are currently covering both clinics until positions are filled.

## **MH Child Services**

1. Child and Youth Services held a Job Fair in the month of October and were able to hire several new staff that will be trained and ready to provide services in December. Ironically, due to increasing demand, the Executive Director has authorized five additional Child and Youth positions that will now need to be filled. At the end of October, we were serving 965 children and youth in a Full Level of Care in Child and Youth Services; this is the highest number of children and youth in a FLOC since Tri-County was formed.
2. Melissa Zemencsik and Evan Roberson had a meeting with Karen Harwell, Chief Executive Officer at Lone Star Family Health Clinic, to discuss possible collaboration in school-based clinics. Models that include the Federally Qualified Healthcare Center (Lone Star) and the Community Center have been effective across the state and nation. The meeting was very positive and both sides agreed to future discussions.
3. Staff remain in conversation with several schools that are interested in school-based mental health clinics. We continue to remind these schools that we are in a 'pilot' with Conroe Independent School District and are not planning to expand at this time. However, we have offered to have Rehabilitation Specialists that already work in the school's catchment area, to spend some time at the schools if space can be found for services. This would allow staff to build stronger relationships with local school administrators while serving their existing caseload. To date, Magnolia ISD has agreed to make this space available.
4. Sam Houston State University is currently working with us on a project to gather data to demonstrate the successes we are experiencing in our school-based clinics.

## **Criminal Justice Services**

1. In October, the Criminal Justice Administrator, Lisa Bradt, attended a Judicial Commission on Mental Health Summit in Houston, sponsored by the Texas Supreme Court. The sessions focused on providing information regarding new Senate and House Bills, including the Sandra Bland Act. Lisa was allowed opportunity to review recommendations for addressing Jail Diversion, Competency Restoration, and crisis diversion services.

## **Substance Abuse Services**

1. The Adult Substance Abuse Treatment Program (TRA) reports that the program census has increased significantly in the month of October, with 28 admits for the month. Current total census is at 42 clients; the highest it has been since the program was started in 2010. The Youth Substance Abuse Treatment Program (TRY) census has increased significantly as well, and is on target to have the highest census since inception. Further, the program has achieved scheduling clients for Intake within 7 days of request for treatment, which is in alignment with the United Way goals.
2. Although the demand for substance abuse prevention services across all three counties is greater than what two Prevention Specialists can meet, our team is doing an excellent job spreading their services to demonstrate effectiveness and build relationships in the event we are granted more funding in the future. We are eager for

HHSC to announce the upcoming opportunity to apply for more prevention funding as the demands from schools for presentations and groups remain high.

3. Our substance abuse prevention team is receiving a significant amount of praise from school counselors in the form of Certificates of Recognition and written compliments sent to the program manager for the work they are doing in local schools.

## **IDD Services**

1. Huntsville IDD Provider Services continues search for employees to fill vacant positions. They currently have House Manager, Weekend Relief, Full Time Life Skills and two part time positions vacant.
2. Each of our Life Skills sites have fundraisers underway to support their Thanksgiving and Christmas activities. Each site hopes to generate enough funds for meals at Thanksgiving and Christmas and a small gift for each individual at Christmas depending on the amount of funds raised. In addition to family members, various restaurants such as Olive Garden, Chili's, Farmhouse, and Schlotzsky's contribute to the Christmas meal.
3. Our first child began receiving Tri-County Autism Services (TAP) on 11/08/18 through the sub-contractor, I Care ABA. We are receiving furniture and supplies to begin these services here at Sgt. Ed Holcomb, and we hope to be ready by the beginning of December.

## **Support Services**

1. **Quality Management:**
  - a. Staff prepared and submitted a Corrective Action Plan (CAP) due on November 14, 2018, as required by Health and Human Services Commission (HHSC) following the recent quality management audit.
  - b. Staff participated in a managed care on site audit with Cenpatico on November 27, 2018.
  - c. Following a recent internal transfer, the Training Coordinator has been selected to fill the position of Administrator of Quality Management.
2. **Utilization Management:**
  - a. Staff met with two managed care organizations during this timeframe to discuss service utilization by members including, high utilizers, hospitalization rates, cost and HEDIS measures.
3. **Training:**
  - a. Following the recent Quality Management Audit, staff are working on developing a clinical training to enhance clinical skills and understanding regarding Recovery Planning.
4. **Veteran Services:**
  - a. The Veteran Services Department attended Veterans Day events in support of each county.
  - b. The 2018 training sessions of the TCOLE 4067 Trauma Affected Veterans course with the Montgomery County Sheriff's Office was completed. The Veterans

Liaison facilitated two courses this year with 30 officers. They received 24 hours of TCOLE credit and a lot of valuable information on deescalating situations when encountering a trauma affected veteran.

- c. Two Texas Veterans Commission grants were submitted in November to request \$350,000 to expand case management and crisis services in our veterans program at Tri-County.

## **Community Activities**

1. Tri-County's Consumer Foundation's Family Fun Night Golf Ball Drop Fundraiser brought in \$16,365; with \$10,000 being generously donated by the Patrick Reed Foundation. The evening was a huge success.
2. Our From the Heart Campaign is in full swing. We are helping 293 families with a total of 813 individuals.
3. Ten staff attended the Out of Darkness Walk in The Woodlands to increase suicide awareness. We had four licensed clinicians in attendance to monitor the crowds and assist individuals and families that became emotionally overwhelmed. There were reportedly over 1300 people at the walk.
4. Two Licensed Critical Incident Stress Management (CISM) Team members and one Crisis staff attended the Dayton vs. Sante Fe High School football game in Dayton on November 2<sup>nd</sup> to assist the Sante Fe band and football team. This request was made by Santa Fe Independent School District due to a re-traumatization from fireworks at their previous out of town football game. Three youth required assistance at the game.

<p><b>Agenda Item:</b> Board of Trustees Reappointment and Oath of Office</p> <p><b>Committee:</b> Executive</p>	<p><b>Board Meeting Date</b></p> <p>November 29, 2018</p>
<p><b>Background Information:</b></p> <p>Listed below is the Board member who was reappointed by the Commissioner’s Court of their respective county for an additional two-year term expiring August 31, 2020.</p> <p>Reappointment:</p> <ul style="list-style-type: none"> <li>• Janet Qureshi, Montgomery County</li> </ul> <p>Oath of Office will be recited at the Board meeting.</p>	
<p><b>Supporting Documentation:</b></p> <p>Oath of Office Recitation</p> <p>Montgomery County Trustee – Copy of Minutes from Montgomery County Commissioner’s Court Meeting</p>	
<p><b>Recommended Action:</b></p> <p><b>Recite Oath of Office</b></p>	

#2 8A  
AUG 14 2018

COMMISSIONERS COURT DOCKET  
July 24, 2018  
REGULAR SESSION

THE STATE OF TEXAS

COUNTY OF MONTGOMERY

BE IT REMEMBERED that on this the 24<sup>th</sup> day of July, 2018, the Honorable Commissioners Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners Courtroom of the Alan B. Sadler Commissioners Court Building, 501 North Thompson, Conroe, Texas, with the following members of the Court present:

County Judge	Craig Doyal
Commissioner, Precinct 1	Mike Meador
Commissioner, Precinct 2	Charlie Riley
Commissioner, Precinct 3	James Noack
Also County Clerk's Office	Amber Twiddy

ABSENT:

Commissioner, Precinct 4	Jim Clark
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INVOCATION GIVEN BY Tim Holifield

THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA RECITED.

THE PLEDGE OF ALLEGIANCE TO THE TEXAS STATE FLAG RECITED.

1. COMMISSIONERS COURT AGENDA APPROVED.

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve Commissioners Court Agenda for discussion and necessary action. Motion carried.

2. PROCLAMATION APPROVED – NATIONAL HEALTH CENTER WEEK

Motion by Commissioner Meador, seconded by Commissioner Riley to recognize August 12-18, 2018 as National Health Center Week in Montgomery County. Motion carried.

AGENDA ITEM 7B – MONTGOMERY COUNTY EMPLOYEES COMMITTEE

STEPHANIE KEETON, WITH PURCHASING, WAS PRESENTED WITH EMPLOYEE OF THE MONTH FOR JULY, 2018.

3. MINUTES APPROVED – COUNTY CLERK

Motion by Commissioner Riley, seconded by Commissioner Meador, to approve the Minutes from Regular Session of Commissioners Court dated July 10, 2018. Motion carried.

AGENDA ITEM 9F2c WAS MOVED TO THE OPEN AGENDA. SEE MOTION 18 FOR COURT ACTION.

AGENDA ITEM 902 AND 903 WERE DEFERRED.

Bill O'Sullivan addressed the court concerning the appointment of Rob Eissler, stronger ethics policy, and stated that benefits have put major areas into bankruptcy.

4. RESOLUTION AND ORDER APPROVED – CONSENT AGENDA – AGENDA ITEMS 9A-S

11. REQUEST APPROVED to rescind Order to Abate Nuisance for 17513 Woods Drive, New Caney, Texas 77357. Rescinding original order to abate to notify additional owners of property.
12. REQUEST APPROVED to rescind Order to Abate Nuisance for 11791 White Cedar St., Willis, Texas 77378. Rescinding original order to abate to notify additional owners of property.
13. ORDER APPROVED to abate a public nuisance on the following property that is abandoned, deemed unsafe, or unlivable: 16310 Shalamar, Magnolia Texas 77353. The estimated total cost is \$3,600.00 and will be funded by CDBG.
14. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 13828 Walker Road Conroe, TX 77302.
15. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 18385 Nightingale Conroe, TX 77302.
16. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 15402 Rusty Oak Trail Conroe, TX 77302.
17. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 217 Sundew Court Magnolia, TX 77355.

COUNTY JUDGE – AGENDA ITEMS 9J1-2

- J1. REVISED RULES OF PROCEDURE FOR COMMISSIONERS COURT RECORDED as adopted June 26, 2018.
- J2. RE-APPOINTMENT APPROVED of Richard Duren and Janet Qureshi to the Tri-County Behavioral Healthcare Board of Trustees for a two-year term ending August 31, 2020.

SHERIFF – AGENDA ITEM 9K1

- K1. UPDATED APPLICATION ACCEPTED to the Law Enforcement Support Office (LESO) for the Montgomery County Sheriff's Office and County Judge is authorized to sign as the authorized representative for Montgomery County.

COUNTY ATTORNEY – REAL PROPERTY - AGENDA ITEMS 9L1-4

- L1. PRECINCT 1
  - a. ORDER APPROVED authorizing Notice of Public Hearing for Revision of Plat on August 28, 2018 for partial revision to lots/plats being described as Reserve "A", Hilltop Village Subdivision to be known as Kids World Learning Center.
- L2. PRECINCT 2
  - a. PUBLIC HEARING DATE SET for August 28, 2018 for abandonment of all or a portion of Old Hardin Store Road beginning at its intersection with Hardin Store Road and terminating at its intersection with railroad right of way.
- L3. PRECINCT 3
  - a. ORDER APPROVED acknowledging receipt of check in the amount of \$20.00 from Walter E. Vars for lease of real property described as 1.330 acres known as Lot 7 Skylight Timbers. Check has been forwarded to the Auditor for further processing.

## OATH OF OFFICE

I, \_\_\_\_\_,  
do solemnly swear,  
that I will faithfully execute  
the duties of the office of Trustee  
of Tri-County Behavioral Healthcare,  
and will, to the best of my ability  
preserve, protect, and defend the Constitution  
and laws of the United States and of this State;  
and I furthermore solemnly swear  
that I have not directly nor indirectly,  
paid, offered, or promised to pay,  
contributed, nor promised to contribute  
any money, or valuable thing,  
or promised any public office or employment,  
as a reward for the giving or withholding a vote  
to secure my appointment,  
and further affirm that I,  
nor any company, association, or corporation  
of which I am an officer or principal  
will act as supplier of services or goods,  
nor bid or negotiate to supply  
such goods or services, for this Center,  
so help me God.

<b>Agenda Item:</b> Personnel Report for October 2018  <b>Committee:</b> Executive	<b>Board Meeting Date:</b>  November 29, 2018
<b>Background Information:</b>  None	
<b>Supporting Documentation:</b>  Personnel Report October 2018	
<b>Recommended Action:</b>  <b>For Information Only</b>	

## Personnel Report October 2018

Total Applications received in October = 262

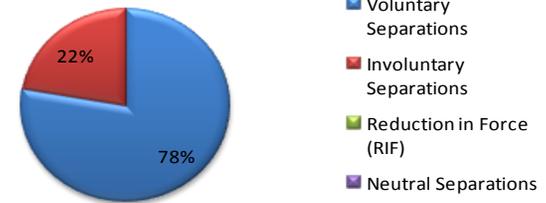
Total New Hires for the month of October = 6

Total New Hires Year to Date = 21

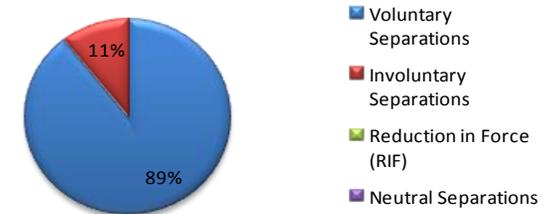
October Turnover - FY19 compared to FY18	FY19	FY18
Number of Active Employees	346	339
Number of Monthly Separations	9	7
Number of Separations YTD	19	11
Year to Date Turnover Rate	5%	3%
October Turnover Rate	3%	2%

Separations by Reason	October Separations	FY19 YTD
Retired	0	0
Involuntarily Terminated	2	3
Neutral Termination	0	0
Dissatisfied	0	0
Lack of Support from Administration	0	0
Micro-managing supervisor	0	0
Lack of growth opportunities/recognition	0	0
Difficulty learning new job	0	0
Co-workers	0	0
Work Related Stress/Environment	0	0
RIF	0	0
Deceased	0	0
Pay	0	0
Health	0	0
Family	0	1
Relocation	1	1
School	1	3
Personal	0	1
Unknown	1	2
New Job	4	8
<b>Total Separations</b>	<b>9</b>	<b>19</b>

**October Voluntary, Involuntary, RIF and Neutral Separations**



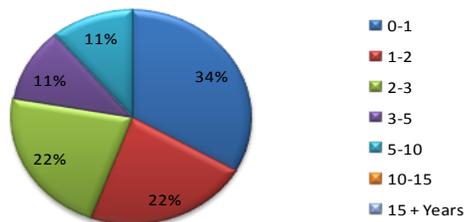
**Year to Date Voluntary, Involuntary, RIF and Neutral Separations**



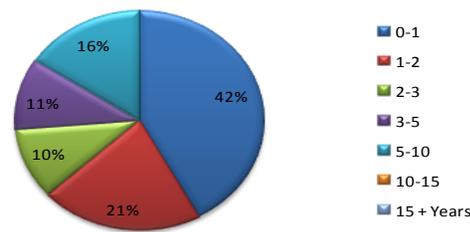
Management Team	# of Employees	Monthly Separations	Year to Date Separations	% October	% YTD
Evan Roberson	21	0	2	0%	10%
Millie McDuffey	37	0	0	0%	0%
Amy Foerster	5	0	0	0%	0%
Tanya Bryant	11	0	0	0%	0%
MH Adult	89	2	5	2%	6%
MH Child & Youth	53	4	8	8%	15%
Catherine Prestigiovanni	2	1	1	50%	50%
PETC	58	0	1	0%	2%
Kelly Shropshire	33	1	1	3%	3%
Kathy Foster	28	1	1	4%	4%
Kenneth Barfield	9	0	0	0%	0%
<b>Total</b>	<b>346</b>	<b>9</b>	<b>19</b>		

Separation by EEO Category	# of Employees	Monthly Separations	Year to Date	% October	% Year to Date
Supervisors & Managers	24	0	3	0%	13%
Medical (MD,DO, LVN, RN, APN, PA, Psychologist)	48	0	2	0%	4%
Professionals (QMHP)	97	5	9	5%	9%
Professionals (QIDP)	28	1	1	4%	4%
Licensed Staff (LCDC, LPC...)	18	1	2	6%	11%
Business Services (Accounting)	15	0	0	0%	0%
Central Administration (HR, IT, Executive Director)	23	0	0	0%	0%
Program Support(Financial Counselors, QA, Training, Med. Records)	45	1	1	2%	2%
Nurse Technicians/Aides	17	0	0	0%	0%
Service/Maintenance	9	0	0	0%	0%
Direct Care (HCS, Respite, Life Skills)	22	1	1	5%	5%
<b>Total</b>	<b>346</b>	<b>9</b>	<b>19</b>		

**October Separations by Tenure**

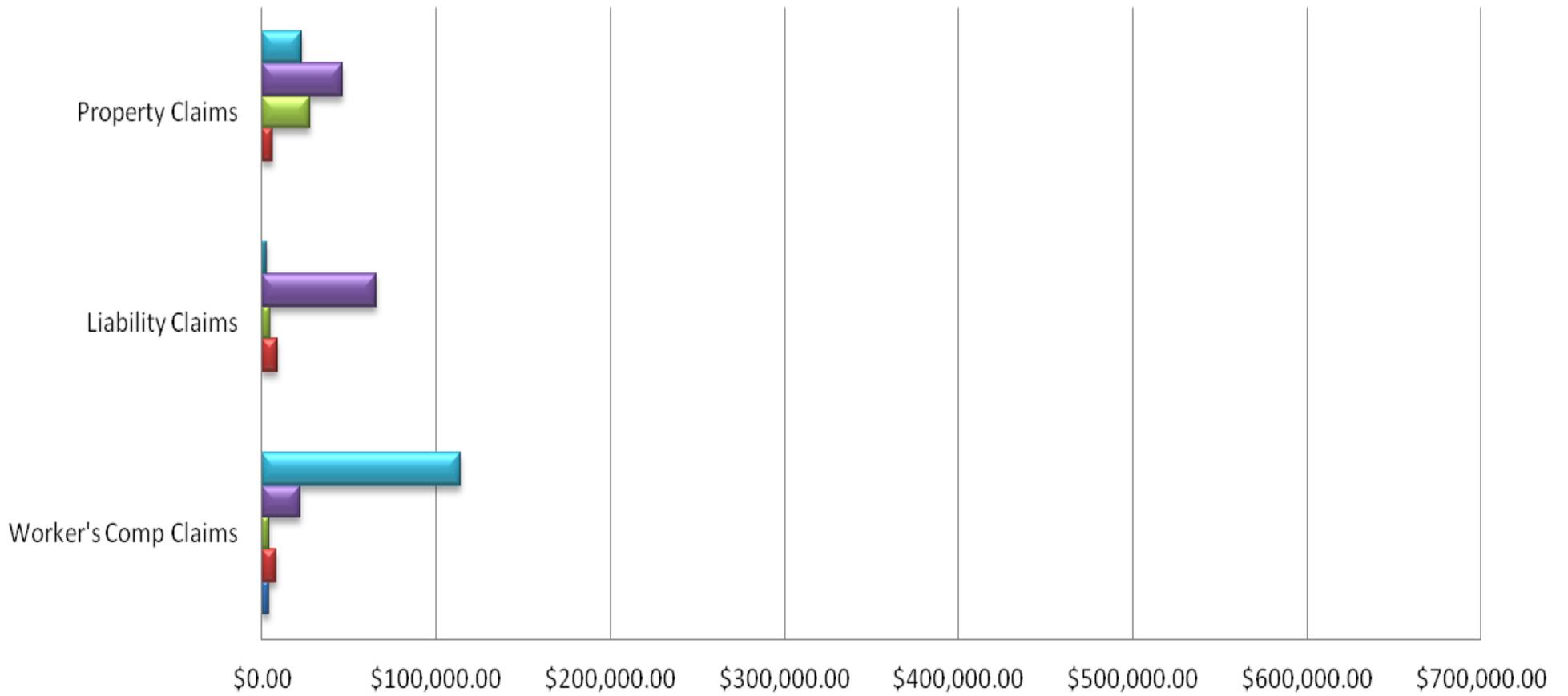


**Year to Date Separations by Tenure**



<b>Agenda Item:</b> Texas Council Risk Management Fund Claims Summary as of October 2018  <b>Committee:</b> Executive	<b>Board Meeting Date:</b>  November 29, 2018
<b>Background Information:</b>  None	
<b>Supporting Documentation:</b>  Texas Council Risk Management Fund Claims Summary as of October 2018	
<b>Recommended Action:</b>  <b>For Information Only</b>	

## TCRMF Claims Summary October 2018



	Worker's Comp Claims	Liability Claims	Property Claims
2015	\$113,917.00	\$2,556.00	\$22,505.00
2016	\$21,902.00	\$65,795.00	\$46,114.00
2017	\$4,517.00	\$4,893.00	\$27,455.00
2018	\$8,191.00	\$8,991.00	\$6,126.00
2019	\$4,136.00	\$0.00	\$0.00

<p><b>Agenda Item:</b> Texas Council Quarterly Board Meeting Update</p> <p><b>Committee:</b> Executive</p>	<p><b>Board Meeting Date</b></p> <p>November 29, 2018</p>
<p><b>Background Information:</b></p> <p>The Texas Council has requested that Center representatives give updates to Trustees regarding their quarterly Board meeting.</p> <p>Neither Ms. Sharon Walker or Mr. Morris Johnson were able to attend the Texas Council Board meeting in November, so Evan Roberson has provided some written meeting notes for your review.</p>	
<p><b>Supporting Documentation:</b></p> <p>Texas Council Board Updates, November 2018 Meeting</p>	
<p><b>Recommended Action:</b></p> <p><b>For Information Only</b></p>	

# Texas Council Board Updates, November 2018

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Prior to the Executive Director's Consortium and Texas Council Board meeting, on Wednesday, October 31, 2018, all of the centers participated in Change Management Training provided by David Lloyd in preparation for the transition to Certified Community Behavioral Health Clinic status. Mr. Lloyd is a national consultant and has been leading change management for much of his career. The training was arranged by Jolene Rasmussen, Behavioral Health Director for the Texas Council, and was funded by The Delta Center and Episcopal Health Foundation. Tri-County's team was Amy Forester, Evan Roberson, Kenneth Barfield, Millie McDuffey and Tanya Bryant.

The Executive Directors received an update on the progress toward the San Antonio State Hospital redesign. With the help of the Meadows Foundation, town hall meetings and a Strength, Weakness Opportunity and Threat ('SWOT') analysis were completed which will inform planning for the new SASH facility. Interestingly, one of the themes that has come up is a recognition of the need for a regional system of care which includes local options for crisis care in addition to the state hospital level of care. One other note is that we are all keenly aware of the challenges that will exist to staff new beds once they are developed.

Janet Paleo, Director of Recovery Based Services for the Texas Council, and staff from the Helen Farabee Center and the Harris Center made a great presentation about retention and satisfaction of peer providers and family partners. It has long been recognized that persons with 'lived experience' (who have 'been there') may be more effective than clinical staff in guiding consumers in certain situations. This presentation was full of insights and practical tips about why peers leave Centers and why they stay. Peers are going to be an important part of the CCBHC treatment process and while Tri-County has had great success with our Family Partners (Child and Youth Services); we have struggled to find and retain adult peers. One of the comments that I found specifically interesting came from Holly Borrel, the new CEO at Spindletop Center and formerly of Tropical Texas Center, who mentioned similar struggles to Tri-County's with peers until 1115 allowed them to hire several peers. This group of peers, 15, ended up being very stable where one or two peers had not been. On the horizon is a new Medicaid peer rate and perhaps with this new funding mechanism Centers will be able to find a more sustainable way to support peer programming.

We had an interesting discussion about School-based MH Services and the Role of the Community Center. Leela Rice, Director of Children's Mental Health Services at the Texas Council, had tabulated the results of a survey that was sent to Centers earlier this year and we reviewed some of those results. Several of the Center Executive Directors then shared their experiences with school-based clinics including Melissa Tucker with the Gulf Coast Center (who recently responded to Santa Fe), Andrea Richardson of BBT, and Heart of Texas, Tropical and Tri-County. All of us are interested in providing these services in a proactive manner before there is a crisis, but not all school districts are equally open to Community Center involvement. It was good to share ideas about how we might be able to make these services more common in our state.

Mike Horne, former Chief Financial Officer for the Texas Council, and Ramona Thomas, Executive Director for Permian Care (Midland), presented comparative Center financial information that was compiled from the 2017 Center audits. This was, as always, an interesting way to compare the financial

health of our centers compared to our peers. Tri-County was in the middle of Centers in 2017 in terms of days of reserve and most other metrics.

Jolene Rasmussen convened a panel of Centers to discuss their experience in the HCBS-AMH program. A workgroup has been formed to work with HHSC on the HCBS program and the information from the panel discussion will be helpful in these discussions. Evan Roberson is on this workgroup.

We also had an update on the implementation of the Sandra Bland Act. The local jails are encouraged to contract with Community Centers for 24/7 mental health care if they are unable to provide it. Sheriff Dennis Wilson commented about the need for Community Centers to have a united message on this. He stated that “we must use common language about this and have a common front.”

There was a presentation from Dr. Jamo Reuben about Social Determinants of Health. According to the Center for Disease Control:

“Conditions in the places where people live, learn, work, and play affect a wide range of health risks and outcomes. These conditions are known as social determinants of health (SDOH). The differences in health are striking in communities with poor SDOH such as unstable housing, low income, unsafe neighborhoods, or substandard education. By applying what we know about SDOH we can improve individual and population health.”

Dr. Reuben stated that there is a balance between the compassionate work that is done on behalf of those we serve and the competitive economy. Dr. Reuben stated that in a few years, ½ of all Americans will be on Medicare or Medicaid. In 2032, we run out of dollars to serve this population. The US won't let that happen, so there will be uncomfortable changes in the healthcare sector related to **value based payments**. Many of these conversations include the need to add social services to traditional healthcare to decrease costs because we have learned that healthcare alone often won't change someone's ability to stay well. Most of the Centers feel that this is a system strength that could be highlighted to payers in coming years.

Finally, the Texas Council Annual Financial Audit was presented to the Texas Council Board. The financial audit was unqualified and the auditors felt that the financial statements shared with the Board were a fair and accurate representation of the Council's financial status.

<b>Agenda Item:</b> Approve October 2018 Financial Statements  <b>Committee:</b> Business	<b>Board Meeting Date</b>  November 29, 2018
<b>Background Information:</b>  None	
<b>Supporting Documentation:</b>  October 2018 Financial Statements	
<b>Recommended Action:</b>  <b>Approve October 2018 Financial Statements</b>	

### October 2018 Financial Summary

Revenues for October 2018 were \$2,586,802 and operating expenses were \$2,347,998; resulting in a gain in operations of \$238,804. Capital Expenditures and Extraordinary Expenses for October were \$147,484; resulting in a gain of \$91,320. Total revenues were 101.10% of the monthly budgeted revenues and total expenses were 96.62% of the monthly budgeted expenses.

Year to date revenues are \$5,153,293 and operating expenses are \$4,748,683; leaving excess operating revenues of \$404,610. YTD Capital Expenditures and Extraordinary Expenses are \$267,382; resulting in a gain YTD of \$137,228. Total revenues are 99.41% of the YTD budgeted revenues and total expenses are 96.40% of the YTD budgeted expenses

#### **REVENUES**

YTD Revenue items that are below the budget by more than \$10,000:

Revenue Source	YTD Revenue	YTD Budget	% of Budget	\$ Variance
Rehab – Title XIX	326,844	380,493	85.90%	53,649

Rehab – Title XIX – October has shown improvement in earned revenue for this line. Staff have been hired in both the adult and children’s programs, so we should continue to see an increase in revenue after the holidays.

#### **EXPENSES**

YTD Individual line expense items that exceed the YTD budget by more than \$10,000:

Expense Source	YTD Expenses	YTD Budget	% of Budget	\$ Variance
No items to report				

**TRI-COUNTY BEHAVIORAL HEALTHCARE  
CONSOLIDATED BALANCE SHEET  
For the Month Ended October 31, 2018**

	<b>TOTALS COMBINED FUNDS October 2018</b>	<b>TOTALS COMBINED FUNDS September 2018</b>	<b>Increase (Decrease)</b>
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Imprest Cash Funds	3,640	3,710	(70)
Cash on Deposit-General Fund	9,153,459	6,757,885	2,395,574
Cash on Deposit-Debt Fund			-
Accounts Receivable	2,020,807	2,254,942	(234,135)
Inventory	4,102	4,262	(160)
<b>TOTAL CURRENT ASSETS</b>	<b>11,182,008</b>	<b>9,020,798</b>	<b>2,161,210</b>
<b>FIXED ASSETS</b>	<b>20,867,904</b>	<b>20,227,904</b>	<b>640,000</b>
<b>OTHER ASSETS</b>	<b>110,081</b>	<b>134,677</b>	<b>(24,596)</b>
<b>TOTAL ASSETS</b>	<b>\$ 32,159,994</b>	<b>\$ 29,383,381</b>	<b>\$ 2,776,614</b>
<b>LIABILITIES, DEFERRED REVENUE, FUND BALANCES</b>			
<b>CURRENT LIABILITIES</b>	1,215,369	1,242,673	(27,304)
<b>NOTES PAYABLE</b>	618,198	642,552	(24,354)
<b>DEFERRED REVENUE</b>	1,400,239	(1,452,970)	2,853,209
<b>LONG-TERM LIABILITIES FOR</b>			
Line of Credit - Tradition Bank	-	-	-
Note Payable Prosperity Bank	-	-	-
First Financial loan tied to CD	664,583	687,500	(22,917)
First Financial Construction Loan	12,060,655	12,099,075	(38,420)
<b>EXCESS(DEFICIENCY) OF REVENUES OVER EXPENSES FOR</b>			
General Fund	(322,211)	373,247	(695,458)
<b>FUND EQUITY</b>			
<b>RESTRICTED</b>			
Net Assets Reserved for Debt Service	(12,725,238)	(12,786,575)	61,337
Reserved for Debt Retirement	-	-	-
<b>COMMITTED</b>			
Net Assets-Property and Equipment	20,867,904	20,227,904	640,000
Reserved for Vehicles & Equipment Replacement	678,112	678,112	-
Reserved for Facility Improvement & Acquisitions	2,500,000	2,500,000	-
Reserved for Board Initiatives	1,500,000	1,500,000	-
Reserved for 1115 Waiver Programs	1,016,833	1,016,833	-
<b>ASSIGNED</b>			
Reserved for Workers' Compensation	274,409	274,409	-
Reserved for Current Year Budgeted Reserve	12,332	6,166	6,166
Reserved for Insurance Deductibles	100,000	100,000	-
Reserved for Accrued Paid Time Off	(618,198)	(642,552)	24,354
<b>UNASSIGNED</b>			
Unrestricted and Undesignated	2,917,007	2,917,007	-
<b>TOTAL LIABILITIES/FUND BALANCE</b>	<b>\$ 32,159,994</b>	<b>\$ 29,383,381</b>	<b>\$ 2,776,612</b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE  
CONSOLIDATED BALANCE SHEET  
For the Month Ended October 31, 2018**

	<b>General Operating Funds</b>	<b>Memorandum Only  Final August 2017</b>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Imprest Cash Funds	3,640	3,854
Cash on Deposit-General Fund	9,153,459	5,383,227
Cash on Deposit-Debt Fund	-	-
Accounts Receivable	2,020,807	4,136,003
Inventory	4,102	4,986
<b>TOTAL CURRENT ASSETS</b>	<b>11,182,008</b>	<b>9,528,070</b>
<b>FIXED ASSETS</b>	20,867,904	20,760,463
<b>OTHER ASSETS</b>	110,081	205,342
	-	-
	<b>\$ 32,159,994</b>	<b>\$ 30,493,875</b>
<b>LIABILITIES, DEFERRED REVENUE, FUND BALANCES</b>		
<b>CURRENT LIABILITIES</b>	1,215,369	1,169,877
<b>NOTES PAYABLE</b>	618,198	642,552
<b>DEFERRED REVENUE</b>	1,400,239	(422,827)
<b>LONG-TERM LIABILITIES FOR</b>		
Line of Credit - Tradition Bank	-	-
Note Payable Prosperity Bank	-	-
First Financial loan tied to CD	664,583	985,417
First Financial Construction Loan	12,060,655	12,399,793
<b>EXCESS(DEFICIENCY) OF REVENUES OVER EXPENSES FOR</b>		
General Fund	(322,211)	3,492,382
<b>FUND EQUITY</b>		
<b>RESTRICTED</b>		
Net Assets Reserved for Debt service-Restricted	(12,725,238)	(13,385,209)
Reserved for Debt Retirement	-	-
<b>COMMITTED</b>		
Net Assets-Property and Equipment-Committed	20,867,904	20,760,463
Reserved for Vehicles & Equipment Replacement	678,112	678,112
Reserved for Facility Improvement & Acquisitions	2,500,000	-
Reserved for Board Initiatives	1,500,000	1,500,000
Reserved for 1115 Waiver Programs	1,016,833	516,833
<b>ASSIGNED</b>		
Reserved for Workers' Compensation-Assigned	274,409	274,409
Reserved for Current Year Budgeted Reserve -Assigned	12,332	-
Reserved for Insurance Deductibles-Assigned	100,000	100,000
Reserved for Accrued Paid Time Off	(618,198)	(642,552)
<b>UNASSIGNED</b>		
Unrestricted and Undesignated	2,917,007	2,424,625
<b>TOTAL LIABILITIES/FUND BALANCE</b>	<b>\$ 32,159,994</b>	<b>\$ 30,493,875</b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary**  
**For the Month Ended October 2018**  
**and Year To Date as of September 2018**

<b>INCOME:</b>	<b>MONTH OF October 2018</b>	<b>YTD October 2018</b>
	<u>                    </u>	<u>                    </u>
Local Revenue Sources	99,970	232,767
Earned Income	1,134,699	2,116,302
General Revenue-Contract	1,352,134	2,804,224
<b>TOTAL INCOME</b>	<b><u>\$ 2,586,802</u></b>	<b><u>\$ 5,153,293</u></b>
<b>EXPENSES:</b>		
Salaries	1,412,369	2,851,870
Employee Benefits	276,084	550,088
Medication Expense	50,816	98,007
Travel-Board/Staff	42,136	77,727
Building Rent/Maintenance	9,278	24,416
Consultants/Contracts	366,371	743,477
Other Operating Expenses	190,943	403,098
<b>TOTAL EXPENSES</b>	<b><u>\$ 2,347,998</u></b>	<b><u>\$ 4,748,683</u></b>
<b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	<b><u>\$ 238,804</u></b>	<b><u>\$ 404,610</u></b>
<b>CAPITAL EXPENDITURES</b>		
Capital Outlay-FF&E, Automobiles, Building	53,611	79,550
Capital Outlay-Debt Service	93,873	187,832
<b>TOTAL CAPITAL EXPENDITURES</b>	<b><u>\$ 147,484</u></b>	<b><u>\$ 267,382</u></b>
<b>GRAND TOTAL EXPENDITURES</b>	<b><u>\$ 2,495,482</u></b>	<b><u>\$ 5,016,065</u></b>
<b>Excess (Deficiency) of Revenues and Expenses</b>	<b><u>\$ 91,320</u></b>	<b><u>\$ 137,228</u></b>

<b>Debt Service and Fixed Asset Fund:</b>		
Debt Service	93,873	187,832
<b>Excess(Deficiency) of revenues over Expenses</b>	<b><u>93,873</u></b>	<b><u>187,832</u></b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary**  
**Compared to Budget**  
**Year to Date as of October 2018**

	YTD October 2018	APPROVED BUDGET	Increase (Decrease)
<b>INCOME:</b>			
Local Revenue Sources	232,767	199,558	33,209
Earned Income	2,116,302	2,190,889	(74,587)
General Revenue-Contract	2,804,224	2,793,467	10,757
<b>TOTAL INCOME</b>	<b>\$ 5,153,293</b>	<b>\$ 5,183,914</b>	<b>\$ (30,621)</b>
<b>EXPENSES:</b>			
Salaries	2,851,870	2,926,335	(74,465)
Employee Benefits	550,088	591,219	(41,131)
Medication Expense	98,007	113,082	(15,075)
Travel-Board/Staff	77,727	72,973	4,754
Building Rent/Maintenance	24,416	37,496	(13,080)
Consultants/Contracts	743,477	767,548	(24,071)
Other Operating Expenses	403,098	424,243	(21,145)
<b>TOTAL EXPENSES</b>	<b>\$ 4,748,683</b>	<b>\$ 4,932,896</b>	<b>\$ (184,213)</b>
<b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	<b>\$ 404,610</b>	<b>\$ 251,018</b>	<b>\$ 153,592</b>
<b>CAPITAL EXPENDITURES</b>			
Capital Outlay-FF&E, Automobiles	79,550	83,923	(4,373)
Capital Outlay-Debt Service	187,832	186,766	1,066
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 267,382</b>	<b>\$ 270,689</b>	<b>\$ (3,307)</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 5,016,065</b>	<b>\$ 5,203,585</b>	<b>\$ (187,520)</b>
<b>Excess (Deficiency) of Revenues and Expenses</b>	<b>\$ 137,228</b>	<b>\$ (19,671)</b>	<b>\$ 156,899</b>

**Debt Service and Fixed Asset Fund:**

Debt Service	187,832	186,766	1,066
<b>Excess(Deficiency) of revenues over Expenses</b>	<b>187,832</b>	<b>186,766</b>	<b>1,066</b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary**  
**Compared to Budget**  
**For the Month Ended October 2018**

<b>INCOME:</b>	<b>MONTH OF October 2018</b>	<b>APPROVED BUDGET</b>	<b>Increase (Decrease)</b>
Local Revenue Sources	99,970	99,779	191
Earned Income	1,134,699	1,113,446	21,253
General Revenue-Contract	1,352,134	1,345,315	6,819
<b>TOTAL INCOME</b>	<b>\$ 2,586,802</b>	<b>\$ 2,558,540</b>	<b>\$ 28,262</b>
<b>EXPENSES:</b>			
Salaries	1,412,369	1,454,347	(41,978)
Employee Benefits	276,084	295,606	(19,522)
Medication Expense	50,816	56,541	(5,725)
Travel-Board/Staff	42,136	36,485	5,651
Building Rent/Maintenance	9,278	18,748	(9,470)
Consultants/Contracts	366,371	365,047	1,324
Other Operating Expenses	190,943	210,507	(19,564)
<b>TOTAL EXPENSES</b>	<b>\$ 2,347,998</b>	<b>\$ 2,437,281</b>	<b>\$ (89,283)</b>
<b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	<b>\$ 238,804</b>	<b>\$ 121,259</b>	<b>\$ 117,545</b>
<b>CAPITAL EXPENDITURES</b>			
Capital Outlay-FF&E, Automobiles	53,611	52,007	1,604
Capital Outlay-Debt Service	93,873	93,383	490
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 147,484</b>	<b>\$ 145,390</b>	<b>\$ 2,094</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 2,495,482</b>	<b>\$ 2,582,671</b>	<b>\$ (87,189)</b>
<b>Excess (Deficiency) of Revenues and Expenses</b>	<b>\$ 91,320</b>	<b>\$ (24,131)</b>	<b>\$ 115,451</b>

<b>Debt Service and Fixed Asset Fund:</b>			
Debt Service	93,873	93,383	490
<b>Excess(Deficiency) of revenues over Expenses</b>	<b>93,873</b>	<b>93,383</b>	<b>490</b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary**  
**With October 2017 Comparative Data**  
**Year to Date as of October 2018**

<b>INCOME:</b>	<u>YTD October 2018</u>	<u>YTD October 2017</u>	<u>Increase (Decrease)</u>
Local Revenue Sources	232,767	198,182	34,585
Earned Income	2,116,302	1,988,689	127,613
General Revenue-Contract	2,804,224	2,620,832	183,392
<b>TOTAL INCOME</b>	<b><u>\$ 5,153,293</u></b>	<b><u>\$ 4,807,703</u></b>	<b><u>\$ 345,590</u></b>
<b>EXPENSES:</b>			
Salaries	2,851,870	2,756,630	95,240
Employee Benefits	550,088	538,466	11,622
Medication Expense	98,007	125,331	(27,324)
Travel-Board/Staff	77,727	77,361	366
Building Rent/Maintenance	24,416	55,525	(31,109)
Consultants/Contracts	743,477	620,334	123,143
Other Operating Expenses	403,098	424,436	(21,338)
<b>TOTAL EXPENSES</b>	<b><u>\$ 4,748,683</u></b>	<b><u>\$ 4,598,083</u></b>	<b><u>\$ 150,600</u></b>
<b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	<b><u>\$ 404,610</u></b>	<b><u>\$ 209,620</u></b>	<b><u>\$ 194,990</u></b>
<b>CAPITAL EXPENDITURES</b>			
Capital Outlay-FF&E, Automobiles	79,550	38,769	40,781
Capital Outlay-Debt Service	187,832	114,298	73,534
<b>TOTAL CAPITAL EXPENDITURES</b>	<b><u>\$ 267,382</u></b>	<b><u>\$ 153,067</u></b>	<b><u>\$ 114,315</u></b>
<b>GRAND TOTAL EXPENDITURES</b>	<b><u>\$ 5,016,065</u></b>	<b><u>\$ 4,751,150</u></b>	<b><u>\$ 264,915</u></b>
<b>Excess (Deficiency) of Revenues and Expenses</b>	<b><u>\$ 137,228</u></b>	<b><u>\$ 56,553</u></b>	<b><u>\$ 80,675</u></b>

**Debt Service and Fixed Asset Fund:**

Debt Service	187,832	114,298	73,534
<b>Excess(Deficiency) of revenues over Expenses</b>	<b><u>187,832</u></b>	<b><u>114,298</u></b>	<b><u>73,534</u></b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary**  
**With October 2017 Comparative Data**  
**For the Month Ended October 2018**

<b>INCOME:</b>	<b>MONTH OF October 2018</b>	<b>MONTH OF October 2017</b>	<b>Increase (Decrease)</b>
Local Revenue Sources	99,970	119,872	(19,902)
Earned Income	1,134,699	1,018,804	115,895
General Revenue-Contract	1,352,134	1,312,377	39,757
<b>TOTAL INCOME</b>	<b>\$ 2,586,802</b>	<b>\$ 2,451,053</b>	<b>\$ 135,749</b>
Salaries	1,412,369	1,346,232	66,137
Employee Benefits	276,084	264,569	11,515
Medication Expense	50,816	72,475	(21,659)
Travel-Board/Staff	42,136	44,661	(2,525)
Building Rent/Maintenance	9,278	37,158	(27,880)
Consultants/Contracts	366,371	320,854	45,517
Other Operating Expenses	190,943	233,092	(42,149)
<b>TOTAL EXPENSES</b>	<b>\$ 2,347,998</b>	<b>\$ 2,319,041</b>	<b>\$ 28,957</b>
<b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	<b>\$ 238,804</b>	<b>\$ 132,012</b>	<b>\$ 106,792</b>
<b>CAPITAL EXPENDITURES</b>			
Capital Outlay-FF&E, Automobiles	53,611	38,769	14,842
Capital Outlay-Debt Service	93,873	56,771	37,102
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 147,484</b>	<b>\$ 95,540</b>	<b>\$ 51,944</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 2,495,482</b>	<b>\$ 2,414,581</b>	<b>\$ 80,901</b>
<b>Excess (Deficiency) of Revenues and Expenses</b>	<b>\$ 91,320</b>	<b>\$ 36,472</b>	<b>\$ 54,848</b>
<b>Debt Service and Fixed Asset Fund:</b>			
Debt Service	93,873	56,771	37,102
			-
<b>Excess(Deficiency) of revenues over Expenses</b>	<b>93,873</b>	<b>56,771</b>	<b>37,102</b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary**  
**With September 2018 Comparative Data**  
**For the Month Ended October 2018**

<b>INCOME:</b>	<b>MONTH OF October 2018</b>	<b>MONTH OF September 2018</b>	<b>Increase (Decrease)</b>
Local Revenue Sources	99,970	132,797	(32,827)
Earned Income	1,134,699	981,603	153,095
General Revenue-Contract	1,352,134	1,452,091	(99,957)
<b>TOTAL INCOME</b>	<b>\$ 2,586,802</b>	<b>\$ 2,566,490</b>	<b>\$ 20,312</b>
<b>EXPENSES:</b>			
Salaries	1,412,369	1,439,501	(27,131)
Employee Benefits	276,084	274,003	2,081
Medication Expense	50,816	47,192	3,624
Travel-Board/Staff	42,136	35,591	6,546
Building Rent/Maintenance	9,278	15,138	(5,860)
Consultants/Contracts	366,371	377,106	(10,736)
Other Operating Expenses	190,943	212,154	(21,211)
<b>TOTAL EXPENSES</b>	<b>\$ 2,347,998</b>	<b>\$ 2,400,685</b>	<b>\$ (52,687)</b>
<b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	<b>\$ 238,804</b>	<b>\$ 165,805</b>	<b>\$ 72,999</b>
<b>CAPITAL EXPENDITURES</b>			
Capital Outlay-FF&E, Automobiles	53,611	25,939	27,673
Capital Outlay-Debt Service	93,873	93,959	(86)
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 147,484</b>	<b>\$ 119,898</b>	<b>\$ 27,587</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 2,495,482</b>	<b>\$ 2,520,583</b>	<b>\$ (25,100)</b>
<b>Excess (Deficiency) of Revenues and Expenses</b>	<b>\$ 91,320</b>	<b>\$ 45,908</b>	<b>\$ 45,412</b>

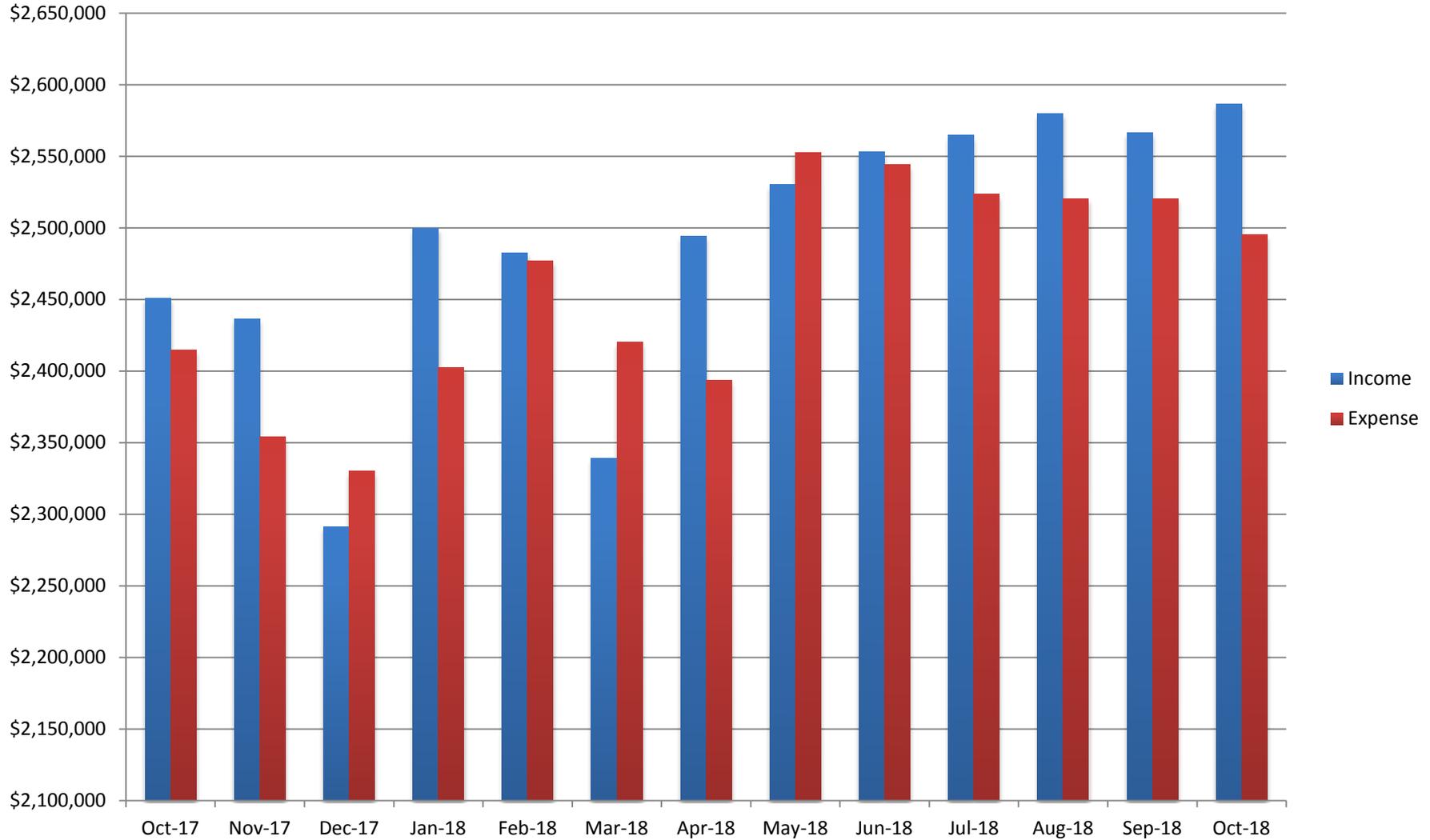
<b>Debt Service and Fixed Asset Fund:</b>			
Debt Service	93,873	93,959	(86)
<b>Excess(Deficiency) of revenues over Expenses</b>	<b>93,873</b>	<b>93,959</b>	<b>(86)</b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary by Service Type**  
**Compared to Budget**  
**Year To Date as of October 2018**

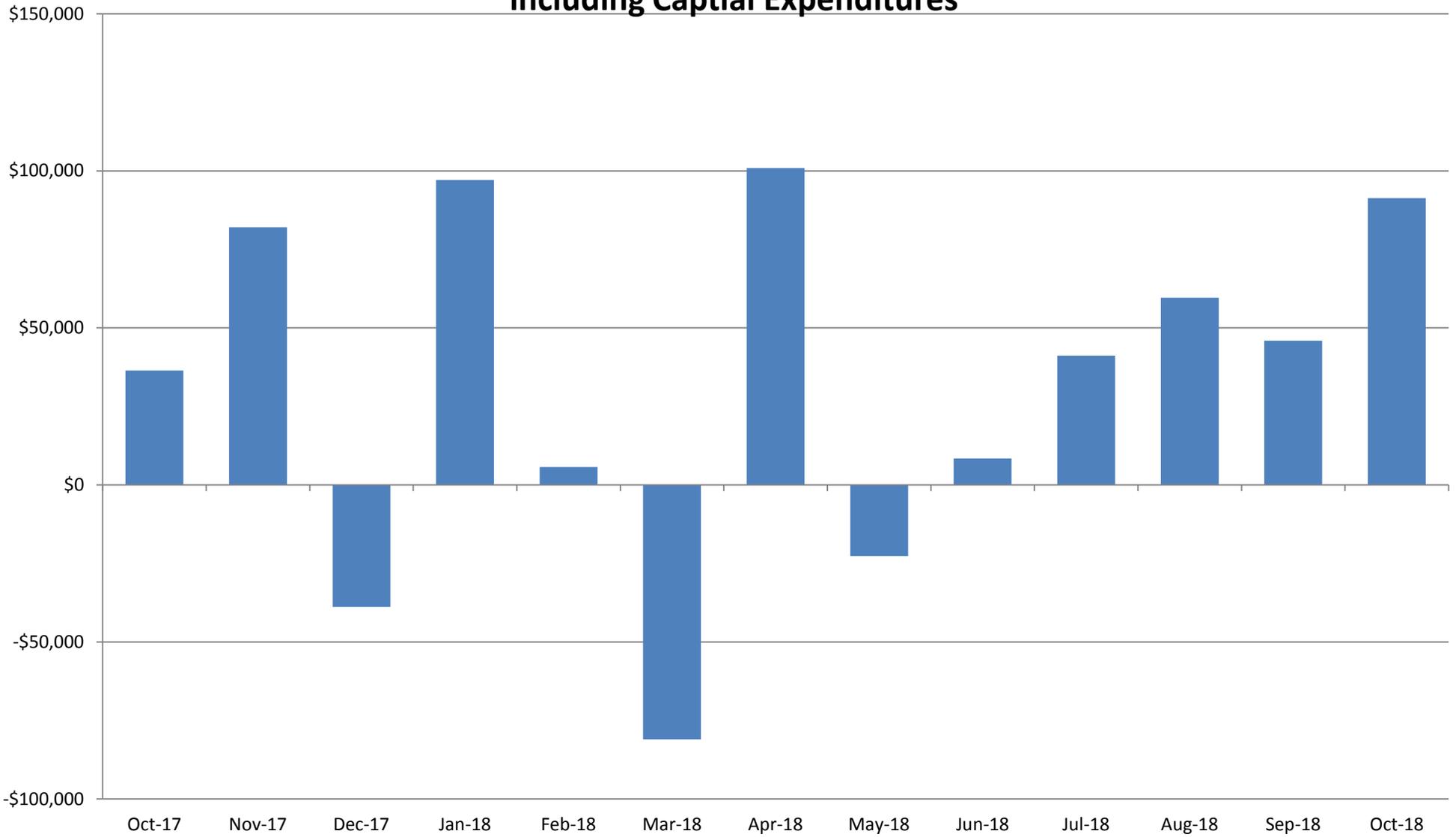
	YTD Mental Health October 2018	YTD IDD October 2018	YTD Other Services October 2018	YTD Agency Total October 2018	YTD Approved Budget October 2018	Increase (Decrease)
<b>INCOME:</b>						
Local Revenue Sources	234,258	(23,602)	22,112	232,767	199,558	33,209
Earned Income	911,555	645,842	558,905	2,116,302	2,190,889	(74,587)
General Revenue-Contract	2,330,973	310,420	162,831	2,804,224	2,793,467	10,757
<b>TOTAL INCOME</b>	<b>\$ 3,476,786</b>	<b>\$ 932,660</b>	<b>\$ 743,848</b>	<b>\$ 5,153,293</b>	<b>\$ 5,183,914</b>	<b>\$ (30,621)</b>
<b>EXPENSES:</b>						
Salaries	1,902,967	495,210	453,693	2,851,870	2,926,335	(74,465)
Employee Benefits	358,491	103,509	88,088	550,088	591,219	(41,131)
Medication Expense	80,688	-	17,320	98,007	113,082	(15,075)
Travel-Board/Staff	42,912	23,315	11,500	77,727	72,973	4,754
Building Rent/Maintenance	18,911	2,355	3,150	24,416	37,496	(13,080)
Consultants/Contracts	544,339	169,716	29,422	743,477	767,548	(24,071)
Other Operating Expenses	253,796	92,259	57,043	403,098	424,243	(21,145)
<b>TOTAL EXPENSES</b>	<b>\$ 3,202,104</b>	<b>\$ 886,364</b>	<b>\$ 660,216</b>	<b>\$ 4,748,683</b>	<b>\$ 4,932,896</b>	<b>\$ (184,213)</b>
<b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	<b>\$ 274,682</b>	<b>\$ 46,296</b>	<b>\$ 83,632</b>	<b>\$ 404,610</b>	<b>\$ 251,018</b>	<b>\$ 153,592</b>
<b>CAPITAL EXPENDITURES</b>						
Capital Outlay-FF&E, Automobiles	77,647	1,358	545	79,550	83,923	(4,373)
Capital Outlay-Debt Service	127,244	33,682	26,905	187,832	186,766	1,066
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 204,891</b>	<b>\$ 35,040</b>	<b>\$ 27,450</b>	<b>\$ 267,382</b>	<b>\$ 270,689</b>	<b>\$ (3,307)</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 3,406,995</b>	<b>\$ 921,404</b>	<b>\$ 687,666</b>	<b>\$ 5,016,065</b>	<b>\$ 5,203,585</b>	<b>\$ (187,520)</b>
<b>Excess (Deficiency) of Revenues and Expenses</b>	<b>\$ 69,791</b>	<b>\$ 11,256</b>	<b>\$ 56,182</b>	<b>\$ 137,228</b>	<b>\$ (19,671)</b>	<b>\$ 156,899</b>
<b>Debt Service and Fixed Asset Fund:</b>						
Debt Service	127,244	33,682	26,905	187,832	186,766	(59,522)
<b>Excess(Deficiency) of revenues over Expenses</b>	<b>127,244</b>	<b>33,682</b>	<b>26,905</b>	<b>187,832</b>	<b>186,766</b>	<b>(59,522)</b>

# TRI-COUNTY BEHAVIORAL HEALTHCARE

## Income and Expense including Capital Expenditures



**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Income after Expense**  
**including Capital Expenditures**



<b>Agenda Item:</b> Reappoint Independence Communities, Inc. Board of Directors  <b>Committee:</b> Business	<b>Board Meeting Date:</b>  November 29, 2018
<b>Background Information:</b>  Mr. Leonard Peck and Mrs. Barbara Duren serve on the Independence Communities, Inc. Board and have terms expiring in January 2019.  Mr. Peck and Mrs. Duren have been contacted and are willing to serve an additional two-year term, which would expire in January 2021.	
<b>Supporting Documentation:</b>  None	
<b>Recommended Action:</b>  <b>Reappoint Mr. Peck and Mrs. Duren to Serve on the Independence Communities, Inc. Board of Directors for an Additional Two-Year Term Expiring in January 2021</b>	

<p><b>Agenda Item:</b> Reappoint Montgomery Supported Housing, Inc. Board of Directors</p> <p><b>Committee:</b> Business</p>	<p><b>Board Meeting Date:</b></p> <p>November 29, 2018</p>
<p><b>Background Information:</b></p> <p>Ms. Sharon Walker serves on the Montgomery Supported Housing, Inc. Board and has a term expiring in January 2019.</p> <p>Ms. Walker has been contacted and is willing to serve an additional two-year term, which would expire in January 2021.</p>	
<p><b>Supporting Documentation:</b></p> <p>None</p>	
<p><b>Recommended Action:</b></p> <p><b>Reappoint Ms. Walker to Serve on the Montgomery Supported Housing, Inc. Board of Directors for an Additional Two-Year Term Expiring in January 2021</b></p>	

**Agenda Item:** Reappoint Cleveland Supported Housing, Inc. Board of Directors

**Board Meeting Date:**

November 29, 2018

**Committee:** Business

**Background Information:**

Mrs. Margie Poole and Mrs. Barbara Duren serve on the Cleveland Supported Housing, Inc. Board and have terms expiring in January 2019.

Mrs. Poole and Mrs. Duren have been contacted and are willing to serve an additional two-year term, which would expire in January 2021.

**Supporting Documentation:**

None

**Recommended Action:**

**Reappoint Mrs. Poole and Mrs. Duren to Serve on the Cleveland Supported Housing, Inc. Board of Directors for an Additional Two-Year Term Expiring in January 2021**

<b>Agenda Item:</b> Independence Oaks Apartments  <b>Committee:</b> Business	<b>Board Meeting Date:</b>  November 29, 2018
<b>Background Information:</b>  Evan Roberson and Tanya Bryant will provide an update to the Board about Independence Oaks in Executive Session.	
<b>Supporting Documentation:</b>  None	
<b>Recommended Action:</b>  <b>Take action as needed.</b>	

<p><b>Agenda Item:</b> Decide on Next Steps to Resolve Building Issues at 233 Sgt. Ed Holcomb Blvd., South</p> <p><b>Committee:</b> Business</p>	<p><b>Board Meeting Date:</b> November 29, 2018</p>
<p><b>Background Information:</b></p> <p>Several issues at the 233 Sgt. Ed Holcomb Blvd., South location have remained unresolved since before staff moved into the building. In January of 2018, staff provided official notice to Axiom Construction of several outstanding items which still needed to be resolved. This letter was copied to Board Chair Patti Atkins and Jackson Walker attorney Randy Farber.</p> <p>None of the items are life and safety issues, but most remain unresolved.</p> <p>The Board has requested that Evan Roberson and Mike Duncum provide a status update each month until the issues are resolved.</p> <p>Executive Session has been reserved for Board discussion regarding next steps if needed.</p>	
<p><b>Supporting Documentation:</b></p> <p>None</p>	
<p><b>Recommended Action:</b></p> <p><b>Decide on Next Steps to Resolve Outstanding Sgt. Ed Holcomb Facility Issues</b></p>	

<p><b>Agenda Item:</b> Board of Trustees Unit Financial Statement as of October 2018</p> <p><b>Committee:</b> Business</p>	<p><b>Board Meeting Date</b></p> <p>November 29, 2018</p>
<p><b>Background Information:</b></p> <p>None</p>	
<p><b>Supporting Documentation:</b></p> <p>October 2018 Board of Trustees Unit Financial Statement</p>	
<p><b>Recommended Action:</b></p> <p><b>For Information Only</b></p>	

**Unit Financial Statement**

FY 2019

	<b>October 2018 Actuals</b>	<b>October 2018 Budgeted</b>	<b>Variance</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Variance</b>	<b>Percent</b>	<b>Budget</b>
<b>Revenues</b>								
Allocated Revenue	\$ 2,348.00	\$ 2,348.00	\$ -	\$ 4,695.00	\$ 4,695.00	\$ -	100.00%	\$ 28,175.00
<b>Total Revenue</b>	<b>\$ 2,348.00</b>	<b>\$ 2,348.00</b>	<b>\$ -</b>	<b>\$ 4,695.00</b>	<b>\$ 4,695.00</b>	<b>\$ -</b>	<b>100.00%</b>	<b>\$ 28,175.00</b>
<b>Expenses</b>								
Insurance-Worker Compensation	\$ 8.79	\$ 16.00	\$ (7.21)	\$ 16.70	\$ 32.00	\$ (15.30)	52.19%	\$ 200.00
Legal Fees	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -	100.00%	\$ 18,000.00
Supplies-Office	\$ -	\$ 14.00	\$ (14.00)	\$ -	\$ 28.00	\$ (28.00)	0.00%	\$ 175.00
Training	\$ -	\$ 300.00	\$ (300.00)	\$ 825.00	\$ 600.00	\$ 225.00	137.50%	\$ 3,600.00
Travel - Local	\$ -	\$ 41.00	\$ (41.00)	\$ -	\$ 82.00	\$ (82.00)	0.00%	\$ 500.00
Travel - Non-local Mileage/Air		\$ 125.00	\$ (125.00)		\$ 250.00	\$ (250.00)	0.00%	\$ 1,500.00
Travel - Non-local Hotel		\$ 250.00	\$ (250.00)		\$ 500.00	\$ (500.00)	0.00%	\$ 3,000.00
Travel - Meals		\$ 100.00	\$ (100.00)		\$ 200.00	\$ (200.00)	0.00%	\$ 1,200.00
<b>Total Expenses</b>	<b>\$ 1,508.79</b>	<b>\$ 2,346.00</b>	<b>\$ (837.21)</b>	<b>\$ 3,841.70</b>	<b>\$ 4,692.00</b>	<b>\$ (850.30)</b>	<b>81.88%</b>	<b>\$ 28,175.00</b>
<b>Total Revenue minus Expenses</b>	<b>\$ 839.21</b>	<b>\$ 2.00</b>	<b>\$ 837.21</b>	<b>\$ 853.30</b>	<b>\$ 3.00</b>	<b>\$ 850.30</b>	<b>18.12%</b>	<b>\$ -</b>

# UPCOMING MEETINGS

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## **January 31, 2019 – Board Meeting**

- Approve Minutes from November 29, 2018 Board Meeting
- From the Heart Presentation
- Program Presentation
- Community Resources Report
- Consumer Services Report for November and December 2018
- Program Updates
- FY 2019 Goals & Objectives Progress Report Quarter 1
- 1<sup>st</sup> Quarter FY 2019 Corporate Compliance and Quality Management Report
- 2<sup>nd</sup> Quarter FY 2019 Corporate Compliance Training
- Medicaid 1115 Transformation Waiver Project Status Report
- Personnel Report for November and December 2018
- Texas Council Risk Management Fund Claims Summary for November and December 2018
- Texas Council Quarterly Board Meeting Update
- Approve Financial Statements for November and December 2018
- Approve FY 2018 Independent Financial Audit
- 1<sup>st</sup> Quarter FY 2019 Investment Report
- Board of Trustees Unit Financial Statement as of November and December 2018
- Foundation Board Update
- HUD 811 Updates
- Building Consolidation Update

## **February 28, 2019 – Board Meeting**

- Approve Minutes from January 31, 2019 Board Meeting
- Longevity Recognition Presentations
- Program Presentation
- Community Resources Report
- Consumer Services Report for January 2019
- Program Updates
- Program Presentation
- Personnel Report for January 2019
- Texas Council Risk Management Fund Claims Summary as of January 2019
- Approve Financial Statements for January 2019
- 401(a) Retirement Plan Account Review
- Board of Trustees Unit Financial Statement as of January 2019
- Building Consolidation Update

Tri-County Acronyms - Updated 6/26/18	
1115	Medicaid 1115 Transformation Waiver
ACT	Assertive Community Treatment
APS	Adult Protective Services
ADRC	Aging and Disability Resource Center
ANSA	Adult Needs and Strengths Assessment
AOP	Adult Outpatient
APRN	Advanced Practice Registered Nurse
ARDS	Assignment Registration and Dismissal Services
BJA	Bureau of Justice Administration
BMI	Body Mass Index
C&Y	Child & Youth Services
CAM	Cost Accounting Method
CANS	Child and Adolescent Needs and Strengths
CARE	Client Assignment Registration & Enrollment
CBT	Computer Based Training & Cognitive Based Therapy
CC	Corporate Compliance
CFP	Certified Family Partner
CFRT	Child Fidelity Review Team
CHIP	Children's Health Insurance Program
CIRT	Crisis Intervention Response Team
COPSD	Co-Occuring Psychiatric and Substance Abuse Disorders
CPS	Child Protective Service
CRCG	Community Resource Coordination Group
CSHI	Cleveland Supported Housing, Inc.
DADS	Department of Aging and Disability Service
DFPS	Department of Family and Protective Services
DOB	Date of Birth
DRPS	Department of Protective and Regulatory Services
DSHS	Department of State Health Services
Dx	Diagnosis
ETBHN	East Texas Behavioral Healthcare Network
FLSA	Fair Labor Standards Act
FY	Fiscal Year
HCBS-AMH	Home and Community based Services - Adult Mental Health
HCS	Home and Community based Services
HHSC	Health & Human Services Commission
HIPAA	Health Insurance Portability & Accountability Act
HR	Human Resources
ICAP	Inventory for Client and Agency Planning
ICF-IID	Intermediate Care Facility - for Individuals w/Intellectual Disabilities
ICI	Independence Communities, Inc.
IDD PNAC	Intellectual and Developmental Disabilities Planning Network Advisory Committee
IHP	Individual Habilitative Plan
IMR	Illness Management and Recovery
IPE	Initial Psychiatric Evaluation
IPP	Individual Program Plan
ITP	Individual Transition Planning (schools)
JUM	Junior Utilization Management Committee
LAR	Legally Authorized Representative
LCDC	Licensed Chemical Dependency Counselor
LCSW	Licensed Clinical Social Worker
LIDDA	Local Intellectual & Developmental Disabilities Authority
LMC	Leadership Montgomery County
LOC	Level of Care (MH)
LOC-TAY	Level of Care - Transition Age Youth
LON	Level Of Need (IDD)
LOSS	Local Outreach for Suicide Survivors

LMSW	Licensed Masters Social Worker
LMFT	Licensed Marriage and Family Therapist
LPHA	Licensed Practitioner of the Healing Arts
LPC	Licensed Professional Counselor
LSFHC	Lone Star Family Health Center
LTD	Long Term Disability
LVN	Licensed Vocational Nurse
MAC	Medicaid Administrative Claiming
MCHC	Montgomery County Homeless Coalition
MCHD	Montgomery County Hospital District
MCOT	Mobile Crisis Outreach Team
MD	Medical Director/Doctor
MHFA	Mental Health First Aid
MIS	Management Information Services
MOU	Memorandum of Understanding
MSHI	Montgomery Supported Housing, Inc.
MTP	Master Treatment Plan
MVPN	Military Veteran Peer Network
NAMI	National Alliance for the Mentally Ill
NEO	New Employee Orientation
NGM	New Generation Medication
NGRI	Not guilty for Reason of Insanity
PA	Physician's Assistant
PAP	Patient Assistance Program
PASRR	Pre-Admission Screening and Resident Review
PATH	Projects for Assistance in Transition from Homelessness (PATH)
PETC	Psychiatric Emergency Treatment Center
PFA	Psychological First Aid
PNAC	Planning Network Advisory Committee
PRN	Practice Registered Nurse
PRS	Psychosocial Rehab Specialist
PQI	Partnership for Quality Improvement
QIDP	Qualified Intellectual Disabilities Professional
QM	Quality Management
QMHP	Qualified Mental Health Professional
RN	Registered Nurse
RPNAC	Regional Planning & Network Advisory Committee
SAMA	Satori Alternatives to Managing Aggression
SAMHSA	Substance Abuse and Mental Health Services Administration
SH	Supported Housing
SUD	Substance Use Disorder
TAC	Texas Administrative Code
TCBHC	Tri-County Behavioral Healthcare
TCCF	Tri-County Consumer Foundation
TCOOMMI	Texas Correction Office on Offenders with Medical & Mental Impairments
TCO	Treatment Co-Occurring Mental Health and Substance Abuse Services
TCRMF	Texas Council Risk Management Fund
TIC	Trauma Informed Care
TRA	Treatment Adult Services (Substance Abuse)
TRR	Texas Resilience and Recovery
TxHML	Texas Home Living
TRY	Treatment Youth Services (Substance Abuse)
UM	Utilization Management
UW	United Way
YES	Youth Empowerment Services
YMHFA	Youth Mental Health First Aid
YPS	Youth Prevention Services