

Tri-County Behavioral Healthcare Board of Trustees Meeting

October 22, 2020



Notice is hereby given that a regular meeting of the Board of Trustees of Tri-County Behavioral Healthcare will be held on Thursday, October 22, 2020.

The Business Committee will convene at 9:30 a.m., the Program Committee will convene at 9:30 a.m.

In accordance with section 418.016 of the Texas Government Code, Governor Abbott, as part of his Disaster Declaration related to COVID-19, has suspended various provisions of the Open Meetings Act including the requirement that government officials and members of the public be physically present at a specified meeting location for a Board meeting. In compliance with this suspended rule, the Tri-County Board of Trustees meeting will convene via teleconference at 10:00 a.m. at the number listed below. The public is invited to call and offer comments to the Board of Trustees between 10:00 a.m. and 10:05 a.m.

Teleconference Line: 800-719-7514
Access Code: 963492
www.tcbhc.org/board-documents-October 2020 Board Packet

In compliance with the Americans with Disabilities Act, Tri-County Behavioral Healthcare will provide for reasonable accommodations for persons attending the Board Meeting. To better serve you, a request should be received with 48 hours prior to the meeting. Please contact Tri-County Behavioral Healthcare at 936-521-6119.

AGENDA

- I. Organizational Items**
 - A. Chair Calls Meeting to Order
 - B. Public Comment
 - C. Quorum
 - D. Review & Act on Requests for Excused Absence
- II. Program Presentation - Texas Council Legislative Updates**
- III. Approve Minutes - September 24, 2020**
- IV. Executive Director's Report - Evan Roberson**
 - A. Operational Updates
 - Provider Relief Funds, Phase 3
 - B. Montgomery County Texas NAACP Meeting
 - C. Houston Furniture Bank
- V. Chief Financial Officer's Report - Millie McDuffey**
 - A. FY 2020 Audit
 - B. CFO Consortium
 - C. Worker's Compensation Audit

VI. Program Committee

Action Items

- A. Appoint New Intellectual & Developmental Disabilities Planning Network Advisory Committee Member.....Page 12

Information Items

- B. Community Resources Report.....Pages 13-16
C. Consumer Services Report for September 2020.....Pages 17-18
D. Program Updates.....Pages 19-23
E. Medicaid 1115 Transformation Waiver Project Status Report.....Pages 24-26

VII. Executive Committee

Information Items

- A. Personnel Report for September 2020.....Pages 27-29
B. Texas Council Risk Management Fund Claims Summary for September 2020.....Pages 30-31
C. Texas Council Quarterly Board Meeting Update.....Page 32

VIII. Business Committee

Action Items

- A. Approve September 2020 Financial Statements.....Pages 33-45
B. Independence Oaks Apartments.....Page 46

Information Items

- C. HUD 811 Update (Cleveland, Montgomery and Huntsville).....Pages 47-50
D. Tri-County Consumer Foundation Board Update.....Page 51
E. Board of Trustees Unit Financial Statement for September 2020.....Pages 52-53

IX. Executive Session in compliance with Texas Government Code Section 551.071, Consultation with Attorney and Section 551.072, Real Property & Section 551.074.

Posted By:

Ava Green
Executive Assistant

Tri-County Behavioral Healthcare

P.O. Box 3067
Conroe, TX 77305

BOARD OF TRUSTEES MEETING

VIA TELECONFERENCE

September 24, 2020

Board Members Present:

Patti Atkins
Gail Page
Jacob Paschal
Morris Johnson
Richard Duren
Janet Qureshi
Sharon Walker

Board Members Absent:

Tracy Sorensen

Tri-County Staff Present:

Kenneth Barfield, Director of Management Information Systems
Catherine Prestigiovanni, Director of Strategic Development
Sara Bradfield, Director of Adult Behavioral Health
Tabatha Abbott, Cost Accountant
Ava Green, Executive Assistant

Via Teleconference:

Evan Roberson, Executive Director
Millie McDuffey, Chief Financial Officer
Tanya Bryant, Director of Quality Management and Support
Amy Foerster, Chief Compliance Officer
Kathy Foster, Director of IDD Provider Services
Mary Lou Flynn-Dupart, Legal Counsel
Jennifer Bryant, Legal Counsel

Sheriff Representatives Present:

Via Teleconference:

No Sheriff Representatives Present on the Call

Call to Order: Board Chair, Patti Atkins, called the meeting to order at 10:00 a.m. via teleconference.

Public Comment: Public Comment presented by client John Nicks. Commented on financial aid, more funding and fifteen-minute subscriber sessions. In closing, he did state this he is grateful for Tri-County Behavioral Healthcare.

Quorum: There being seven (7) Board Members present via teleconference, a quorum was established.

Resolution #09-24-01

Motion Made By: Gail Page

Seconded By: Jacob Paschal, with affirmative votes by Morris Johnson, Sharon Walker, Richard Duren and Janet Qureshi that it be...

Resolved:

That the Board excuse the absence of Tracy Sorensen.

Resolution #09-24-02

Motion Made By: Morris Johnson

Seconded By: Jacob Paschal, with affirmative votes by Gail Page, Sharon Walker, Janet Qureshi and Richard Duren that it be...

Resolved:

That the Board approve the minutes of the July 23, 2020 meeting of the Board of Trustees.

Executive Director's Report:

The Executive Director's report is on file.

- Center Operations Update
 - Plan for Day Habilitation Reopening
- CCBHC Update
- New Crisis Stabilization Unit Funds
- Cleveland Land Purchase

Chief Financial Officer's Report:

The Chief Financial Officer's report is on file.

- FY 2020 Audit
- FY 2021 Budget and Revisions
- CFO Consortium
- Worker's Compensation Audit

PROGRAM COMMITTEE:

Resolution #09-24-03

Motion Made By: Jacob Paschal

Seconded By: Janet Qureshi, with affirmative votes by Morris Johnson, Gail Page, Sharon Walker and Richard Duren that it be...

Resolved:

That the Board approve the Mental Health (MH) Local Plan for Fiscal Years 2020-2021.

Resolution #09-24-04

Motion Made By: Jacob Paschal

Seconded By: Gail Page, with affirmative votes by Morris Johnson, Janet Qureshi, Sharon Walker and Richard Duren that it be...

Resolved:

That the Board appoint new Mental Health Planning Network Advisory Committee Members of Jodie Janacek with term expiring August 31, 2021 as well as Ashley Taylor and Rachel Clark both with terms expiring August 31, 2022.

Resolution #09-24-05

Motion Made By: Jacob Paschal

Seconded By: Janet Qureshi, with affirmative votes by Morris Johnson, Gail Page, Sharon Walker and Richard Duren that it be...

Resolved:

That the Board reappoint Intellectual and Developmental Disabilities Planning Network Advisory Committee Members of Loretta Castro, Pam Holak, Lori Lilley and Jae Kim for an additional two year term expiring August 31, 2022.

Resolution #09-24-06

Motion Made By: Jacob Paschal

Seconded By: Gail Page, with affirmative votes by Morris Johnson, Sharon Walker, Richard Duren and Janet Qureshi that it be...

Resolved:

That the Board reappoint Mental Health Planning Network Advisory Committee Members of Loretta Castro and Lori Lilley for an additional two year term expiring August 31, 2022.

Resolution #09-24-07

Motion Made By: Jacob Paschal

Seconded By: Janet Qureshi, with affirmative votes by Morris Johnson, Gail Page, Richard Duren and Sharon Walker that it be...

Resolved:

That the Board approve the FY 2021 Goals and Objectives.

The Community Resources Report was reviewed for information purposes only.

The Consumer Services Reports for July and August 2020 were reviewed for information purposes only.

The Program Updates Report was reviewed for information purposes only.

The Annual PNAC Reports were reviewed for information purposes only.

The FY 2020 Goals and Objectives Progress Report for the 4th Quarter was reviewed for information purposes only.

The FY 2020 4th Quarter Corporate Compliance and Quality Management Report was reviewed for information purposes only.

The Annual Corporation Compliance Report and 1st Quarter Corporate Compliance Training Report was reviewed for information purposes only.

The Update on the FY 2020-2021 Local Provider Network Development (LPND) Plan Review by the Regional Planning and Network Advisory Committee (RPNAC) was presented for information purposes only.

EXECUTIVE COMMITTEE:

Resolution #09-24-08

Motion Made By: Morris Johnson

Seconded By: Janet Qureshi, with affirmative votes by Jacob Paschal, Gail Page, Sharon Walker and Richard Duren that it be...

Resolved:

That the Board approve the annual election of FY 2021 Board Officers; Patti Atkins as Board Chair, Gail Page as Vice-Chair and Jacob Paschal as Secretary.

Resolution #09-24-09

Motion Made By: Morris Johnson

Seconded By: Jacob Paschal, with affirmative votes by Janet Qureshi, Sharon Walker, Richard Duren and Gail Page that it be...

Resolved:

That the Board cast the election ballot for the Texas Council Risk Management Fun Board of Trustees as follows:

- Place 4: Judge Van L. York
- Place 5: Mr. John Jackson
- Place 6: Mr. Gus Harris

Resolution #09-24-10

Motion Made By: Morris Johnson

Seconded By: Janet Qureshi, with affirmative votes by Sharon Walker, Jacob Paschal, Richard Duren and Gail Page that it be...

Resolved:

That the Board approve the FY 2021 Texas Council Representative of Sharon Walker with Jacob Paschal being alternate.

Resolution #09-24-11

Motion Made By: Morris Johnson

Seconded By: Jacob Paschal, with affirmative votes by Janet Qureshi, Sharon Walker, Richard Duren and Gail Page that it be...

Resolved:

That the Board reappoint Tri-County Consumer Foundation Board of Directors consisting of Lynn Scott, Madeline Brogan, Roger Puccio-Johnson, Kris Karain and Raymond Sanders for an additional two year term expiring August 31, 2023.

The Personnel Reports for July and August 2020 were reviewed for information purposes only.

The Texas Council Risk Management Fund Claims Summary for August 2020 was reviewed for information purposes only.

Board of Trustees Reappointments and Oaths of Office were presented for information purposes only.

Board of Trustees Committee Appointments for FY 2021 (remaining the same as FY 2020) was presented for information purposes only.

The Analysis of Board Member Attendance for FY 2020 Regular and Special Called Board Meetings was presented for information purposes only.

The Dates of Scheduled Board Meetings for calendar year 2021 was presented for information purposes only.

BUSINESS COMMITTEE:

Resolution #09-24-12

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Jacob Paschal, Janet Qureshi, Sharon Walker and Gail Page that it be...

Resolved:

That the Board approve the July 2020 Financial Statements.

Resolution #09-24-13

Motion Made By: Morris Johnson

Seconded By: Janet Qureshi, with affirmative votes by Jacob Paschal, Richard Duren, Sharon Walker and Gail Page that it be...

Resolved:

That the Board approve the FY 2020 Year End Budget Revision.

Resolution #09-24-14

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Jacob Paschal, Janet Qureshi, Sharon Walker and Gail Page that it be...

Resolved:

That the Board approve the Proposed FY 2021 Operating Budget.

Resolution #09-24-15

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Jacob Paschal, Janet Qureshi, Sharon Walker and Gail Page that it be...

Resolved:

That the Board ratify banking services with JP Morgan Chase Bank, N.A.

Resolution #09-24-16

Motion Made By: Morris Johnson

Seconded By: Janet Qureshi, with affirmative votes by Jacob Paschal, Sharon Walker, Richard Duren and Gail Page that it be...

Resolved:

That the Board ratify the FY 2021 Dues Commitment and Payment Schedule for the Texas Council.

Resolution #09-24-17

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Jacob Paschal, Janet Qureshi, Sharon Walker and Gail Page that it be...

Resolved:

That the Board ratify the FY 2021 Avail Solutions, Inc. Contract.

Resolution #09-24-18

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Jacob Paschal, Janet Qureshi, Sharon Walker and Gail Page that it be...

Resolved:

That the Board ratify the FY 2021 Cypress Creek Inpatient Hospital Contract.

Resolution #09-24-19

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Jacob Paschal, Janet Qureshi, Sharon Walker and Gail Page that it be...

Resolved:

That the Board ratify the FY 2021 Woodland Springs Contract.

Resolution #09-24-20

Motion Made By: Morris Johnson

Seconded By: Jacob Paschal, with affirmative votes by Janet Qureshi, Sharon Walker, Richard Duren and Gail Page that it be...

Resolved:

That the Board ratify the HHSC (DSHS) Treatment Adult Services (TRA) Contract No. HHS00066300009.

Resolution #09-24-21

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Jacob Paschal, Janet Qureshi, Sharon Walker and Gail Page that it be...

Resolved:

That the Board ratify HHSC Co-Occurring Mental Health (COPSD) Substance Abuse Services Contract No. HHS000886900001.

Resolution #09-24-22

Motion Made By: Morris Johnson

Seconded By: Sharon Walker, with affirmative votes by Janet Qureshi, Jacob Paschal, Richard Duren and Gail Page that it be...

Resolved:

That the Board ratify the HHSC Treatment Services Youth (TRY) Substance Abuse Services Contract No. HHS000663700100.

Resolution #09-24-23

Motion Made By: Morris Johnson

Seconded By: Sharon Walker, with affirmative votes by Janet Qureshi, Jacob Paschal, Richard Duren and Gail Page that it be...

Resolved:

That the Board ratify HHSC Contract No. HHS000477100006, Community Mental Health Grant Program (HB13).

Resolution #09-24-24

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Janet Qureshi, Sharon Walker, Jacob Paschal and Gail Page that it be...

Resolved:

That the Board ratify HHSC Contract No. HHS000183000001, Amendment No. 4, Mental Health First Aid.

Resolution #09-24-25

Motion Made By: Morris Johnson

Seconded By: Janet Qureshi, with affirmative votes by Jacob Paschal, Sharon Walker, Richard Duren and Gail Page that it be...

Resolved:

That the Board ratify the FY 2021 HHSC IDD Performance Contract No. HHS000609300001.

Resolution #09-24-26

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Janet Qureshi, Sharon Walker, Jacob Paschal and Gail Page that it be...

Resolved:

That the Board ratify FY 2021 HHSC Contract No. HHS000693900003, Children's Autism Grant Program.

Resolution #09-24-27

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Janet Qureshi, Sharon Walker, Jacob Paschal and Gail Page that it be...

Resolved:

That the Board ratify the East Texas Behavioral Healthcare Network (ETBHN) Services Contract.

Preliminary Financial Statements for August 2020 were reviewed for information purposes only.

The 4th Quarter FY 2020 Investment Report was reviewed for information purposes only.

The Board of Trustees Unit Financial Statements for July and 2020 were reviewed for information purposes only.

The regular meeting of the Board of Trustees adjourned at 11:40 a.m. to go into Executive Session in compliance with Texas Government Code Section 551.071, Consultation with Attorney; and Section 551.074, Executive Director Evaluation.

The meeting of the Board of Trustees reconvened at 11:45 a.m. to go into Executive Session.

Resolution #09-24-28

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Sharon Walker, Gail Page, Janet Qureshi and Jacob Paschal that it be...

Resolved:

That the Board approve a contract extension to August 31, 2025 at the same salary for the Executive Director. Approval of two weeks of annual 'self-renewal' leave, in addition to current leave accruals, which must be taken each year or will be paid at the end of the year as additional compensation. A change from six months to one year of compensation if terminated without cause. A change from 30 days to 90 days as minimum compensation if the Executive Director's notice period of six months is shortened by the Board of Trustees. An addition of a 45 day good-faith negotiation clause with the Board of Trustees for any offer to the Executive Director of outside employment.

The Board received an update on Agenda Item VII-R, Independence Oaks Apartment. No action was taken.

The Executive Session of the Board of Trustees adjourned at 12:00 p.m. to go into the regular meeting.

The regular meeting of the Board of Trustees adjourned at 12:02 p.m.

Adjournment:

Attest:

Patti Atkins
Chair

Date

Jacob Paschal
Secretary

Date



Executive Director's Report

October 22, 2020

Announcements

- As you know, we normally have the November Board meeting on the 3rd Thursday of November unless that is the week of Thanksgiving. This year our Board meeting is scheduled for November 19th. The November meeting usually includes our LifeSkills singers, employee recognition, and Christmas card contest winners that takes up a significant amount of our Board time, but none of those items will be on the Board agenda this year. Due to the early date of our Board meeting, October financials and most of the data we review will not be ready and without the items listed above the meeting was going to be very short. I spoke with Board Chair, Patti Atkins, and she has agreed with my recommendation to cancel the November Board meeting. Our next meeting will be on January 28, 2021. On behalf of the staff, I would like to wish each of you a wonderful holiday season. We look forward to a more normal schedule in 2021.

Center Operations Update

We continue to monitor data as we look to adjust our current operations in response to COVID-19. My primary concern is to ensure that we continue to meet the needs of the persons we serve and the greater community, but I am also trying to make decisions with staff safety in mind.

We continue to see the trend that the majority of adults who are seeking both routine and crisis services are requesting care from the community center system for the first time in their lives. In general, new adult clients presenting in crisis services have been very complex and many have required hospitalization. In fact, we are on pace to run through state allocations for hospitalization by March at current rates of utilization. Persons presenting for intake have generally been anxious and/or depressed, and although some have been treated elsewhere for depression and anxiety, many have not been treated in our system of care. Thus far, existing adult and youth clients who are admitted to services have not used crisis services with any more frequency than they did prior to the pandemic, but we did have more current adult clients who were booked into jail than we have had in a long time. This may be an indicator that at least some of the persons we serve are not functioning well during this time of additional stress. We are also watching the increasing number of persons who are following up with medication visits, but who are refusing case management or skills training. As a result, many of our adult clients have lapsed paperwork which makes them appear 'closed' in state monitoring systems. We are working diligently to catch up with these clients.

Predictably children and youth, who had been less active in treatment while school was out, have begun requesting services at a much higher rate. As long as school is in session, we anticipate that C&Y services will stay busy.

In response to community requests, we opened up a pilot Day Habilitation site in Cleveland on October 5th. Many families were interested in Day Habilitation opening up, but only 5 clients showed up for programming. Masks/face coverings are required to participate in the Hab program and thus far all but one of the clients have been able to tolerate this requirement. No staff or client has presented with COVID-19 symptoms since the program opened. We will monitor the Cleveland site for an additional week and if our staff and clients remain well, we will target the Huntsville Hab site as the next site to open. In addition, on October 5th, our staff who work with children and youth have returned to seeing kids at the schools in response to requests from local school administrators. We will continue to monitor the health of our employees in these two programs before making decisions about opening additional programs.

We currently have 33 staff on a COVID-19 monitoring protocol due to potential exposure to someone that had symptoms of COVID-19 and who is currently awaiting testing results. We have three staff at home being quarantined because they live with someone that has tested positive for COVID-19. After a few weeks of decline, the Texas Medical Center has now moved virus spread in our area from 'community control' to 'community spread,' and all signs are that the spread of the virus is increasing again in our communities, especially in the more densely populated areas. Of the Tri-County staff that have tested positive for COVID-19, about 25% have been very sick, 25% have had no symptoms at all and the rest generally have had mild symptoms. Although no staff has passed away from the virus, two have been in the Intensive Care Unit, several have had family members die and the anxiety about catching the virus remains high.

Provider Relief Funds, Phase III

The CARES Act appropriated \$100 billion in relief funds to healthcare providers to assist with COVID-19 response. These funds were designated to support healthcare-related expenses and lost revenue attributable to COVID-19. Phase I of the funds were distributed based on the percentage of Medicare billed by an organization and Phase II was distributed based on losses in Medicaid. Payments were determined based on the lesser of 2% of a provider's 2018 (or most recent complete tax year) gross receipts or the sum of incurred losses for March and April. Under this Phase III, providers that already received Provider Relief funds in previous rounds are invited to apply for additional funding that considers financial losses and changes in operating expenses caused by COVID-19. Tri-County received \$566,416 in Provider Relief Funds from Phases I and II in FY 2020. Staff and I continue to review the need for an application for Phase III, but currently believe that we have received all of the funds for which we are eligible.

Montgomery County Texas, NAACP Meeting

I had a meeting with Dr. Craig Follins of the Montgomery County chapter of the National Associate for the Advancement of Colored People (NAACP). Dr. Follins and other members of the NAACP Board have been meeting with a series of Montgomery County organizations as

follow-up to George Floyd's death earlier this year. The Tri-County meeting was a follow-up to a meeting with Sheriff Rand Henderson and MCSO jail administrators about the prevalence of persons with mental health problems that are in the Montgomery County jail. I shared data from the month of September where we show that 207 persons who had been served by a community center in Texas during the past three years were screened by our staff person at the jail. I was asked if I had that information by race, but I did not have it readily available. I have been asked to make a follow-up presentation to their board at some time in the future about the services provided by Tri-County.

Houston Furniture Bank

I am very pleased to announce that the Houston Furniture Bank has opened a satellite facility at 295 Sawdust Road in The Woodlands. I was excited to get the opportunity to speak about our community and the needs of our clients at the grand opening ceremony.

The Houston Furniture Bank began in 1992 when the Mental Health Mental Retardation Authority of Harris County (now the Harris Center) initiated the Furniture Bank to serve patients who were transitioning out of mental health facilities. Three years later, the Furniture Bank service was extended to other Harris County non-profit agency clients. By the end of 2003, Houston Furniture Bank had been established as an independent organization serving the Greater Houston Metropolitan area.

Tri-County has agreed to be a partner agency with the Houston Furniture Bank and we have purchased low-cost vouchers that can be used to supply furniture for our clients who are in need. Many of our adults and families with serious mental illness are very low income and have very little furniture for their home. In addition to providing client needs, they also sell furniture at reduced costs that has been donated by area furniture stores to raise money for their programs. There were some great deals at the store and I encourage you to remember them the next time you need furniture.

The Furniture Bank is an outstanding organization and I am thrilled to have them in our community.

CHIEF FINANCIAL OFFICER'S REPORT

October 22, 2020

FY 2020 Audit – We have continued to work with our auditors since their first visit, which was the week of September 3rd. They will be returning virtually next week to complete the field work. The first visit focused primarily on contract compliance and review of our internal processes and procedures. On their return visit, the focus will shift to the financial statements and our fixed assets and depreciation. After that, they will be working on finalizing the consolidated financial statements and schedules for the audit that will be presented to the Board at the January Board meeting.

CFO Consortium – The virtual CFO meeting was held on October 2nd.

The agenda for the meeting was as follows:

- Legislative Update by Lee Johnson, Texas Council
- Medicaid Rate Analysis by Chris Barnhill of PermianCare
- Productivity & Remote Work/Telemedicine by David Weden and Jolene Rasmussen
- General Conversations by Jolene Rasmussen & Eide Bailey on the following:
 - COVID-19 Updates:
 - Families First Coronavirus Recovery Act
 - CARES Provider Relief Funds
 - Medicaid Fiscal Accountability Regulation (MFAR)
 - DSRIP Update (Extension / eFMAP)

A lot of information was provided at the CFO Consortium. Slide shows and presentations were sent to the centers after the meeting. Despite the fact that the meeting was virtual, it was very beneficial to exchange information and discuss issues and upcoming items relevant to all centers.

Workers Compensation Audit – Since the last board meeting, we have submitted all the requested data and worked remotely with the Workers Compensation auditor. Now, we are in the waiting phase to see if they need further information in order to complete the audit. The process went smoothly, so I believe they have all they need to close out the report.

We should get the final report back prior to the end of the calendar year. I will provide any final details at a future board meeting if there are any areas of concern.

<p>Agenda Item: Appoint New Intellectual and Developmental Disabilities Planning Network Advisory Committee Member</p> <p>Committee: Program</p>	<p>Board Meeting Date</p> <p>October 22, 2020</p>
<p>Background Information:</p> <p>The Texas Health and Human Services contract requires that the Planning Network Advisory Committee "...be composed of at least nine members, fifty percent of whom shall be consumers or family members of consumers..." We currently have two (2) IDDPNAC openings.</p> <p>Staff is recommending the appointment of the volunteer listed below to the Intellectual and Developmental Disabilities Planning Network Advisory Committee.</p> <p><u>Pat Shaw, Family Member</u></p> <ul style="list-style-type: none"> • The Woodlands United Methodist Church Special Needs Taskforce <p>Ms. Shaw has agreed to serve on the IDDPNAC for the remainder of a two-year term which will expire August 31, 2021.</p>	
<p>Supporting Documentation:</p> <p>None</p>	
<p>Recommended Action:</p> <p>Appoint Pat Shaw as a New Intellectual and Developmental Disabilities Planning Network Advisory Committee Member for the Remainder of a Two-Year Term Which Expires August 31, 2021</p>	

Agenda Item: Community Resources Report Committee: Program	Board Meeting Date: October 22, 2020
Background Information: None	
Supporting Documentation: Community Resources Report	
Recommended Action: For Information Only	

Community Resources Report

September 25, 2020 – October 22, 2020

Volunteer Hours:

Location	September
Conroe	165.67
Cleveland	0
Liberty	5.5
Huntsville	5.5
Total	176.67

COMMUNITY ACTIVITIES:

9/25/20	Staffing with Walker County Juvenile Justice – Virtual	Huntsville
9/28/20	Service Members, Veterans, and Family Peer Support During COVID-19 Meeting – Virtual	Conroe
9/29/20	Henry's Home Veterans Meeting – In Person	Conroe
9/29/20	2020 Virtual Texas Reentry for Veterans	Conroe
9/29/20	Walker County Community Resource Coordination Group – Virtual	Huntsville
10/1/20	Women's Veterans Zoom Meeting	Conroe
10/1/20	MVPN-Military Veteran Peer Network Training – Virtual	Conroe
10/1/20	Cleveland Chamber of Commerce Luncheon – In Person	Cleveland
10/2/20	Wounds to Wisdom Female Veteran Support Group-Virtual	Conroe
10/3/20	Youth Mental Health First Aid – ESC-5 Student Teachers – In Person	Conroe
10/3/20	Veterans Mental Health First Aid – In Person	Conroe
10/4/20	Liberty County Community Resource Coordination Group – Virtual	Liberty
10/5/20	Montgomery County Homeless Coalition Board Meeting – In Person	Conroe
10/5/20	Assistance League Networking and Donation Pick-Up – In Person	Conroe
10/5/20	Service Member Peer Network Support Meeting – Virtual	Conroe
10/5/20	Service Member Peer Network Volunteer Training – Virtual	Conroe
10/5/20	Service Members, Veterans, and Family Peer Support During COVID-19 Meeting – Virtual	Conroe
10/6/20	Behavioral Health Suicide Prevention – Trauma and Grief Workgroup Meeting – Virtual	Conroe
10/7/20	Conroe Noon Lions Club Meeting – In Person	Conroe
10/7/20	Montgomery County Veterans Jail Meeting – Virtual	Conroe
10/8/20	Abundant Harvest Volunteer Training – In Person	Conroe
10/8/20	Women's Veterans Zoom Meeting	Conroe
10/8/20	Huntsville Chamber of Commerce Breakfast – In Person	Huntsville

10/9/20	Service Members, Veterans, and Family Peer Support During COVID-19 Meeting – Virtual	Conroe
10/12/20	Montgomery County Community Assistance Recovery Efforts and Services (MCCARES) - Virtual	The Woodlands
10/12/20	Service Members, Veterans, and Family Peer Support During COVID-19 Meeting – Virtual	Conroe
10/13/20	Veterans Mental Health Care Services and Peer Support Services - Virtual	Conroe
10/13/20	Interfaith Network Meeting – Virtual	The Woodlands
10/13/20	Assisting Victims Escape & Recover from Trafficking Meeting – In Person	Conroe
10/13/20	Wellness Collaboration Committee Meeting-Virtual	Conroe
10/14/20	Montgomery County Veterans Treatment Court-Virtual	Conroe
10/14/20	Conroe Noon Lions Luncheon – In Person	Conroe
10/15/20	Montgomery County VetFest 2021 – In Person	Magnolia
10/15/20	Women’s Veterans Zoom Meeting	Conroe
10/16/20	Houston Furniture Bank Grand Opening – In Person	Spring
10/19/20	Service Members, Veterans, and Family Peer Support During COVID-19 Meeting – Virtual	Conroe
10/19/20	Behavioral Health Suicide Prevention – Trauma and Grief Workgroup Meeting – Virtual	Conroe
10/20/20	Montgomery County Community Resource Coordination Group – Virtual	Conroe
10/20/20	Huntsville ISD Student Care Team Meeting – Virtual	Huntsville
10/21/20	Montgomery County Veterans Treatment Court - Virtual	Conroe
10/21/20	Montgomery County Veterans Jail Meeting - Virtual	Conroe
10/21/20	Conroe Noon Lions Luncheon – In Person	Conroe
10/22/20	Behavioral Health Suicide Prevention Task Force Meeting – Virtual	Conroe
10/22/20	Women’s Veterans Zoom Meeting	Conroe

UPCOMING ACTIVITIES:

10/26/20	Service Members, Veterans, and Family Peer Support During COVID-19 Meeting – Virtual	Conroe
10/27/20	Walker County Community Resource Coordination Group – Virtual	Huntsville
10/28/20	Conroe Noon Lions Luncheon – In Person	Conroe
10/28/20	Montgomery County Veterans Jail Meeting - Virtual	Conroe
10/28/20	Montgomery County Veterans Treatment Court - Virtual	Conroe
10/29/20	Women’s Veterans Zoom Meeting	Conroe
11/2/20	Montgomery County Homeless Coalition Board Meeting – In Person	Conroe
11/4/20	Conroe Noon Lions Luncheon – In Person	Conroe
11/4/20	Montgomery County Child Fatality Review Team (CFRT) - Virtual	Conroe

11/5/20	Women's Veterans Zoom Meeting	Conroe
11/10/20	Behavioral Health Suicide Prevention – Trauma and Grief Workgroup Meeting - Virtual	Conroe
11/12/20	Women's Veterans Zoom Meeting	Conroe
11/12/20	Community Help Expo – Navigating Behavioral Health and Suicide – Lonestar Convention Center – In Person	Conroe
11/17/20	Montgomery County Community Resource Coordination Group – Virtual	Conroe
11/17/20	Montgomery County Civil Service Meeting – In Person	Conroe
11/17/20	Huntsville ISD Student Care Team Meeting - Virtual	Huntsville
11/19/20	Women's Veterans Zoom Meeting	Conroe
11/19/20	Montgomery County Homeless Coalition Community Meeting – In Person	Conroe
11/25/20	Montgomery County Veterans Treatment Court – Virtual	Conroe
11/26/20	Women's Veterans Zoom Meeting	Conroe

Agenda Item: Consumer Services Report for September 2020 Committee: Program	Board Meeting Date: October 22, 2020
Background Information: None	
Supporting Documentation: Consumer Services Report for September 2020	
Recommended Action: For Information Only	

Consumer Services Report September 2020

Consumer Services	Montgomery County	Cleveland	Liberty	Walker County	Total
Crisis Services, MH Adults/Children					
Persons Screened, Intakes, Other Crisis Services	723	59	26	92	900
Transitional Services (LOC 5)	0	0	0	0	0
Psychiatric Emergency Treatment Center (PETC) Served	61	7	4	7	79
Psychiatric Emergency Treatment Center (PETC) Bed Days	221	22	23	22	288
Adult Contract Hospital Admissions	15	2	2	2	21
Child and Youth Contract Hospital Admissions	7	2	0	2	11
Total State Hospital Admissions	0	0	0	0	0
Routine Services, MH Adults/Children					
Adult Service Packages (LOC 1-4, FEP)	1502	195	145	141	1983
Adult Medication Services	1064	110	68	105	1347
Child Service Packages (LOC 1-4, YC, YES, TAY, RTC, FEP)	742	62	32	76	912
Child Medication Services	234	17	3	25	279
TCOOMMI (Adult Only)	109	13	11	13	146
Adult Jail Diversions	1	0	0	0	1
Persons Served by Program, IDD					
Number of New Enrollments for IDD Services	17	4	0	0	21
Service Coordination	755	40	41	69	905
Persons Enrolled in Programs, IDD					
Center Waiver Services (HCS, Supervised Living)	25	4	14	18	61
Substance Abuse Services					
Children and Youth Prevention Services	8	0	0	0	8
Youth Substance Abuse Treatment Services/COPSD	6	0	0	0	6
Adult Substance Abuse Treatment Services/COPSD	55	0	0	2	57
Waiting/Interest Lists as of Month End					
Adult Mental Health Services	24	0	0	0	24
Home and Community Based Services Interest List	1946	150	175	225	2496
September Served by County					
Adult Mental Health Services	1951	187	138	252	2528
Child Mental Health Services	903	67	34	89	1093
Intellectual and Developmental Disabilities Services	807	45	54	75	981
Total Served by County	3661	299	226	416	4602
September Served by Phone by County					
Adult Mental Health Services	1108	104	72	183	1467
Child Mental Health Services	784	63	33	85	965
Intellectual and Developmental Disabilities Services	810	45	51	74	980
Total Served by County	2702	212	156	342	3412
September Services by Phone by County					
Adult Mental Health Services	2178	192	118	301	2789
Child Mental Health Services	2474	202	106	344	3126
Intellectual and Developmental Disabilities Services	2919	194	209	320	3642
Total Served by County	7571	588	433	965	9557
August Served by County					
Adult Mental Health Services	1851	151	117	214	2333
Child Mental Health Services	842	68	35	80	1025
Intellectual and Developmental Disabilities Services	788	43	56	78	965
Total Served by County	3481	262	208	372	4323

Agenda Item: Program Updates Committee: Program	Board Meeting Date: October 22, 2020
Background Information: None	
Supporting Documentation: Program Updates	
Recommended Action: For Information Only	

Program Updates

September 25, 2020 – October 22, 2020

Crisis Services

1. The CSU is still capping the census at 12 clients and at the very end of September and the beginning of October we had a large influx of admissions into contract beds.
2. We started utilizing ETBHN psychiatrists on October 19th for on-call crisis coverage from 10 p.m. to 8 a.m., seven days a week. We were down to only having three Tri-County psychiatrists participating in the on-call coverage rotation as well as participating in their regular duties.

MH Adult Services

1. We have several staff currently participating in our CCBHC University program. Staff report they are enjoying all of the new information, and are excited to implement the changes into our everyday practice and to share their knowledge with their teams.
2. We have expanded our priority population diagnoses to include anxiety disorders, PTSD, ADHD, OCD, and psychotic disorders. We have seen an increase in the number of clients that we are able to work with, and are excited that we are able to extend our services to a wider array of clients.
3. AOP Administrators participated in a virtual hiring event through Indeed.com where they were able to quickly and efficiently meet and interview multiple candidates that qualified for open positions.
4. We have seen an increase in adults seeking our services and coming in through our intake department. The team has added two new float staff to assist in increasing access to outpatient services.

MH Child and Youth Services

1. Due to requests from school administrators, families, and our community, our field-based C&Y Mental Health Specialists resumed face to face series in the schools on October 5th. Much of our youth are having trouble coping during these uncertain times, and in-person school prevented many of our clients from participation in telehealth services.
2. Almost all school districts are allowing us on campus but have added precautions. While it is significantly harder to meet on some campuses than others, we are working collaboratively with each campus that allows us space.
3. Child and Youth intakes are steadily increasing with more referrals from schools.

Criminal Justice Services

1. We have seen an increase in people on the state hospital waiting list deemed incompetent to stand trial, so the OCR program is working to screen those individuals to connect them to services that will appropriately address those needs.

Substance Use Disorder Services

1. The SUD team has initiated virtual groups, which is proving to increase outreach, support, and access to SUD services in the community.
2. COPSD services have increased with the ability to provide telephone services, as the staff is now able to meet with individuals twice as frequently as they had been with face to face services.
3. The Substance Use Programs have participated in both a facility and quality review from HHSC this month and look forward to learning of recommendations and receiving feedback on the program's growth and changes this year.
4. We expect to see a jump in Youth SUD services as the school year is underway and some students are returning to on-campus learning.
5. Our prevention team also returned to some schools to provide prevention groups on October 5th, starting with New Caney ISD.
6. Our prevention team has significantly increased community outreach via social media posts as other forms of outreach have been limited due to COVID precautions. The posts address a wide range of topics including, positive activities, wellness, and healthy coping skills.

IDD Services

1. For FY20, IDD Authority has facilitated in one SSLC enrollment, one SSLC transfer, 13 HCS Enrollments (18 pending), five HCS Transfers, five HCS Crisis Diversions, five HCS Crisis Diversion Transfers, five Nursing Facility diversions, and nine Nursing Facility transfers. There have been three HCS Slot withdrawals, five HCS Slot declines and one HCS slot determined ineligible.
2. In FY20, IDD Authority has added 569 individuals to the HCS/TxHmL Interest list. In FY19, there were 699 individuals added, FY18 there were 703 individuals added, FY17 there were 517 individuals added and in FY16 there were 488 individuals added.
3. Dr. Maria Quintero-Conk and Jennifer Spillman have assessed over 260 individuals to determine eligibility for IDD services in FY20.
4. Cleveland Day Hab opened as scheduled on October 5th with five individuals showing up for services. Individuals appear to be doing better than initially anticipated with wearing masks.
5. IDD Provider staff participating in TXHHSC Random Moment Time Study from October 15th through November 15th.
6. Provider mandatory Electronic Visit Verification (EVV) has begun testing to meet the requirement of December 1, 2020 implementation by HHSC.
7. Provider department working through the additional requirements for Host Home and Supervised Living sites to ensure compliance.
8. HHSC Waiver Survey Certification staff has started conducting home visits to ensure all locations are in compliance.

Support Services

1. Quality Management (QM):

- a. The Continuous Quality Improvement Committee (CQI) met in September to review and finalize the annual CQI reports and FY 21 annual CQI Goals. The Committee has decided to continue the FY 20 Annual Goals with minor adjustments in order to produce continued positive change in the following areas: 1) Reduction of individuals re-admitting into an inpatient hospital setting within 30 days; 2) Reduction of missed Pharmacological Management appointments; 3) Reduction of suicides; and 4) Continue to increase staff competency of the CQI program, annual goals, and ways they can assist and provide feedback.
- b. The Quality Management Department is currently contacting individuals served to gauge overall satisfaction and discuss barriers to attending pharmacological management appointments as a part of the CQI No Show Reduction goal.
- c. The Administrator of Quality Management is currently conducting a Program Survey of the Assertive Community Treatment (ACT) Program.
- d. The QM Department, in collaboration with Substance Use Disorder (SUD) Department Staff, collated and submitted requested documents to the Health and Human Services Commission (HHSC) SUD QM Unit in preparation for an upcoming audit scheduled for October 26th – October 29th.
- e. Staff prepared and submitted one record request for one chart for a private insurance company dating back to January 2019.
- f. Staff reviewed 33 notes containing the Co-Occurring Psychiatric and Substance Use Disorder (COPSD) modifier for the month of September to ensure proper use and documentation of this modifier for individuals indicating a need for Substance Use Disorder Intervention and provided additional training to staff as indicated.
- g. Staff reviewed 29 progress notes for outpatient mental health services (17 adults and 12 youth) for quality assurance purposes and followed up with staff and supervisors as indicated.
- h. Staff conducted a PASRR chart audit in compliance with the IDD Authority Corrective Action Plan (CAP).

2. Utilization Management (UM):

- a. Staff reviewed 10% of all Center discharges to ensure appropriateness and that proper notifications were provided. Follow up with staff and managers is provided following each review to ensure continued training as needed.
- b. Staff revised and distributed new appeals forms to IDD staff following the new Emergency Rules from the Texas Administrative Code intended to provide additional time for individuals to appeal a service denial, reduction or termination during the COVID-19 pandemic.
- c. The Junior Utilization Management (JUM) Committee continues to monitor CQI data and has been working in collaboration with outpatient service staff to review data that can be used to identify individuals in need of engagement during the COVID-19 pandemic.

3. Training:

- a. Staff provided initial training to 12 individuals in the Random Moment in Time Study Process as required for our ongoing participation in Medicaid Administrative Claiming.
- b. The Clinical Trainer has continued to provide a series of trainings to staff that will help them prepare for the Center attaining certification as a Certified Community Behavioral Health Clinic (CCBHC).
- c. Staff have identified a plan to safely begin incorporating the full SAMA and CPR training following adjustments made in response to the COVID-19 pandemic. As you will recall, there were initial challenges around the State with securing personal protective equipment and accurate information related to the risks involved with being in close contact with others.

4. Veteran Services and Veterans Counseling/Crisis:

- a. The Veteran Services Team had their first two “graduates” complete all three of the Veteran service area pieces; Crisis Stabilization, Counseling/Case Management and MVPN. Both of these Veterans are now in their own homes and both have new jobs.
- b. Provided an in-person Veterans Mental Health First Aid class with 17 Veterans in attendance. It was noted that several Veterans wanted another training for their friends and family; which is currently being organized.

5. Planning and Network Advisory Committee(s) (MH and IDD PNACs):

- a. The IDD PNAC met on October 7, 2020 where they reviewed key Center program updates and information and reviewed current membership. The Committee currently has seven of the required nine members with one candidate pending Board approval and another pending submission of formal application at the time of this report.
- b. The MH PNAC currently has 10 members and their next meeting is scheduled for November 4, 2020.

Community Activities

- 1. Staff from the Substance Use Program are participating in a Special Interest Group that is aimed at identifying trends in the SUD field and collaborating with other centers on how to best serve the SUD population.
- 2. Tri-County’s Consumer Foundation remains busy with an average of three applications per month.
- 3. COVID-19 Crisis Counseling Team spoke with over 850 individuals calling in to request help from COVID related issues. All licensed staff are at capacity for individual therapy – most of which is being provided over the phone.

Agenda Item: Medicaid 1115 Transformation Waiver Project Status Report Committee: Program	Board Meeting Date October 22, 2020
Background Information: <p>The Online Reporting System was opened to 1115 providers on October 1, 2020 to begin reporting. Final templates will be submitted to HHSC by October 31, 2020.</p> <p>To meet Semi-Annual Progress Report (SAR) requirements, we will submit a Provider Summary which will give an overview of our DSRIP program's current progress and report on Categories A-B. Completion of Category A is required for payment on Categories B-D.</p> <p>Category A: This report will cover our Core Activity (Integrated Health Care), Alternate Payment Methodologies, and Collaborative Activities. Completing a cost and savings tool will not be required in October as HHSC will be developing its own tool to be used in DY10. However, the details of the component of our core activity to be used for the analysis will be covered in this reporting period.</p> <p>Category B: In October DY9, we will report achievement of Medicaid and Low-Income Uninsured (MLIU) Performing Provider Population (PPP). The PPP is the total number of unique individuals who received a face-to-face or televideo encounter within our defined system between 10/1/19-9/30/20. Funding will also be tied to maintaining a 94.66% rate of MLIU clients. Our DY9 MLIU rate was 98.2%.</p> <p>Since we reported on Category C and D in April 2020 and approved for payment in July 2020, templates for these categories will just be reviewed and signed.</p>	
Supporting Documentation: Medicaid 1115 Transformation Waiver Project Status Report	
Recommended Action: For Information Only	

Tri-County Behavioral Healthcare

Medicaid 1115 Transformation Waiver

DY9 - 10/1/2019 - 09/30/2020

Status Update: January 2020 - DY8 PY2

Source: Internal Reporting / HHSC Reports

DY8 Balance

\$5,543,165.25



On Target to Meet DY9 Outcomes



In Process / Partial Achievement in DY 9



Not Started / Not Achieved

Category A				Progress Towards Goals	Status	DY 8 PY2 Valuation
Core Activities	Integrated Physical & Behavioral Health Care Services	Prevention & Wellness	Intensive Evaluation & Diversion	Updates evaluating core activities, secondary drivers, & change ideas in the online system. No additional core activities will be added.		\$0 Required October 2020 report to be submitted for payment of B-D
Alternative Payment Models				No APMs/VBP arrangements with a Medicaid payer were made in DY9		
Costs & Savings	Selected for Costs & Savings Analysis			Status update on progress of completing the Cost & Savings		
Collaborative Activities	Attended 7 Learning Collaboratives			Report on at least 1 Learning Collaborative meeting attended.		
Category B				Progress Towards Goals	Status	DY 9 PY3 Valuation
Performing Provider Population DY8		MLIU		Payment Due: 1/31/2021		\$695,037.77
# of unique persons who received a face-to-face or virtual service within our defined system		98.2% unique persons in the system whose insurance coverage was Medicaid, Low Income(< 200% FPL), and uninsured		Data entered in online reporting system - October 2020 reporting only		
Category D				Progress Towards Goals	Status	DY 9 PY3 Payment
Effective Crisis Response	% of individuals receiving crisis services who avoid inpatient admission after a crisis. % of individuals receiving crisis services who receive f/up services w/in a period of time. % of individuals who successfully avoid psychiatric inpatient care. % of youth who demonstrate improved indicators of juvenile justice involvement. % adults who demonstrate improvement on indicators of criminal justice involvement.				Completed	DY9 July Payment
Crisis Follow-up					5 categories @ \$208,511.33 ea	
Community Tenure					Valuation	\$1,042,556.66
Reduction in Juvenile Justice Involvement					IGT	\$339,977.73
Adult Jail Diversion					Payment	\$702,578.93




Tri-County Behavioral Healthcare
Medicaid 1115 Transformation Waiver

DY9 - 10/1/2019 - 09/30/2020

Status Update: January 2020 - DY8 PY2 April 2020 Reporting

Measures based on Calendar Year 2019

Source: Internal Reporting / HHSC Reports

-  On Target to Meet DY8 Outcomes
-  In Process
-  Not Started / Not Achieved

Category C			DY9/Round 1 Goal	Rate & Goal as of 12/31/19 (Estimate)	Status	DY 8 PY2 Achievement Amount / April 2020 Submission
M1-103	Controlling High Blood Pressure		56.22%	60.43%	Completed	\$923,860.88
M1-105	Tobacco Cessation Assessment/Intervention		44.42%	99.05%	Completed	\$923,860.88
M1-115	Diabetes Care: HbA1c >9% (Neg Directionality)		45.14%	25.50%	Completed	\$923,860.88
M1-147	BMI/Intervention		89.67%	99.38%	Completed	\$923,860.87
M1-207	Diabetes Care: HBP <140/90		66.04%	68.46%	Completed	\$923,860.87
M1-261	Substance Use Assessment		95.85%	95.98%	Completed	\$923,860.87
						\$5,543,165.25
After IGT:						\$1,807,626.19
						\$3,735,539.06

Estimated: July 2020 Payment: \$6,585,721.91
 Payment After IGT: **\$4,438,117.99**

Agenda Item: Personnel Report for September 2020 Committee: Executive	Board Meeting Date: October 22, 2020
Background Information: None	
Supporting Documentation: Personnel Report for September 2020	
Recommended Action: For Information Only	

Personnel Report September 2020

Total Applications received in September = 199

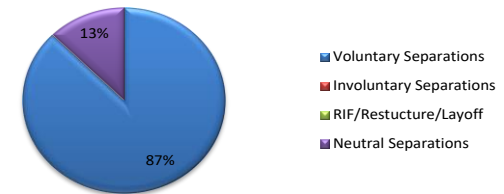
Total New Hires for the month of September = 6

Total New Hires Year to Date = 6

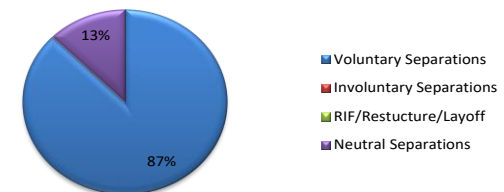
September Turnover - FY21 compared to FY20	FY21	FY20
Number of Active Employees	368	359
Number of Monthly Separations	8	10
Number of Separations YTD	8	10
Year to Date Turnover Rate	2%	3%
September Turnover Rate	2%	3%

Separations by Reason	September Separations	FY21 YTD
Better Pay	1	1
Commute	0	0
Death	1	1
Dissatisfaction with Supervisor/Job	0	0
Family	1	1
Another job	1	1
Lack of Opportunity for Advancement	0	0
Relocating	2	2
Retirement	0	0
Return to School	0	0
Schedule	0	0
Uncomfortable with Job Duties	1	1
Health	0	0
RIF/Restructure/Layoff	0	0
Neutral Termination	1	1
Involuntarily Terminated	0	0
Total Separations	8	8

September Voluntary, Involuntary, RIF/Restructure/Layoff and Neutral Separations



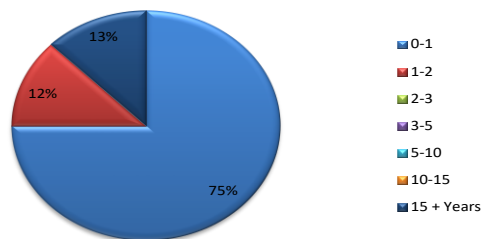
Year to Date Voluntary, Involuntary, RIF/Restructure/Layoff and Neutral Separations



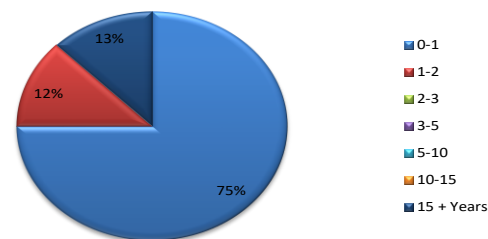
Management Team	# of Employees	Monthly Separations	Year to Date Separations	% September	% Year to Date
Evan Roberson	23	0	0	0%	0%
Millie McDuffey	32	3	3	9%	9%
Amy Foerster	5	0	0	0%	0%
Tanya Bryant	9	0	0	0%	0%
Sara Bradfield	93	0	0	0%	0%
Melissa Zemencsik	82	0	0	0%	0%
Catherine Prestigiovanni	13	2	2	15%	15%
PETC	47	1	1	2%	2%
Kelly Shropshire	37	1	1	3%	3%
Kathy Foster	19	1	1	5%	5%
Kenneth Barfield	8	0	0	0%	0%
Total	368	8	8		

Separation by EEO Category	# of Employees	Monthly Separations	Year to Date Separations	% September	% Year to Date
Supervisors & Managers	28	0	0	0%	0%
Medical (MD,DO, LVN, RN, APN, PA, Psychologist)	48	0	0	0%	0%
Professionals (QMHP)	123	0	0	0%	0%
Professionals (QIDP)	30	1	1	3%	3%
Licensed Staff (LCDC, LPC...)	23	1	1	4%	4%
Business Services (Accounting)	12	0	0	0%	0%
Central Administration (HR, IT, Executive Director)	18	0	0	0%	0%
Program Support(Financial Counselors, QA, Training, Med. Records)	52	3	3	6%	6%
Nurse Technicians/Aides	13	1	1	8%	8%
Service/Maintenance	7	1	1	14%	14%
Direct Care (HCS, Respite, Life Skills)	14	1	1	7%	7%
Total	368	8	8		

September Separations by Tenure

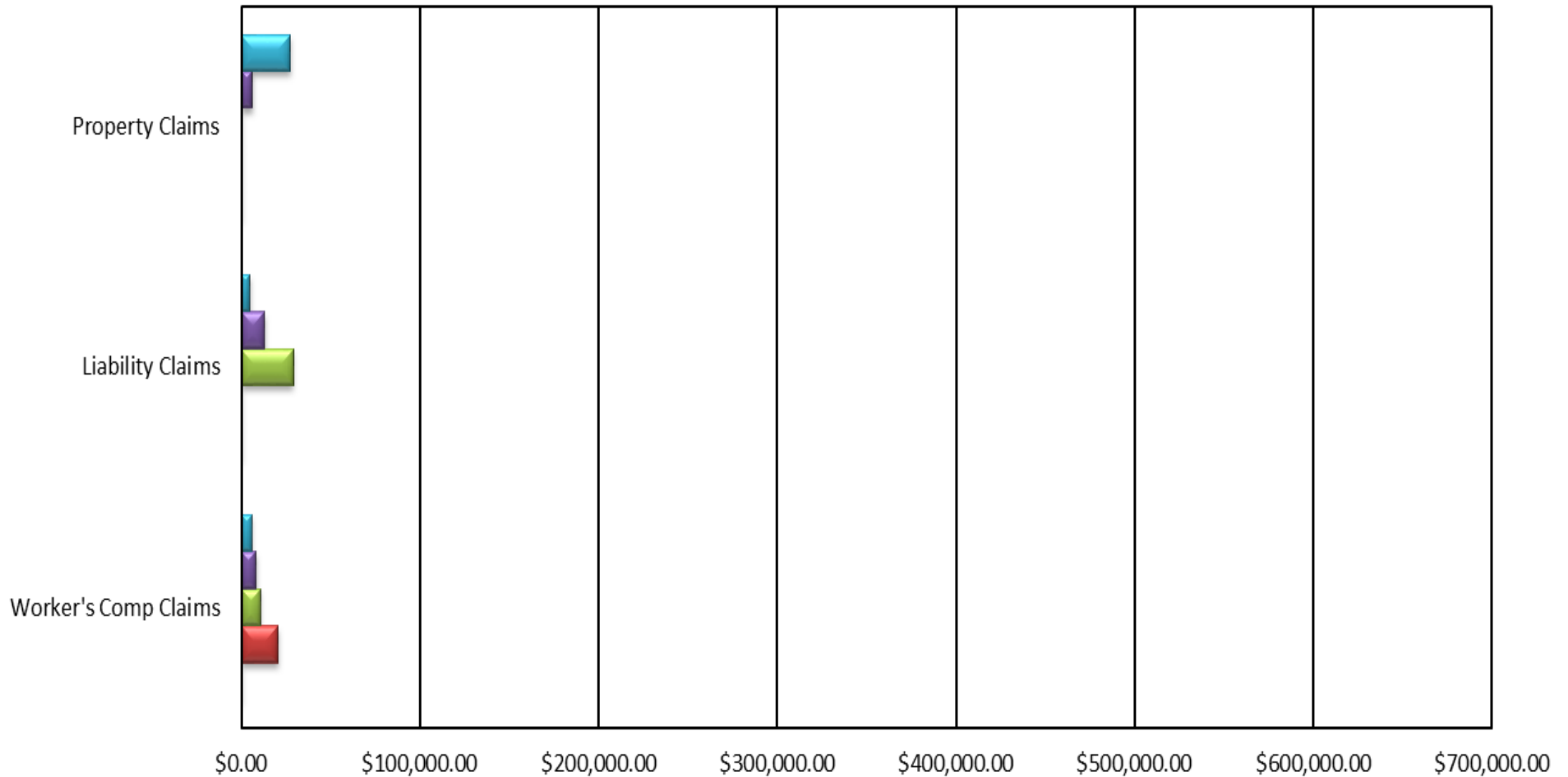


Year to Date Separations by Tenure



Agenda Item: Texas Council Risk Management Fund Claims Summary as of September 2020 Committee: Executive	Board Meeting Date: October 22, 2020
Background Information: None	
Supporting Documentation: Texas Council Risk Management Fund Claims Summary as of September 2020	
Recommended Action: For Information Only	

TCRMF Claims Summary September 2020



	Worker's Comp Claims	Liability Claims	Property Claims
2017	\$6,011.00	\$4,893.00	\$27,455.00
2018	\$8,202.00	\$13,108.00	\$6,126.00
2019	\$10,638.00	\$29,330.00	\$0.00
2020	\$20,669.00	\$0.00	\$0.00
2021	\$0.00	\$0.00	\$0.00

Agenda Item: Texas Council Quarterly Board Meeting Update Committee: Executive	Board Meeting Date October 22, 2020
Background Information: The Texas Council has requested that Center representatives give updates to Trustees regarding their quarterly Board meeting. A verbal update will be given by Sharon Walker.	
Supporting Documentation: Texas Council Staff Report	
Recommended Action: For Information Only	

Agenda Item: Approve September 2020 Financial Statements Committee: Business	Board Meeting Date October 22, 2020
Background Information: None	
Supporting Documentation: September 2020 Financial Statements	
Recommended Action: Approve September 2020 Financial Statements	

September 2020 Financial Summary

Revenues for, September 2020 were \$3,128,372, and operating expenses were \$2,464,536, resulting in a gain in operation of \$663,836. Capital Expenditures and Extraordinary Expenses for September were \$566,189, resulting in a gain of \$97,647. Total revenues were 120.04% of the monthly budgeted revenues, and total expenses were 116.31% of the monthly budgeted expenses (difference of 3.73%).

Year to date revenues as of the end of September are the same as for the month.

REVENUES

YTD Revenue items that are below the budget by more than \$10,000:

Revenue Source	YTD Revenue	YTD Budget	% of Budget	\$ Variance
Medicaid – PASRR	609	12,537	4.86%	11,928
Medicaid - Regular	38,863	52,136	74.54%	13,273

Medicaid – PASRR – This program continues to be operating based on nursing home visitation restrictions. We hope to see some of these restrictions lifted soon and services to be provided as needed for our clients.

Medicaid - Regular – This line item has started off low for the fiscal year. We will continue to watch and adjust during our first budget revision if the trend continues.

EXPENSES

YTD Individual line expense items that exceed the YTD budget by more than \$10,000:

Expense Source	YTD Expenses	YTD Budget	% of Budget	\$ Variance
Fixed Assets - Building	495,088	0	0%	495,088

Fixed Assets - Building – This line represents the purchase of the Cleveland land for a possible future building in this community. As approved at the July board meeting, we transferred funds from reserves to offset the cost of this purchase.

**TRI-COUNTY BEHAVIORAL HEALTHCARE
CONSOLIDATED BALANCE SHEET
For the Month Ended September 30, 2020**

	TOTALS COMBINED FUNDS September 2020	Preliminary TOTALS COMBINED FUNDS August 2020	Increase (Decrease)
ASSETS			
CURRENT ASSETS			
Imprest Cash Funds	3,900	3,900	-
Cash on Deposit-General Fund	11,943,568	9,556,977	2,386,592
Cash on Deposit-Debt Fund			-
Accounts Receivable	2,445,398	2,231,283	214,116
Inventory	3,567	3,732	(165)
TOTAL CURRENT ASSETS	14,396,434	11,795,892	2,600,542
FIXED ASSETS	18,775,157	19,435,971	(660,813)
OTHER ASSETS	177,801	182,240	(4,438)
TOTAL ASSETS	\$ 33,349,393	\$ 31,414,102	\$ 1,935,292
LIABILITIES, DEFERRED REVENUE, FUND BALANCES			
CURRENT LIABILITIES	1,394,213	1,431,287	(37,074)
NOTES PAYABLE	719,395	719,395	-
DEFERRED REVENUE	3,479,941	461,691	3,018,250
LONG-TERM LIABILITIES FOR			
Line of Credit - Tradition Bank	-	-	-
Note Payable Prosperity Bank	-	-	-
First Financial loan tied to CD	-	-	-
First Financial Construction Loan	11,160,382	11,200,154	(39,772)
EXCESS(DEFICIENCY) OF REVENUES OVER EXPENSES FOR			
General Fund	97,647	1,008,790	(911,142)
FUND EQUITY			
RESTRICTED			
Net Assets Reserved for Debt Service	(11,160,382)	(11,200,154)	39,772
Reserved for Debt Retirement			-
COMMITTED			
Net Assets-Property and Equipment	18,775,157	19,435,971	(660,813)
Reserved for Vehicles & Equipment Replacement	613,712	613,712	-
Reserved for Facility Improvement & Acquisitions	2,004,912	2,500,000	(495,088)
Reserved for Board Initiatives	1,500,000	1,500,000	-
Reserved for 1115 Waiver Programs	502,677	502,677	-
ASSIGNED			
Reserved for Workers' Compensation	274,409	274,409	-
Reserved for Current Year Budgeted Reserve	6,167	-	6,167
Reserved for Insurance Deductibles	100,000	100,000	-
Reserved for Accrued Paid Time Off	(719,395)	(719,395)	-
UNASSIGNED			
Unrestricted and Undesignated	4,600,557	# 3,585,566	1,014,991
TOTAL LIABILITIES/FUND BALANCE	\$ 33,349,393	\$ 31,414,102	\$ 1,935,291

**TRI-COUNTY BEHAVIORAL HEALTHCARE
CONSOLIDATED BALANCE SHEET
For the Month Ended September 30, 2020**

	General Operating Funds	Memorandum Only Final August 2019
ASSETS		
CURRENT ASSETS		
Imprest Cash Funds	3,900	3,500
Cash on Deposit-General Fund	11,943,568	8,204,549
Cash on Deposit-Debt Fund	-	-
Accounts Receivable	2,445,398	2,127,671
Inventory	3,567	4,695
TOTAL CURRENT ASSETS	14,396,434	10,340,415
FIXED ASSETS	18,775,157	19,435,971
OTHER ASSETS	177,801	136,153
	\$ 33,349,393	\$ 29,912,539
LIABILITIES, DEFERRED REVENUE, FUND BALANCES		
CURRENT LIABILITIES	1,394,213	1,152,521
NOTES PAYABLE	719,395	630,692
DEFERRED REVENUE	3,479,941	183,283
LONG-TERM LIABILITIES FOR		
Line of Credit - Tradition Bank	-	-
Note Payable Prosperity Bank	-	-
First Financial loan tied to CD	-	435,417
First Financial Construction Loan	11,160,382	11,675,110
EXCESS(DEFICIENCY) OF REVENUES OVER EXPENSES FOR		
General Fund	97,647	633,843
FUND EQUITY		
RESTRICTED		
Net Assets Reserved for Debt service-Restricted	(11,160,382)	(12,110,527)
Reserved for Debt Retirement	-	-
COMMITTED		
Net Assets-Property and Equipment-Committed	18,775,157	19,435,971
Reserved for Vehicles & Equipment Replacement	613,712	678,112
Reserved for Facility Improvement & Acquisitions	2,004,912	2,500,000
Reserved for Board Initiatives	1,500,000	1,500,000
Reserved for 1115 Waiver Programs	502,677	502,677
ASSIGNED		
Reserved for Workers' Compensation-Assigned	274,409	274,409
Reserved for Current Year Budgeted Reserve -Assigned	6,167	-
Reserved for Insurance Deductibles-Assigned	100,000	100,000
Reserved for Accrued Paid Time Off	(719,395)	(630,692)
UNASSIGNED		
Unrestricted and Undesignated	4,600,557	2,951,724
TOTAL LIABILITIES/FUND BALANCE	\$ 33,349,393	\$ 29,912,539

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
For the Month Ended September 2020
and Year To Date as of September 2020

	MONTH OF September 2020	YTD September 2020
INCOME:		
Local Revenue Sources	591,198	591,198
Earned Income	1,113,141	1,113,141
General Revenue-Contract	1,424,033	1,424,033
TOTAL INCOME	\$ 3,128,372	\$ 3,128,372
EXPENSES:		
Salaries	1,463,007	1,463,007
Employee Benefits	314,160	314,160
Medication Expense	65,595	65,595
Travel-Board/Staff	5,390	5,390
Building Rent/Maintenance	21,848	21,848
Consultants/Contracts	392,499	392,499
Other Operating Expenses	202,037	202,037
TOTAL EXPENSES	\$ 2,464,536	\$ 2,464,536
 Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	 \$ 663,836	 \$ 663,836
 CAPITAL EXPENDITURES		
Capital Outlay-FF&E, Automobiles, Building	496,519	496,519
Capital Outlay-Debt Service	69,670	69,670
TOTAL CAPITAL EXPENDITURES	\$ 566,189	\$ 566,189
 GRAND TOTAL EXPENDITURES	 \$ 3,030,725	 \$ 3,030,725
 Excess (Deficiency) of Revenues and Expenses	 \$ 97,647	 \$ 97,647

Debt Service and Fixed Asset Fund:

Debt Service	69,670	69,670
Excess(Deficiency) of revenues over Expenses	69,670	69,670

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
Compared to Budget
Year to Date as of September 2020

	YTD September 2020	APPROVED BUDGET	Increase (Decrease)
INCOME:			
Local Revenue Sources	591,198	86,382	504,816
Earned Income	1,113,141	1,095,975	17,166
General Revenue-Contract	1,424,033	1,423,682	351
TOTAL INCOME	\$ 3,128,372	\$ 2,606,039	\$ 522,333
EXPENSES:			
Salaries	1,463,007	1,507,900	(44,893)
Employee Benefits	314,160	322,684	(8,524)
Medication Expense	65,595	65,167	428
Travel-Board/Staff	5,390	-	5,390
Building Rent/Maintenance	21,848	17,110	4,738
Consultants/Contracts	392,499	403,867	(11,368)
Other Operating Expenses	202,037	202,633	(596)
TOTAL EXPENSES	\$ 2,464,536	\$ 2,519,361	\$ (54,826)
 Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	 \$ 663,836	 \$ 86,678	 \$ 577,159
 CAPITAL EXPENDITURES			
Capital Outlay-FF&E, Automobiles	496,519	16,667	479,852
Capital Outlay-Debt Service	69,670	69,670	(0)
TOTAL CAPITAL EXPENDITURES	\$ 566,189	\$ 86,337	\$ 479,852
 GRAND TOTAL EXPENDITURES	 \$ 3,030,725	 \$ 2,605,698	 \$ 425,027
 Excess (Deficiency) of Revenues and Expenses	 \$ 97,647	 \$ 341	 \$ 97,306

Debt Service and Fixed Asset Fund:

Debt Service	69,670	69,670	(0)
Excess(Deficiency) of revenues over Expenses	69,670	69,670	(0)

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
Compared to Budget
For the Month Ended September 2020

INCOME:	MONTH OF September 2020	APPROVED BUDGET	Increase (Decrease)
Local Revenue Sources	591,198	86,382	504,816
Earned Income	1,113,141	1,095,975	17,166
General Revenue-Contract	1,424,033	1,423,682	351
TOTAL INCOME	\$ 3,128,372	\$ 2,606,039	\$ 522,333
EXPENSES:			
Salaries	1,463,007	1,507,900	(44,893)
Employee Benefits	314,160	322,684	(8,524)
Medication Expense	65,595	65,167	428
Travel-Board/Staff	5,390	-	5,390
Building Rent/Maintenance	21,848	17,110	4,738
Consultants/Contracts	392,499	403,867	(11,368)
Other Operating Expenses	202,037	202,633	(596)
TOTAL EXPENSES	\$ 2,464,536	\$ 2,519,361	\$ (54,826)
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 663,836	\$ 86,678	\$ 577,159
CAPITAL EXPENDITURES			
Capital Outlay-FF&E, Automobiles	496,519	16,667	479,852
Capital Outlay-Debt Service	69,670	69,670	(0)
TOTAL CAPITAL EXPENDITURES	\$ 566,189	\$ 86,337	\$ 479,852
GRAND TOTAL EXPENDITURES	\$ 3,030,725	\$ 2,605,698	\$ 425,027
Excess (Deficiency) of Revenues and Expenses	\$ 97,647	\$ 341	\$ 97,306

Debt Service and Fixed Asset Fund:			
Debt Service	69,670	69,670	(0)
Excess(Deficiency) of revenues over Expenses	69,670	69,670	(0)

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With YTD September 2019 Comparative Data
Year to Date as of September 2020

INCOME:	YTD September 2020	YTD September 2019	Increase (Decrease)
Local Revenue Sources	591,198	134,175	457,023
Earned Income	1,113,141	1,047,149	65,992
General Revenue-Contract	1,424,033	1,366,978	57,055
TOTAL INCOME	\$ 3,128,372	\$ 2,548,302	\$ 580,070
EXPENSES:			
Salaries	1,463,007	1,453,148	9,859
Employee Benefits	314,160	281,568	32,592
Medication Expense	65,595	60,048	5,547
Travel-Board/Staff	5,390	39,019	(33,629)
Building Rent/Maintenance	21,848	11,505	10,343
Consultants/Contracts	392,499	360,179	32,320
Other Operating Expenses	202,037	218,024	(15,987)
TOTAL EXPENSES	\$ 2,464,536	\$ 2,423,489	\$ 41,045
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 663,836	\$ 124,813	\$ 539,025
CAPITAL EXPENDITURES			
Capital Outlay-FF&E, Automobiles	496,519	5,457	491,062
Capital Outlay-Debt Service	69,670	93,430	(23,760)
TOTAL CAPITAL EXPENDITURES	\$ 566,189	\$ 98,887	\$ 467,302
GRAND TOTAL EXPENDITURES	\$ 3,030,725	\$ 2,522,376	\$ 508,349
Excess (Deficiency) of Revenues and Expenses	\$ 97,647	\$ 25,926	\$ 71,723

Debt Service and Fixed Asset Fund:

Debt Service	69,670	93,430	(23,760)
Excess(Deficiency) of revenues over Expenses	69,670	93,430	(23,760)

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With September 2019 Comparative Data
For the Month Ended September 2020

	MONTH OF September 2020	MONTH OF September 2019	Increase (Decrease)
INCOME:			
Local Revenue Sources	591,198	134,175	457,023
Earned Income	1,113,141	1,047,149	65,992
General Revenue-Contract	1,424,033	1,366,978	57,055
TOTAL INCOME	\$ 3,128,372	\$ 2,548,302	\$ 580,070
Salaries	1,463,007	1,453,148	9,859
Employee Benefits	314,160	281,568	32,592
Medication Expense	65,595	60,048	5,547
Travel-Board/Staff	5,390	39,019	(33,629)
Building Rent/Maintenance	21,848	11,505	10,343
Consultants/Contracts	392,499	360,179	32,320
Other Operating Expenses	202,037	218,024	(15,987)
TOTAL EXPENSES	\$ 2,464,536	\$ 2,423,489	\$ 41,045
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 663,836	\$ 124,813	\$ 539,025
CAPITAL EXPENDITURES			
Capital Outlay-FF&E, Automobiles	496,519	5,457	491,062
Capital Outlay-Debt Service	69,670	93,430	(23,760)
TOTAL CAPITAL EXPENDITURES	\$ 566,189	\$ 98,887	\$ 467,302
GRAND TOTAL EXPENDITURES	\$ 3,030,725	\$ 2,522,376	\$ 508,349
Excess (Deficiency) of Revenues and Expenses	\$ 97,647	\$ 25,926	\$ 71,723

Debt Service and Fixed Asset Fund:			
Debt Service	69,670	93,430	(23,760)
Excess(Deficiency) of revenues over Expenses	69,670	93,430	(23,760)

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With August 2020 Comparative Data
For the Month Ended September 2020

	MONTH OF September 2020	MONTH OF August 2020	Increase (Decrease)
INCOME:			
Local Revenue Sources	591,198	(86,468)	677,666
Earned Income	1,113,141	2,422,038	(1,308,897)
General Revenue-Contract	1,424,033	1,091,658	332,376
TOTAL INCOME	\$ 3,128,372	\$ 3,427,227	\$ (298,855)
EXPENSES:			
Salaries	1,463,007	1,741,966	(278,960)
Employee Benefits	314,160	127,699	186,461
Medication Expense	65,595	35,427	30,168
Travel-Board/Staff	5,390	6,923	(1,533)
Building Rent/Maintenance	21,848	21,780	68
Consultants/Contracts	392,499	608,240	(215,740)
Other Operating Expenses	202,037	163,662	38,375
TOTAL EXPENSES	\$ 2,464,536	\$ 2,705,697	\$ (241,162)
 Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	 \$ 663,836	 \$ 721,530	 \$ (57,694)
 CAPITAL EXPENDITURES			
Capital Outlay-FF&E, Automobiles	496,519	13,994	482,525
Capital Outlay-Debt Service	69,670	253,504	(183,835)
TOTAL CAPITAL EXPENDITURES	\$ 566,189	\$ 267,498	\$ 298,691
 GRAND TOTAL EXPENDITURES	 \$ 3,030,725	 \$ 2,973,195	 \$ 57,529
 Excess (Deficiency) of Revenues and Expenses	 \$ 97,647	 \$ 454,032	 \$ (356,385)

Debt Service and Fixed Asset Fund:

Debt Service	69,670	253,504	(183,835)
Excess(Deficiency) of revenues over Expenses	69,670	253,504	(183,835)

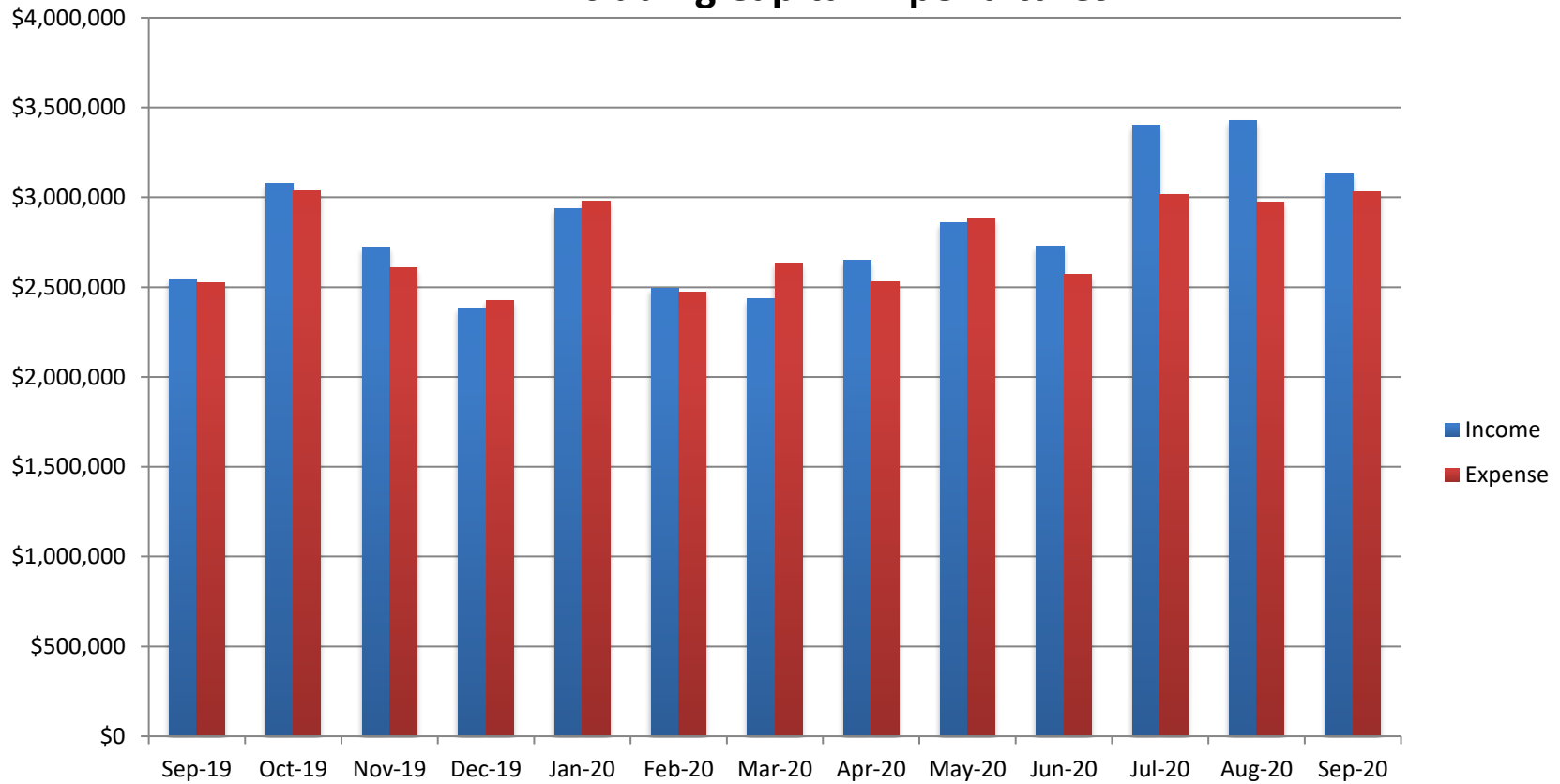
TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary by Service Type
Compared to Budget
Year To Date as of September 2020

	YTD Mental Health September 2020	YTD IDD September 2020	YTD Other Services September 2020	YTD Agency Total September 2020	YTD Approved Budget September 2020	Increase (Decrease)
INCOME:						
Local Revenue Sources	514,594	10,444	66,161	591,198	86,382	504,816
Earned Income	429,648	359,525	323,967	1,113,141	1,095,975	17,166
General Revenue-Contract	1,205,841	124,040	94,153	1,424,033	1,423,682	351
TOTAL INCOME	\$ 2,150,083	\$ 494,009	\$ 484,281	\$ 3,128,372	\$ 2,606,039	\$ 522,333
EXPENSES:						
Salaries	985,492	214,227	263,290	1,463,007	1,507,900	(44,893)
Employee Benefits	210,320	46,477	57,364	314,161	322,684	(8,523)
Medication Expense	50,562	-	15,034	65,595	65,167	428
Travel-Board/Staff	5,027	68	294	5,390	-	5,390
Building Rent/Maintenance	13,391	557	7,899	21,848	17,110	4,738
Consultants/Contracts	282,599	85,186	24,715	392,499	403,867	(11,368)
Other Operating Expenses	135,839	38,072	28,125	202,037	202,633	(596)
TOTAL EXPENSES	\$ 1,683,230	\$ 384,587	\$ 396,721	\$ 2,464,538	\$ 2,519,361	\$ (54,825)
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 466,853	\$ 109,422	\$ 87,560	\$ 663,834	\$ 86,678	\$ 577,158
CAPITAL EXPENDITURES						
Capital Outlay-FF&E, Automobiles	336,884	80,368	79,267	496,519	16,667	479,853
Capital Outlay-Debt Service	47,376	11,147	11,147	69,670	69,670	-
TOTAL CAPITAL EXPENDITURES	\$ 384,260	\$ 91,515	\$ 90,414	\$ 566,189	\$ 86,337	\$ 479,853
GRAND TOTAL EXPENDITURES	\$ 2,067,490	\$ 476,102	\$ 487,135	\$ 3,030,727	\$ 2,605,698	\$ 425,028
Excess (Deficiency) of Revenues and Expenses	\$ 82,593	\$ 17,907	\$ (2,854)	\$ 97,647	\$ 341	\$ 97,305
Debt Service and Fixed Asset Fund:						
Debt Service	47,376	11,147	11,147	69,670	69,670	(22,294)
Excess (Deficiency) of Revenues over Expenses	47,376	11,147	11,147	69,670	69,670	(22,294)

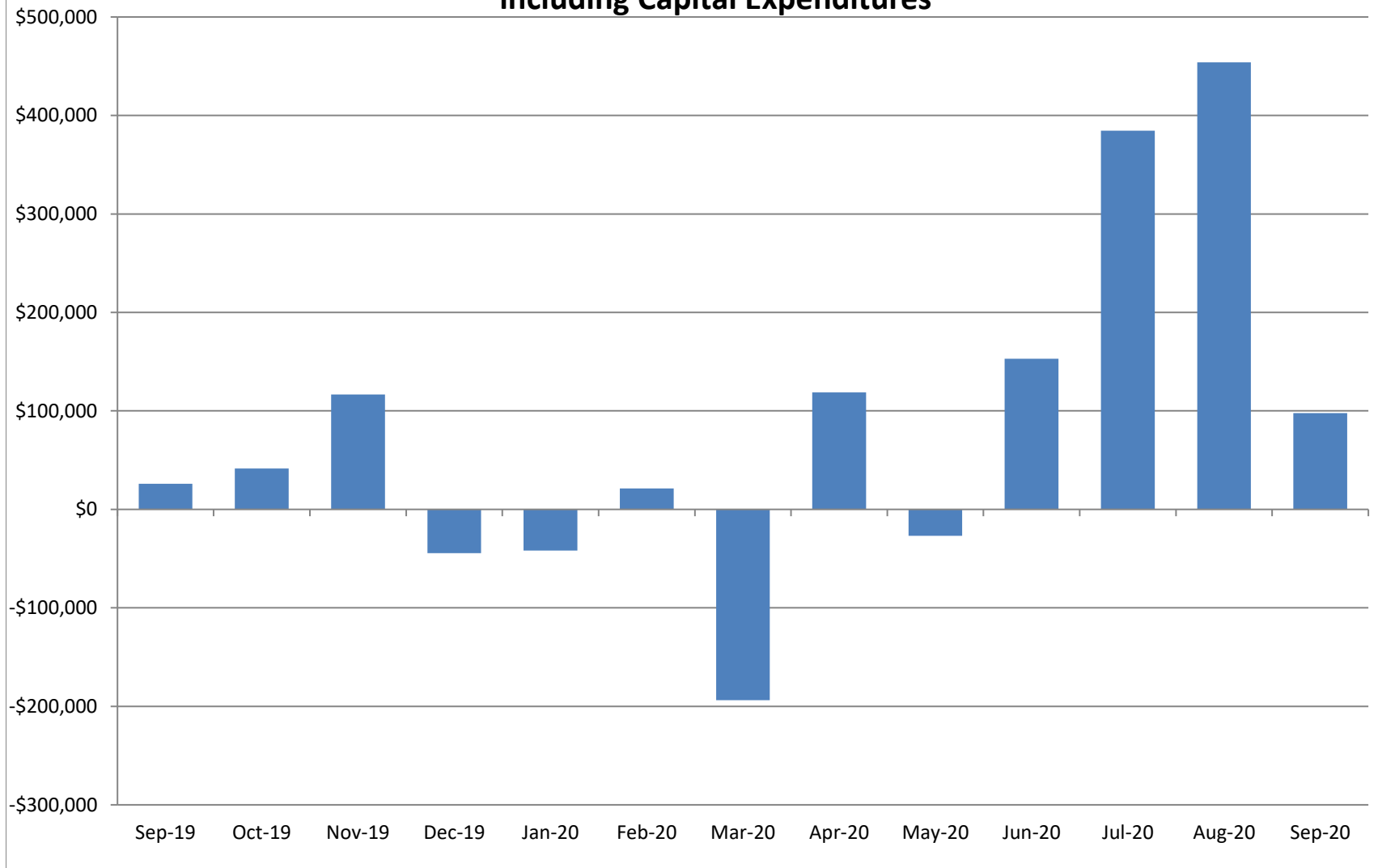
TRI-COUNTY BEHAVIORAL HEALTHCARE

Income and Expense

including Capital Expenditures



TRI-COUNTY BEHAVIORAL HEALTHCARE
Income after Expense
including Capital Expenditures



Agenda Item: Independence Oaks Apartments Committee: Business	Board Meeting Date: October 22, 2020
Background Information: Evan Roberson and Tanya Bryant will provide an update to the Board about Independence Oaks in Executive Session.	
Supporting Documentation: None	
Recommended Action: Take action as needed.	

Agenda Item: HUD 811 Update Committee: Business	Board Meeting Date October 22, 2020
Background Information: As you are aware our HUD 811 housing projects are funded with the expectation that they remain viable for the next forty (40) years. Once this time period is met, HUD considers the program obligation met (i.e. loan paid in full). Each of the Housing Boards is appointed by the Board of Trustees and each organization is a component unit of Tri-County Behavioral Healthcare. As a Liaison to these projects, Tri-County has established a quarterly reporting mechanism to keep the Board of Trustees updated on the status of these projects.	
Supporting Documentation: Fourth Quarter FY 2020 HUD 811 Report – last update was April 2020	
Recommended Action: For Information Only	

4th Quarter FY 2020 HUD 811 Report

McDougal Property Management (MDPM) continues to follow direction from the Centers for Disease Control and the Department of Housing and Urban Development regarding safety precautions related to the COVID-19 pandemic. The majority of resident activities have been suspended and the management office remains closed to the public and residents have been instructed to contact the management office via phone. Residents have daily access into the community room for the use of the laundry facility. Routine inspections inside the units have been suspended but emergency work orders continue to be addressed as reported. Over the summer, MDPM funded a small gift to boost morale for each resident and community director.

After going through another round of interviews, MDPM hired a maintenance technician with plans for him to split time between all three properties and reports that he is working out well and has been able to assist with several items on the properties to date.

MDPM reports that insurance expenses are sky-rocketing around the State and has experienced increases in premiums between 21% - 51%. Many carriers have stopped writing coverage on properties in Texas so the options available have been reduced. In addition, the carriers have changed their method regarding the deductible on wind and/or hail claims. In the past, the deductible was a set amount (say \$10,000.00 per claim). Now, it is 2% of the amount of the coverage purchased. To give you an example using one of the properties, Independence Place in Huntsville is insured for \$1,622,256.00 so the deductible at 2% would be \$32,455.12.

The Cleveland Supported Housing, Inc. Board (CSHI)

The CSHI Board held their Quarter 4 meeting on June 19, 2020 where they reviewed the Directors and Officer's Insurance Policy and updates related to the Property. At the time of this report, the property was at 100% capacity with three approved applicants on the waiting list and one planned move-out pending.

MDPM welcomed a new property manager, Jennifer Robison, to their team this summer. Jennifer replaced the previous property manager after she and her family relocated to the Dallas area to be closer to her husband's job.

Maintenance on the property this summer included replacement of the HVAC unit in the Office/Community room, repair of a water leak at the front of the property due to a worn-out gasket on the city side of the meter, backflow repair identified during routine inspection, routine pest control, and the addition of flowers in the flower beds outside of the office area.

Social Activities on the property continue to be limited due to precautions being taken surrounding the COVID-19 pandemic. Jennifer has been working with the residents to schedule some fun things for them to look forward to such as delivering homecooked meals to each resident and dropping off some activities they have been able to do on their own.

The CSHI Board currently has three members and the Board continues to seek recommendations for additional membership as they become available. The By-Laws state that three members is the minimum and we encourage anyone with interest or referrals to contact Tanya Bryant.

The Montgomery Supported Housing, Inc. Board (MSHI)

The MSHI Board held their Quarter 4 meeting on June 23, 2020. The property is currently at 100% occupancy. There were two move-outs and two move-ins over the summer. One individual moved out by choice due to symptoms of his mental illness that were interfering with his ability to live alone and there was one planned move-out over the summer due to the resident wanting to find a home with a yard for her children to play and an applicant with three children has moved in to this unit.

No significant maintenance items reported this quarter. The property manager reports that the maintenance technician has completed impressive work on the property due to his advanced skills.

MDPM submitted and was approved for a budget-based rent increase in the amount of \$1,892.00 per month or \$22,704.00 for the year.

The MSHI Board currently has four members and the Board continues to seek recommendations for additional membership as they become available.

The Independence Communities, Inc. Board (ICI)

The ICI Board chose to cancel their Quarter 4 meeting and scheduled their next meeting for early September. The property is currently at 93% occupancy with one move-out since the last meeting. The property currently has four approved applications on the one bedroom waiting list and two on the two-bedroom waiting list.

The Real Estate Assessment Center (REAC) Inspection for Independence Village was postponed until further notice due to the COVID-19 pandemic. The most recent report from HUD is that REAC inspections will start again in October and that they have rated each State at a certain risk level based on the volume of COVID-19 activity. Texas has been rated "Red", which is the highest risk, therefore MDP Management does not anticipate the REAC inspection until early 2021 at the earliest.

There was a significant storm on April 18, 2020 which included hail and wind. IVA received significant hail damage for which a claim was filed for damages totaling \$58,082.41. As noted above related to the changes in insurance policy, the current policy now has a deductible of 2% of the amount the property is insured. Subtracting the deductible plus the amount the carrier deducted for depreciation of the roof's value over time, the carrier agreed to cover \$3,203.79. MDPM reached out to the HUD account executive for an approval to utilize residual receipt funds in the amount of \$10,252.68 and a portion of the Reserve for Replacement funds in the amount of \$16,594.87 in order to cover the cost of the roof replacement. At the time of this report, the

roofer was awaiting materials to become available as there is a delay due to the pandemic and the number of storms in the region in the last 120 – 150 days.

Additional maintenance items on the property over the summer included the addition of mulch and flowers to the property, and replacement of two refrigerators.

MDPM submitted a budget-based rent increase over the summer and is awaiting approval at the time of the writing of this report.

The ICI Board currently has five members.

Agenda Item: Tri-County's Consumer Foundation Update	Board Meeting Date
Committee: Business	October 22, 2020
Background Information: Tri-County's Consumer Foundation Board of Directors met on October 2, 2020 where they accepted financial statements, set spending amounts for Q4 FY 2020, and discussed a virtual fun run in late November. Mayor Lynn Scott asked to step out of the role of President due to the limited time he is available during his Mayoral campaign. Raymond Sanders has agreed to fill the role of the Foundation President with the Foundation Board of Directors approval. The Board did not have applications to approve during this meeting as caseworkers were continuing to get needed paperwork to complete the applications. Once completed the Board will review and approve via email.	
Supporting Documentation: None	
Recommended Action: For Information Only	

Agenda Item: Board of Trustees Unit Financial Statement as of September 2020 Committee: Business	Board Meeting Date October 22, 2020
Background Information: None	
Supporting Documentation: September 2020 Board of Trustees Unit Financial Statement	
Recommended Action: For Information Only	

Unit Financial Statement

FY 2021

	September 2020 Actuals	September 2020 Budgeted	Variance	YTD Actual	YTD Budget	Variance	Percent	Budget
Revenues								
Allocated Revenue	\$ 1,522.92	\$ 1,522.91	\$ 0.01	\$ 1,522.92	\$ 1,522.91	\$ 0.01	100.00%	\$ 19,425.00
Total Revenue	\$ 1,522.92	\$ 1,522.91	\$ 0.01	\$ 1,522.92	\$ 1,522.91	\$ 0.01	100.00%	\$ 19,425.00
Expenses								
Insurance-Worker Compensation	\$ 16.36	\$ 8.33	\$ 8.03	\$ 16.36	\$ 8.33	\$ 8.03	196.40%	\$ 100.00
Legal Fees	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	100.00%	\$ 18,000.00
Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Supplies-Office	\$ -	\$ 14.58	\$ (14.58)	\$ -	\$ 14.58	\$ (14.58)	0.00%	\$ 175.00
Travel - Local	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 350.00
Travel - Non-local Hotel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 800.00
Travel - Meals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Total Expenses	\$ 1,516.36	\$ 1,522.91	\$ (6.55)	\$ 1,516.36	\$ 1,522.91	\$ (6.55)	99.57%	\$ 19,425.00
Total Revenue minus Expenses	\$ 6.56	\$ -	\$ 6.56	\$ 6.56	\$ -	\$ 6.56	0.43%	\$ -

UPCOMING MEETINGS

November 19, 2020 – Board Meeting

- Approve Minutes from October 22, 2020 Board Meeting
- Consumer Christmas Card Contest Winners Presentation
- Community Resources Report
- Consumer Services Report October 2020
- Program Updates
- Personnel Report October 2020
- Texas Council Risk Management Fund Claims Summary for October 2020
- Texas Council Quarterly Board Meeting Update
- Approve Financial Statements for October 2020
- Reappoint ICI Board of Directors
- Reappoint MSHI Board of Directors
- Reappoint CSHI Board of Directors
- Board of Trustees Unit Financial Statement October 2020

January 28, 2021 – Board Meeting

- Approve Minutes from November 19, 2020 Board Meeting
- Community Resources Report
- Consumer Services Report for November & December 2020
- Program Updates
- FY 2021 Goals & Objectives Progress Report
- 1st Quarter FY 2021 Corporate Compliance and Quality Management Report
- 2nd Quarter FY 2021 Corporate Compliance Training
- Medicaid 1115 Transformation Waiver Project Status Report
- Personnel Report for November and December 2020
- Texas Council Risk Management Fund Claims Summary as of November & December 2020
- Texas Council Quarterly Board Update
- Approve Financial Statements for November & December 2020
- Approve FY 2020 Independent Financial Audit
- 1st Quarter FY 2021 Investment Report
- Board of Trustees Unit Financial Statement as of November & December 2020
- Foundation Board Update
- HUD 811 Updates

Tri-County Behavioral Healthcare Acronyms

Acronym	Name
1115	Medicaid 1115 Transformation Waiver
AAIDD	American Association on Intellectual and Developmental Disabilities
AAS	American Association of Suicidology
ABA	Applied Behavioral Analysis
ACT	Assertive Community Treatment
ADA	Americans with Disabilities Act
ADD	Attention Deficit Disorder
ADHD	Attention Deficit Hyperactivity Disorder
ADL	Activities of Daily Living
ADRC	Aging and Disability Resource Center
AMH	Adult Mental Health
ANSA	Adult Needs and Strengths Assessment
AOP	Adult Outpatient
APM	Alternative Payment Model
APRN	Advanced Practice Registered Nurse
APS	Adult Protective Services
ARDS	Assignment Registration and Dismissal Services
ASH	Austin State Hospital
BCBA	Board Certified Behavior Analyst
BJA	Bureau of Justice Administration
BMI	Body Mass Index
C&Y	Child & Youth Services
CAM	Cost Accounting Methodology
CANS	Child and Adolescent Needs and Strengths Assessment
CARE	Client Assignment Registration & Enrollment
CBT	Computer Based Training & Cognitive Based Therapy
CC	Corporate Compliance
CCBHC	Certified Community Behavioral Health Clinic
CCP	Crisis Counseling Program
CDBG	Community Development Block Grant
CFC	Community First Choice
CFRT	Child Fatality Review Team
CHIP	Children's Health Insurance Program
CIRT	Crisis Intervention Response Team
CISM	Critical Incident Stress Management
CMH	Child Mental Health
CNA	Comprehensive Nursing Assessment
COC	Continuity of Care
COPSD	Co-Occurring Psychiatric and Substance Abuse Disorders
CPS	Child Protective Services
CPT	Cognitive Processing Therapy
CRCG	Community Resource Coordination Group
CSHI	Cleveland Supported Housing, Inc.
DADS	Department of Aging and Disability Services
DARS	Department of Assistive & Rehabilitation Services
DCP	Direct Care Provider
DEA	Drug Enforcement Agency
DFPS	Department of Family and Protective Services
DO	Doctor of Osteopathic Medicine
DOB	Date of Birth
DRC	Disaster Recovery Center
DRPS	Department of Protective and Regulatory Services
DSHS	Department of State Health Services
DSM	Diagnostic and Statistical Manual of Mental Disorders
DSRIP	Delivery System Reform Incentive Payments

DUA	Data Use Agreement
Dx	Diagnosis
EBP	Evidence Based Practice
ECI	Early Childhood Intervention
EHR	Electronic Health Record
EOU	Extended Observation Unit
ETBHN	East Texas Behavioral Healthcare Network
EVV	Electronic Visit Verification
FDA	Federal Drug Enforcement Agency
FEMA	Federal Emergency Management Assistance
FEP	First Episode Psychosis
FLSA	Fair Labor Standards Act
FMLA	Family Medical Leave Act
FTH	From the Heart
FY	Fiscal Year
HCBS-AMH	Home and Community Based Services - Adult Mental Health
HCS	Home and Community-based Services
HHSC	Health & Human Services Commission
HIPAA	Health Insurance Portability & Accountability Act
HR	Human Resources
HUD	Housing and Urban Development
ICAP	Inventory for Client and Agency Planning
ICF-IID	Intermediate Care Facility - for Individuals w/Intellectual Disabilities
ICI	Independence Communities, Inc.
ICM	Intensive Case Management
IDD	Intellectual and Developmental Disabilities
IDD PNAC	Intellectual and Developmental Disabilities Planning Network Advisory Committee
IHP	Individual Habilitation Plan
IMR	Illness Management and Recovery
IP	Implementation Plan
IPE	Initial Psychiatric Evaluation
IPP	Individual Program Plan
ITP	Individual Transition Planning (schools)
JDC	Juvenile Detention Center
JUM	Junior Utilization Management Committee
LAR	Legally Authorized Representative
LBHA	Local Behavioral Health Authority
LCDC	Licensed Chemical Dependency Counselor
LCSW	Licensed Clinical Social Worker
LIDDA	Local Intellectual & Developmental Disabilities Authority
LMC	Leadership Montgomery County
LMHA	Local Mental Health Authority
LMSW	Licensed Master Social Worker
LMFT	Licensed Marriage and Family Therapist
LOC	Level of Care (MH)
LOC-TAY	Level of Care - Transition Age Youth
LON	Level Of Need (IDD)
LOSS	Local Outreach for Suicide Survivors
LPHA	Licensed Practitioner of the Healing Arts
LPC	Licensed Professional Counselor
LPC-S	Licensed Professional Counselor-Supervisor
LPND	Local Planning and Network Development
LSFHC	Lone Star Family Health Center
LTD	Long Term Disability
LVN	Licensed Vocational Nurse
MAC	Medicaid Administrative Claiming
MCHC	Montgomery County Homeless Coalition
MCHD	Montgomery County Hospital District

MCO	Managed Care Organizations
MCOT	Mobile Crisis Outreach Team
MD	Medical Director/Doctor
MDCD	Medicaid
MDD	Major Depressive Disorder
MHFA	Mental Health First Aid
MIS	Management Information Services
MOU	Memorandum of Understanding
MSHI	Montgomery Supported Housing, Inc.
MTP	Master Treatment Plan
MVPN	Military Veteran Peer Network
NAMI	National Alliance on Mental Illness
NASW	National Association of Social Workers
NEO	New Employee Orientation
NGM	New Generation Medication
NGRI	Not Guilty by Reason of Insanity
NP	Nurse Practitioner
OCR	Outpatient Competency Restoration
OIG	Office of the Inspector General
OSAR	Outreach, Screening, Assessment and Referral (Substance Use Disorders)
PA	Physician's Assistant
PAP	Patient Assistance Program
PASRR	Pre-Admission Screening and Resident Review
PATH	Projects for Assistance in Transition from Homelessness (PATH)
PCIT	Parent Child Interaction Therapy
PCP	Primary Care Physician
PCRP	Person Centered Recovery Plan
PDP	Person Directed Plan
PETC	Psychiatric Emergency Treatment Center
PFA	Psychological First Aid
PHI	Protected Health Information
PNAC	Planning Network Advisory Committee
PRS	Psychosocial Rehab Specialist
QIDP	Qualified Intellectual Disabilities Professional
QM	Quality Management
QMHP	Qualified Mental Health Professional
RAC	Routine Assessment and Counseling
RCF	Residential Care Facility
RCM	Routine Case Management
RFP	Request for Proposal
RN	Registered Nurse
ROC	Regional Oversight Committee - ETBHN Board
RPNAC	Regional Planning & Network Advisory Committee
RSH	Rusk State Hospital
RTC	Residential Treatment Center
SAMA	Satori Alternatives to Managing Aggression
SAMHSA	Substance Abuse and Mental Health Services Administration
SASH	San Antonio State Hospital
SH	Supported Housing
SHAC	School Health Advisory Committee
SOAR	SSI Outreach, Access and Recovery
SSA	Social Security Administration
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
SSLC	State Supported Living Center
STAR Kids	State of Texas Reform-Kids (Managed Medicaid)
SUD	Substance Use Disorder
SUMP	Substance Use and Misuse Prevention

TAC	Texas Administrative Code
TANF	Temporary Assistance for Needy Families
TAY	Transition Aged Youth
TCBHC	Tri-County Behavioral Healthcare
TF-CBT	Trauma Focused CBT - Cognitive Behavioral Therapy
TCCF	Tri-County Consumer Foundation
TCOOMMI	Texas Correction Office on Offenders with Medical & Mental Impairments
TCRMF	Texas Council Risk Management Fund
TDCJ	Texas Department of Criminal Justice
TEA	Texas Education Agency
TIC/TOC	Trauma Informed Care-Time for Organizational Change
TP	Treatment Plan
TRA	Treatment Adult Services (Substance Abuse)
TRR	Texas Resilience and Recovery
TxHmL	Texas Home Living
TRY	Treatment Youth Services (Substance Abuse)
TVC	Texas Veterans Commission
TWC	Texas Workforce Commission
UM	Utilization Management
UW	United Way of Greater Houston
WCHD	Walker County Hospital District
WSC	Waiver Survey & Certification
YES	Youth Empowerment Services
YMHFA	Youth Mental Health First Aid
YPS	Youth Prevention Services
YPU	Youth Prevention Selective

Updated 8/5/2020