

Tri-County Behavioral Healthcare Board of Trustees Meeting

October 28, 2021



Notice is hereby given that a regular meeting of the Board of Trustees of Tri-County Behavioral Healthcare will be held on Thursday, October 28, 2021. The Business Committee will convene at 9:30 a.m., and the Program Committee will convene at 9:30 a.m. In compliance with Section 551.127 of the Texas Open Meetings Act, Tri-County Behavioral Healthcare, as a governmental entity that serves three Texas Counties, will hold the October 28th meeting via tele video call at 10:00 a.m. The Chair of the Board of Trustees will be at the Liberty Service Center at 2000 Panther Lane, Liberty, TX 77575 and will be residing over the meeting from this location. This location will be open to the public who wish to attend the Board meeting in person. Individuals may also join the meeting via the video link below:

<https://call.lifesizecloud.com/10663849>

www.tcbhc.org/board-documents/
October 2021 Board Packet

In compliance with the Americans with Disabilities Act, Tri-County Behavioral Healthcare will provide for reasonable accommodations for persons attending the Board Meeting. To better serve you, a request should be received with 48 hours prior to the meeting. Please contact Tri-County Behavioral Healthcare at 936-521-6119.

AGENDA

- I. Organizational Items**
 - A. Chair Calls Meeting to Order
 - B. Public Comment
 - C. Quorum
 - D. Review & Act on Requests for Excused Absence
- II. Approve Minutes - September 23, 2021**
- III. Program Presentation - 401(a) Retirement Plan Account Review-Mannix Smith ISC Group, Inc.**
- IV. Executive Director's Report - Evan Roberson**
 - A. Operational Updates
 - B. Legislative Updates
 - C. County ARPA Implementation
- V. Chief Financial Officer's Report - Millie McDuffey**
 - A. FY 2021 Audit Update
 - B. FY 2022 Budget Revision
 - C. Provider Relief Funds

VI. Program Committee

Information Items

A. Community Resources Report	9-13
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VII. Executive Committee

Information Items

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B. Texas Council Risk Management Fund Claims Summary for September 2021	24-25
C. Board of Trustees Reappointments & Oaths of Office	26-30

VIII. Business Committee

Action Items

A. Approve September 2021 Financial Statements	31-43
B. Approve Contract with Mosaics of Mercy for American Rescue Plan Act Mental Health Referral and Navigation Services	44
C. Approve Purchase of 23750 FM 1314, Porter, Texas	45-51
D. Approve Not to Exceed Construction Costs at 23750 FM 1314, Porter, Texas	52
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Information Items

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IX. Executive Session in Compliance with Texas Government Code Section 551.071, Consultation with Attorney; and Section 551.072, Real Property.

Posted By:

Ava Green
Executive Assistant

Tri-County Behavioral Healthcare

P.O. Box 3067
Conroe, TX 77305

BOARD OF TRUSTEES MEETING

September 23, 2021

Board Members Present:

Patti Atkins
Gail Page
Sharon Walker
Morris Johnson
Richard Duren

Board Members Absent:

Janet Qureshi
Jacob Paschal
Tracy Sorensen

Tri-County Staff Present:

Evan Roberson, Executive Director
Millie McDuffey, Chief Financial Officer
Tanya Bryant, Director of Quality Management and Support
Amy Foerster, Chief Compliance Officer
Kathy Foster, Director of IDD Provider Services
Kelly Shropshire, Directory of IDD Authority Services
Kenneth Barfield, Director of Management Information Systems
Sara Bradfield, Director of Adult Behavioral Health
Catherine Prestigiovanni, Director of Strategic Development
Darius Tuminas, Controller
Tabatha Abbott, Cost Accountant
Ava Green, Executive Assistant

Legal Counsel Present:

Mary Lou Flynn-Dupart, Legal Counsel

Sheriff Representatives Present:

Major Tim Cannon, Montgomery County Sheriff's Office
Chief Deputy Don Neyland, Liberty County Sheriff's Office

Call to Order: Board Chair, Patti Atkins, called the meeting to order at 10:00 a.m.

Public Comment: Public Comment presented by John Nicks. Mr. Nicks requested that more financial information about the Center budget be placed on the website, including information about how much is state funding, what percentage goes to consumer care and what percentage goes to fund administration. He requested that the newsletter be placed on the website.

Quorum: There being five (5) Board Members present, a quorum was established.

Resolution #09-23-01

Motion Made By: Morris Johnson

Seconded By: Gail Page, with affirmative votes by Sharon Walker and Richard Duren that it be...

Resolved:

That the Board excuse the absence of Janet Qureshi, Jacob Paschal and Tracy Sorensen.

Resolution #09-23-02

Motion Made By: Morris Johnson

Seconded By: Gail Page, with affirmative votes by Sharon Walker and Richard Duren that it be...

Resolved:

That the Board approve the minutes of the August 26, 2021 meeting of the Board of Trustees.

Executive Director's Report:

The Executive Director's report is on file.

- Operational Updates
- County ARPA Funds
- 1115 DSRIP Extension, Funding Updates
- Vaccine Mandates

Chief Financial Officer's Report:

The Chief Financial Officer's report is on file.

- FY 2021 Audit
- FY 2022 Budget Revision
- SAMHSA Grant Financial Training
- Days of Operation Ratio

PROGRAM COMMITTEE:

Resolution #09-23-03

Motion Made By: Sharon Walker

Seconded By: Gail Page, with affirmative votes by Morris Johnson and Richard Duren that it be...

Resolved:

That the Board approve the reappointment of Madeline Brogan, Ladana Iglar, Pat Shaw, Judie Hunter and Carol Sloan to the Intellectual and Developmental Disabilities Planning Network Advisory Committee for a two-year term expiring on August 31, 2023.

Resolution #09-23-04

Motion Made By: Sharon Walker

Seconded By: Gail Page, with affirmative votes by Morris Johnson and Richard Duren that it be...

Resolved:

That the Board approve the reappointment of Richard Duren, Bill Wilkins and Star Peralta to the Mental Health Planning Network Advisory Committee for a two-year term expiring on August 31, 2023.

Resolution #09-23-05

Motion Made By: Sharon Walker

Seconded By: Gail Page, with affirmative votes by Morris Johnson and Richard Duren that it be...

Resolved:

That the Board approve the Goals and Objectives for FY 2022.

The Community Resources Report was reviewed for information purposes only.

The Consumer Services Report for August 2021 was reviewed for information purposes only.

The Program Updates Report was reviewed for information purposes only.

The Annual PNAC Reports were reviewed for information purposes only.

The 4th Quarter FY 2021 Goals & Objectives Progress Report was reviewed for information purposes only.

The 4th Quarter FY 2021 Corporate Compliance & Quality Management Report was reviewed for information purposes only.

The Annual Corporate Compliance Report and 1st Quarter FY 2022 Corporate Compliance Training Report was reviewed for information purposes only.

EXECUTIVE COMMITTEE:

Resolution #09-23-06

Motion Made By: Gail Page

Seconded By: Morris Johnson, with affirmative votes by Sharon Walker and Richard Duren that it be...

Resolved:

That the Board approve Sharon Walker as the FY 2022 Texas Council Representative with Jacob Paschal being alternate.

Resolution #09-23-07

Motion Made By: Gail Page

Seconded By: Sharon Walker, with affirmative votes by Richard Duren and Morris Johnson that it be...

Resolved:

That the Board reappoint Richard Duren, Philip Dupuis, Matthew Blake and Lynn Carr to the Tri-County Consumer Foundation Board of Directors for a two-year term expiring August 31, 2023.

The Personnel Report for August 2021 was reviewed for information purposes only.

The Texas Council Risk Management Fund Claims Summary for August 2021 was reviewed for information purposes only.

Board of Trustees Reappointments and Oaths of Office were presented for information purposes only.

Board of Trustees Committee Appointments for FY 2022 (remaining the same as FY 2021) was presented for information purposes only.

The Analysis of Board Member Attendance for FY 2021 Regular and Special Called Board Meetings was presented for information purposes only.

BUSINESS COMMITTEE:

Resolution #09-23-08

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Sharon Walker and Gail Page that it be...

Resolved:

That the Board approve the FY 2022 Dues Commitment and Payment Schedule for the Texas Council.

Resolution #09-23-09

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Sharon Walker and Gail Page that it be...

Resolved:

That the Board ratify the Health and Human Services Commission Local Mental Health Authority Performance Agreement, Contract No. HHS001022200037.

Resolution #09-23-10

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Gail Page and Sharon Walker that it be...

Resolved:

That the Board ratify the HHSC Treatment Services Youth (TRY) Substance Abuse Services Contract No. HHS000663700100, Amendment No. 1.

Resolution #09-23-11

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Gail Page, and Sharon Walker that it be...

Resolved:

That the Board approve the Liberty and Cleveland Facility modifications not to exceed \$300,000.

The Preliminary August 2021 Financials Statements were reviewed for information purposes only.

The 4th Quarter FY 2021 Investment Report was reviewed for information purposes only.

The Board of Trustees Unit Financial Statement for August 2021 was reviewed for information purposes only.

The regular meeting of the Board of Trustees adjourned at 11:03 a.m. to go into Executive Session in compliance with Texas Government Code Section 551.071, Consultation with Attorney; and Section 551.072, Real Property.

The meeting of the Board of Trustees reconvened at 11:05 a.m. to go into Executive Session.

No action was taken from Executive Session.

The Executive Session of the Board of Trustees adjourned at 11:34 a.m.

Adjournment:

Attest:

Patti Atkins
Chair

Date

Jacob Paschal
Secretary

Date

Agenda Item: Community Resources Report Committee: Program	Board Meeting Date: October 28, 2021
Background Information: None	
Supporting Documentation: Community Resources Report	
Recommended Action: For Information Only	

Community Resources Report

September 24, 2021 – October 28, 2021

Volunteer Hours:

Location	September
Conroe	184.37
Cleveland	.50
Liberty	46.25
Huntsville	5.25
Total	236.37

COMMUNITY ACTIVITIES:

9/24/21	Walker County Juvenile Probation Staffing Meeting	Huntsville
9/24/21	Splendora ISD Meeting	Splendora
9/27/21	Basic Certification Training for Veteran Peer Support	Conroe
9/28/21	The Woodlands Family YMCA Senior Service Event	The Woodlands
9/28/21	Walker County Community Resource Coordination Group Meeting - Virtual	Huntsville
9/28/21	Veteran Spouse Network Mixer Event	Conroe
9/28/21	Montgomery County Emergency Community Resources Coordination Group Meeting – Virtual	Conroe
9/29/21	Abundant Harvest Kitchen Veteran Counseling Meeting	Conroe
9/29/21	Military Veteran Peer Network Montgomery County Jail – Virtual	Conroe
9/29/21	Conroe Noon Lions Club Luncheon	Conroe
9/29/21	Youth Mental Health First Aid Training – Huntsville ISD	Huntsville
9/30/21	Safety and Awareness Training with the Conroe Police Dept.	Conroe
10/1/21	Veteran Spouse Resiliency Group Meeting	Conroe
10/2/21	HEARTS Veteran Museum Breakfast	Huntsville
10/2/21	Montgomery County Heroes Jeep Show at Honor Café	Conroe
10/4/21	ExxonMobil Executives Presentation – Virtual	The Woodlands
10/4/21	Montgomery County Homeless Coalition Board Meeting - Virtual	Conroe
10/4/21	Veteran Spouse Resiliency Group Leadership Meeting – Virtual	Conroe
10/4/21	Send Silence Packing Community Event	The Woodlands
10/4/21	Institute for Military and Veteran Family Wellness Team Meeting - Virtual	Conroe
10/5/21	Camp Valor Meeting	Conroe
10/5/21	National Night Out Conroe	Conroe
10/6/21	Veteran Spouse/Motherhood Peer Group	Conroe
10/6/21	Conroe Noon Lions Club Luncheon	Conroe
10/6/21	Splendora High School Career Fair	Splendora
10/6/21	Huntsville Chamber of Commerce Breakfast	Huntsville

10/7/21	Cleveland Chamber of Commerce Luncheon	Cleveland
10/8/21	Youth Mental Health First Aid Training – Huntsville ISD	Huntsville
10/8/21	Veteran Spouse Resiliency Group Meeting – Virtual	Conroe
10/9/21	Old River-Winfree Founders Day Festival – Veteran Event	Liberty
10/9/21	Salvation Army Health Clinic	Conroe
10/9/21	Veteran’s Spaghetti Dinner	Conroe
10/11/21	Veteran Spouse Resiliency Group Leadership Meeting - Virtual	Conroe
10/11/21	Institute for Military and Veteran Family Wellness Team Training – Virtual	Conroe
10/11/21	Securing Access to Lethal Means Veteran Community Training	Conroe
10/12/21	Veteran and Patriots Facility Visit and Services Meeting	Huntsville
10/12/21	Conroe Chamber of Commerce Luncheon	Conroe
10/12/21	Abundant Harvest Kitchen Event Planning Meeting	Conroe
10/12/21	Assisting Victims Resist and Escape Human Trafficking (AVERT) - Virtual	Conroe
10/13/21	Conroe Noon Lions Club Luncheon	Conroe
10/13/21	Montgomery County Veterans Treatment Court - Virtual	Conroe
10/14/21	Huntsville ISD District Leadership Team Meeting	Huntsville
10/14/21	Hull-Daisetta ISD School Health Advisory Board Meeting Mental Health Presentation	Liberty
10/14/21	YMHFA for CASA of Walker County Volunteers	Huntsville
10/14/21	The Health Center Southeast Texas Meeting – Virtual	Cleveland
10/14-10/15/21	Judicial Summit on Mental Health – Virtual	Conroe
10/15/21	Veteran Spouse Resiliency Group Meeting	Conroe
10/15/21	Mental Health First Aid – Veterans	Conroe
10/15/21	Non-Profit Business Roundtable Sessions for Greater Magnolia Parkway Chamber of Commerce	Magnolia
10/15/21	Sam Houston State University Student Meet and Greet-Virtual	Huntsville
10/16/21	The Woodlands Community Safety Expo	The Woodlands
10/16/21	Boots for Troops	Conroe
10/18/21	Veteran Spouse Resiliency Leadership Meeting – Virtual	Conroe
10/18/21	House Bill 19 Collaboration Meeting – Virtual	Conroe
10/18/21	Institute for Military and Veteran Family Wellness Team Meeting – Virtual	Conroe
10/18/21	Conroe’s Coalition for the Homeless – Mayor’s Meeting	Conroe
10/19/21	Texas Veterans Commission Virtual Conference for Veterans Mental Health – Virtual	Conroe
10/19/21	Montgomery County Community Resource Coordination Group Meeting – Virtual	Conroe
10/19/21	Sam Houston State University College of Osteopathic Medicine (COM) Hospital Day	Conroe
10/20/21	Conroe Noon Lions Club Luncheon	Conroe

10/20/21	Veterans Spouse/Motherhood Peer Group – Virtual	Conroe
10/20/21	Sam Houston State University Career Fair	Huntsville
10/20/21	Behavioral Healthcare Suicide Prevention Taskforce Trauma and Grief Workgroup – Virtual	Conroe
10/21/21	Walker County Child Fatality Review Committee -Virtual	Huntsville
10/21/21	Montgomery County Homeless Coalition Community Meeting - Virtual	Conroe
10/21/21	Sam Houston State University Supervisor Workshop – Virtual	Huntsville
10/22/21	Veteran Spouse Resiliency Group Meeting	Conroe
10/22/21	Military Veteran Peer Network Quarterly Mentor Meeting	Conroe
10/22/21	Behavioral Healthcare Suicide Prevention Taskforce Military Connected Subgroup Meeting – Virtual	Conroe
10/25/21	Veteran Spouse Resiliency Leadership Meeting – Virtual	Conroe
10/25/21	ExxonMobil – Geoscience Early Career Group Mental Health Presentation – Virtual	The Woodlands
10/25/21	Institute for Military and Veteran Family Wellness Team Meeting – Virtual	Conroe
10/25/21	Basic Certification Training for Veteran Peer Support	Conroe
10/26/21	Mental Health First Aid Training – Veterans - Virtual	Conroe
10/26/21	Walker County Community Resource Coordination Group Meeting – Virtual	Huntsville
10/26/21	Mental Health First Aid – Veterans – Virtual	Conroe
10/26/21	Huntsville ISD Student Health Advisory Committee Meeting – Virtual	Huntsville
10/27/21	Liberty County Community Resource Coordination Group Meeting – Virtual	Liberty
10/27/21	Conroe Noon Lions Club Luncheon	Conroe
10/27/21	University of St. Thomas Veteran Training Program Lunch and Learn	Conroe
10/27/21	Montgomery County Veterans Treatment Court – Virtual	Conroe
10/27/21	HHSC Outpatient Competency Restoration Program (OCR) Rule Workgroup Meeting – Virtual	Conroe
10/28/21	Veteran Spouse Resiliency Group Meeting	Conroe
10/28/21	Veterans of Foreign Wars Trunk or Treat	Conroe

UPCOMING ACTIVITIES:

10/29/21	Walker County Juvenile Probation Staffing Meeting	Huntsville
11/1/21	Montgomery County Homeless Coalition Board Meeting - Virtual	Conroe
11/3/21	Senior Center of Walker County Presentation	Huntsville
11/3/21	Military Veteran Peer Network Mentor Jail Meeting – Virtual	Conroe
11/3/21	Conroe Noon Lions Club Luncheon	Conroe
11/3/21	HHSC Outpatient Competency Restoration Program (OCR) Rule Workgroup Meeting – Virtual	Conroe
11/4/21	Magnolia Chamber of Commerce Networking Afternoon	Magnolia

11/5/21	Veterans Stand Down Committee Meeting	Liberty
11/5/21	East Texas Transitional Conference – Virtual	Conroe
11/6/21	Del Webb Veterans Group Meeting	Conroe
11/6/21	Out of the Darkness Greater Houston Area Suicide Awareness Walk	The Woodlands
11/6/21	Society of Samaritans Carefest Event	Montgomery
11/8/21	Basic Certification for Veteran Peer Support	Liberty
11/8/21	Better Living for Texans Committee Meeting	Conroe
11/9/21	Assisting Victims Resist and Escape Human Trafficking (AVERT) – Virtual	Conroe
11/10/21	Conroe Chamber of Commerce Morning Mingle	Conroe
11/10/21	Montgomery County Veterans Treatment Court – Virtual	Conroe
11/10/21	Conroe Noon Lions Club Luncheon	Conroe
11/10/21	Child Fatality Review Team – Virtual	Conroe
11/11/21	Veteran Memorial Celebration	Conroe
11/11/21	Veterans Day Gala	Huntsville
11/12/21	Vietnam Veteran Appreciation Celebration	Liberty
11/13/21	Salvation Army Health Clinic	Conroe
11/15/21	Suicide Prevention ASK+ Training	Huntsville
11/16/21	Behavioral Healthcare Suicide Prevention Taskforce Military Connected Subgroup Meeting – Virtual	Conroe
11/16/21	Montgomery County Community Resource Coordination Group Meeting – Virtual	Conroe
11/17/21	Montgomery County Veterans Treatment Court – Virtual	Conroe
11/17/21	Conroe Noon Lions Club Luncheon	Conroe
11/18/21	Montgomery County Homeless Coalition Community Meeting	Conroe
11/22/21	Basic Certification Training for Veteran Peer Support – Virtual	Conroe
11/24/21	Conroe Noon Lions Club Luncheon	Conroe
11/30/21	Walker County Community Resource Coordination Group Meeting – Virtual	Huntsville

Agenda Item: Consumer Services Report for September 2021 Committee: Program	Board Meeting Date: October 28, 2021
Background Information: None	
Supporting Documentation: Consumer Services Report for September 2021	
Recommended Action: For Information Only	

Consumer Services Report September 2021

Consumer Services	Montgomery County	Cleveland	Liberty	Walker County	Total
Crisis Services, MH Adults/Children					
Persons Screened, Intakes, Other Crisis Services	801	57	30	69	957
Transitional Services (LOC 5)	0	0	0	0	0
Psychiatric Emergency Treatment Center (PETC) Served	51	0	2	2	55
Psychiatric Emergency Treatment Center (PETC) Bed Days	184	2	12	6	204
Adult Contract Hospital Admissions	35	0	4	5	44
Child and Youth Contract Hospital Admissions	10	2	1	0	13
Total State Hospital Admissions	0	0	0	0	0
Routine Services, MH Adults/Children					
Adult Service Packages (LOC 1-4, FEP)	1310	156	107	115	1688
Adult Medication Services	892	105	53	108	1158
Child Service Packages (LOC 1-4, YC, YES, TAY, RTC, FEP)	741	66	18	60	885
Child Medication Services	214	21	6	20	261
TCOOMMI (Adult Only)	108	12	6	11	137
Adult Jail Diversions	1	0	0	0	1
Persons Served by Program, IDD					
Number of New Enrollments for IDD Services	4	0	0	0	4
Service Coordination	737	38	47	72	894
Persons Enrolled in Programs, IDD					
Center Waiver Services (HCS, Supervised Living)	22	3	16	17	58
Substance Abuse Services					
Children and Youth Prevention Services	840	0	0	0	840
Youth Substance Abuse Treatment Services/COPSD	14	0	0	0	14
Adult Substance Abuse Treatment Services/COPSD	42	2	0	4	48
Waiting/Interest Lists as of Month End					
Home and Community Based Services Interest List	1711	132	154	198	2195
SAMHSA Grant Served by County					
SAMHSA CCBHC Served	0	0	0	0	0
SAMHSA CMHC Served	0	0	0	0	0
September Served by County					
Adult Mental Health Services	1803	177	103	216	2299
Child Mental Health Services	1018	89	30	71	1208
Intellectual and Developmental Disabilities Services	823	45	60	80	1008
Total Served by County	3644	311	193	367	4515
August Served by County					
Adult Mental Health Services	1824	177	112	232	2345
Child Mental Health Services	923	83	33	74	1113
Intellectual and Developmental Disabilities Services	819	48	59	77	1003
Total Served by County	3566	308	204	383	4461

Agenda Item: Program Updates Committee: Program	Board Meeting Date: October 28, 2021
Background Information: None	
Supporting Documentation: Program Updates	
Recommended Action: For Information Only	

Program Updates

September 24, 2021 – October 28, 2021

Crisis Services

1. Historically, we have seen a decrease in utilization during the month of October that continues through the winter months, but this October crisis services are being utilized at a pace that is similar to summer months. Of specific concern is the number of children and youth who are seeking crisis services.
2. We continue to have staffing challenges for the Crisis Stabilization Unit and have had the census for the unit capped at ten for most of the month.

MH Adult Services

1. Our new psychiatrist is not fully trained and is serving her caseload. However, unfortunately, we received a resignation notice from another adult psychiatrist this month.
2. In the Adult Outpatient Program, changes have been made to the Supported Housing contract which allows for additional availability of funds for each individual served by the program. Previously, individuals were restricted to a set amount of monthly funds, limiting housing options. With this change, clients will be eligible for housing based on Fair Market rates, opening the option for more integrated, higher quality, and safer housing options in the Montgomery County area.
3. The First Episode Psychosis program is celebrating the first two successful program completions. Each of these clients has been served for over two years and have achieved psychiatric stability as well as accomplished their recovery goals. One of the participants was active in the Supported Employment program and has maintained a job for over a year and both participants have maintained independence in the community, remaining out of the hospital for the majority of her time in the program.
4. The First Episode Psychosis program continues to provide individuals with support in finding and maintaining meaningful employment or reaching education goals. In the last month, the program has assisted 72% of participants in enrolling in school or finding employment in the community.

MH Child and Youth Services

1. Child and Youth intake numbers continue to be very high in Conroe, Cleveland, and Huntsville in comparison to previous years. We are adding intake slots to try to keep up as our goal is to complete the full intake assessment the same day the family calls to request services. The drawback of adding intake slots, is that it reduces the number of therapy slots.
2. Child and Youth supervisors are diligently working to recruit for our vacant Qualified Mental Health Professional positions. They are screening all applicants and participating in career fairs and networking opportunities.

3. We are training our first C&Y School-Based Mental Health Specialist to be located in Pine Burr Elementary in Cleveland ISD. She is bilingual and has extensive experience working in the schools.

Criminal Justice Services

1. The Jail Liaison continues to provide screening and continuity of care to ensure appropriate treatment is provided to address mental health needs. In September, the Jail Liaison provided screening and discharge planning with over 170 individuals, facilitating connections to needed treatment.

Substance Use Disorder Services

1. Requests for SUD services through the walk-in clinic remains steady, with Montgomery County Adult Probation and other Tri-County departments serving as the predominant referral sources. In the last few months, there has also been a steady increase in self-referrals to the program, with a 24% increase in September requests over July and August. October has seen a slight decrease in requests but is on trend with this time last year.
2. Youth walk-in request for services remains high with referrals continuing to originate predominantly from Montgomery County juvenile probation. The census is currently at 13 which is twice the number of clients in services at this time last year. The initial family session continues to be scheduled at the time of treatment planning, and has increased engagement from parents somewhat, but having parents be a part of the client's recovery journey does remain a challenge.
3. The Substance Use Prevention Team is seeing an escalation in behavior problems while facilitating groups in the schools this year. Just as we are seeing on the mental health side, many of the students seem to be having trouble adjusting to the pandemic and other recent stressors. Our team is responding by continuing to practice positive classroom management strategies and seeking assistance from the school counselors for the very large groups.
4. We are playing catch-up to complete groups that were delayed due to staff being out unexpectedly for COVID precautions in September. We are on track for completing 92 school groups attended by a total of over 1,800 students this school year.
5. Our prevention team has been working to get into more schools in Walker and Liberty counties. With the pandemic, many school administrators are overwhelmed by many competing priorities, so implementing new groups in rural schools is proving to be more difficult than usual.

IDD Services

1. The IDD Provider Services area continues to search for ways to attract applicants due to staff shortages; we currently have almost half of our IDD direct care positions open.
2. While we have all Day Habilitation sites open, we are not yet operating at pre-COVID levels due to staff shortages and because we are not yet using the vans to pick up participants.

3. The IDD Provider Services area has seen a reduction in positive COVID cases. One of our homes in Walker County has been on lock down since August 31st, but the clients are improving.
4. One of our IDD Provider managers of 20 plus years has resigned with her last day being October 29th. We are recruiting for her replacement.
5. The IDD Provider Services area submitted an HCS Corrective Action Plan (CAP) for the one item out of compliance for the January audit. It appears that the CAP was accepted as submitted, but we continue to wait for confirmation.
6. The IDD Authority program is excited to have hired a former employee into a newly created Assistant Administrator role.
7. IDD Authority has nine vacancies in Service Coordinator positions and one open vacancy for a Habilitation Coordinator position.

Support Services

1. Quality Management (QM):

- a. Quality Management Staff continue to conduct routine audits of provider documentation for quality assurance purposes. As a part of these audits, staff reviewed 37 notes to ensure compliance and followed up with supervisors as deemed necessary.
- b. Staff prepared and submitted six charts to Amerigroup with records dating back to January of 2020.
- c. Staff prepared and submitted 25 charts to Wellcare TexanPlus with records dating back to January of 2020.
- d. The Administrator of Quality Management has completed the Program Surveys for the Adult and Child Outpatient Substance Use Treatment Programs.
- e. The Administrator of Quality Management has completed the annual fidelity audit of the Illness Management and Recovery (IMR) curriculum utilized by our Adult Outpatient Department.
- f. The Continuous Quality Improvement (CQI) Committee has finalized FY 21 Annual Reports and is continuing to work on FY 22 CQI Goals to include reduction in 30 Day Hospital Readmissions, Suicide Prevention and Reduction, Staff Retention and Improvement of Pharmacological Management Show Rates.

2. Utilization Management (UM):

- a. The Utilization Management Department currently has two vacancies and is in the process of reviewing applications for a Care Coordination Data Analyst and a Quality and Utilization Specialist.
- b. Staff reviewed 10% of all Center discharges for September to ensure appropriateness and that proper notifications were provided. Follow up with staff and managers is provided as needed to ensure quality improvement where indicated.

3. Training:

- a. The Clinical Trainer has signed up for a train the trainer course in Psychological First Aid along with a training in Critical Incident Stress Management (CISM) that will occur later this Fall.

- b. The Administrator of Quality Management attended and completed SAMA Refresher Training on October 4th and 5th in order to serve as backup to the Training Department as needed.
- 4. **Planning and Network Advisory Committee(s) (MH and IDD PNACs):**
 - a. The IDD PNAC met on October 6, 2021 and reviewed program services, performance outcomes and participated in annual training. The IDD PNAC currently has 10 members, meeting the required number per contract.
- 5. **Veteran Services and Veterans Counseling/Crisis:**
 - a. We collaborated with Project Zero Alliance and Honor Café, to host our first annual "Heroes Jeep Show"; the event raised \$2000 for the department.
 - b. After many requests from our veteran's spouses, we are now offering weekly "Veteran Spouse Resiliency Groups." The purpose of the group is to assist the spouses in understanding why their veteran came home broken and what they can do to help in easing the transition from military life to civilian life.
 - c. The department held four Veterans Mental Health First Aid classes. We are seeing a substantial increase in requests for this class, with many spouses in attendance.
- 6. **COVID-19 Team**
 - a. We were audited by HHSC and are happy to report we are at 125% of all primary and secondary goals and objectives. The auditors noted we had "remarkably good" detailed reporting and "fantastic goal achievement" and therefore had no recommendations or need for any type of plan of improvement.
 - b. To increase office space for new programming, the teams have begun working from home though they continue their community events, presentations and outreach.
- 7. **Community Resource and Development**
 - a. The Mental Health First Aid Team trained over 200 Huntsville ISD staff in Youth Mental Health First Aid.
 - b. The Conroe Police Department provided a Safety and Awareness Training for the COVID-19 teams, the Veterans teams and the MHFA coordinator.
 - c. The Memorial Hermann Oncology Department has reached out to the Strategic Development Director and requested a suicide training for their staff due to a recent surge in high acuity patients who are making plans to take their life by suicide, or who have already attempted.

Agenda Item: Personnel Report for September 2021 Committee: Executive	Board Meeting Date: October 28, 2021
Background Information: None	
Supporting Documentation: Personnel Report for September 2021	
Recommended Action: For Information Only	

Personnel Report September 2021

Total Applications received in September = 123

Total New Hires for September = 8

Total New Hires Year to Date = 8

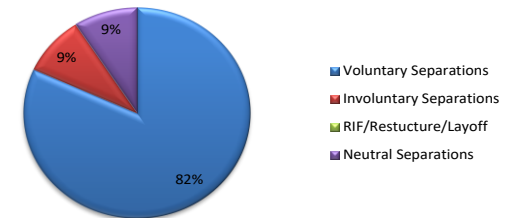
Total Budgeted FTE Positions = 464.15

Vacant FTE Positions = 124.67

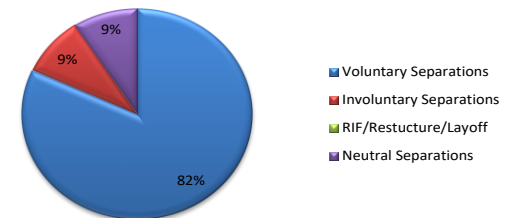
September Turnover - FY22 compared to FY21	FY22	FY21
Number of Active Employees	344	368
Number of Monthly Separations	11	8
Number of Separations YTD	11	8
Year to Date Turnover Rate	3%	2%
September Turnover Rate	3%	2%

Separations by Reason	September Separations	FY22 YTD
Better Pay	0	0
Commute	1	1
Death	0	0
Dissatisfaction with Supervisor/Job	0	0
Family	1	1
Another job	6	6
Lack of Opportunity for Advancement	0	0
Relocating	0	0
Retirement	0	0
Return to School	1	1
Schedule	0	0
Uncomfortable with Job Duties	0	0
Health	0	0
RIF/Restructure/Layoff	0	0
Neutral Termination	1	1
Involuntarily Terminated	1	1
Total Separations	11	11

September Voluntary, Involuntary, RIF/Restructure/Layoff and Neutral Separations



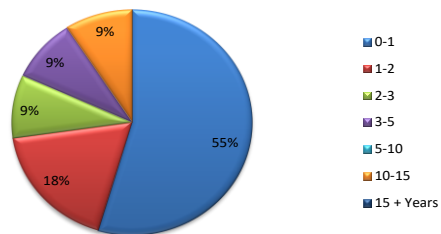
Year to Date Voluntary, Involuntary, RIF/Restructure/Layoff and Neutral Separations



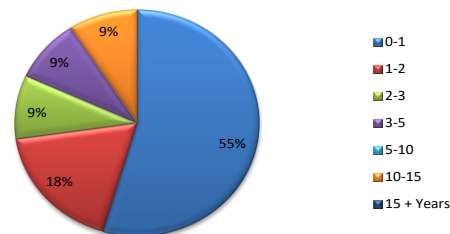
Management Team	# of Employees	September Separations	Year to Date Separations	% September	% Year to Date
Evan Roberson	24	1	1	4%	4%
Millie McDuffey	32	0	0	0%	0%
Amy Foerster	4	0	0	0%	0%
Tanya Bryant	10	0	0	0%	0%
Sara Bradfield	86	1	1	1%	1%
Melissa Zemencsik	72	2	2	3%	3%
Catherine Prestigiovanni	17	0	0	0%	0%
PETC	37	6	6	16%	16%
Kelly Shropshire	33	0	0	0%	0%
Kathy Foster	21	1	1	5%	5%
Kenneth Barfield	8	0	0	0%	0%
Total	344	11	11		

Separation by EEO Category	# of Employees	September Separations	Year to Date Separations	% September	% Year to Date
Supervisors & Managers	28	0	0	0%	0%
Medical (MD,DO, LVN, RN, APN, PA, Psychologist)	44	2	2	5%	5%
Professionals (QMHP)	107	4	4	4%	4%
Professionals (QIDP)	26	0	0	0%	0%
Licensed Staff (LCDC, LPC...)	27	0	0	0%	0%
Business Services (Accounting)	12	0	0	0%	0%
Central Administration (HR, IT, Executive Director)	17	0	0	0%	0%
Program Support (Financial Counselors, QA, Training, Med. Records)	50	1	1	2%	2%
Nurse Technicians/Aides	12	3	3	25%	25%
Service/Maintenance	7	0	0	0%	0%
Direct Care (HCS, Respite, Life Skills)	14	1	1	7%	7%
Total	344	11	11		

September Separations by Tenure

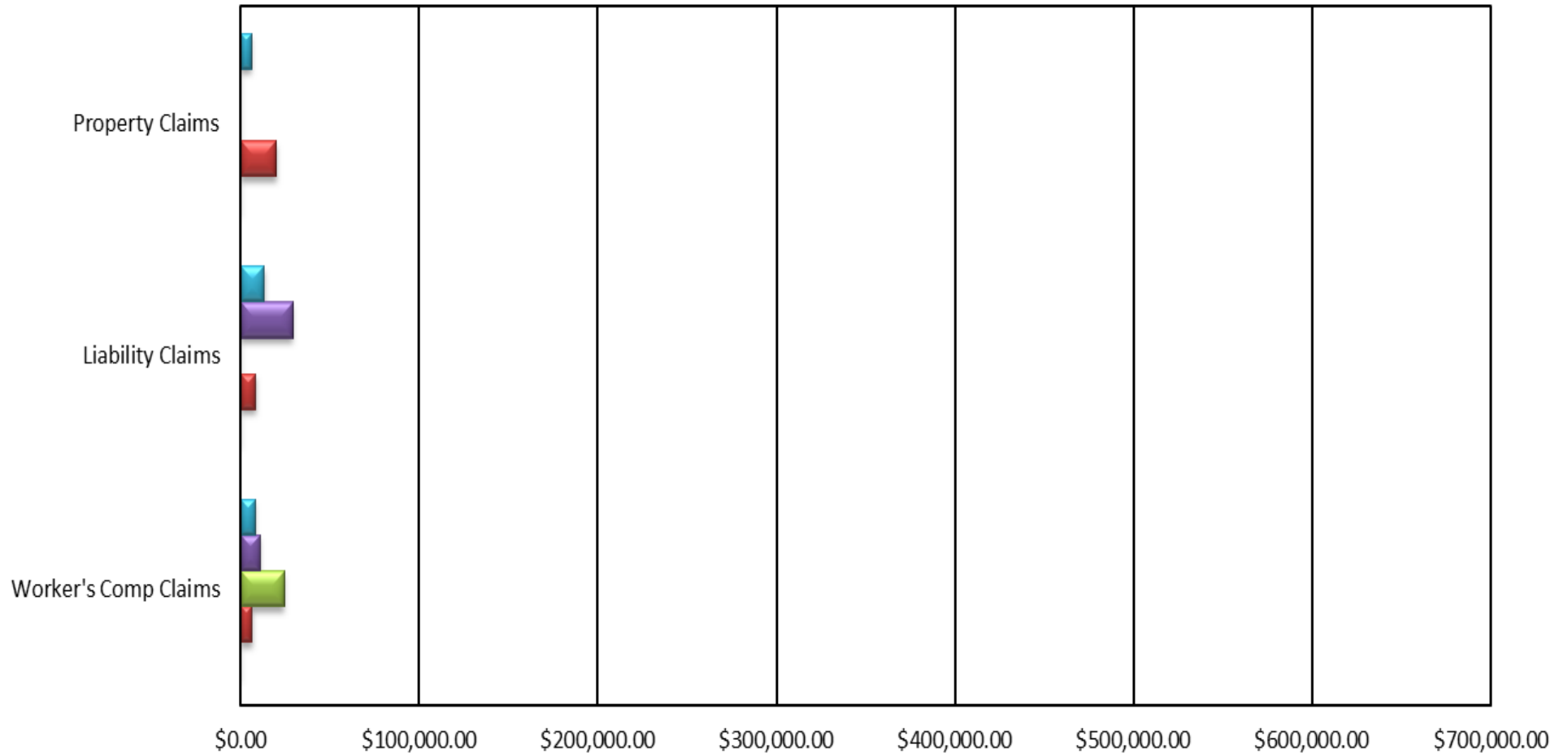


Year to Date Separations by Tenure



Agenda Item: Texas Council Risk Management Fund Claims Summary as of September 2021 Committee: Executive	Board Meeting Date: October 28, 2021
Background Information: None	
Supporting Documentation: Texas Council Risk Management Fund Claims Summary as of September 2021	
Recommended Action: For Information Only	

TCRMF Claims Summary September 2021



	Worker's Comp Claims	Liability Claims	Property Claims
2018	\$8,202.00	\$13,108.00	\$6,126.00
2019	\$10,826.00	\$29,330.00	\$0.00
2020	\$24,636.00	\$0.00	\$0.00
2021	\$6,442.00	\$8,343.00	\$20,074.00
2022	\$0.00	\$0.00	\$0.00

Agenda Item: Board of Trustees Reappointments and Oaths of Office Committee: Executive	Board Meeting Date October 28, 2021
Background Information: Listed below is the Board member who was reappointed by the Commissioner's Court of their respective county for an additional two-year term expiring August 31, 2023. Reappointment: <ul style="list-style-type: none"> • Tracy Sorensen, Walker County Oath of Office will be recited at the Board meeting.	
Supporting Documentation: Oath of Office Recitation Walker County Trustee – Copy of Minutes from Walker County Commissioner's Court Meeting dated July 19, 2021.	
Recommended Action: Recite Oath of Office	

ADMINISTERING THE OATH OF OFFICE

Please raise your right hand and repeat after me...

I, STATE YOUR NAME,

do solemnly swear that I will faithfully execute the duties of the office of
Trustee of Tri-County Behavioral Healthcare,

and will, to the best of my ability preserve, protect, and defend the
Constitution and laws of the United States and of this State,

and I furthermore solemnly swear that I have not directly nor indirectly,
paid, offered, or promised to pay,

contributed, nor promised to contribute any money, or valuable thing,

or promised any public office or employment, as a reward for the giving or
withholding a vote to secure my appointment,

and further affirm that I, nor any company, association, or corporation
of which I am an officer or principal,

will act as supplier of services or goods, nor bid or negotiate to supply such
goods or services, for this Center,

so help me God.

ADMINISTERING THE OATH OF OFFICE

I, _____,

do solemnly swear that I will faithfully execute the duties of the office of
Trustee of Tri-County Behavioral Healthcare,

and will, to the best of my ability preserve, protect, and defend the
Constitution and laws of the United States and of this State,

and I furthermore solemnly swear that I have not directly nor indirectly,
paid, offered, or promised to pay,

contributed, nor promised to contribute any money, or valuable thing,

or promised any public office or employment, as a reward for the giving or
withholding a vote to secure my appointment,

and further affirm that I, nor any company, association, or corporation
of which I am an officer or principal,

will act as supplier of services or goods, nor bid or negotiate to supply such
goods or services, for this Center,

so help me God.



MINUTES for Walker County Commissioners Court
REGULAR SESSION
Monday, July 19, 2021, 9:00 a.m.



CALL TO ORDER

Be it remembered, Commissioners Court of Walker County was called to order by County Judge, Danny Pierce at 9:01 a.m. in Commissioners Courtroom, 1st Floor, 1100 University Avenue, Huntsville Texas.

County Judge	Danny Pierce	Present
Precinct 1, Commissioner	Danny Kuykendall	Present
Precinct 2, Commissioner	Ronnie White	Present
Precinct 3, Commissioner	Bill Dauge	Present
Precinct 4, Commissioner	Jimmy D. Henry	Present

County Judge, Danny Pierce stated a quorum was present. County Clerk Deputy, Maren Gladden, certified the notice of the meeting was given in accordance with Section 551.001 of the Texas Government Code.

GENERAL ITEMS

Prayer was led by Pastor, James Necker.
Pledge of Allegiance and Texas Pledge were performed.

COMMISSIONERS COURT

26. The Court will convene in Executive Session as authorized by Texas Government Code 551.074, Personnel Matter, to interview applicants for the position of Walker County EMS Director.

EXECUTIVE SESSION

ACTION: County Judge, Danny Pierce called Executive Session under **Section 551.074** at 9:03 a.m.
ACTION: County Judge, Danny Pierce reconvened back in to Regular Session at 9:28 p.m.

CONSENT AGENDA

1. Approve minutes from Commissioners Court Regular Session on July 6, 2021.
2. Approve minutes from Commissioners Court Special Session on July 12, 2021.
3. Receive financial information as of July 13, 2021 for the fiscal year ending September 30, 2021.

MOTION: Made by Commissioner White to APPROVE consent agenda as presented.
SECOND: Made by Commissioner Dauge.
VOTE: Motion carried unanimously.

DEPARTMENT REPORTS

4. Receive District Clerk report for June 2021.
5. Receive County Clerk report for May 2021.
6. Receive County Clerk report for June 2021.
7. Receive Planning and Development Report for June 2021.

ACTION: Reports received by Court.

STATUTORY AGENDA

Emergency Management

8. Discuss and take action on Walker County COVID-19 Disaster Declaration Extension issued June 21, 2021.
Butch Davis via zoom presented information.

MOTION: Made by Commissioner Dauge to APPROVE Walker County COVID-19 Disaster Declaration Extension issued June 21, 2021 to the next Regular Session of Court.
SECOND: Made by Commissioner Henry.
VOTE: Motion carried unanimously.

IMAGE

SUMMARY



4

of 4



22. Discuss and take action on the reappointment of B.J. Gaines and Juanita Hall to the Board of Commissioners of the Walker County Housing Authority.
Judge Pierce presented information.

MOTION: Made by Commissioner White to APPROVE reappointment of B.J. Gaines and Juanita Hall to the Board of Commissioners of the Walker County Housing Authority.

SECOND: Made by Commissioner Kuykendall.

VOTE: Motion carried unanimously.

23. Discuss and take action on the reappointment of Morris Johnson and Tracy Sorensen to the Tri-County Board of Trustees.
Judge Pierce presented information.

MOTION: Made by Commissioner White to APPROVE reappointment of Morris Johnson and Tracy Sorensen to the Tri-County Board of Trustees.

SECOND: Made by Commissioner Kuykendall.

VOTE: Motion carried unanimously.

24. Discuss and take action on nominating a representative to the Walker County Appraisal District Board of Directors.
Judge Pierce presented information. There was discussion among the Court.

ACTION: Pass at this time.

25. Receive the financial audit for the Walker County Appraisal District FY ending August 31, 2020.
Judge Pierce presented information. There was discussion among the Court.

ACTION: No action taken.

County Judge Danny Pierce, took a recess at 10:42 a.m.

County Judge Danny Pierce, reconvened back to Regular Session at 10:56 p.m.

BUDGET WORKSHOP

ACTION: Budget Workshop began at 11:00 a.m.

County Auditor, Patricia Allen, presented information including the proposed requests. There was discussion among the Court.

ACTION: Budget Workshop ended at 11:48 a.m.

ACTION: County Judge Danny Pierce adjourned the meeting at 11:48 a.m.

I, Kari A. French, County Clerk of Walker County, Texas, do hereby certify that these Commissioners Court Minutes are a true and correct record of the proceedings from the Meeting on July 19, 2021.

Kari A. French

Walker County Clerk, Kari A. French

Danny Pierce

Walker County Judge, Danny Pierce

Date Minutes Approved by Commissioners Court

FILED FOR RECORD

At 9:03 o'clock AM

AUG 02 2021

KARI FRENCH, COUNTY CLERK

By *Kari French* Deputy

Agenda Item: Approve September 2021 Financial Statements	Board Meeting Date October 28, 2021
Committee: Business	
Background Information: None	
Supporting Documentation: September 2021 Financial Statements	
Recommended Action: Approve September 2021 Financial Statements	

September 2021 Financial Summary

Revenues for September 2021 were \$2,676,728 and operating expenses were \$2,493,843 resulting in a gain in operation of \$182,885. Capital Expenditures and Extraordinary Expenses for September were \$73,601 resulting in a gain of \$109,284. Total revenues were 97.05% of the monthly budgeted revenues and total expenses were 93.09% of the monthly budgeted expenses (difference of 3.96%).

Year to date revenues as of the end of September are the same as for the month.

REVENUES

YTD Revenue items that are below the budget by more than \$10,000:

Revenue Source	YTD Revenue	YTD Budget	% of Budget	\$ Variance
No items to report				

EXPENSES

YTD Individual line expense items that exceed the YTD budget by more than \$10,000:

Expense Source	YTD Expenses	YTD Budget	% of Budget	\$ Variance
No items to report				

TRI-COUNTY BEHAVIORAL HEALTHCARE
CONSOLIDATED BALANCE SHEET
For the Month Ended September 2021

	TOTALS COMBINED FUNDS September 2021	Preliminary TOTALS COMBINED FUNDS August 2021	Increase (Decrease)
ASSETS			
CURRENT ASSETS			
Imprest Cash Funds	3,037	3,037	-
Cash on Deposit-General Fund	12,191,566	7,943,049	4,248,517
Cash on Deposit-Debt Fund	-	-	-
Accounts Receivable	3,516,983	2,741,539	775,444
Inventory	2,808	2,918	(110)
TOTAL CURRENT ASSETS	<u>15,714,394</u>	<u>10,690,543</u>	<u>5,023,851</u>
FIXED ASSETS	18,541,959	18,775,157	(233,198)
OTHER ASSETS	260,188	212,078	48,110
TOTAL ASSETS	<u><u>\$ 34,516,542</u></u>	<u><u>\$ 29,677,779</u></u>	<u><u>\$ 4,838,764</u></u>
LIABILITIES, DEFERRED REVENUE, FUND BALANCES			
CURRENT LIABILITIES	1,426,803	1,215,575	211,228
NOTES PAYABLE	738,448	719,395	19,053
DEFERRED REVENUE	4,430,907	(384,768)	4,815,676
LONG-TERM LIABILITIES FOR			
Line of Credit - Tradition Bank	-	-	-
Note Payable Prosperity Bank	-	-	-
First Financial loan tied to CD	-	-	-
First Financial Construction Loan	10,668,011	10,709,095	(41,084)
EXCESS(DEFICIENCY) OF REVENUES OVER EXPENSES FOR			
General Fund	109,284	502,793	(393,509)
FUND EQUITY			
RESTRICTED			
Net Assets Reserved for Debt Service	(10,668,011)	(10,709,095)	41,084
Reserved for Debt Retirement			-
COMMITTED			
Net Assets-Property and Equipment	18,541,959	18,775,157	(233,198)
Reserved for Vehicles & Equipment Replacement	613,712	613,712	-
Reserved for Facility Improvement & Acquisitions	2,500,000	2,004,912	495,088
Reserved for Board Initiatives	1,500,000	1,500,000	-
Reserved for 1115 Waiver Programs	502,677	502,677	-
ASSIGNED			
Reserved for Workers' Compensation	274,409	274,409	-
Reserved for Current Year Budgeted Reserve	6,167	74,001	(67,834)
Reserved for Insurance Deductibles	100,000	100,000	-
Reserved for Accrued Paid Time Off	(738,448)	(719,395)	(19,053)
UNASSIGNED			
Unrestricted and Undesignated	4,510,623	# 4,499,311	11,312
TOTAL LIABILITIES/FUND BALANCE	<u><u>\$ 34,516,542</u></u>	<u><u>\$ 29,677,779</u></u>	<u><u>\$ 4,838,763</u></u>

**TRI-COUNTY BEHAVIORAL HEALTHCARE
CONSOLIDATED BALANCE SHEET
For the Month Ended September 2021**

	General Operating Funds	Memorandum Only Final August 2020
ASSETS		
CURRENT ASSETS		
Imprest Cash Funds	3,037	3,900
Cash on Deposit-General Fund	12,191,566	9,613,744
Cash on Deposit-Debt Fund	-	-
Accounts Receivable	3,516,983	2,166,985
Inventory	2,808	3,732
TOTAL CURRENT ASSETS	15,714,394	11,788,361
FIXED ASSETS	18,541,959	18,775,157
OTHER ASSETS	260,188	169,253
	\$ 34,516,542	\$ 30,732,771
LIABILITIES, DEFERRED REVENUE, FUND BALANCES		
CURRENT LIABILITIES	1,426,803	1,542,782
NOTES PAYABLE	738,448	719,395
DEFERRED REVENUE	4,430,907	424,724
LONG-TERM LIABILITIES FOR		
Line of Credit - Tradition Bank	-	-
Note Payable Prosperity Bank	-	-
First Financial loan tied to CD	-	-
First Financial Construction Loan	10,668,011	11,200,154
EXCESS(DEFICIENCY) OF REVENUES OVER EXPENSES FOR		
General Fund	109,284	849,344
FUND EQUITY		
RESTRICTED		
Net Assets Reserved for Debt service-Restricted	(10,668,011)	(11,200,154)
Reserved for Debt Retirement	-	-
COMMITTED		
Net Assets-Property and Equipment-Committed	18,541,959	18,775,157
Reserved for Vehicles & Equipment Replacement	613,712	613,712
Reserved for Facility Improvement & Acquisitions	2,500,000	2,500,000
Reserved for Board Initiatives	1,500,000	1,500,000
Reserved for 1115 Waiver Programs	502,677	502,677
ASSIGNED		
Reserved for Workers' Compensation-Assigned	274,409	274,409
Reserved for Current Year Budgeted Reserve -Assigned	6,167	-
Reserved for Insurance Deductibles-Assigned	100,000	100,000
Reserved for Accrued Paid Time Off	(738,448)	(719,395)
UNASSIGNED		
Unrestricted and Undesignated	4,510,623	3,649,967
TOTAL LIABILITIES/FUND BALANCE	\$ 34,516,542	\$ 30,732,771

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
For the Month Ended September 2021
and Year To Date as of September 2021

INCOME:	MONTH OF September 2021	YTD September 2021
Local Revenue Sources	61,628	61,628
Earned Income	1,000,015	1,000,015
General Revenue-Contract	1,615,084	1,615,084
TOTAL INCOME	\$ 2,676,728	\$ 2,676,728
EXPENSES:		
Salaries	1,428,500	1,428,500
Employee Benefits	302,187	302,187
Medication Expense	50,953	50,953
Travel-Board/Staff	15,450	15,450
Building Rent/Maintenance	13,564	13,564
Consultants/Contracts	454,581	454,581
Other Operating Expenses	228,609	228,609
TOTAL EXPENSES	\$ 2,493,843	\$ 2,493,843
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 182,885	\$ 182,885
CAPITAL EXPENDITURES		
Capital Outlay-FF&E, Automobiles, Building	3,933	3,933
Capital Outlay-Debt Service	69,667	69,667
TOTAL CAPITAL EXPENDITURES	\$ 73,601	\$ 73,601
GRAND TOTAL EXPENDITURES	\$ 2,567,443	\$ 2,567,443
Excess (Deficiency) of Revenues and Expenses	\$ 109,284	\$ 109,284

Debt Service and Fixed Asset Fund:		
Debt Service	69,667	69,667
Excess(Deficiency) of revenues over Expenses	69,667	69,667

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
Compared to Budget
Year to Date as of September 2021

	YTD September 2021	APPROVED BUDGET	Increase (Decrease)
INCOME:			
Local Revenue Sources	61,628	66,955	(5,327)
Earned Income	1,000,015	1,039,607	(39,592)
	1,615,084	1,651,589	(36,505)
TOTAL INCOME	\$ 2,676,728	\$ 2,758,151	\$ (81,423)
EXPENSES:			
Salaries	1,428,500	1,550,483	(121,983)
Employee Benefits	302,187	320,242	(18,055)
Medication Expense	50,953	59,854	(8,901)
Travel-Board/Staff	15,450	33,474	(18,024)
Building Rent/Maintenance	13,564	16,879	(3,315)
Consultants/Contracts	454,581	486,422	(31,841)
Other Operating Expenses	228,609	214,461	14,148
TOTAL EXPENSES	\$ 2,493,843	\$ 2,681,815	\$ (187,972)
 Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	 \$ 182,885	 \$ 76,336	 \$ 106,549
 CAPITAL EXPENDITURES			
Capital Outlay-FF&E, Automobiles	3,933	6,667	(2,734)
Capital Outlay-Debt Service	69,667	69,669	(2)
TOTAL CAPITAL EXPENDITURES	\$ 73,601	\$ 76,336	\$ (2,735)
 GRAND TOTAL EXPENDITURES	 \$ 2,567,443	 \$ 2,758,151	 \$ (190,708)
 Excess (Deficiency) of Revenues and Expenses	 \$ 109,284	 \$ -	 \$ 109,284

Debt Service and Fixed Asset Fund:			
Debt Service	69,667	69,669	(2)
Excess(Deficiency) of revenues over Expenses	69,667	69,669	(2)

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
Compared to Budget
For the Month Ended September 2021

INCOME:	MONTH OF September 2021	APPROVED BUDGET	Increase (Decrease)
Local Revenue Sources	61,628	66,955	(5,327)
Earned Income	1,000,015	1,039,607	(39,592)
General Revenue-Contract	1,615,084	1,651,589	(36,505)
TOTAL INCOME	\$ 2,676,728	\$ 2,758,151	\$ (81,423)
EXPENSES:			
Salaries	1,428,500	1,550,483	(121,983)
Employee Benefits	302,187	320,242	(18,055)
Medication Expense	50,953	59,854	(8,901)
Travel-Board/Staff	15,450	33,474	(18,024)
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CAPITAL EXPENDITURES			
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TOTAL CAPITAL EXPENDITURES	\$ 73,601	\$ 76,336	\$ (2,735)
GRAND TOTAL EXPENDITURES	\$ 2,567,443	\$ 2,758,151	\$ (190,708)
Excess (Deficiency) of Revenues and Expenses	\$ 109,284	\$ -	\$ 109,284

Debt Service and Fixed Asset Fund:

Debt Service	69,667	69,669	(2)
Excess(Deficiency) of revenues over Expenses	69,667	69,669	(2)

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With YTD September 2020 Comparative Data
Year to Date as of September 2021

INCOME:	YTD September 2021	YTD September 2020	Increase (Decrease)
Local Revenue Sources	61,628	591,198	(529,570)
Earned Income	1,000,015	1,113,141	(113,126)
General Revenue-Contract	1,615,084	1,424,033	191,051
TOTAL INCOME	\$ 2,676,728	\$ 3,128,372	\$ (451,644)
EXPENSES:			
Salaries	1,428,500	1,463,007	(34,507)
Employee Benefits	302,187	314,160	(11,973)
Medication Expense	50,953	65,595	(14,642)
Travel-Board/Staff	15,450	5,390	10,060
Building Rent/Maintenance	13,564	21,848	(8,284)
Consultants/Contracts	454,581	392,499	62,082
Other Operating Expenses	228,609	202,037	26,572
TOTAL EXPENSES	\$ 2,493,843	\$ 2,464,534	\$ 29,307
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 182,885	\$ 663,838	\$ (480,951)
CAPITAL EXPENDITURES			
Capital Outlay-FF&E, Automobiles	3,933	496,519	(492,586)
Capital Outlay-Debt Service	69,667	69,670	(3)
TOTAL CAPITAL EXPENDITURES	\$ 73,601	\$ 566,189	\$ (492,588)
GRAND TOTAL EXPENDITURES	\$ 2,567,443	\$ 3,030,723	\$ (463,280)
Excess (Deficiency) of Revenues and Expenses	\$ 109,284	\$ 97,646	\$ 11,637

Debt Service and Fixed Asset Fund:

Debt Service	69,667	69,670	(3)
Excess(Deficiency) of revenues over Expenses	69,667	69,670	(3)

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With September 2020 Comparative Data
For the Month Ended September 2021

INCOME:	MONTH OF September 2021	MONTH OF September 2020	Increase (Decrease)
Local Revenue Sources	61,628	591,198	(529,570)
Earned Income	1,000,015	1,113,141	(113,126)
General Revenue-Contract	1,615,084	1,424,033	191,051
TOTAL INCOME	\$ 2,676,728	\$ 3,128,372	\$ (451,644)
Salaries	1,428,500	1,463,007	(34,507)
Employee Benefits	302,187	314,160	(11,973)
Medication Expense	50,953	65,595	(14,642)
Travel-Board/Staff	15,450	5,390	10,060
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Consultants/Contracts	454,581	392,499	62,082
Other Operating Expenses	228,609	202,037	26,572
TOTAL EXPENSES	\$ 2,493,843	\$ 2,464,534	\$ 29,307
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 182,885	\$ 663,838	\$ (480,951)
CAPITAL EXPENDITURES			
Capital Outlay-FF&E, Automobiles	3,933	496,519	(492,586)
Capital Outlay-Debt Service	69,667	69,670	(3)
TOTAL CAPITAL EXPENDITURES	\$ 73,601	\$ 566,189	\$ (492,588)
GRAND TOTAL EXPENDITURES	\$ 2,567,443	\$ 3,030,723	\$ (463,280)
Excess (Deficiency) of Revenues and Expenses	\$ 109,284	\$ 97,646	\$ 11,637

Debt Service and Fixed Asset Fund:

Debt Service	69,667	69,670	(3)
Excess(Deficiency) of revenues over Expenses	69,667	69,670	(3)

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With August 2021 Comparative Data
For the Month Ended September 2021

		Preliminary	
	MONTH OF	MONTH OF	Increase
INCOME:	September 2021	August 2021	(Decrease)
Local Revenue Sources	61,628	105,350	(43,722)
Earned Income	1,000,015	996,880	3,136
General Revenue-Contract	1,615,084	1,359,360	255,724
TOTAL INCOME	\$ 2,676,728	\$ 2,461,590	\$ 215,138
EXPENSES:			
Salaries	1,428,500	1,415,049	13,451
Employee Benefits	302,187	146,271	155,915
Medication Expense	50,953	33,956	16,997
Travel-Board/Staff	15,450	26,444	(10,994)
Building Rent/Maintenance	13,564	22,076	(8,512)
Consultants/Contracts	454,581	384,630	69,951
Other Operating Expenses	228,609	203,591	25,018
TOTAL EXPENSES	\$ 2,493,843	\$ 2,232,017	\$ 261,826
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 182,885	\$ 229,573	\$ (46,688)
CAPITAL EXPENDITURES			
Capital Outlay-FF&E, Automobiles	3,933	30,899	(26,965)
Capital Outlay-Debt Service	69,667	69,667	-
TOTAL CAPITAL EXPENDITURES	\$ 73,601	\$ 100,566	\$ (26,965)
GRAND TOTAL EXPENDITURES	\$ 2,567,443	\$ 2,332,583	\$ 234,860
Excess (Deficiency) of Revenues and Expenses	\$ 109,284	\$ 129,007	\$ (19,723)

Debt Service and Fixed Asset Fund:			
Debt Service	69,667	69,667	-
Excess(Deficiency) of revenues over Expenses	69,667	69,667	-

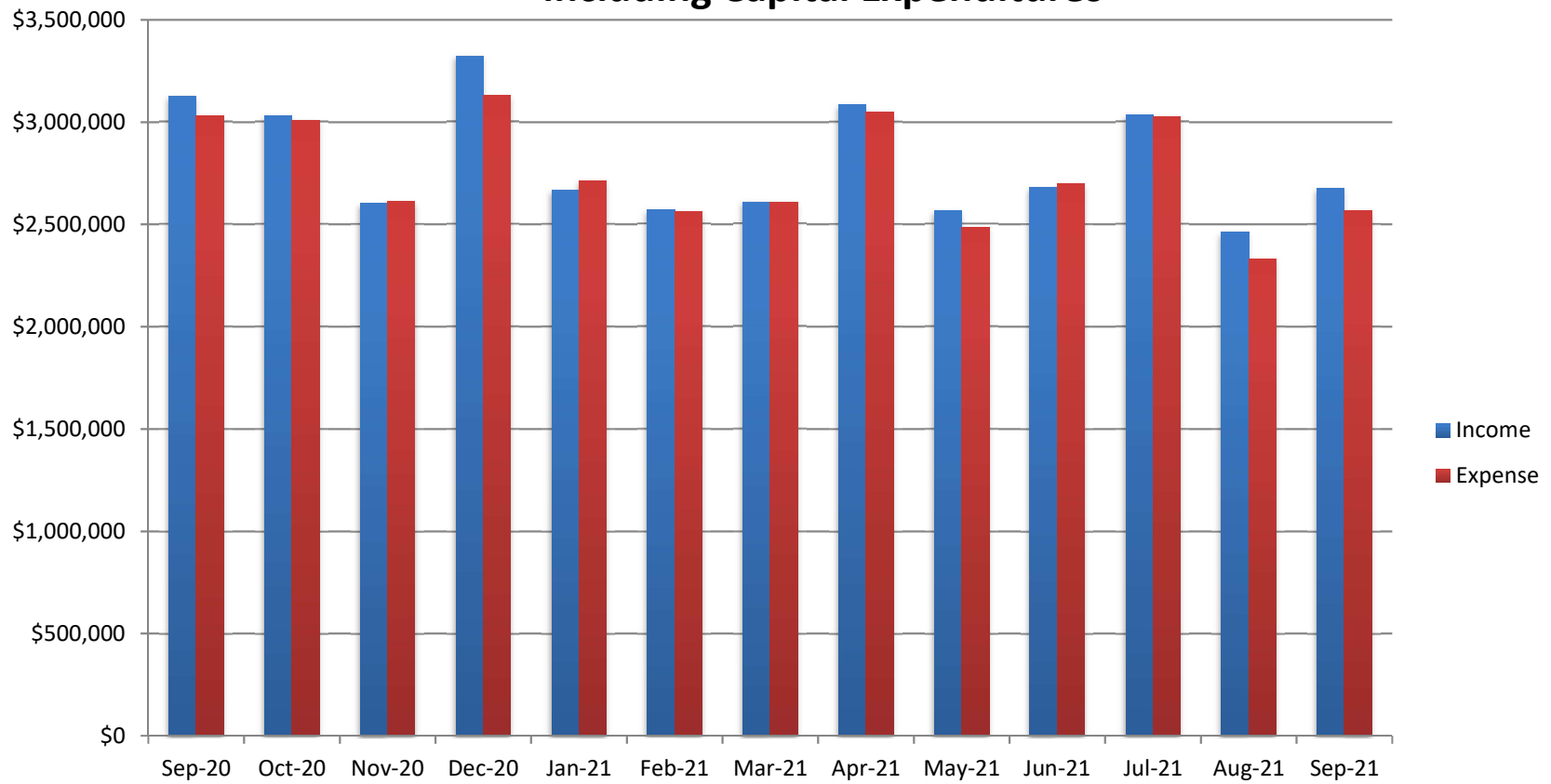
TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary by Service Type
Compared to Budget
Year To Date as of September 2021

	YTD Mental Health September 2021	YTD IDD September 2021	YTD Other Services September 2021	YTD Agency Total September 2021	YTD Approved Budget September 2021	Increase (Decrease)
INCOME:						
Local Revenue Sources	94,729	(44,965)	11,865	61,628	66,955	(5,327)
Earned Income	381,990	328,264	289,761	1,000,015	1,039,607	(39,592)
General Revenue-Contract	1,383,692	138,018	93,373	1,615,084	1,651,589	(36,505)
TOTAL INCOME	\$ 1,860,411	\$ 421,317	\$ 394,999	\$ 2,676,727	\$ 2,758,151	\$ (81,424)
EXPENSES:						
Salaries	927,999	204,853	295,648	1,428,500	1,550,483	(121,983)
Employee Benefits	195,705	44,223	62,258	302,187	320,242	(18,055)
Medication Expense	41,385		9,568	50,953	59,854	(8,901)
Travel-Board/Staff	8,476	3,252	3,722	15,450	33,474	(18,024)
Building Rent/Maintenance	10,778	1,390	1,396	13,564	16,879	(3,315)
Consultants/Contracts	363,110	72,514	18,956	454,581	486,422	(31,841)
Other Operating Expenses	148,877	53,853	25,880	228,609	214,461	14,148
TOTAL EXPENSES	\$ 1,696,330	\$ 380,085	\$ 417,428	\$ 2,493,842	\$ 2,681,815	\$ (187,971)
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 164,081	\$ 41,232	\$ (22,429)	\$ 182,885	\$ 76,336	\$ 106,547
CAPITAL EXPENDITURES						
Capital Outlay-FF&E, Automobiles	3,933			3,933	6,667	(2,734)
Capital Outlay-Debt Service	47,374	10,450	11,843	69,667	69,669	(2)
TOTAL CAPITAL EXPENDITURES	\$ 51,307	\$ 10,450	\$ 11,843	\$ 73,600	\$ 76,336	\$ (2,736)
GRAND TOTAL EXPENDITURES	\$ 1,747,637	\$ 390,535	\$ 429,271	\$ 2,567,442	\$ 2,758,151	\$ (190,707)
Excess (Deficiency) of Revenues and Expenses	\$ 112,774	\$ 30,782	\$ (34,272)	\$ 109,284	\$ -	\$ 109,283
Debt Service and Fixed Asset Fund:						
Debt Service	47,374	10,450	11,843	69,667	69,669	(22,295)
		-	-	-	-	-
Excess (Deficiency) of Revenues over Expenses	47,374	10,450	11,843	69,667	69,669	(22,295)

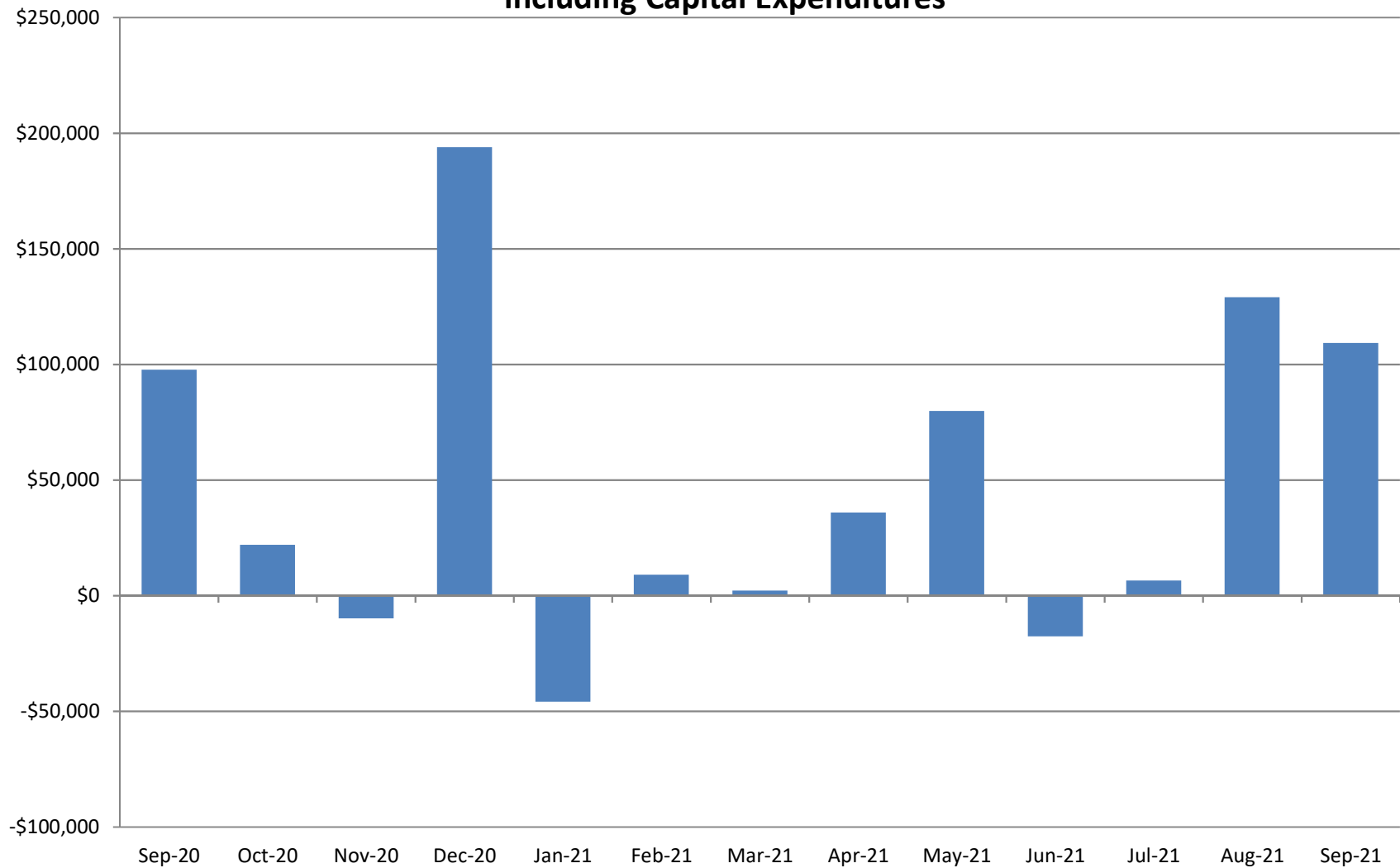
TRI-COUNTY BEHAVIORAL HEALTHCARE

Income and Expense

including Capital Expenditures



TRI-COUNTY BEHAVIORAL HEALTHCARE
Income after Expense
including Capital Expenditures



Agenda Item: Approve Contract with Mosaics of Mercy for American Rescue Plan Act Mental Health Referral and Navigation Services

Board Meeting Date:

October 28, 2021

Committee: Business

As a condition of the American Rescue Plan Act (ARPA) contract with Montgomery County, Tri-County was asked to contract with two non-profit entities to provide services approved as part of the County's plans for these funds. The first of these contracts will be with Mosaics of Mercy, a non-profit located in the Woodlands.

Mosaics of Mercy's mission is to help families navigate mental health and addiction recovery. They have created a service that provides referrals to individuals/families who need psychiatric/addiction services, both routine and crisis, by linking them to resources that have been vetted by the organization and which are matched to the needs of the individual/family.

From the Mosaics website:

"In our community, there are families with mental health and addiction struggles. There are also resources for these struggles. But there has been a gap between the two, preventing people from making a connection. Mosaics of Mercy is *building a bridge* over the gap in our community."

Mosaics has been providing this service, at a small scale, for five years. As a part of the work with the Montgomery County Behavioral Health and Suicide Prevention Task Force, identification and vetting resources along with assisted navigation have been identified as a priority in our service area. Mosaics has agreed to build a database with referral information in a software called Wellnitty, and to staff a navigation team that will guide individuals and families to the correct resource.

The budget for the program is \$650,000 and this contract with Mosaics will expire with the County's ARPA funds on December 31, 2022 unless the funding is extended.

The contract has been developed using our standard Vendor Contract with deliverables from our ARPA agreement with Montgomery County.

Supporting Documentation:

Draft Contract Available for Review

Recommended Action:

Approve Contract with Mosaics of Mercy in the amount of \$650,000 for American Rescue Plan Act Mental Health Referral and Navigation Services with Consultation from Jackson Walker

Agenda Item: Approve Purchase of 23750 FM 1314, Porter, Texas

Board Meeting Date:

October 28, 2021

Committee: Business

Background Information:

As a condition of American Rescue Plan Act funding from Montgomery County, Tri-County is required to re-establish a presence in East Montgomery County. After reviewing our most pressing needs in East Montgomery County, staff determined that we would establish a Child and Youth Clinic. We would like to have the facility open in March 2022.

We have found it difficult to locate appropriate lease space in East Montgomery County for this service location, but have located a building for sale which will meet our needs and which would include one tenant to defer most of the monthly cost of ownership.

After conferring with the Board Chair, we have made an initial offer on the facility. If the Board approves the purchase of the property, we would hope to close by the end of December 2021.

Mike Duncum will provide a detailed summary of the project at the Board meeting. The Project Summary is included as a part of this agenda item.

The facility will require some remodeling so that it can be used for our purposes and we will ask the Board to approve these costs as part of our next agenda item.

Supporting Documentation:

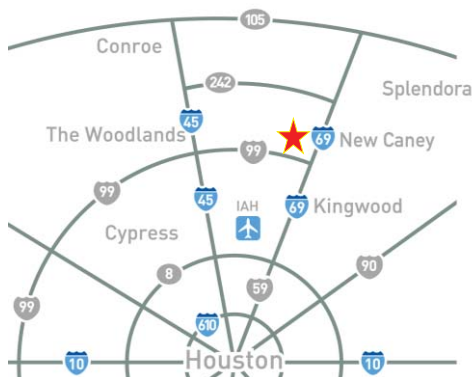
23750 FM 1314 Porter, Texas Project Summary

Recommended Action:

Approve Purchase of 23750 FM 1314, Porter, Texas and Authorize the Executive Director to Execute All Necessary Documents with Consultation from Jackson Walker

15,000 SF Office Bldg/ 2.324-AC – FOR SALE

23750 FM 1314, Porter, TX 77365



Demographics (5 Mile Radius):

Population:	110,428
Average HH Income:	\$101,269
Tax Rate:	2.61
VPD: (2017)	40,433

Please Note: Property Dimensions Are Approximate

Location:	23750 FM 1314, Porter, TX 77365		
Size:	Building:	15,000 SF	
	Canopy:	480 SF	
	Land:	2.324 Acres (101,233.44 SF)	

Price: \$2,488,300

Ideal Use: Office-Medical-Investment-Event Center

Building Features:

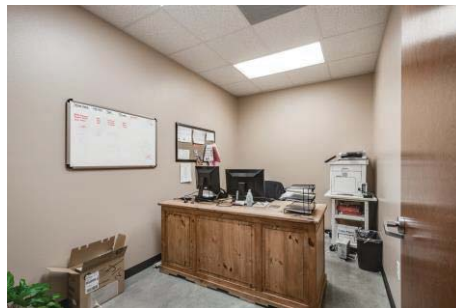
Joint Reception Area w/passthrough windows to Lobby, 20+ Small Offices, Multiple Large Open Rooms, Large Storage Room w/ Bay Door, Kitchen, Break Room, Tech Room, 5-Restrooms, 1-Bathroom

Highlights:

****Currently a Therapy Center & Dental Clinic****

- Excellent location on High Traffic FM 1314 near Old Sorters Rd
- Utilities – Porter MUD-Porter SUD
- Tenant In Place until December 2021
- High Growth Area
- Adjacent to J&R Ace Hardware
- Close Proximity to Upcoming Valley Ranch Medical District at Valley Ranch
- Valley Ranch Town Center & Grand Pkwy (Hwy 99) – 3 miles
- Easy access to I-69 (Hwy 59)
- Houston & IAH Bush Airport – 30 Min

15,000 SF Office Bldg / 2.324-AC – FOR SALE
23750 FM 1314, Porter, TX 77365



OWNERSHIP COST

23750 FM 1314

Porter, Texas 77365

Building Area:	15,000 square feet		
Tenant Space	4,992 square feet		
Owner Space	10,008 square feet		
Asking Price	\$ 2,488,300	\$ 165.89	per sf
Possible Price	\$ 2,300,000	\$ 153.33	per sf
Replacement Cost Today +/-	\$ 3,000,000	\$ 200.00	per sf
Monthly Ownership Cost:			
Rate	3.90%		
Amortization	20 yrs		
Equity	\$ 500,000		
Monthly Mortgage Cost	\$ 10,813.03	\$ 2.17	per sf
Utilities	\$ 1,507.50	\$ 0.10	per sf
Maintenance	\$ 500.00	\$ 0.03	per sf
Insurance	\$ 1,267.00	\$ 0.08	per sf
Total Monthly Ownership Cost	\$ 14,087.53	\$ 0.94	per sf
Potential Monthly Income:			
Rentable Area	4,992	sf	
Rental Rate Annually/SF	\$ 24.00	\$ 15.00	
Rental Income Annually	\$ 119,808.00	\$ 74,880.00	
Rental Income Monthly	\$ 9,984.00	\$ 6,240.00	
Monthly Cost Less Rent Income	\$4,103.53	\$7,847.53	
Per Square Foot Monthly	\$ 0.41	\$ 0.78	

RENOVATION AND FURNITURE BUDGET

23750 FM 1314

Porter, Texas 77365

Add Five Offices and Reception Area

Supervision		\$	20,000.00
General Conditions		\$	25,000.00

Demolition SF	100		
Cost/SF	\$	2.25	
Total Cost		\$	225.00

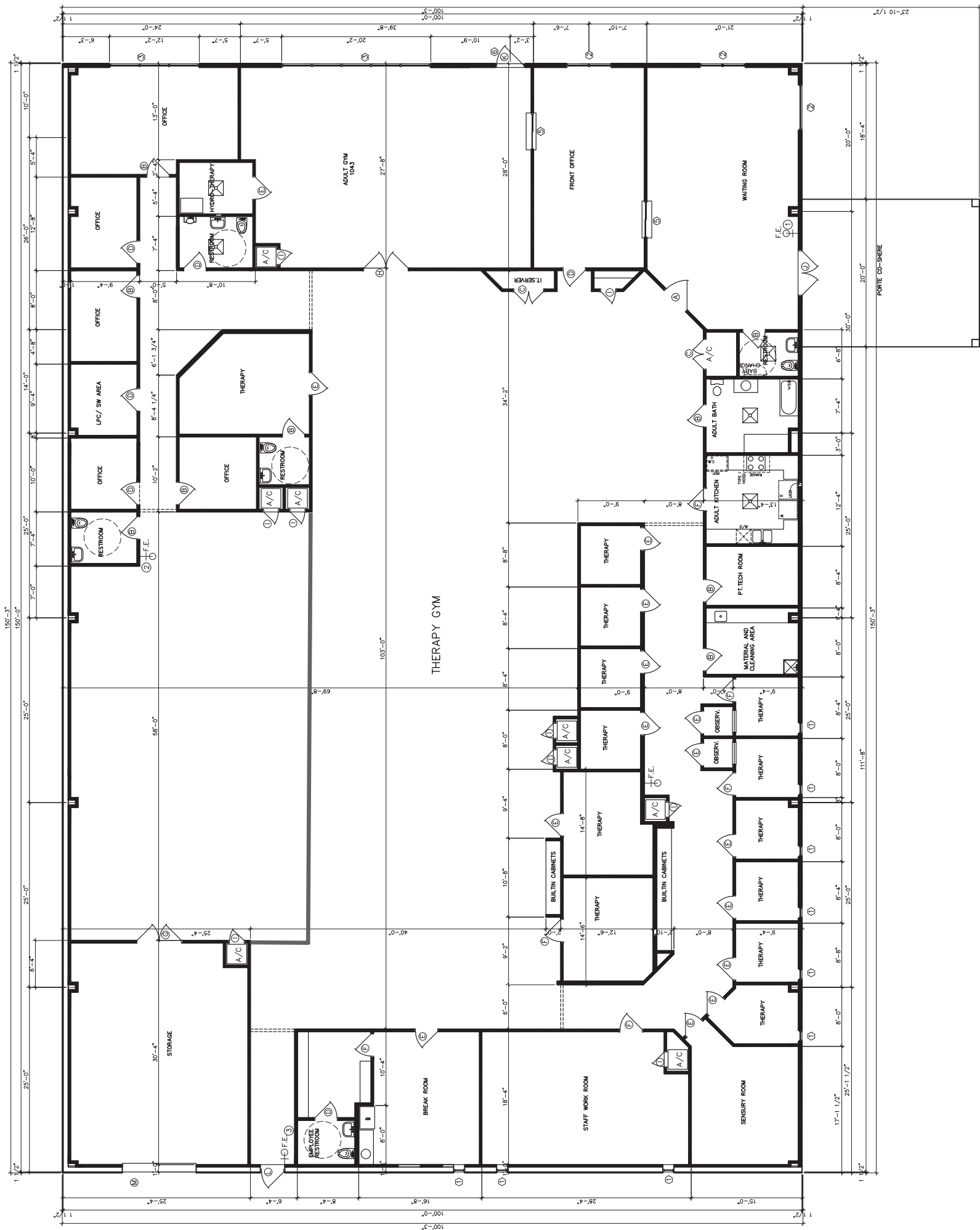
Additional Wall SF	2,559		
Cost/SF	\$	30.00	
Total Cost		\$	76,770.00

Additional Ceiling SF	660		
Cost/SF	\$	4.00	
Total Cost		\$	2,640.00

Flooring	4,775			\$	4,775.00
Doors	9	\$	1,750	\$	15,750.00
Electrical				\$	8,300.00
HVAC Modification				\$	4,500.00
Data Drops	22	\$	125	\$	2,750.00
Card Swipes				\$	7,000.00
Security Glass				\$	1,600.00
Security Wall				\$	5,500.00
Counter	70	\$	50	\$	3,500.00
IT Budget				\$	50,000.00

Office Furniture		\$	50,624.38
Waiting Room Chairs		\$	24,231.71
Cubicles		\$	30,793.66

Total		\$	333,959.75
Overhead/Contingency	20%	\$	400,751.70





Agenda Item: Approve Not to Exceed Construction Costs at 23750 FM 1314, Porter, Texas

Board Meeting Date:

October 28, 2021

Committee: Business

Background Information:

As a condition of American Rescue Plan Act funding from Montgomery County, Tri-County is required to re-establish a presence in East Montgomery County. After reviewing our most pressing needs in East Montgomery County, staff has determined that we would establish a Child and Youth Clinic. We would like to have the facility open in March 2022.

As we mentioned in the previous discussion regarding the purchase of this facility, the current space will need to be modified to meet the needs of our Child and Youth team. The current tenant, Lone Star College, won't be out of the facility until the middle of December 2021, but we would like to be ready to go with construction as soon as they vacate.

Several staff and Mike Duncum walked the site and Mike has prepared preliminary cost estimates for the construction. As we have learned with recent construction projects, it is more challenging to predict construction costs than it has been in the past.

Mike will present plans for construction and anticipated costs, including information technology. Staff are asking that the Board consider a not to exceed budget and approve moving forward with construction prior to the January 27, 2022 Board meeting.

More details about proposed construction and anticipated costs will be provided at the Board meeting.

Supporting Documentation:

23750 FM 1314 Porter, Texas Project Summary

Recommended Action:

Approve Not to Exceed Construction Costs at 23750 FM 1314, Porter, Texas

Agenda Item: Approve Purchase of Furniture for 23750 FM 1314 in Porter, Texas Committee: Business	Board Meeting Date: October 28, 2021
Background Information: <p>The new facility in Porter will need furniture for the lobby/office, and 12 cubicles to meet the needs of staff. In normal times we would be able to wait to purchase the furniture, but due to the Pandemic furniture lead time is estimated to be 10-12 weeks, and therefore we are asking the Board to authorize this purchase prior to the January 27, 2022 Board meeting. More details will be provided at the Board Meeting.</p> <p>Furniture will be purchased via the Texas Department of Information Services (DIR) contract and therefore does not require bids. The furniture will be the same type of furniture that is currently used at the Sgt. Ed Holcombe location.</p>	
Supporting Documentation: 23750 FM 1314 Porter, Texas Project Summary	
Recommended Action: Approve Purchase of Furniture for 23750 FM 1314 in Porter, Texas	

Agenda Item: 401(a) Retirement Plan Account Review Committee: Business	Board Meeting Date: October 28, 2021
Background Information: A representative from ISC Group will present an update of the 401(a) Retirement Plan account activity and will provide a forecast for the future.	
Supporting Documentation: Information to be Distributed for Review at the Board Meeting	
Recommended Action: For Information Only	

Agenda Item: HUD 811 Update Committee: Business	Board Meeting Date October 28, 2021
Background Information: As you are aware our HUD 811 housing projects are funded with the expectation that they remain viable for the next forty (40) years. Once this time period is met, HUD considers the program obligation met (i.e. loan paid in full). Each of the Housing Boards is appointed by the Board of Trustees and each organization is a component unit of Tri-County Behavioral Healthcare. As a Liaison to these projects, Tri-County has established a quarterly reporting mechanism to keep the Board of Trustees updated on the status of these projects.	
Supporting Documentation: Fourth Quarter FY 2021 HUD 811 Report	
Recommended Action: For Information Only	

4th Quarter FY 2021 HUD 811 Report

Due to an increase in the number of COVID-19 cases in our area during the fourth quarter related to the Delta Variant, MDM Property Management made the decision to close the office and community room to the public as of August 16, 2021. The Community Directors remain available to residents by phone and email and the laundry services have remained open to the residents.

All properties have experienced increases in their annual insurance premiums. While these increases are temporarily affecting the annual budgets, this is not unique to our area as these increases are being seen across the State.

During the fourth quarter, the maintenance technician who services all three HUD 811 properties, resigned to pursue higher education and has since been replaced with a new technician who began work on September 7, 2021.

The Cleveland Supported Housing, Inc. Board (CSHI)

The CSHI Board held a meeting on September 17, 2021 where they reviewed financial statements, project status reports and voted to obtain an engagement letter from the selected auditor for the upcoming year. The property is currently at 100% occupancy and there are three approved people on the waiting list.

During the fourth quarter of the fiscal year, the property manager resigned after she remarried and was set to relocate to another area. MDM Property Management has since hired a new Community Director, De’Nique Johnson who began in this position on September 1, 2021 and moved to the property with her family shortly after.

As of the end of July, the property was operating at a profit despite a few items that were overbudget during this period including repairs needed following the freeze, increases in annual insurance premiums mentioned previously in this report, and expenses due to previous resident move outs (i.e. failure to pay and legal filing fees related to a non-renewal).

The CSHI Board currently has three members which is the minimum membership allowable per the bylaws. For this reason, we are actively seeking recommendations for additional membership as they become available. Please contact Tanya with any potential leads.

The Montgomery Supported Housing, Inc. Board (MSHI)

The MSHI Board held a meeting on September 21, 2021 where the Board reviewed financial statements, project status reports, and voted to obtain an engagement letter from the selected auditor for the upcoming year. The property is currently at 100% occupancy with four people on the waiting list.

The property had one resident test positive for COVID-19 during this past quarter and following quarantine, recovered well.

As of the end of July, the property was operating at a loss of (\$4,450.04) which included a significant amount of the overbudget expenses related to the restoration of the units flooded when a valve broke in one of the riser rooms and leaked into two units on June 14, 2021. As mentioned previously in this report, insurance rates continue to climb which have affected the annual budget as well.

The MSHI Board currently has four members and is pursuing a few leads for potential new members.

The Independence Communities, Inc. Board (ICI)

The ICI Board held a meeting on September 21, 2021 where the Board reviewed financial statements, project status reports, and voted to obtain an engagement letter from the selected auditor for the upcoming year. The property currently has one vacant unit that is expected to be filled at the beginning of October. The previous resident made the decision to move in with family after developing some significant health concerns. The property currently has seven approved applications on the waiting list.

As mentioned in the previous report, the repairs from the damage caused by Winter Storm Uri have been completed, pending additional insurance proceeds, the property's operating expense line is currently overbudget as they continue to recover from these expenses. Prior to insurance, which covered much of the costs, damages totaled \$71,576.03. As of seven months into the fiscal year the property's operating account has a balance of (\$619.70), and has year to date loss of (\$3,747.15) which is \$5,199.73 worse than budget. Reserve for Replacements as of July 31, 2021 are \$18,262.03. Although property is experiencing short term cash flow issues, these are expected to improve upon additional insurance payments. Should we have an ongoing significant increase in expenditure, MDM Property Management is able to request a budget based rent increase from HUD to offset these expenses.

As you may recall from a previous report, several of the HUD Real Estate Assessment Center (REAC) inspections have been on hold due to the rise in positive COVID cases in Texas. On July 9, 2021 the property underwent inspection and received a score of 91 which is considered to be a healthy score and means that the property will likely not need another inspection before 2024.

The Board currently has four members and is open to recommendations for additional members at this time.

Agenda Item: Tri-County's Consumer Foundation Update	Board Meeting Date
Committee: Business	October 28, 2021
Background Information: <p>Tri-County's Consumer Foundation Board of Directors met on September 10, 2021 where they accepted financial statements through August 31, 2021 and set the spending amount for Q4 FY 2021. In addition, the Board identified two fundraisers to celebrate Individuals with Intellectual and Developmental Disabilities for 2022; "Spring Fling" and "The Fall Harvest Festival." Our goal was to have the "The Fall Harvest Festival" this year but with the number of COVID cases within the community, it was decided that it would be healthier to wait until next year to ensure all clients and staff are healthy and can attend and enjoy the events safely.</p> <p>Two applications were approved during the quarter via email after being reviewed by the Board.</p>	
Supporting Documentation: <p>None</p>	
Recommended Action: <p>For Information Only</p>	

Agenda Item: Board of Trustees Unit Financial Statement as of September 2021 Committee: Business	Board Meeting Date October 28, 2021
Background Information: None	
Supporting Documentation: September 2021 Board of Trustees Unit Financial Statement	
Recommended Action: For Information Only	

Unit Financial Statement

September 2022

	September 2021 Actuals	September 2021 Budgeted	Variance	YTD Actual	YTD Budget	Variance	Percent	Budget
Revenues								
Allocated Revenue	\$ 2,029.00	\$ 2,029.00	\$ -	\$ 2,029.00	\$ 2,029.00	\$ -	100.00%	\$ 24,350.00
Total Revenue	\$ 2,029.00	\$ 2,029.00	\$ -	\$ 2,029.00	\$ 2,029.00	\$ -	100.00%	\$ 24,350.00
Expenses								
Insurance-Worker Compensation	\$ 3.44	\$ 13.00	\$ (9.56)	\$ 3.44	\$ 13.00	\$ (9.56)	26.46%	\$ 150.00
Legal Fees	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	100.00%	\$ 18,000.00
Travel - Local	\$ -	\$ 42.00	\$ (42.00)	\$ -	\$ 42.00	\$ (42.00)	0.00%	\$ 500.00
Travel - Non-local mileage	\$ -	\$ 208.00	\$ (208.00)	\$ -	\$ 208.00	\$ (208.00)	0.00%	\$ 2,500.00
Travel - Non-local Hotel	\$ -	\$ 167.00	\$ (167.00)	\$ -	\$ 167.00	\$ (167.00)	0.00%	\$ 2,000.00
Travel - Meals	\$ -	\$ 100.00	\$ (100.00)	\$ -	\$ 100.00	\$ (100.00)	0.00%	\$ 1,200.00
Total Expenses	\$ 1,503.44	\$ 2,030.00	\$ (526.56)	\$ 1,503.44	\$ 2,030.00	\$ (526.56)	74.06%	\$ 24,350.00
Total Revenue minus Expenses	\$ 525.56	\$ (1.00)	\$ 526.56	\$ 525.56	\$ (1.00)	\$ 526.56	25.94%	\$ -

UPCOMING MEETINGS

November 18, 2021 – Cancelled

January 27, 2022 – Board Meeting

- Approve Minutes from October 28, 2021 Board Meeting
- Reappoint ICI Board of Directors
- Reappoint MSHI Board of Directors
- Reappoint CSHI Board of Directors
- Community Resources Report
- Consumer Services Report for October, November & December 2021
- Program Updates
- FY 2022 Goals & Objectives Progress Report 1st Quarter
- 1st Quarter FY 2022 Corporate Compliance and Quality Management Report
- 2nd Quarter FY 2022 Corporate Compliance Training
- Medicaid 1115 Transformation Waiver Project Status Report
- Personnel Report for October, November and December 2021
- Texas Council Risk Management Fund Claims Summary as of October, November & December 2021
- Texas Council Quarterly Board Update
- Approve Financial Statements for October, November & December 2021
- Approve FY 2021 Independent Financial Audit
- 1st Quarter FY 2022 Investment Report
- Board of Trustees Unit Financial Statement as of October, November & December 2021
- Foundation Board Update
- HUD 811 Updates

Tri-County Behavioral Healthcare Acronyms

Acronym	Name
1115	Medicaid 1115 Transformation Waiver
AAIDD	American Association on Intellectual and Developmental Disabilities
AAS	American Association of Suicidology
ABA	Applied Behavioral Analysis
ACT	Assertive Community Treatment
ADA	Americans with Disabilities Act
ADD	Attention Deficit Disorder
ADHD	Attention Deficit Hyperactivity Disorder
ADL	Activities of Daily Living
ADRC	Aging and Disability Resource Center
AMH	Adult Mental Health
ANSA	Adult Needs and Strengths Assessment
AOP	Adult Outpatient
APM	Alternative Payment Model
APRN	Advanced Practice Registered Nurse
APS	Adult Protective Services
ARDS	Assignment Registration and Dismissal Services
ASH	Austin State Hospital
BCBA	Board Certified Behavior Analyst
BJA	Bureau of Justice Administration
BMI	Body Mass Index
C&Y	Child & Youth Services
CAM	Cost Accounting Methodology
CANS	Child and Adolescent Needs and Strengths Assessment
CARE	Client Assignment Registration & Enrollment
CBT	Computer Based Training & Cognitive Based Therapy
CC	Corporate Compliance
CCBHC	Certified Community Behavioral Health Clinic
CCP	Crisis Counseling Program
CDBG	Community Development Block Grant
CFC	Community First Choice
CFRT	Child Fatality Review Team
CHIP	Children's Health Insurance Program
CIRT	Crisis Intervention Response Team
CISM	Critical Incident Stress Management
CMH	Child Mental Health
CNA	Comprehensive Nursing Assessment
COC	Continuity of Care
COPSD	Co-Occurring Psychiatric and Substance Use Disorders
COVID-19	Novel Corona Virus Disease - 2019
CPS	Child Protective Services
CPT	Cognitive Processing Therapy
CRCG	Community Resource Coordination Group
CSC	Coordinated Specialty Care
CSHI	Cleveland Supported Housing, Inc.
CSU	Crisis Stabilization Unit
DADS	Department of Aging and Disability Services
DARS	Department of Assistive & Rehabilitation Services
DCP	Direct Care Provider
DEA	Drug Enforcement Agency
DFPS	Department of Family and Protective Services
DO	Doctor of Osteopathic Medicine
DOB	Date of Birth
DPP-BHS	Directed Payment Program - Behavioral Health Services
DRC	Disaster Recovery Center

DRPS	Department of Protective and Regulatory Services
DSHS	Department of State Health Services
DSM	Diagnostic and Statistical Manual of Mental Disorders
DSRIP	Delivery System Reform Incentive Payments
DUA	Data Use Agreement
Dx	Diagnosis
EBP	Evidence Based Practice
ECI	Early Childhood Intervention
EHR	Electronic Health Record
EOU	Extended Observation Unit
ETBHN	East Texas Behavioral Healthcare Network
EVV	Electronic Visit Verification
FDA	Federal Drug Enforcement Agency
FEMA	Federal Emergency Management Assistance
FEP	First Episode Psychosis
FLSA	Fair Labor Standards Act
FMLA	Family Medical Leave Act
FTH	From the Heart
FY	Fiscal Year
HCBS-AMH	Home and Community Based Services - Adult Mental Health
HCS	Home and Community-based Services
HHSC	Health & Human Services Commission
HIPAA	Health Insurance Portability & Accountability Act
HR	Human Resources
HUD	Housing and Urban Development
ICAP	Inventory for Client and Agency Planning
ICF-IID	Intermediate Care Facility - for Individuals w/Intellectual Disabilities
ICI	Independence Communities, Inc.
ICM	Intensive Case Management
IDD	Intellectual and Developmental Disabilities
IDD PNAC	Intellectual and Developmental Disabilities Planning Network Advisory Committee
IHP	Individual Habilitation Plan
IMR	Illness Management and Recovery
IP	Implementation Plan
IPE	Initial Psychiatric Evaluation
IPP	Individual Program Plan
ITP	Individual Transition Planning (schools)
JDC	Juvenile Detention Center
JUM	Junior Utilization Management Committee
LAR	Legally Authorized Representative
LBHA	Local Behavioral Health Authority
LCDC	Licensed Chemical Dependency Counselor
LCSW	Licensed Clinical Social Worker
LIDDA	Local Intellectual & Developmental Disabilities Authority
LMC	Leadership Montgomery County
LMHA	Local Mental Health Authority
LMSW	Licensed Master Social Worker
LMFT	Licensed Marriage and Family Therapist
LOC	Level of Care (MH)
LOC-TAY	Level of Care - Transition Age Youth
LON	Level Of Need (IDD)
LOSS	Local Outreach for Suicide Survivors
LPHA	Licensed Practitioner of the Healing Arts
LPC	Licensed Professional Counselor
LPC-S	Licensed Professional Counselor-Supervisor
LPND	Local Planning and Network Development
LSFHC	Lone Star Family Health Center
LTD	Long Term Disability

LVN	Licensed Vocational Nurse
MAC	Medicaid Administrative Claiming
MAT	Medication Assisted Treatment
MCHC	Montgomery County Homeless Coalition
MCHD	Montgomery County Hospital District
MCO	Managed Care Organizations
MCOT	Mobile Crisis Outreach Team
MD	Medical Director/Doctor
MDCD	Medicaid
MDD	Major Depressive Disorder
MHFA	Mental Health First Aid
MIS	Management Information Services
MOU	Memorandum of Understanding
MSHI	Montgomery Supported Housing, Inc.
MTP	Master Treatment Plan
MVPN	Military Veteran Peer Network
NAMI	National Alliance on Mental Illness
NASW	National Association of Social Workers
NEO	New Employee Orientation
NGM	New Generation Medication
NGRI	Not Guilty by Reason of Insanity
NP	Nurse Practitioner
OCR	Outpatient Competency Restoration
OIG	Office of the Inspector General
OSAR	Outreach, Screening, Assessment and Referral (Substance Use Disorders)
PA	Physician's Assistant
PAP	Patient Assistance Program
PASRR	Pre-Admission Screening and Resident Review
PATH	Projects for Assistance in Transition from Homelessness (PATH)
PCIT	Parent Child Interaction Therapy
PCP	Primary Care Physician
PCRP	Person Centered Recovery Plan
PDP	Person Directed Plan
PETC	Psychiatric Emergency Treatment Center
PFA	Psychological First Aid
PHI	Protected Health Information
PHP-CCP	Public Health Providers - Charity Care Pool
PNAC	Planning Network Advisory Committee
PPB	Private Psychiatric Bed
PRS	Psychosocial Rehab Specialist
QIDP	Qualified Intellectual Disabilities Professional
QM	Quality Management
QMHP	Qualified Mental Health Professional
RAC	Routine Assessment and Counseling
RCF	Residential Care Facility
RCM	Routine Case Management
RFP	Request for Proposal
RN	Registered Nurse
ROC	Regional Oversight Committee - ETBHN Board
RPNAC	Regional Planning & Network Advisory Committee
RSH	Rusk State Hospital
RTC	Residential Treatment Center
SAMA	Satori Alternatives to Managing Aggression
SAMHSA	Substance Abuse and Mental Health Services Administration
SASH	San Antonio State Hospital
SH	Supported Housing
SHAC	School Health Advisory Committee
SOAR	SSI Outreach, Access and Recovery

SSA	Social Security Administration
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
SSLC	State Supported Living Center
STAR Kids	State of Texas Reform-Kids (Managed Medicaid)
SUD	Substance Use Disorder
SUMP	Substance Use and Misuse Prevention
TAC	Texas Administrative Code
TANF	Temporary Assistance for Needy Families
TAY	Transition Aged Youth
TCBHC	Tri-County Behavioral Healthcare
TF-CBT	Trauma Focused CBT - Cognitive Behavioral Therapy
TCCF	Tri-County Consumer Foundation
TCOOMMI	Texas Correction Office on Offenders with Medical & Mental Impairments
TCRMF	Texas Council Risk Management Fund
TDCJ	Texas Department of Criminal Justice
TEA	Texas Education Agency
TIC/TOC	Trauma Informed Care-Time for Organizational Change
TP	Treatment Plan
TRA	Treatment Adult Services (Substance Abuse)
TRR	Texas Resilience and Recovery
TxHmL	Texas Home Living
TRY	Treatment Youth Services (Substance Abuse)
TVC	Texas Veterans Commission
TWC	Texas Workforce Commission
UM	Utilization Management
UW	United Way of Greater Houston
WCHD	Walker County Hospital District
WSC	Waiver Survey & Certification
YES	Youth Empowerment Services
YMHFA	Youth Mental Health First Aid
YPS	Youth Prevention Services
YPU	Youth Prevention Selective

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