

Tri-County Behavioral Healthcare Board of Trustees Meeting

March 24, 2022



Notice is hereby given that a regular meeting of the Board of Trustees of Tri-County Behavioral Healthcare will be held on Thursday, March 24, 2022. The Business Committee will convene at 9:30 a.m., the Program Committee will convene at 9:30 a.m. and the Board meeting will convene at 10:00 a.m. at 233 Sgt. Ed Holcomb Blvd. S., Conroe, Texas. The public is invited to attend and offer comments to the Board of Trustees between 10:00 a.m. and 10:05 a.m. In compliance with the Americans with Disabilities Act, Tri-County Behavioral Healthcare will provide for reasonable accommodations for persons attending the Board Meeting. To better serve you, a request should be received with 48 hours prior to the meeting. Please contact Tri-County Behavioral Healthcare at 936-521-6119.

AGENDA

- I. Organizational Items**
 - A. Chair Calls Meeting to Order
 - B. Public Comment
 - C. Quorum
 - D. Review & Act on Requests for Excused Absence
- II. Approve Minutes - February 24, 2022**
- III. Program Presentation - 401(a) Retirement Plan Account Review-Mannix Smith ISC Group, Inc.**
- IV. Executive Director's Report - Evan Roberson**
 - A. CSU Update
 - B. IDD Authority Audit Scores
 - C. Interim Charges
- V. Chief Financial Officer's Report - Millie McDuffey**
 - A. Update on Desk Review for FY 2020 HCS Cost Report
 - B. Cost Accounting Methodology (CAM)
 - C. Directed Payment Program for Behavioral Health Services - DPP-BHS - Update on Payment Reconciliation
- VI. Program Committee**
 - Information Items**
 - A. Community Resources Report 7-10
 - B. Consumer Services Report for February 2022 11-12
 - C. Program Updates 13-17
 - D. FY 2022 Goals and Objectives Progress Report 18-21
 - E. 2nd Quarter FY 2022 Corporate Compliance and Quality Management Report 22-24
 - F. 3rd Quarter FY 2022 Corporate Compliance Training 25-26
- VII. Executive Committee**
 - Information Items**
 - A. Personnel Report for February 2022 27-29
 - B. Texas Council Risk Management Fund Claims Summary as of February 2022 30-31

VIII. Business Committee

Action Items

- A. Approve February 2022 Financial Statements.....32-44

Information Items

- B. 401(a) Retirement Plan Account Review.....45
C. 2nd Quarter FY 2022 Investment Report.....46-50
D. Board of Trustees Unit Financial Statement for February 2022.....51-52

IX. Executive Session in compliance with Texas Government Code Section 551.071, Consultation with Attorney.

Posted By:

Ava Green
Executive Assistant

Tri-County Behavioral Healthcare

P.O. Box 3067
Conroe, TX 77305

BOARD OF TRUSTEES MEETING

February 24, 2022

Board Members Present:

Patti Atkins
Gail Page
Jacob Paschal
Morris Johnson
Sharon Walker
Tracy Sorensen
Richard Duren

Board Members Absent:

Janet Qureshi

Tri-County Staff Present:

Evan Roberson, Executive Director
Millie McDuffey, Chief Financial Officer
Kathy Foster, Director of IDD Provider Services
Kelly Shropshire, Directory of IDD Authority Services
Sara Bradfield, Director of Adult Behavioral Health
Melissa Zemencsik, Director of Child & Youth Behavioral Health
Catherine Prestigiovanni, Director of Strategic Development
Tabatha Abbott, Cost Accountant
Ava Green, Executive Assistant
Stephanie Duer, Region 6 Outreach Specialist

Legal Counsel Present:

Mary Lou Flynn-Dupart, Legal Counsel

Sheriff Representatives Present:

Major Tim Cannon, Montgomery County Sheriff's Office

Guests:

Mike Duncum, WhiteStone Realty Consulting

Call to Order: Board Chair, Patti Atkins, called the meeting to order at 10:08 a.m.

Public Comment: There was no public comment.

Quorum: There being seven (7) Board Members present, a quorum was established.

Resolution #02-24-01

Motion Made By: Tracy Sorensen

Seconded By: Jacob Paschal, with affirmative votes by Sharon Walker, Morris Johnson, Gail Page, and Richard Duren that it be...

Resolved:

That the Board excuse the absence of Janet Qureshi.

Resolution #02-24-02

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Sharon Walker, Tracy Sorensen, Gail Page and Jacob Paschal that it be...

Resolved:

That the Board approve the minutes of the January 27, 2022 meeting of the Board of Trustees.

Program Presentation: Stephanie Duer - Region 6 Outreach Specialist.

Executive Director's Report:

The Executive Director's report is on file.

- Operational Updates
- John S. Dunn Behavioral Sciences Center

Chief Financial Officer's Report:

The Chief Financial Officer's report is on file.

- Desk Review for FY 2020 HSC Cost Report
- Cost Accounting Methodology (CAM)
- FY 2021 HCS and MEI Cost Reports
- Directed Payment Program for Behavioral Health Services – DPP - BHS

PROGRAM COMMITTEE:

The Community Resources Report was reviewed for information purposes only.

The Consumer Services Report for January 2022 was reviewed for information purposes only.

The Program Updates Report was reviewed for information purposes only.

EXECUTIVE COMMITTEE:

The Personnel Report January 2022 was reviewed for information purposes only.

The Texas Council Risk Management Fund Claims Summary as of January 2022 was reviewed for information purposes only.

BUSINESS COMMITTEE:

Resolution #02-24-03

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Sharon Walker, Tracy Sorensen, Gail Page and Jacob Paschal that it be...

Resolved:

That the Board approve the January 2022 Financial Statements.

Resolution #02-24-04

Motion Made By: Morris Johnson

Seconded By: Tracy Sorensen, with affirmative votes by Sharon Walker, Richard Duren, Gail Page and Jacob Paschal that it be...

Resolved:

That the Board approve the FY 2022 Budget Revision.

Resolution #02-24-05

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Jacob Paschal, Tracy Sorensen, Gail Page and Sharon Walker that it be...

Resolved:

That the Board ratify the Temporary Assistance for Needy Families (TANF) Pandemic Emergency Response Assistance Funds, Contract No. HHS001120200013.

The Board of Trustees Unit Financial Statement for January 2022 was reviewed for information purposes only.

Construction Project Update – Liberty, Cleveland and Porter, TX Facilities was presented by Mike Duncum.

The regular meeting of the Board of Trustees adjourned at 11:36 a.m.

Adjournment:

Attest:

Patti Atkins
Chair

Date

Jacob Paschal
Secretary

Date

Agenda Item: Community Resources Report	Board Meeting Date: March 24, 2022
Committee: Program	
Background Information: None	
Supporting Documentation: Community Resources Report	
Recommended Action: For Information Only	

Community Resources Report

February 25, 2022 – March 24, 2022

Volunteer Hours:

Location	February
Conroe	212.25
Cleveland	7
Liberty	10
Huntsville	10.5
Total	239.75

COMMUNITY ACTIVITIES:

2/25/22	Veterans Spouse Resiliency Family Group - Virtual	Conroe
2/25/22	Walker County Juvenile Justice Staffing	Huntsville
2/25/22	American Legion Post 411and Military Veteran Peer Network Meeting	Conroe
2/28/22	Sexual Assault Response Team (SART) Meeting	Conroe
2/28/22	Youth Mental Health First Aid Training at Huntsville High School with Counselors and Instructional Coaches	Huntsville
2/28/22	Military Veteran Peer Network Basic Certification Mentor Training	Conroe
3/1/22	Liberty/Dayton Chamber of Commerce Meeting	Liberty
3/1/22	Liberty VFW Monthly Meeting	Liberty
3/1/22	Texas Suicide Prevention Symposium 2022	Conroe
3/2/22	Conroe Noon Lions Club Luncheon	Conroe
3/2/22	Outreach, Screening, Assessment and Referral to Treatment (OSAR) Quarterly Meeting - Virtual	Houston
3/3/22	Cleveland Chamber of Commerce Luncheon	Cleveland
3/3/22	Texas Suicide Prevention Symposium 2022	Conroe
3/4/22	Finding Your Next Mission Veteran Event	Conroe
3/4/22	Knowledge Point Network - Veteran Mission Workshop	Montgomery
3/4/22	Veteran Spouse Resiliency Group Social Event	Conroe
3/5/22	HEARTS Museum Veteran Breakfast	Huntsville
3/7/22	Veteran Spouse Resiliency Group Meeting - Virtual	Conroe
3/7/22	Mental Health First Aid Training for Veterans and Family Members at Tri-County Behavioral Healthcare	Conroe
3/7/22	Mental Health First Aid Virtual Learning Collaborative - Virtual	Conroe
3/8/22	Assisting Victims Escape and Resist Human Trafficking (AVERT) Meeting	Conroe
3/8/22	Huntsville ISD Student Health Advisory Committee Meeting - Virtual	Huntsville
3/8/22	Veteran Affairs Mental Health Summit Committee Meeting	Conroe
3/9/22	Conroe Noon Lions Club Luncheon	Conroe

3/9/22	Mental Health First Aid Outreach Worker Meeting - Virtual	Conroe
3/9/22	Next Generation Leadership Presentation	Conroe
3/9/22	HealthyU Mental Health and Wellness Fair	Conroe
3/10/22	Operation Brown Bag at the Honor Café	Conroe
3/11/22	Three In-person Youth Mental Health First Aid Trainings for Conroe ISD School Nurses	The Woodlands
3/11/22	Suicide Prevention Training - Veterans	Conroe
3/11/22	Veteran Spouse Resiliency Group Meeting - Virtual	Conroe
3/14/22	Mental Health First Aid Outreach Worker Troubleshooting Meeting - Virtual	Conroe
3/14/22	Veteran Spouse Resiliency Group Meeting - Virtual	Conroe
3/15/22	Montgomery County Community Resource Coordination Group Meeting - Virtual	Conroe
3/15/22	Social Determinants of Health Meeting	Porter
3/15/22	Better Living for Texans Committee Meeting	Conroe
3/16/22	Youth Mental Health First Aid Training For The Community - Virtual	Conroe
3/17/22	Behavioral Health Suicide Prevention Task Force Meeting	Conroe
3/18/22	Veteran Spouse Resiliency Group Meeting - Virtual	Conroe
3/21/22	House Bill 19 (HB19) Collaborative Meeting - Virtual	Conroe
3/21/22	Mental Health First Aid Virtual Learning Collaborative with the National Council - Virtual	Conroe
3/21/22	Veteran Spouse Resiliency Group Meeting - Virtual	Conroe
3/22/22	Walker County Community Resource Coordination Group Meeting - Virtual	Huntsville
3/22/22	Social Services Career Fair at Lamar University	Beaumont
3/22/22	Veteran Affairs Mental Health Summit Committee Meeting	Conroe
3/23/22	Big 12 Universities Job Fair - Virtual	Conroe
3/23/22	University of Texas Job Fair	Austin
3/23/22	Family Assistance Center Seminar	Houston
3/23/22	Montgomery County Veterans Treatment Court	Conroe
3/23/22	New Waverly Student Health Advisory Committee Meeting	New Waverly
3/24/22	Urban Area Security Initiative	Houston
3/24/22	Texas Veterans Commission Monthly Meeting	Conroe

UPCOMING ACTIVITIES:

3/25/22	Walker County Juvenile Justice Staffing	Huntsville
3/28/22	Military Veteran Peer Network Basic Certification Mentor Training	Conroe
4/2/22	The Woodlands Township Emergency Preparedness	The Woodlands
4/5/22	Liberty VFW Monthly Meeting	Liberty
4/5/22	Texas Job Fair - Virtual	Houston
4/6/22	Montgomery County Veterans Treatment Court	Conroe
4/7/22	Liberty County Mental Health Issues Workgroup Meeting	Liberty

4/9/22	Mental Health First Aid – Sam Houston State University	The Woodlands
4/11/22	Securing Access for Lethal Means Training	Conroe
4/12/22	Veteran Affairs Mental Health Summit Committee Meeting	Conroe
4/13/22	Rural Veteran Committee Meeting	Conroe
4/13/22	Montgomery County Veterans Treatment Court	Conroe
4/15/22	Mental Health First Aid Training for Veterans and Family Members	Huntsville
4/19/22	Early Transition Sponsorship for Service Members Monthly Meeting	Conroe
4/19/22	Montgomery County Community Resource Coordination Group Meeting - Virtual	Conroe
4/21/22	Behavioral Healthcare Suicide Prevention Taskforce Meeting	Conroe
4/25/22	Military Veteran Peer Network Basic Certification Mentor Training	Conroe
4/27/22	Montgomery County Veterans Treatment Court	Conroe
4/26/22	Walker County Community Resource Coordination Group Meeting	Huntsville
4/29/22	Walker County Juvenile Justice Staffing	Huntsville

Agenda Item: Consumer Services Report for February 2022 Committee: Program	Board Meeting Date: March 24, 2022
Background Information: None	
Supporting Documentation: Consumer Services Report for February 2022	
Recommended Action: For Information Only	

Consumer Services Report February 2022

Consumer Services	Montgomery County	Cleveland	Liberty	Walker County	Total
Crisis Services, MH Adults/Children					
Persons Screened, Intakes, Other Crisis Services	730	88	43	88	949
Transitional Services (LOC 5)	0	0	0	0	0
Psychiatric Emergency Treatment Center (PETC) Served	0	0	0	0	0
Psychiatric Emergency Treatment Center (PETC) Bed Days	0	0	0	0	0
Adult Contract Hospital Admissions	62	5	4	8	79
Child and Youth Contract Hospital Admissions	6	0	0	1	7
Total State Hospital Admissions	0	0	0	0	0
Routine Services, MH Adults/Children					
Adult Service Packages (LOC 1-4, FEP)	1272	154	104	46	1576
Adult Medication Services	995	93	73	119	1280
Child Service Packages (LOC 1-4, YC, YES, TAY, RTC, FEP)	555	73	16	71	715
Child Medication Services	249	24	7	21	301
TCOOMMI (Adult Only)	94	14	15	12	135
Adult Jail Diversions	0	0	0	0	0
Persons Served by Program, IDD					
Number of New Enrollments for IDD Services	5	0	2	2	9
Service Coordination	680	31	29	51	791
Persons Enrolled in Programs, IDD					
Center Waiver Services (HCS, Supervised Living)	23	2	15	17	57
Substance Abuse Services					
Children and Youth Prevention Services	1516	13	0	26	1555
Youth Substance Abuse Treatment Services/COPSD	21	0	0	0	21
Adult Substance Abuse Treatment Services/COPSD	40	1	0	0	41
Waiting/Interest Lists as of Month End					
Home and Community Based Services Interest List	1689	130	152	195	2166
SAMHSA Grant Served by County					
SAMHSA CCBHC Served	79	24	3	0	106
SAMHSA CMHC Served	21	1	0	0	22
February Served by County					
Adult Mental Health Services	1710	181	124	216	2231
Child Mental Health Services	864	108	29	94	1095
Intellectual and Developmental Disabilities Services	785	43	48	70	946
Total Served by County	3359	332	201	380	4272
January Served by County					
Adult Mental Health Services	1645	156	105	196	2102
Child Mental Health Services	851	95	31	84	1061
Intellectual and Developmental Disabilities Services	742	41	49	78	910
Total Served by County	3238	292	185	358	4073

Agenda Item: Program Updates	Board Meeting Date: March 24, 2022
Committee: Program	
Background Information: None	
Supporting Documentation: Program Updates	
Recommended Action: For Information Only	

Program Updates

February 25, 2022 – March 24, 2022

Crisis Services

1. February has historically been a slower month for crisis services but that did not prove to be the case this year. In all of our service locations, significantly more crisis services were provided in February than in the previous three months.
2. While we have experienced an increase in individuals needing crisis services, the private psychiatric hospitals in this area continue to struggle with staffing shortages. These shortages have forced each hospital to limit the beds they have open. This decrease in available bed space along with increased demand for hospitalization led to the PETC crisis assessment area having involuntary clients stuck in the PETC lobby for long hours and multiple nights waiting for a bed to become available. On February 24th, five acute individuals were left overnight waiting for a psychiatric hospital placement. Beds became available gradually over the following days but it was February 28th before the last of these five patients were transported from PETC to a psychiatric hospital for admission. The crisis assessment area at the PETC, which is essentially a lobby and a handful of offices, is designed for short assessment visits and does not have capacity to handle overnight guests. As a result, the Executive Director placed the PETC on diversion for involuntary clients from February 25th until March 7th. This has helped not only with the number of overnight clients in our lobby, but it has helped bring back a sense of safety with our staff.
3. In addition to having clients in our lobby, all of the Hospital Emergency Departments, etc., also have had clients waiting for hospitalization stuck in their facilities, regardless of payer source.
4. With the level of admissions we are seeing in the time of the year that is typically slower, we believe the summer months could be tumultuous, especially if capacity is not restored to the local psychiatric hospitals. We will continue to do all that we can to meet the needs of our communities and educate our stakeholders about our limitations, but the summer months could be challenging.

MH Adult Services

1. We are pleased to have one of our Advanced Practice Registered Nurses (APRN) back from leave and we now have just one opening in our prescribing team in Conroe. This opening is currently being split by our two psychiatrists that work in crisis.
2. Adult Outpatient Services is participating in a Quality Management Program Survey, including both Conroe and Rural programming. We are looking forward to sharing how our teams have been functioning through the pandemic to continue to provide high quality care.
3. Adult intake continues to experience a high volume of requests for services across the service area with Conroe averaging 50 requests per week, up 6% from the same time last year. Rural counties are experiencing a similar trend, with Huntsville and Liberty observing the most growth, up 30% in Huntsville when compared to last quarter and 37% in Liberty in the last quarter.

4. The First Episode Psychosis program is focusing on increasing the census and has two scheduled admissions in March. The program further continues to work to increase family engagement in the program, which has been shown to improve treatment outcomes for youth and young adults in the program.
5. The Supported Housing program is spending time focusing on building and reinforcing community relationships, allowing opportunity to provide education on mental illness in an effort to reduce stigma and encourage access to affordable housing.

MH Child and Youth Services

1. We are starting to see more applicants for our Child and Youth Specialists, especially for school-based positions. Child and Youth Supervisors are very busy training new staff. We still have many positions to fill, especially field-based QMHP positions in Montgomery County.
2. C&Y Supervisors are managing more than usual due to the Administrator vacancy in Liberty County. We are also planning for our Administrator of Wraparound Services in Walker County to go on maternity leave in April.
3. Intakes are significantly picking up in Walker County and East Montgomery County areas.
4. We have hired an existing staff that will be moving to the Clinic Manager position in our new Child and Youth site in Porter. She is very respected and liked across the Child and Youth Team and in the community and schools she serves.

Criminal Justice Services

1. The Jail Liaison continues to provide screening and continuity of care to ensure appropriate treatment is provided to address mental health needs. In February, the Jail Liaison provided screening and discharge planning with 182 individuals, and coordinated ongoing care for four individuals who were discharged from a hospital, facilitating connections to needed treatment.
2. In response to decreasing referrals to TCOOMMI from probation and parole, the Criminal Justice Program Administrator will meet with the Director of Probation, Montgomery County District Attorney, and administrators from parole to discuss ways to increase diversions, raise awareness of available services, and understand changes made to probation and parole requirements that are leading to a reduction in referrals.

Substance Use Disorder Services

1. In February, both Adult and Youth Substance Use Disorder treatment programs experienced a significant increase in requests for services, with 65% more referrals in youth and 12% in adults compared to the same time last year.
2. In an effort to manage group size to allow for clinically meaningful care, a second youth group has been formed and will be offered twice each week. This change not only allows for additional capacity, but also enhances learning and opportunities for participation.
3. Our Youth Substance Abuse Prevention team are diligently working to finish up prevention education groups by the end of the school year. It is always challenging to successfully complete groups at the close of the school year due to school testing and end of school

activities. There is also extensive paperwork and reporting to the State within tight deadlines at the close of each group.

4. The prevention team is working well together to overcome some staff shortages as the Prevention Manager trains the new prevention specialist and works to recruit another one. One challenge we face when turnover is experienced on the prevention team is that we must wait for the State to offer the required curriculum training for new specialists.
5. The prevention team is also busy planning to provide fun presentations and positive activities this summer to the Boys and Girls Club in Walker County.

IDD Services

1. IDD Provider Services had a Medicaid Billing Audit in February over a random sample of client services for three months from February 1, 2021 through April 30, 2021. A total of eight consumers were selected including three persons who reside in our group homes.
 - a. The auditor commented that it was a very good review.
 - b. The Center billed \$1,535,546 in FY 2021 and we will have to pay back approximately \$1,000 after the audit.
 - c. Two errors make up the majority of the amount owed; one Host Home Provider only initialed and did not sign one week of documentation; the second was a missing staff signature on required documentation.
2. IDD Provider services lost the lease on a group home in Huntsville and will be moving our three consumers into a local apartment complex. It is getting more and more challenging to find affordable homes for unrelated persons in our three-county area as home prices increase.
3. IDD Provider Services continues to have significant staff shortages. We need to fill positions to open up our Day Habilitation programs fully and to provide Day Habilitation transportation.
4. IDD Authority is working on the Corrective Action Plan for the FY 22 Survey (Audit).
5. The next IDD Authority Director has been chosen and will be cross training with the current Director for the next month.
6. IDD services is collaborating with the training department to develop three, high-quality informational videos that community members can access through the Tri-County website. The focus of the videos will be upon Autism Spectrum Disorder (ASD). ASD was chosen because most of the requests for intake that come from the community and internally from C&Y services involve diagnosing for ASD and/or requests for behavioral intervention for people with ASD.

Support Services

1. **Quality Management (QM):**
 - a. Staff participated in the Superior Health Plan biannual Audit on March 3, 2022. While results were mostly positive, staff are following up on a few items and changes implemented by the Managed Care Organization.
 - b. The Administrator of Quality Management is currently conducting a Program Survey of Adult Outpatient Levels of Care 1 and 3.
 - c. The Department currently has one vacancy for a Quality/Utilization Management Specialist.

- d. The Continuous Quality Improvement Committee met on March 11, 2022 to review data associated with FY 22 goals and discuss next steps.
 - e. Staff reviewed and submitted eight charts for various insurance companies for records dating back to January 2020.
2. **Utilization Management (UM):**
- a. The Utilization Management Department continues to look at Center Risk to determine what can be learned from our data that can help us reduce and intervene effectively with high risk individuals. Staff continue to make recommendations to the Care Coordination Team as appropriate and have begun creating a series of written and visual reports to help the Center pinpoint both demographic and clinical information that may help us better understand our high risk population as well as correlations to further explore.
3. **Training:**
- a. The Clinical Trainer completed Youth Mental Health First Aid Training on March 2, 2022 and is now certified to train this course to others in our community.
 - b. The training department continues to adjust and enhance trainings to meet Center needs based on feedback presented from program and quality management departments related to the needs of Center employees.
4. **Veteran Services and Veterans Counseling/Crisis:**
- a. The department has had one resignation from the Military Veterans Peer Network (MVPN) team and one from the therapy/case management team.
 - b. The MVPN department had a site visit from the Texas Veterans Commission. We were only cited for not having their updated logo on our website and for staff not having a smart phone for more accurate reporting. They are allowing both issues to be corrected.
 - c. We began providing after hours therapy for veterans and saw 12 our first night. These particular veterans would not have been able to access therapy services otherwise due to residential program restrictions and insufficient internet access.
5. **Planning and Network Advisory Committee(s) (MH and IDD PNACs):**
- a. The MH PNAC met on March 9, 2022 to review and discuss Center Updates. Committee Membership was discussed at this time as the committee is currently seeking additional members.

Community Activities

- 1. The Mental Health First Aid team trained all 90 Conroe ISD nurses.
- 2. The Strategic Development Director presented Mental Health Basics for Graduating Seniors to the Next Generation Leadership Program for high school seniors.
- 3. The department continues to look for a Community Outreach and Mental Wellbeing Coordinator who will develop, implement, and monitor community suicide prevention initiatives along with employee mental wellness initiatives.

Agenda Item: Year to Date FY 2022 Goals and Objectives Progress Report Committee: Program	Board Meeting Date March 24, 2022
Background Information: The Management Team met on August 13, 2021 to update the five-year strategic plan and to develop the goals for FY 2022. The strategic plan and related goals were approved by the Board of Trustees at the September 2021 Board meeting. Subsequently, the Management Team developed objectives for each of the goals. These goals are in addition to the contractual requirements of the Center's contracts with the Health and Human Services Commission or other contractors. This report shows progress year to date for Fiscal Year 2022.	
Supporting Documentation: FY 2022, Year to Date Goals and Objectives Progress Report	
Recommended Action: For Information Only	

Year-to-Date Progress Report

September 1, 2021 – March 24, 2022

Goal #1 – Clinical Excellence

Objective 1:

A consultant will be hired to work with Center staff to create a Peer Development Plan. The plan will be shared with the Board of Trustees by February 28, 2022.

- Staff have had conversations with the Texas Council of Community Centers' Director of Recovery Based Services, Janet Paleo, and have met with a statewide Peer led advisory committee. Ms. Paleo has agreed to contract with the Center, but a contract is not yet finalized.

Objective 2:

Staff will increase access to services by establishing a Child and Youth Clinic in East Montgomery County using Montgomery County American Rescue Plan Act funds by March 31, 2022.

- Staff have located and purchased a 15,000 square foot building in Porter. Approximately 6,000 square feet of the facility will be modified for the Child and Youth clinic. A large portion of the remainder of the building will be leased out to a company that provides physical health rehab for children.
- An RFP for construction to build out the Child and Youth portion of the facility has been published and there were 10 contractors that responded. MJR Services has been awarded the bid which came in below Board-approved budget. Construction is expected to begin the first of February and be completed by mid-March.
- Furniture has been ordered for the facility, but the lead time has been extended by the manufacturer and it may not be available in time for a March 31st grand opening.
- Staff have been working with a telehealth placement company to find a part-time prescriber for the Porter clinic. We hope to have a telehealth provider by June of 2022.
- Staff are working to create and hire new positions for the clinic. We will transfer at least 10 current positions to this location including eight caseworkers that are currently serving East Montgomery County schools.
- Grand opening is likely to be late April or early May, depending on furniture schedule.

Objective 3:

Staff will rewrite all Crisis Stabilization Unit and Crisis Services procedures in FY 2022.

- Staff held regular meetings during the first Quarter of FY 21 to review rules and guidelines for Crisis services and establish a list of current and needed procedures. Following the unexpected closure of the Crisis Stabilization Unit (CSU), procedures related to the CSU

are currently pending at this time. Staff are in the process of revising current procedures related to MCOT and Crisis training.

- One of the issues on the table is a consideration of whether we will be able to reopen the CSU facility at this time due to staffing issues. A team is reviewing alternate services that could be provided within that facility and have reviewed these plans with Texas Council staff and are anticipating a meeting with Health and Human Services staff soon.

Objective 4:

Tri-County will successfully implement the SAMHSA CCBCHC Expansion grant by ensuring all proposed services are being provided by March 31, 2022.

- The CCBHC Expansion grant from SAMHSA has been moving along well and our evaluation partners, SAE Associates, are pleased with the organization of our program and progress to date.
- Jennifer Kennedy, LCSW-S, an internal transfer, has filled the CCBHC-E Program Director role and has been approved by SAMHSA for this role.
- Staff have hired most of the expanded therapy staff for the grant and have started providing services to persons who have been waiting for therapy. We are still looking for therapists that are willing to work at the Liberty County facilities.
- Staff have hired one of the staff for the Cleveland ISD school clinic, but are still working on adding additional staff.
- Staff are continuing to try to hire rural substance abuse treatment staff.
- SAMHSA reports that staffing issues are nationwide and many grant partners are struggling to fill critical positions.

Goal #2 – Intellectual and Developmental Disabilities

Objective 1:

IDD services will hold at least three (3) community events to educate persons about the IDD System of Care, Transition Plans and Waiver services which may be available in our communities by May 31, 2022. These events may be virtual, as needed.

- Staff attended a meeting on November 8, 2021 with the CISD Parent Resource Center to identify needs and formulate plans for educating persons about the IDD System of Care, Transition Plans and Waiver Services available in our communities. A follow up meeting was held on December 1, 2021 with the IDD PNAC to brainstorm ideas and means of communication with stakeholders. Initial plans include the creation of educational videos on selected topics that can be added to our website and shared with the community through multiple means including via social media, transition fairs, and other community partners who frequently work with the IDD population.
- As a part of this goal, IDD services is collaborating with the training department to develop three, high-quality informational videos that community members can access through the Tri-County website. The focus of the videos will be upon Autism Spectrum Disorder (ASD). ASD was chosen because most of the requests for intake that come from the community

and internally from C&Y services involve diagnosing for ASD and/or requests for behavioral intervention for people with ASD.

Goal #3 – Professional Facilities

Objective 1:

Remodel of the Liberty Service Facility will be completed by May 31, 2022.

- The remodel of the Liberty Service Facility is underway with the office expansion portion of the project essentially complete. The team is currently working on moving the front desk/reception area and adding security doors throughout the clinic. This project is currently on schedule to be completed in late March or early April.
- Furniture will need to be purchased for the clinic and will be very delayed because of global supply chain issues (12-14 weeks), which will prevent the utilization of the new space as intended, but the construction will be done before the May 31st deadline.

Goal #4 – Information Technology

Objective 1:

Staff will issue a Request for Proposals for a new Electronic Health Record in Fiscal Year 2022, review and score each of the qualified responses and make a recommendation to the Board of Trustees by March 31, 2022.

- A Request for Proposals for a new Electronic Health Record was issued on December 31, 2021 and 13 software companies have expressed interest in submitting a proposal.
- Staff responded in writing to 126 questions that were received related to the RFP on January 14th.
- Out of 13 possible vendors, a team of staff interviewed four potential software vendors.
- There were several additional technical questions that the four vendors had to research and additional software meetings were scheduled. Due to these additional required meetings, we will delay the final Board presentation until the April meeting.

Agenda Item: 2nd Quarter FY 2022 Corporate Compliance and Quality Management Report Committee: Program	Board Meeting Date March 24, 2022
Background Information: <p>The Health and Human Service Commission's Performance Contract Notebook has a requirement that the Quality Management Department provide "routine" reports to the Board of Trustees about "Quality Management Program activities."</p> <p>Although Quality Management Program activities have been included in the program updates, it was determined that it might be appropriate, in light of this contract requirement, to provide more details regarding these activities.</p> <p>Since the Corporate Compliance Program and Quality Management Program activities are similar in nature, the decision was made to incorporate the Quality Management Program activities into the Quarterly Corporate Compliance Report to the Board and to format this item similar to the program updates. The Corporate Compliance and Quality Management Report for the 2nd Quarter of FY 2022 are included in this Board packet.</p>	
Supporting Documentation: 2nd Quarter FY 2022 Corporate Compliance and Quality Management Report	
Recommended Action: For Information Only	

Corporate Compliance and Quality Management Report

2nd Quarter, FY 2022

Corporate Compliance Activities

A. Key Statistics:

We only had one concern reported during the 2nd Quarter of FY22, when a supervisor reported a concern that one of their staff had been adding time, or “padding” their billable services. This concern was investigated and confirmed. The staff resigned prior to finalizing the investigation. Payback was made in the amount of \$2,279.

B. Committee Activities:

The Corporate Compliance Committee met on January 19, 2022. The Committee reviewed the following:

1. A final summary of the FY22 1st Quarter investigations;
2. FY22 2nd Quarter updates; and
3. Trending concerns.

Quality Management Initiatives

A. Key Statistics:

1. Staff reviewed and submitted eight record requests, totaling 29 charts.
2. Staff completed an internal Program Review of the Texas Home Living Authority Services.
3. Staff conducted several ongoing internal audits including a review of discharge documentation, authorization override requests for clinically complex individuals, and use of the co-occurring psychiatric and substance use modifier.

B. Reviews/Audits:

1. Staff prepared and submitted two record requests totaling 12 charts to Amerigroup dating back to January 2020.
2. Staff prepared and submitted one record request totaling five charts to Wellcare TexasPlus dating back to January 2020.
3. Staff prepared and submitted two record requests totaling one chart to Cigna HealthSpring dating back to January 2020.
4. Staff prepared and submitted one record request totaling two charts to Aetna dating back to January 2020.
5. Staff prepared and submitted one record request totaling two charts to Molina dating back to January 2020.

6. Staff prepared and submitted one record request totaling seven charts to Texas Children's dating back to January 2020.
7. Staff conducted customer satisfaction surveys of 30 individuals served/guardians in the Texas Home Living Program and reviewed 24 charts to ensure quality services and documentation were being provided.
8. Staff reviewed 119 notes that used the Co-Occurring Psychiatric and Substance Use Disorder (COPSD) modifier to ensure that the intervention was used appropriately. This review indicated that the majority of staff utilizing this code are using it correctly. Follow up was made with supervisors as appropriate to initiate additional education and training as needed.
9. Staff reviewed 83 discharges that occurred in Q2 and communicated areas that were needing improvement to supervisory staff.

C. Other Quality Management Activities:

1. Quality Management and IDD Authority staff participated in the IDD Authority Audit February 7 – 11th. In addition to review of documentation of program services, HHSC reviewed the Center's IDD QM Plan, IDD Emergency Plan, complaints, Human Resources and Training information.
2. Quality Management and Youth Empowerment Services (YES) Program staff participated in an audit by HHSC in mid January and received the final report on January 28, 2022. While there were a few items requiring corrective action, there were many improvements made over this past year and the program did very well during this review.
3. The Continuous Quality Improvement (CQI) Committee met on January 28, 2022 to review the FY 22 goals.

Agenda Item: 3rd Quarter FY 2022 Corporate Compliance Training Committee: Program	Board Meeting Date March 24, 2022
Background Information: As part of the Center’s Corporate Compliance Program, training is developed each quarter for distribution to staff by their supervisors. This training is included in the packet for ongoing education of the Tri-County Board of Trustees on Corporate Compliance issues.	
Supporting Documentation: 3rd Quarter FY 2022 Corporate Compliance Training	
Recommended Action: For Information Only	

COMPLIANCE NEWSLETTER

FY22, Quarter 3

YOUR CORPORATE COMPLIANCE TEAM

Amy Foerster
Chief Compliance Officer
amyf@tcbhc.org

Heather Hensley
Administrator of Compliance
heatherh@tcbhc.org

Ashley Bare
HR Manager
ashleyba@tcbhc.org



ETHICS - DO THE RIGHT THING!

Compliance ensures we conduct business within the boundaries of the law and guides us in acting ethically and with integrity.

When we make ethical decisions and commit to doing the right thing, we build trust with the individuals and communities we serve.

- Act fairly and honestly;
- Adhere to high ethical standards in all you do;
- Act with transparency and accountability;
- Comply with all applicable laws, regulations, and requirements;
- Report suspected violations; and
- Do the right thing.

NEWSLETTER HIGHLIGHTS

Do The Right Thing

Report Compliance Concerns

Your Compliance Team



REPORT Compliance Concerns
Hotline:
866-243-9252

- REPORTS ARE KEPT CONFIDENTIAL AND MAY BE MADE ANONYMOUSLY.
- REPORTS MAY BE MADE WITHOUT FEAR OF REPRISAL OR PENALTIES.
- REPORT TO YOUR SUPERVISOR, OR ANY COMPLIANCE TEAM MEMBER ANY CONCERNS OF FRAUD, ABUSE, OR OTHER WRONG DOING.

Agenda Item: Personnel Report for February 2022 Committee: Executive	Board Meeting Date: March 24, 2022
Background Information: None	
Supporting Documentation: Personnel Report for February 2022	
Recommended Action: For Information Only	

Personnel Report February 2022

Total Applications received in February = 150

Total New Hires for February = 11

Total New Hires Year to Date = 41

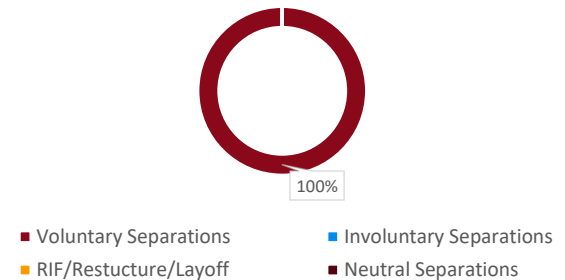
Total Budgeted FTE Positions = 458.35

Vacant FTE Positions = 142.87

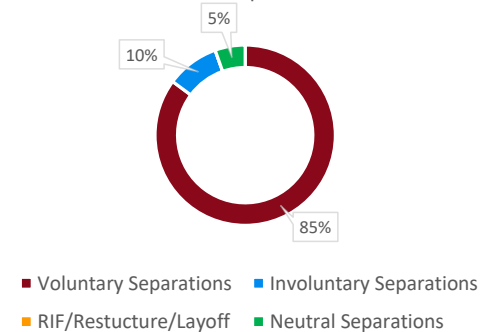
February Turnover - FY22 compared to FY21	FY22	FY21
Number of Active Employees	319	379
Number of Monthly Separations	5	10
Number of Separations YTD	74	48
Year to Date Turnover Rate	23%	13%
February Turnover Rate	2%	3%

Separations by Reason	February Separations	FY22 YTD
Better Pay	1	8
Commute	0	2
Death	0	0
Dissatisfaction with Supervisor/Job	0	0
Family	0	4
Another job	0	23
Lack of Opportunity for Advancement	0	1
Relocating	1	6
Retirement	0	1
Return to School	0	7
Schedule	1	4
Uncomfortable with Job Duties	0	1
Health	2	6
RIF/Restructure/Layoff	0	0
Neutral Termination	0	4
Involuntarily Terminated	0	7
Total Separations	5	74

February Voluntary, Involuntary, RIF/Restructure/Layoff and Neutral Separations



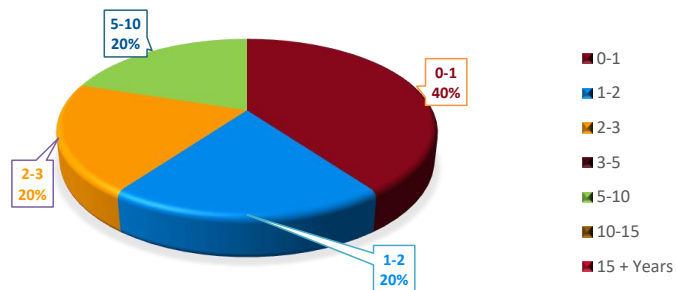
Year to Date Voluntary, Involuntary, RIF/Restructure/Layoff and Neutral Separations



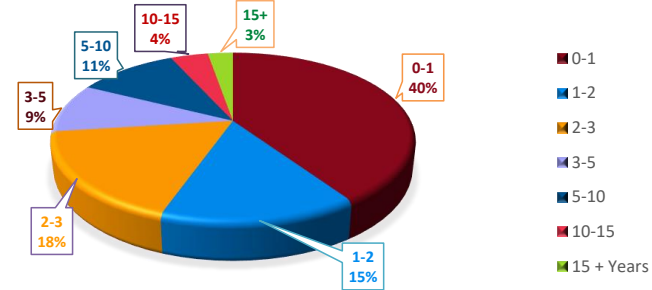
Management Team	# of Employees	February Separations	Year to Date Separations	% February	% Year to Date
Evan Roberson	34	0	6	0%	18%
Millie McDuffey	31	0	3	0%	10%
Amy Foerster	5	0	1	0%	20%
Tanya Bryant	9	0	1	0%	11%
Sara Bradfield	82	2	12	2%	15%
Melissa Zemencsik	63	1	18	2%	29%
Catherine Prestigiovanni	8	0	6	0%	75%
PETC	27	2	17	7%	63%
Kelly Shropshire	31	0	6	0%	19%
Kathy Foster	21	0	4	0%	19%
Kenneth Barfield	8	0	0	0%	0%
Total	319	5	74		

Separation by EEO Category	# of Employees	February Separations	Year to Date Separations	% February	% Year to Date
Supervisors & Managers	26	1	4	4%	15%
Medical (MD,DO, PA, Psychologist)	8	0	1	0%	13%
Nursing (LVN, RN, APN)	26	1	13	4%	50%
Professionals (QMHP)	96	3	28	3%	29%
Professionals (QIDP)	21	0	6	0%	29%
Licensed Staff (LCDC, LPC...)	30	0	4	0%	13%
Business Services (Accounting)	12	0	0	0%	0%
Central Administration (HR, IT, Executive Director)	18	0	1	0%	6%
Program Support (Financial Counselors, QA, Training, Med. Records)	49	0	10	0%	20%
Nurse Technicians/Aides	11	0	5	0%	45%
Service/Maintenance	7	0	0	0%	0%
Direct Care (HCS, Respite, Life Skills)	15	0	2	0%	13%
Total	319	5	74		

FEBRUARY SEPARATIONS BY TENURE

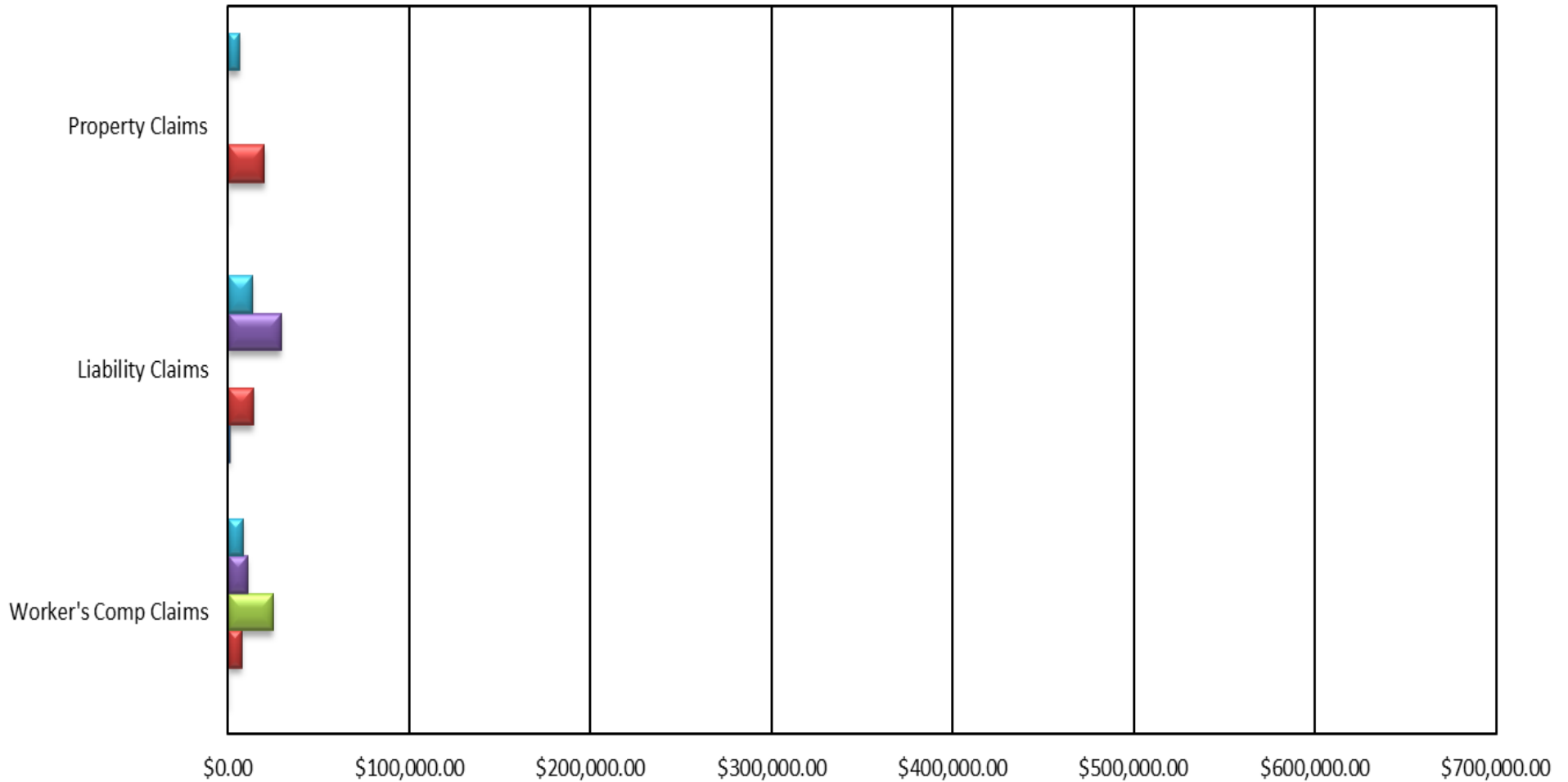


YEAR TO DATE SEPARATIONS BY TENURE



Agenda Item: Texas Council Risk Management Fund Claims Summary as of February 2022 Committee: Executive	Board Meeting Date: March 24, 2022
Background Information: None	
Supporting Documentation: Texas Council Risk Management Fund Claims Summary as of February 2022	
Recommended Action: For Information Only	

TCRMF Claims Summary February 2022



	Worker's Comp Claims	Liability Claims	Property Claims
2018	\$8,202.00	\$13,108.00	\$6,126.00
2019	\$10,826.00	\$29,330.00	\$0.00
2020	\$24,847.00	\$0.00	\$0.00
2021	\$7,520.00	\$13,753.00	\$20,074.00
2022	\$0.00	\$1,032.00	\$0.00

Agenda Item: Approve February 2022 Financial Statements Committee: Business	Board Meeting Date March 24, 2022
Background Information: None	
Supporting Documentation: February 2022 Financial Statements	
Recommended Action: Approve February 2022 Financial Statements	

February 2022 Financial Summary

Revenues for February 2022 were \$2,819,308 and operating expenses were \$2,621,497 resulting in a gain in operation of \$197,811. Capital Expenditures and Extraordinary Expenses for February were \$84,642 resulting in a gain of \$113,169. Total revenues were 76.70% of the monthly budgeted revenues and total expenses were 66.84% of the monthly budgeted expenses (difference of 9.86%).

Year to date revenues are \$18,847,581 and operating expenses are \$17,112,783 leaving excess operating revenues of \$1,734,798. YTD Capital Expenditures and Extraordinary Expenses are \$1,134,821 resulting in a gain YTD of \$599,976. Total revenues are 99.87% of the YTD budgeted revenues and total expenses are 95.69% of the YTD budgeted expenses (difference of 4.18%).

REVENUES

YTD Revenue items that are below the budget by more than \$10,000:

Revenue Source	YTD Revenue	YTD Budget	% of Budget	\$ Variance
No Items to Report				

EXPENSES

YTD Individual line expense items that exceed the YTD budget by more than \$10,000:

Expense Source	YTD Expenses	YTD Budget	% of Budget	\$ Variance
No Items to Report				

**TRI-COUNTY BEHAVIORAL HEALTHCARE
CONSOLIDATED BALANCE SHEET
For the Month Ended February 2022**

	TOTALS COMBINED FUNDS February 2022	TOTALS COMBINED FUNDS January 2022	Increase (Decrease)
ASSETS			
CURRENT ASSETS			
Imprest Cash Funds	1,750	1,750	-
Cash on Deposit - General Fund	8,184,375	9,452,924	(1,268,550)
Cash on Deposit - Debt Fund	-	-	-
Accounts Receivable	5,014,819	4,603,358	411,461
Inventory	2,727	2,843	(116)
TOTAL CURRENT ASSETS	13,203,670	14,060,875	(857,205)
FIXED ASSETS	18,541,959	18,541,959	-
OTHER ASSETS	199,072	175,911	23,161
TOTAL ASSETS	\$ 31,944,701	\$ 32,778,745	\$ (834,043)
LIABILITIES, DEFERRED REVENUE, FUND BALANCES			
CURRENT LIABILITIES	1,723,865	1,714,776	9,089
NOTES PAYABLE	738,448	738,448	-
DEFERRED REVENUE	1,866,704	2,681,173	(814,469)
LONG-TERM LIABILITIES FOR			
First Financial Conroe Building Loan	10,459,083	10,500,719	(41,636)
Guaranty Bank & Trust Loan	1,834,123	-	1,834,123
EXCESS(DEFICIENCY) OF REVENUES OVER EXPENSES FOR			
General Fund	599,976	486,808	113,168
FUND EQUITY			
RESTRICTED			
Net Assets Reserved for Debt Service	(12,293,206)	(10,500,719)	(1,792,486)
Reserved for Debt Retirement			-
COMMITTED			
Net Assets - Property and Equipment	18,541,959	18,541,959	-
Reserved for Vehicles & Equipment Replacement	613,712	613,712	-
Reserved for Facility Improvement & Acquisitions	1,873,715	2,021,715	(148,000)
Reserved for Board Initiatives	1,500,000	1,500,000	-
Reserved for 1115 Waiver Programs	502,677	502,677	-
ASSIGNED			
Reserved for Workers' Compensation	274,409	274,409	-
Reserved for Current Year Budgeted Reserve	37,002	30,835	6,167
Reserved for Insurance Deductibles	100,000	100,000	-
Reserved for Accrued Paid Time Off	(738,448)	(738,448)	-
UNASSIGNED			
Unrestricted and Undesignated	4,310,682	4,310,682	0
TOTAL LIABILITIES/FUND BALANCE	\$ 31,944,701	\$ 32,778,745	\$ (834,044)

**TRI-COUNTY BEHAVIORAL HEALTHCARE
CONSOLIDATED BALANCE SHEET
For the Month Ended February 2022**

	General Operating Funds	Memorandum Only Final August 2021
ASSETS		
CURRENT ASSETS		
Imprest Cash Funds	1,750	2,850
Cash on Deposit - General Fund	8,184,375	8,111,466
Cash on Deposit - Debt Fund	-	-
Accounts Receivable	5,014,819	3,656,102
Inventory	2,727	2,918
TOTAL CURRENT ASSETS	13,203,670	11,773,337
FIXED ASSETS	18,541,959	18,541,959
OTHER ASSETS	199,072	164,343
	\$ 31,944,701	\$ 30,479,639
LIABILITIES, DEFERRED REVENUE, FUND BALANCES		
CURRENT LIABILITIES	1,723,865	1,489,380
NOTES PAYABLE	738,448	738,448
DEFERRED REVENUE	1,866,704	646,820
LONG-TERM LIABILITIES FOR		
First Financial Conroe Building Loan	10,459,083	10,709,095
Guaranty Bank & Trust Loan	1,834,123	-
EXCESS(DEFICIENCY) OF REVENUES OVER EXPENSES FOR		
General Fund	599,976	(188,629)
FUND EQUITY		
RESTRICTED		
Net Assets Reserved for Debt Service - Restricted	(12,293,206)	(10,709,095)
Reserved for Debt Retirement	-	-
COMMITTED		
Net Assets - Property and Equipment - Committed	18,541,959	18,541,959
Reserved for Vehicles & Equipment Replacement	613,712	613,712
Reserved for Facility Improvement & Acquisitions	1,873,715	2,500,000
Reserved for Board Initiatives	1,500,000	1,500,000
Reserved for 1115 Waiver Programs	502,677	502,677
ASSIGNED		
Reserved for Workers' Compensation - Assigned	274,409	274,409
Reserved for Current Year Budgeted Reserve - Assigned	37,002	-
Reserved for Insurance Deductibles - Assigned	100,000	100,000
Reserved for Accrued Paid Time Off	(738,448)	(738,448)
UNASSIGNED		
Unrestricted and Undesignated	4,310,682	4,499,309
TOTAL LIABILITIES/FUND BALANCE	\$ 31,944,701	\$ 30,479,638

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
For the Month Ended February 2022
and Year To Date as of February 2022

INCOME:	MONTH OF February 2022	YTD February 2022
Local Revenue Sources	242,059	1,264,379
Earned Income	1,089,080	7,198,088
General Revenue - Contract	1,488,169	10,385,114
TOTAL INCOME	\$ 2,819,308	\$ 18,847,581
EXPENSES:		
Salaries	1,345,617	9,763,863
Employee Benefits	303,593	1,935,592
Medication Expense	46,392	286,130
Travel - Board/Staff	18,106	107,716
Building Rent/Maintenance	38,345	128,903
Consultants/Contracts	715,602	3,696,478
Other Operating Expenses	153,841	1,194,103
TOTAL EXPENSES	\$ 2,621,497	\$ 17,112,783
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 197,811	\$ 1,734,798
CAPITAL EXPENDITURES		
Capital Outlay - FF&E, Automobiles, Building	4,589	706,432
Capital Outlay - Debt Service	80,053	428,390
TOTAL CAPITAL EXPENDITURES	\$ 84,642	\$ 1,134,821
GRAND TOTAL EXPENDITURES	\$ 2,706,139	\$ 18,247,604
Excess (Deficiency) of Revenues and Expenses	\$ 113,169	\$ 599,976

Debt Service and Fixed Asset Fund:		
Debt Service	80,053	428,390
Excess (Deficiency) of Revenues over Expenses	80,053	428,390

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
Compared to Budget
Year to Date as of February 2022

	YTD February 2022	APPROVED BUDGET	Increase (Decrease)
INCOME:			
Local Revenue Sources	1,264,379	1,210,572	53,807
Earned Income	7,198,088	7,246,844	(48,756)
	10,385,114	10,414,824	(29,710)
TOTAL INCOME	\$ 18,847,581	\$ 18,872,240	\$ (24,659)
EXPENSES:			
Salaries	9,763,863	10,348,384	(584,521)
Employee Benefits	1,935,592	2,000,278	(64,686)
Medication Expense	286,130	295,952	(9,822)
Travel - Board/Staff	107,716	144,552	(36,836)
Building Rent/Maintenance	128,903	114,524	14,379
Consultants/Contracts	3,696,478	3,733,638	(37,160)
Other Operating Expenses	1,194,103	1,296,125	(102,022)
TOTAL EXPENSES	\$ 17,112,783	\$ 17,933,453	\$ (820,670)
 Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	 \$ 1,734,798	 \$ 938,787	 \$ 796,011
 CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles, Building	706,432	708,017	(1,585)
Capital Outlay - Debt Service	428,390	428,399	(9)
TOTAL CAPITAL EXPENDITURES	\$ 1,134,821	\$ 1,136,416	\$ (1,595)
 GRAND TOTAL EXPENDITURES	 \$ 18,247,604	 \$ 19,069,869	 \$ (822,265)
 Excess (Deficiency) of Revenues and Expenses	 \$ 599,976	 \$ (197,629)	 \$ 797,605

Debt Service and Fixed Asset Fund:			
Debt Service	428,390	428,399	(9)
Excess(Deficiency) of Revenues over Expenses	428,390	428,399	(9)

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
Compared to Budget
For the Month Ended February 2022

INCOME:	MONTH OF February 2022	APPROVED BUDGET	Increase (Decrease)
Local Revenue Sources	242,059	835,889	(593,830)
Earned Income	1,089,080	1,597,899	(508,819)
General Revenue-Contract	1,488,169	1,241,835	246,334
TOTAL INCOME	\$ 2,819,308	\$ 3,675,623	\$ (856,315)
EXPENSES:			
Salaries	1,345,617	1,811,113	(465,496)
Employee Benefits	303,593	229,292	74,301
Medication Expense	46,392	26,682	19,710
Travel - Board/Staff	18,106	7,293	10,813
Building Rent/Maintenance	38,345	30,129	8,216
Consultants/Contracts	715,602	956,284	(240,682)
Other Operating Expenses	153,841	224,699	(70,858)
TOTAL EXPENSES	\$ 2,621,497	\$ 3,285,492	\$ (663,995)
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 197,811	\$ 390,131	\$ (192,320)
CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles, Building	4,589	682,886	(678,297)
Capital Outlay - Debt Service	80,053	80,054	(1)
TOTAL CAPITAL EXPENDITURES	\$ 84,642	\$ 762,940	\$ (678,298)
GRAND TOTAL EXPENDITURES	\$ 2,706,139	\$ 4,048,432	\$ (1,342,293)
Excess (Deficiency) of Revenues and Expenses	\$ 113,169	\$ (372,809)	\$ 485,978

Debt Service and Fixed Asset Fund:			
Debt Service	80,053	80,054	(1)
Excess (Deficiency) of Revenues over Expenses	80,053	80,054	(1)

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With YTD February 2021 Comparative Data
Year to Date as of February 2022

INCOME:	YTD February 2022	YTD February 2021	Increase (Decrease)
Local Revenue Sources	1,264,379	1,411,617	(147,238)
Earned Income	7,198,088	6,455,153	742,935
General Revenue-Contract	10,385,114	9,459,234	925,880
TOTAL INCOME	\$ 18,847,581	\$ 17,326,004	\$ 1,521,577
EXPENSES:			
Salaries	9,763,863	9,842,755	(78,892)
Employee Benefits	1,935,592	2,081,294	(145,702)
Medication Expense	286,130	374,190	(88,060)
Travel - Board/Staff	107,716	60,964	46,752
Building Rent/Maintenance	128,903	116,554	12,349
Consultants/Contracts	3,696,478	2,438,288	1,258,190
Other Operating Expenses	1,194,103	1,209,077	(14,974)
TOTAL EXPENSES	\$ 17,112,783	\$ 16,123,120	\$ 989,661
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 1,734,798	\$ 1,202,884	\$ 531,916
CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles, Building	706,432	518,008	188,424
Capital Outlay - Debt Service	428,390	418,017	10,373
TOTAL CAPITAL EXPENDITURES	\$ 1,134,821	\$ 936,025	\$ 198,796
GRAND TOTAL EXPENDITURES	\$ 18,247,604	\$ 17,059,145	\$ 1,188,459
Excess (Deficiency) of Revenues and Expenses	\$ 599,976	\$ 266,856	\$ 333,119

Debt Service and Fixed Asset Fund:			
Debt Service	428,390	418,017	10,373
Excess (Deficiency) of Revenues over Expenses	428,390	418,017	10,373

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With February 2021 Comparative Data
For the Month ending February 2022

INCOME:	MONTH OF February 2022	MONTH OF February 2021	Increase (Decrease)
Local Revenue Sources	242,059	90,578	151,481
Earned Income	1,089,080	1,015,716	73,364
General Revenue-Contract	1,488,169	1,465,071	23,098
TOTAL INCOME	\$ 2,819,308	\$ 2,571,365	\$ 247,943
Salaries	1,345,617	1,522,916	(177,299)
Employee Benefits	303,593	349,496	(45,903)
Medication Expense	46,392	52,085	(5,693)
Travel - Board/Staff	18,106	12,064	6,042
Building Rent/Maintenance	38,345	14,105	24,240
Consultants/Contracts	715,602	351,804	363,798
Other Operating Expenses	153,841	188,266	(34,425)
TOTAL EXPENSES	\$ 2,621,497	\$ 2,490,734	\$ 130,761
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 197,811	\$ 80,631	\$ 117,182
CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles, Building	4,589	1,856	2,733
Capital Outlay - Debt Service	80,053	69,667	10,386
TOTAL CAPITAL EXPENDITURES	\$ 84,642	\$ 71,523	\$ 13,119
GRAND TOTAL EXPENDITURES	\$ 2,706,139	\$ 2,562,257	\$ 143,882
Excess (Deficiency) of Revenues and Expenses	\$ 113,169	\$ 9,105	\$ 104,063

Debt Service and Fixed Asset Fund:

Debt Service	80,053	69,667	10,386
Excess (Deficiency) of Revenues over Expenses	80,053	69,667	10,386

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With January 2022 Comparative Data
For the Month Ended February 2022

INCOME:	MONTH OF February 2022	MONTH OF January 2022	Increase (Decrease)
Local Revenue Sources	242,059	583,306	(341,247)
Earned Income	1,089,080	1,070,316	18,765
General Revenue-Contract	1,488,169	1,758,112	(269,943)
TOTAL INCOME	\$ 2,819,308	\$ 3,411,734	\$ (592,426)
EXPENSES:			
Salaries	1,345,617	1,312,498	33,119
Employee Benefits	303,593	312,420	(8,826)
Medication Expense	46,392	44,640	1,752
Travel - Board/Staff	18,106	15,730	2,376
Building Rent/Maintenance	38,345	23,974	14,371
Consultants/Contracts	715,602	775,716	(60,114)
Other Operating Expenses	153,841	211,824	(57,983)
TOTAL EXPENSES	\$ 2,621,497	\$ 2,696,803	\$ (75,306)
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 197,811	\$ 714,931	\$ (517,120)
CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles, Building	4,589	607,241	(602,651)
Capital Outlay - Debt Service	80,053	69,667	10,385
TOTAL CAPITAL EXPENDITURES	\$ 84,642	\$ 676,908	\$ (592,266)
GRAND TOTAL EXPENDITURES	\$ 2,706,139	\$ 3,373,711	\$ (667,572)
Excess (Deficiency) of Revenues and Expenses	\$ 113,169	\$ 38,023	\$ 75,146

Debt Service and Fixed Asset Fund:			
Debt Service	80,053	69,667	10,385
Excess (Deficiency) of Revenues over Expenses	80,053	69,667	10,385

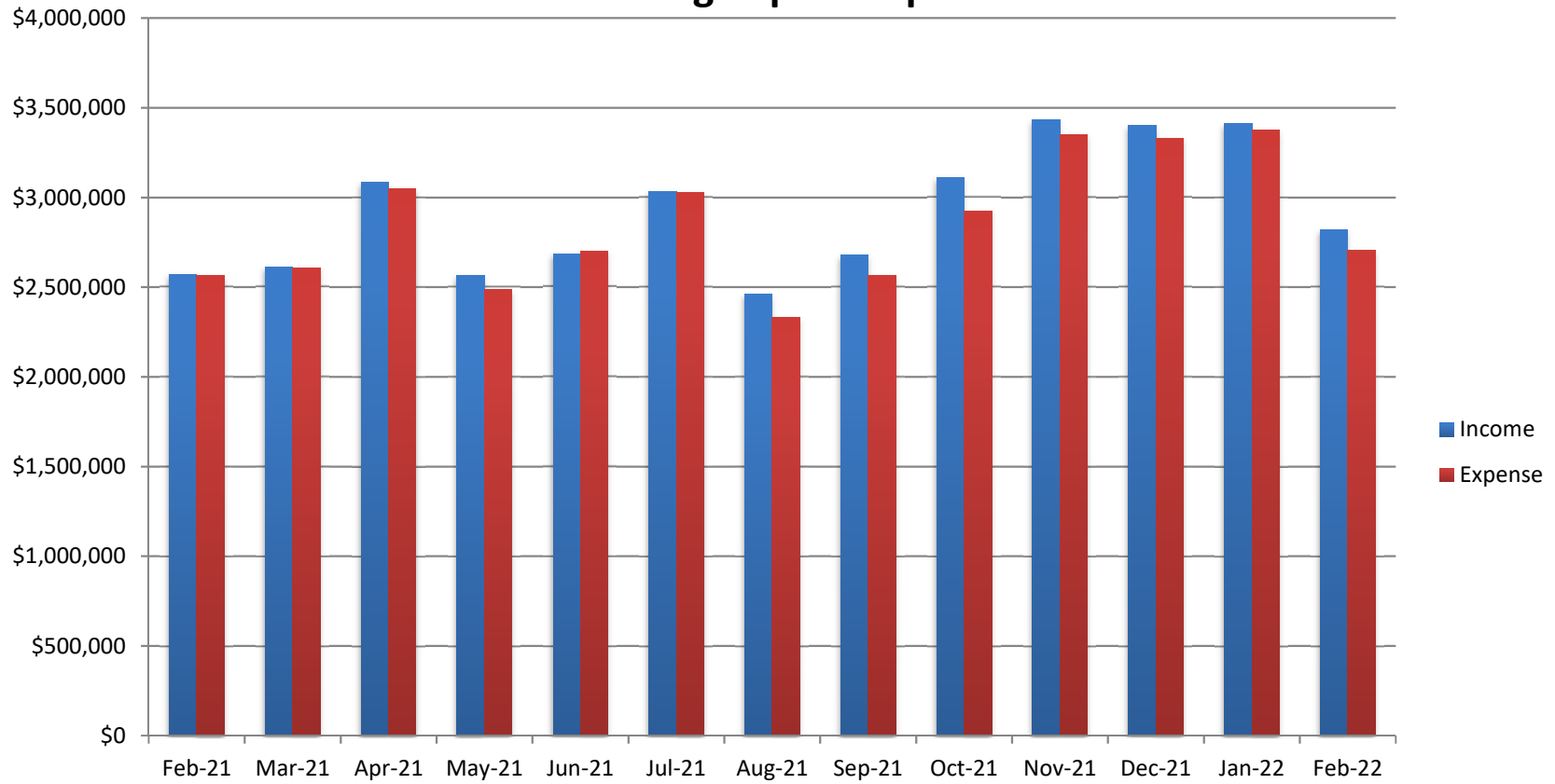
TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary by Service Type
Compared to Budget
Year To Date as of February 2022

	YTD Mental Health February 2022	YTD IDD February 2022	YTD Other Services February 2022	YTD Agency Total February 2022	YTD Approved Budget February 2022	Increase (Decrease)
INCOME:						
Local Revenue Sources	1,109,538	(120,451)	275,292	1,264,379	1,210,572	53,807
Earned Income	1,906,774	1,794,765	3,496,550	7,198,088	7,246,844	(48,756)
General Revenue-Contract	8,943,520	829,392	612,201	10,385,114	10,414,824	(29,710)
TOTAL INCOME	\$ 11,959,832	\$ 2,503,706	\$ 4,384,043	\$ 18,847,581	\$ 18,872,240	\$ (24,659)
EXPENSES:						
Salaries	5,695,073	1,380,738	2,688,052	9,763,863	10,348,384	(584,521)
Employee Benefits	1,172,831	283,001	479,760	1,935,592	2,000,278	(64,686)
Medication Expense	241,775	-	44,354	286,130	295,952	(9,822)
Travel - Board/Staff	53,072	31,201	23,444	107,716	144,552	(36,836)
Building Rent/Maintenance	91,992	8,627	28,283	128,903	114,524	14,379
Consultants/Contracts	2,426,044	470,810	799,623	3,696,478	3,733,638	(37,160)
Other Operating Expenses	698,160	278,504	217,438	1,194,103	1,296,125	(102,022)
TOTAL EXPENSES	\$ 10,378,947	\$ 2,452,881	\$ 4,280,954	\$ 17,112,784	\$ 17,933,453	\$ (820,668)
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 1,580,885	\$ 50,825	\$ 103,089	\$ 1,734,797	\$ 938,787	\$ 796,009
CAPITAL EXPENDITURES						
Capital Outlay - FF&E, Automobiles, Building	491,518	76,412	138,502	706,432	708,017	(1,585)
Capital Outlay - Debt Service	261,318	59,975	107,097	428,390	428,399	(9)
TOTAL CAPITAL EXPENDITURES	\$ 752,836	\$ 136,387	\$ 245,599	\$ 1,134,823	\$ 1,136,416	\$ (1,594)
GRAND TOTAL EXPENDITURES	\$ 11,131,783	\$ 2,589,268	\$ 4,526,553	\$ 18,247,607	\$ 19,069,869	\$ (822,262)
Excess (Deficiency) of Revenues and Expenses	\$ 828,049	\$ (85,562)	\$ (142,510)	\$ 599,976	\$ (197,629)	\$ 797,603
Debt Service and Fixed Asset Fund:						
Debt Service	261,318	59,975	107,097	428,390	428,399	(167,081)
Excess (Deficiency) of Revenues over Expenses	261,318	59,975	107,097	428,390	428,399	(167,081)

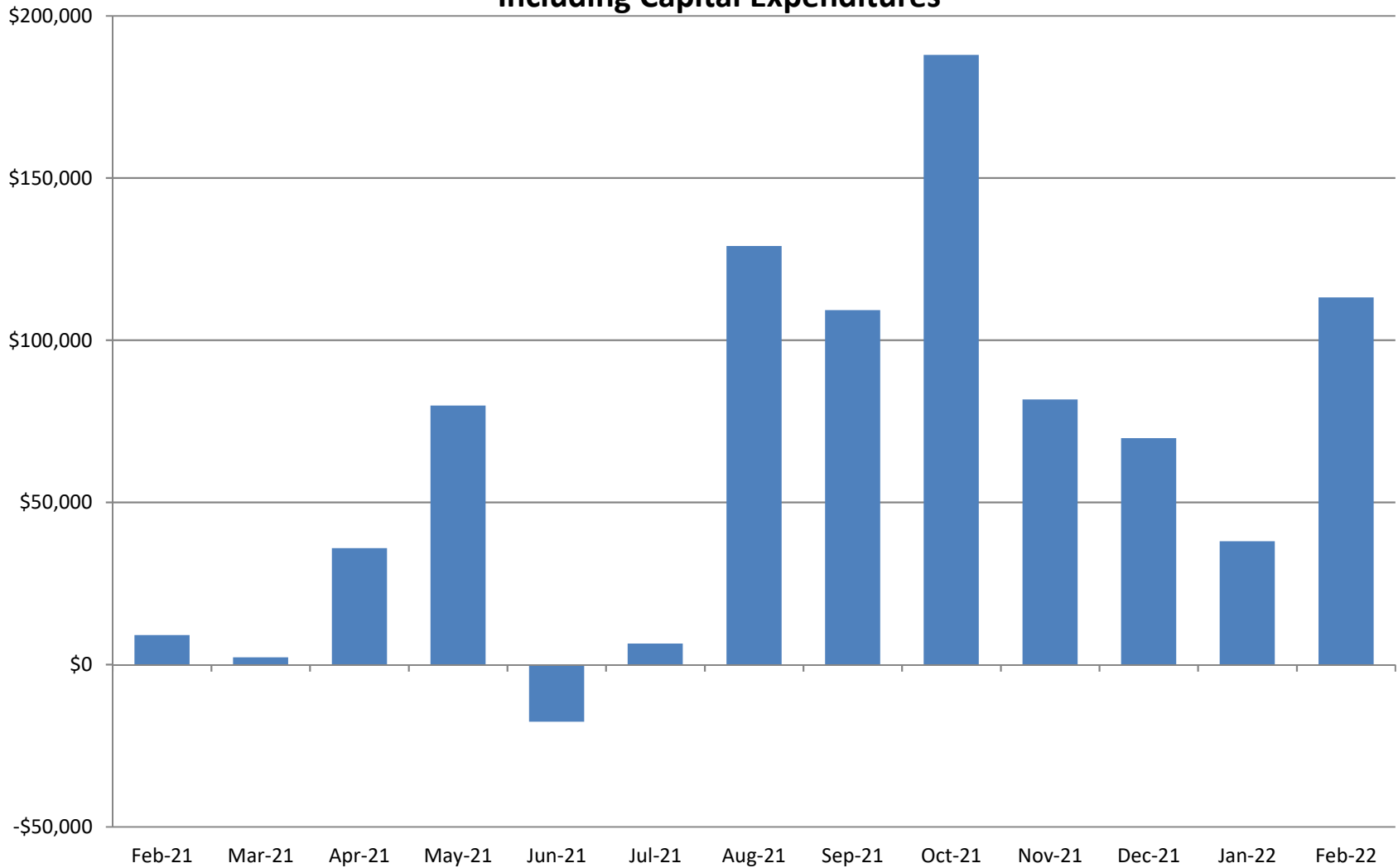
TRI-COUNTY BEHAVIORAL HEALTHCARE

Income and Expense

Including Capital Expenditures



TRI-COUNTY BEHAVIORAL HEALTHCARE
Income after Expense
Including Capital Expenditures



Agenda Item: 401(a) Retirement Plan Account Review Committee: Business	Board Meeting Date: March 24, 2022
Background Information: A representative from ISC Group will present an update of the 401(a) Retirement Plan account activity and will provide a forecast for the future.	
Supporting Documentation: Information to be Distributed for Review at the Board Meeting	
Recommended Action: For Information Only	

Agenda Item: 2nd Quarter FY 2022 Quarterly Investment Report Committee: Business	Board Meeting Date March 24, 2022
Background Information: This report is provided to the Board of Trustees of Tri-County Services in accordance with Board Policy on fiscal management and in compliance with Chapter 2256: Subchapter A of the Public Funds Investment Act.	
Supporting Documentation: Quarterly TexPool Investment Report Quarterly Interest Report	
Recommended Action: For Information Only	

QUARTERLY INVESTMENT REPORT TEXPOOL FUNDS

For the Period Ending February 28, 2022

GENERAL INFORMATION

This report is provided to the Board of Trustees of Tri-County Behavioral Healthcare in accordance with Board Policy on fiscal management and in compliance with Chapter 2256; Subchapter A of the Public Funds Investment Act.

Center funds for the period have been partially invested in the Texas Local Government Investment Pool (TexPool), organized in conformity with the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and the Public Funds Investment Act, Chapter 2256 of the Texas Government Code. The Comptroller of Public Accounts is the sole officer, director, and shareholder of the Texas Treasury Safekeeping Trust Company which is authorized to operate TexPool. Pursuant to the TexPool Participation Agreement, administrative and investment services to TexPool are provided by Federated Investors, Inc. ("Federated"). The Comptroller maintains oversight of the services provided. In addition, the TexPool Advisory Board, composed equally of participants in TexPool and other persons who do not have a business relationship with TexPool, advise on investment policy and approves fee increases.

TexPool investment policy restricts investment of the portfolio to the following types of investments:

Obligations of the United States Government or its agencies and instrumentalities with a maximum final maturity of 397 days for fixed rate securities and 24 months for variable rate notes;

Fully collateralized repurchase agreements and reverse repurchase agreements with defined termination dates may not exceed 90 days unless the repurchase agreements have a provision that enables TexPool to liquidate the position at par with no more than seven days notice to the counterparty. The maximum maturity on repurchase agreements may not exceed 181 days. These agreements may be placed only with primary government securities dealers or a financial institution doing business in the State of Texas.

No-load money market mutual funds are registered and regulated by the Securities and Exchange Commission and rated AAA or equivalent by at least one nationally recognized rating service. The money market mutual fund must maintain a dollar weighted average stated maturity of 90 days or less and include in its investment objectives the maintenance of a stable net asset value of \$1.00.

TexPool is governed by the following specific portfolio diversification limitations;

100% of the portfolio may be invested in obligations of the United States.

100% of the portfolio may be invested in direct repurchase agreements for liquidity purposes.

Reverse repurchase agreements will be used primarily to enhance portfolio return within a limitation of up to one-third (1/3) of total portfolio assets.

No more than 15% of the portfolio may be invested in approved money market mutual funds.

The weighted average maturity of TexPool cannot exceed 60 days calculated using the reset date for variable rate notes and 90 days calculated using the final maturity date for variable rate notes.

The maximum maturity for any individual security in the portfolio is limited to 397 days for fixed rate securities and 24 months for variable rate notes.

TexPool seeks to maintain a net asset value of \$1.00 and is designed to be used for investment of funds which may be needed at any time.

STATISTICAL INFORMATION

Market Value for the Period

Portfolio Summary	December	January	February
Uninvested Balance	\$217.85	\$82,363,046.19	(\$90.37)
Accrual of Interest Income	\$9,781,182.77	\$11,132,898.20	\$4,957,926.46
Interest and Management Fees Payable	(\$727,550.76)	(\$866,124.47)	(\$1,446,905.47)
Payable for Investments Purchased	\$0.00	\$0.00	(\$50,000,000.00)
Accrued Expense & Taxes	(\$31,846.44)	(\$35,436.22)	(\$33,412.68)
Repurchase Agreements	\$8,319,299,554.00	\$8,479,836,209.00	\$8,502,441,489.00
Mutual Fund Investments	\$2,543,074,000.00	\$1,603,074,000.00	\$1,968,085,200.00
Government Securities	\$4,444,661,273.71	\$7,308,078,396.04	\$7,149,625,061.94
U.S. Treasury Bills	\$7,016,103,510.96	\$7,817,503,304.28	\$8,652,469,607.04
U.S. Treasury Notes	\$3,497,899,995.11	\$3,438,212,594.37	\$2,766,159,634.72
TOTAL	\$25,830,060,337.20	\$28,739,298,887.39	\$28,992,258,510.63

Book Value for the Period

Type of Asset	Beginning Balance	Ending Balance
Uninvested Balance	\$1,364.73	(\$90.37)
Accrual of Interest Income	\$13,525,041.84	\$4,957,926.46
Interest and Management Fees Payable	(\$688,543.99)	(\$1,446,905.47)
Payable for Investments Purchased	(\$111,728,212.96)	(\$50,000,000.00)
Accrued Expenses & Taxes	(\$26,852.48)	(\$33,412.68)
Repurchase Agreements	\$8,024,258,623.00	\$8,502,441,489.00
Mutual Fund Investments	\$1,369,074,000.00	\$1,968,074,000.00
Government Securities	\$4,055,096,073.87	\$7,149,670,414.34
U.S. Treasury Bills	\$4,581,010,158.65	\$8,654,702,833.37
U.S. Treasury Notes	\$3,849,817,778.84	\$2,768,700,644.44
TOTAL	\$21,780,339,431.50	\$28,997,066,899.09

Portfolio by Maturity as of February 28, 2022

1 to 7 days	8 to 90 day	91 to 180 days	181 + days
58.7%	30.2%	7.4%	3.7%

Portfolio by Type of Investments as of February 28, 2022

Treasuries	Repurchase Agreements	Agencies	Money Market Funds
39.3%	29.3%	24.6%	6.8%

SUMMARY INFORMATION

On a simple daily basis, the monthly average yield was .04% for December, 0.04% for January, and 0.06% for February.

As of the end of the reporting period, market value of collateral supporting the Repurchase Agreements was at least 102% of the Book Value.

The weighted average maturity of the fund as of February 28, 2022 was 30 days.

The net asset value as of February 28, 2022 was 0.99983.

The total amount of interest distributed to participants during the period was \$3,040,472.97.

TexPool interest rates did not exceed 90 Day T-Bill rates during the entire reporting period.

TexPool has a current money market fund rating of AAAm by Standard and Poor's.

During the reporting period, the total number of participants increased to 2,685.

Fund assets are safe kept at the State Street Bank in the name of TexPool in a custodial account.

During the reporting period, the investment portfolio was in full compliance with Tri-County Behavioral Healthcare's Investment Policy and with the Public Funds Investment Act.

Submitted by:

Sheryl Baldwin
Manager of Accounting / Investment Officer

Date

Millie McDuffey
Chief Financial Officer / Investment Officer

Date

Evan Roberson
Executive Director / Investment Officer

Date

**TRI-COUNTY BEHAVIORAL HEALTHCARE
QUARTERLY INTEREST EARNED REPORT
FISCAL YEAR 2022
As Of February 2022**

BANK NAME	INTEREST EARNED				
	1st QTR.	2nd QTR.	3rd QTR.	4th QTR.	YTD TOTAL
Alliance Bank - Central Texas CD	\$ 315.07	\$ 315.07			\$ 630.14
First Liberty National Bank	\$ 0.45	\$ 0.44			\$ 0.89
JP Morgan Chase (HB)	\$ 197.42	\$ 187.98			\$ 385.40
Prosperity Bank	\$ 26.03	\$ 25.75			\$ 51.78
Prosperity Bank CD (formerly Tradition)	\$ 5.10	\$ 5.07			\$ 10.17
TexPool Participants	\$ 5.42	\$ 7.28			\$ 12.70
Total Earned	\$ 549.49	\$ 541.59	\$ -	\$ -	\$ 1,091.08

Agenda Item: Board of Trustees Unit Financial Statement as of February 2022 Committee: Business	Board Meeting Date March 24, 2022
Background Information: None	
Supporting Documentation: February 2022 Board of Trustees Unit Financial Statement	
Recommended Action: For Information Only	

Unit Financial Statement

FY 2022

February 2022

	February 2022 Actuals	February 2022 Budgeted	Variance	YTD Actual	YTD Budget	Variance	Percent	Budget
Revenues								
Allocated Revenue	\$ 2,029.00	\$ 2,029.00	\$ -	\$ 12,174.00	\$ 12,174.00	\$ -	100.00%	\$ 24,350.00
Total Revenue	\$ 2,029.00	\$ 2,029.00	\$ -	\$ 12,174.00	\$ 12,174.00	\$ -	100.00%	\$ 24,350.00
Expenses								
Insurance-Worker Compensation	\$ 3.93	\$ 13.00	\$ (9.07)	\$ 14.74	\$ 78.00	\$ (63.26)	18.90%	\$ 150.00
Legal Fees	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 9,000.00	\$ 9,000.00	\$ -	100.00%	\$ 18,000.00
Travel - Local	\$ -	\$ 42.00	\$ (42.00)	\$ -	\$ 252.00	\$ (252.00)	0.00%	\$ 500.00
Travel - Non-local mileage	\$ -	\$ 208.00	\$ (208.00)	\$ -	\$ 1,248.00	\$ (1,248.00)	0.00%	\$ 2,500.00
Travel - Non-local Hotel	\$ -	\$ 167.00	\$ (167.00)	\$ -	\$ 1,002.00	\$ (1,002.00)	0.00%	\$ 2,000.00
Travel - Meals	\$ -	\$ 100.00	\$ (100.00)	\$ -	\$ 600.00	\$ (600.00)	0.00%	\$ 1,200.00
Total Expenses	\$ 1,503.93	\$ 2,030.00	\$ (526.07)	\$ 9,014.74	\$ 12,180.00	\$ (3,165.26)	74.01%	\$ 24,350.00
Total Revenue minus Expenses	\$ 525.07	\$ (1.00)	\$ 526.07	\$ 3,159.26	\$ (6.00)	\$ 3,165.26	25.99%	\$ -

UPCOMING MEETINGS

April 21, 2022 – Board Meeting

- Longevity Recognition Presentations
- Approve Minutes from March 24, 2022 Board Meeting
- Community Resources Report
- Consumer Services Report for March 2022
- Program Updates
- Medicaid 1115 Transformation Waiver Project Status Report
- Personnel Report for March 2022
- Texas Council Risk Management Fund Claims Summary as of March 2022
- Approve Financial Statements for March 2022
- Consider Selection of FY 2022 Auditor
- HUD 811 Updates (Cleveland, Montgomery and Huntsville)
- Board of Trustees Unit Financial Statement as of March 2022

May 26, 2022 – Board Meeting

- Annual Board and Management Team Training
- Approve Minutes from April 21, 2022 Board Meeting
- Community Resources Report
- Consumer Services Report for April 2022
- Program Updates
- Personnel Report for April 2022
- Texas Council Risk Management Fund Claims Summary as of April 2022
- Texas Council Quarterly Board Meeting Update
- Approve Financial Statements for April 2022
- Approve Auditor Engagement Letter
- Board of Trustees Unit Financial Statement as of April 2022

Tri-County Behavioral Healthcare Acronyms

Acronym	Name
1115	Medicaid 1115 Transformation Waiver
AAIDD	American Association on Intellectual and Developmental Disabilities
AAS	American Association of Suicidology
ABA	Applied Behavioral Analysis
ACT	Assertive Community Treatment
ADA	Americans with Disabilities Act
ADD	Attention Deficit Disorder
ADHD	Attention Deficit Hyperactivity Disorder
ADL	Activities of Daily Living
ADRC	Aging and Disability Resource Center
AMH	Adult Mental Health
ANSA	Adult Needs and Strengths Assessment
AOP	Adult Outpatient
APM	Alternative Payment Model
APRN	Advanced Practice Registered Nurse
APS	Adult Protective Services
ARDS	Assignment Registration and Dismissal Services
ASH	Austin State Hospital
BCBA	Board Certified Behavior Analyst
BJA	Bureau of Justice Administration
BMI	Body Mass Index
C&Y	Child & Youth Services
CAM	Cost Accounting Methodology
CANS	Child and Adolescent Needs and Strengths Assessment
CARE	Client Assignment Registration & Enrollment
CBT	Computer Based Training & Cognitive Based Therapy
CC	Corporate Compliance
CCBHC	Certified Community Behavioral Health Clinic
CCP	Crisis Counseling Program
CDBG	Community Development Block Grant
CFC	Community First Choice
CFRT	Child Fatality Review Team
CHIP	Children's Health Insurance Program
CIRT	Crisis Intervention Response Team
CISM	Critical Incident Stress Management
CMH	Child Mental Health
CNA	Comprehensive Nursing Assessment
COC	Continuity of Care
COPSD	Co-Occurring Psychiatric and Substance Use Disorders
COVID-19	Novel Corona Virus Disease - 2019
CPS	Child Protective Services
CPT	Cognitive Processing Therapy
CRCG	Community Resource Coordination Group
CSC	Coordinated Specialty Care
CSHI	Cleveland Supported Housing, Inc.
CSU	Crisis Stabilization Unit
DADS	Department of Aging and Disability Services
DARS	Department of Assistive & Rehabilitation Services
DCP	Direct Care Provider
DEA	Drug Enforcement Agency
DFPS	Department of Family and Protective Services
DO	Doctor of Osteopathic Medicine
DOB	Date of Birth
DPP-BHS	Directed Payment Program - Behavioral Health Services
DRC	Disaster Recovery Center

DRPS	Department of Protective and Regulatory Services
DSHS	Department of State Health Services
DSM	Diagnostic and Statistical Manual of Mental Disorders
DSRIP	Delivery System Reform Incentive Payments
DUA	Data Use Agreement
Dx	Diagnosis
EBP	Evidence Based Practice
ECI	Early Childhood Intervention
EHR	Electronic Health Record
EOU	Extended Observation Unit
ETBHN	East Texas Behavioral Healthcare Network
EVV	Electronic Visit Verification
FDA	Federal Drug Enforcement Agency
FEMA	Federal Emergency Management Assistance
FEP	First Episode Psychosis
FLSA	Fair Labor Standards Act
FMLA	Family Medical Leave Act
FTH	From the Heart
FY	Fiscal Year
HCBS-AMH	Home and Community Based Services - Adult Mental Health
HCS	Home and Community-based Services
HHSC	Health & Human Services Commission
HIPAA	Health Insurance Portability & Accountability Act
HR	Human Resources
HUD	Housing and Urban Development
ICAP	Inventory for Client and Agency Planning
ICF-IID	Intermediate Care Facility - for Individuals w/Intellectual Disabilities
ICI	Independence Communities, Inc.
ICM	Intensive Case Management
IDD	Intellectual and Developmental Disabilities
IDD PNAC	Intellectual and Developmental Disabilities Planning Network Advisory Committee
IHP	Individual Habilitation Plan
IMR	Illness Management and Recovery
IP	Implementation Plan
IPE	Initial Psychiatric Evaluation
IPP	Individual Program Plan
ITP	Individual Transition Planning (schools)
JDC	Juvenile Detention Center
JUM	Junior Utilization Management Committee
LAR	Legally Authorized Representative
LBHA	Local Behavioral Health Authority
LCDC	Licensed Chemical Dependency Counselor
LCSW	Licensed Clinical Social Worker
LIDDA	Local Intellectual & Developmental Disabilities Authority
LMC	Leadership Montgomery County
LMHA	Local Mental Health Authority
LMSW	Licensed Master Social Worker
LMFT	Licensed Marriage and Family Therapist
LOC	Level of Care (MH)
LOC-TAY	Level of Care - Transition Age Youth
LON	Level Of Need (IDD)
LOSS	Local Outreach for Suicide Survivors
LPHA	Licensed Practitioner of the Healing Arts
LPC	Licensed Professional Counselor
LPC-S	Licensed Professional Counselor-Supervisor
LPND	Local Planning and Network Development
LSFHC	Lone Star Family Health Center
LTD	Long Term Disability

LVN	Licensed Vocational Nurse
MAC	Medicaid Administrative Claiming
MAT	Medication Assisted Treatment
MCHC	Montgomery County Homeless Coalition
MCHD	Montgomery County Hospital District
MCO	Managed Care Organizations
MCOT	Mobile Crisis Outreach Team
MD	Medical Director/Doctor
MDCD	Medicaid
MDD	Major Depressive Disorder
MHFA	Mental Health First Aid
MIS	Management Information Services
MOU	Memorandum of Understanding
MSHI	Montgomery Supported Housing, Inc.
MTP	Master Treatment Plan
MVPN	Military Veteran Peer Network
NAMI	National Alliance on Mental Illness
NASW	National Association of Social Workers
NEO	New Employee Orientation
NGM	New Generation Medication
NGRI	Not Guilty by Reason of Insanity
NP	Nurse Practitioner
OCR	Outpatient Competency Restoration
OIG	Office of the Inspector General
OSAR	Outreach, Screening, Assessment and Referral (Substance Use Disorders)
PA	Physician's Assistant
PAP	Patient Assistance Program
PASRR	Pre-Admission Screening and Resident Review
PATH	Projects for Assistance in Transition from Homelessness (PATH)
PCIT	Parent Child Interaction Therapy
PCP	Primary Care Physician
PCRP	Person Centered Recovery Plan
PDP	Person Directed Plan
PETC	Psychiatric Emergency Treatment Center
PFA	Psychological First Aid
PHI	Protected Health Information
PHP-CCP	Public Health Providers - Charity Care Pool
PNAC	Planning Network Advisory Committee
PPB	Private Psychiatric Bed
PRS	Psychosocial Rehab Specialist
QIDP	Qualified Intellectual Disabilities Professional
QM	Quality Management
QMHP	Qualified Mental Health Professional
RAC	Routine Assessment and Counseling
RCF	Residential Care Facility
RCM	Routine Case Management
RFP	Request for Proposal
RN	Registered Nurse
ROC	Regional Oversight Committee - ETBHN Board
RPNAC	Regional Planning & Network Advisory Committee
RSH	Rusk State Hospital
RTC	Residential Treatment Center
SAMA	Satori Alternatives to Managing Aggression
SAMHSA	Substance Abuse and Mental Health Services Administration
SASH	San Antonio State Hospital
SH	Supported Housing
SHAC	School Health Advisory Committee
SOAR	SSI Outreach, Access and Recovery

SSA	Social Security Administration
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
SSLC	State Supported Living Center
STAR Kids	State of Texas Reform-Kids (Managed Medicaid)
SUD	Substance Use Disorder
SUMP	Substance Use and Misuse Prevention
TAC	Texas Administrative Code
TANF	Temporary Assistance for Needy Families
TAY	Transition Aged Youth
TCBHC	Tri-County Behavioral Healthcare
TF-CBT	Trauma Focused CBT - Cognitive Behavioral Therapy
TCCF	Tri-County Consumer Foundation
TCOOMMI	Texas Correction Office on Offenders with Medical & Mental Impairments
TCRMF	Texas Council Risk Management Fund
TDCJ	Texas Department of Criminal Justice
TEA	Texas Education Agency
TIC/TOC	Trauma Informed Care-Time for Organizational Change
TP	Treatment Plan
TRA	Treatment Adult Services (Substance Abuse)
TRR	Texas Resilience and Recovery
TxHmL	Texas Home Living
TRY	Treatment Youth Services (Substance Abuse)
TVC	Texas Veterans Commission
TWC	Texas Workforce Commission
UM	Utilization Management
UW	United Way of Greater Houston
WCHD	Walker County Hospital District
WSC	Waiver Survey & Certification
YES	Youth Empowerment Services
YMHFA	Youth Mental Health First Aid
YPS	Youth Prevention Services
YPU	Youth Prevention Selective

Updated 6/28/21