

Tri-County Behavioral Healthcare Board of Trustees Meeting

April 21, 2022



Notice is hereby given that a regular meeting of the Board of Trustees of Tri-County Behavioral Healthcare will be held on Thursday, April 21, 2022. The Business Committee will convene at 9:15 a.m., the Program Committee will convene at 9:30 a.m. and the Board meeting will convene at 10:00 a.m. at 233 Sgt. Ed Holcomb Blvd. S., Conroe, Texas. The public is invited to attend and offer comments to the Board of Trustees between 10:00 a.m. and 10:05 a.m. In compliance with the Americans with Disabilities Act, Tri-County Behavioral Healthcare will provide for reasonable accommodations for persons attending the Board Meeting. To better serve you, a request should be received with 48 hours prior to the meeting. Please contact Tri-County Behavioral Healthcare at 936-521-6119.

AGENDA

I. Organizational Items

- A. Chair Calls Meeting to Order
- B. Public Comment
- C. Quorum
- D. Review & Act on Requests for Excused Absence

II. Approve Minutes - March 24, 2022

III. Program Presentation - Longevity Presentations

IV. Executive Director's Report

- A. HHSC CSU Discussion
- B. Superior Health Plans

V. Chief Financial Officer's Report

- A. Banking RFP
- B. FY 2021 Cost Report Update
- C. FY 2022 Budget Process
- D. County Annual Funding Requests

VI. Program Committee

Information Items

- A. Community Resources Report 7-10
- B. Consumer Services Report for March 2022 11-12
- C. Program Updates 13-19
- D. Medicaid 1115 Transformation Waiver Project Status Report 20-22

VII. Executive Committee

Information Items

- A. Personnel Report for March 2022 23-25
- B. Texas Council Risk Management Fund Claims Summary as of March 2022 26-27

VIII. Business Committee

Action Items

- A. Approve March 2022 Financial Statements.....28-41
- B. Consider Selection of FY 2022 Auditor.....42
- C. Ratify HHSC Covid-19 Supplemental Grant Program Contract No. HHS001108400037, Amnd #2....43
- D. Approve HHCS LMHA Performance Agreement Interlocal Cooperation Contract
No. HHS001022200037, Amendment No. 1.....44
- E. Approve Purchase of Streamline Healthcare Solutions' SmartCare Electronic Health Record.....45-47

Information Items

- F. HUD 811 Updates (Cleveland, Montgomery and Huntsville).....48-50
- G. Board of Trustees Unit Financial Statement for March 2022.....51-52

IX. Executive Session in compliance with Texas Government Code Section 551.071, Consultation with Attorney.

Posted By:

Ava Green
Executive Assistant

Tri-County Behavioral Healthcare

P.O. Box 3067
Conroe, TX 77305

BOARD OF TRUSTEES MEETING

March 24, 2022

Board Members Present:

Patti Atkins
Gail Page
Jacob Paschal
Morris Johnson
Sharon Walker
Tracy Sorensen
Richard Duren

Board Members Absent:

Janet Qureshi

Tri-County Staff Present:

Evan Roberson, Executive Director
Millie McDuffey, Chief Financial Officer
Kathy Foster, Director of IDD Provider Services
Kelly Shropshire, Directory of IDD Authority Services
Yolanda Gude, Directory of IDD Authority Services
Sara Bradfield, Director of Adult Behavioral Health
Kenneth Barfield, Director of Management Information Systems
Tabatha Abbott, Cost Accountant
Ava Green, Executive Assistant

Legal Counsel Present:

Mary Lou Flynn-Dupart, Legal Counsel

Sheriff Representatives Present:

Major Tim Cannon, Montgomery County Sheriff's Office

Call to Order: Board Chair, Patti Atkins, called the meeting to order at 10:04 a.m.

Public Comment: There was no public comment.

Quorum: There being seven (7) Board Members present, a quorum was established.

Resolution #03-24-01

Motion Made By: Morris Johnson

Seconded By: Jacob Paschal, with affirmative votes by Sharon Walker, Tracy Sorensen, Gail Page, and Richard Duren that it be...

Resolved:

That the Board excuse the absence of Janet Qureshi.

Resolution #03-24-02

Motion Made By: Morris Johnson

Seconded By: Gail Page, with affirmative votes by Sharon Walker, Tracy Sorensen, Richard Duren and Jacob Paschal that it be...

Resolved:

That the Board approve the minutes of the February 24, 2022 meeting of the Board of Trustees.

Program Presentation: 401(a) Retirement Plan Account Review presented by Scott Hayes and Mannix Smith, from ISC Group Advisors.

Executive Director's Report:

The Executive Director's report is on file.

- CSU Update
- IDD Authority Audit Scores
- Interim Charges

Chief Financial Officer's Report:

The Chief Financial Officer's report is on file.

- Update on Desk Review for FY 2020 HSC Cost Report
- Cost Accounting Methodology (CAM)
- Directed Payment Program for Behavioral Health Services – DPP – BHS – Update on Payment Reconciliation

PROGRAM COMMITTEE:

The Community Resources Report was reviewed for information purposes only.

The Consumer Services Report for February 2022 was reviewed for information purposes only.

The Program Updates Report was reviewed for information purposes only.

The FY 2022 Goals and Objectives Progress Report was reviewed for information purposes only.

The 2nd Quarter FY 2022 Corporate Compliance and Quality Management Report was reviewed for information purpose only.

The 3rd Quarter FY 2022 Corporate Compliance Training Report was reviewed for information purposes only.

EXECUTIVE COMMITTEE:

The Personnel Report for February 2022 was reviewed for information purposes only.

The Texas Council Risk Management Fund Claims Summary as of February 2022 was reviewed for information purposes only.

BUSINESS COMMITTEE:

Resolution #03-24-03

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Sharon Walker, Tracy Sorensen, Gail Page and Jacob Paschal that it be...

Resolved:

That the Board approve the February 2022 Financial Statements.

The 2nd Quarter FY 2022 Investment Report was reviewed for information purposes only.

The Board of Trustees Unit Financial Statement for February 2022 was reviewed for information purposes only.

The regular meeting of the Board of Trustees adjourned at 11:08 a.m.

Adjournment:

Attest:

Patti Atkins
Chair

Date

Jacob Paschal
Secretary

Date

Agenda Item: Community Resources Report Committee: Program	Board Meeting Date: April 21, 2022
Background Information: None	
Supporting Documentation: Community Resources Report	
Recommended Action: For Information Only	

Community Resources Report

March 25, 2022 – April 21, 2022

Volunteer Hours:

Location	March
Conroe	258.74
Cleveland	.5
Liberty	11
Huntsville	17
Total	287.24

COMMUNITY ACTIVITIES:

3/25/22	Montgomery County Sexual Assault Response Team Meeting (MCSART)	Conroe
3/25/22	Walker County Juvenile Justice Staffing	Huntsville
3/27/22	Conroe Noon Lions Club Luncheon	Conroe
3/28/22	Military Veteran Peer Network Basic Certification Mentor Training	Conroe
3/29/22	Montgomery County Community Collaborative Crisis Team Meeting	Conroe
3/30/22	Lone Star College Healthier U Expo	The Woodlands
3/30/22	Youth Mental Health First Aid Training - Conroe ISD	Conroe
4/2/22	The Woodlands Township Emergency Preparedness	The Woodlands
4/2/22	Magnolia Spring Festival Resource Fair - Veteran Outreach	Magnolia
4/5/22	Liberty VFW Monthly Meeting	Liberty
4/5/22	Texas Job Fair - Virtual	Houston
4/5/22	Huntsville ISD Student Health Advisory Committee Meeting	Huntsville
4/6/22	Montgomery County Veterans Treatment Court	Conroe
4/7/22	Liberty County Mental Health Issues Workgroup Meeting	Liberty
4/7/22	Behavioral Health Suicide Prevention Task Force Meeting – Trauma and Grief Workgroup - Virtual	Conroe
4/9/22	Mental Health First Aid - Sam Houston State University	The Woodlands
4/9/22	Conroe Homeless Advisory Board Meeting	Conroe
4/10/22	Assisting Victims Escape and Resist Human Trafficking Meeting (AVERT)	Conroe
4/11/22	Conroe Noon Lions Club Luncheon	Conroe
4/11/22	Coffee with Counselors - Veteran Mentors Edition	Conroe
4/11/22	Securing Access for Lethal Means Training	Conroe
4/11/22	East County Health Fair - Dogwood Elementary	Conroe
4/12/22	Veteran Affairs Mental Health Summit Committee Meeting	Conroe
4/12/22	Lone Star College Healthier U Expo	The Woodlands
4/12/22	Pregnancy Assistance Center Collaboration	Conroe
4/13/22	Rural Veteran Committee Meeting	Conroe
4/13/22	Montgomery County Veterans Treatment Court	Conroe

4/14/22	Behavioral Health Suicide Prevention Task Force Meeting - Major Mental Health Workgroup - Virtual	Conroe
4/15/22	Mental Health First Aid Training for Veterans and Family Members	Huntsville
4/19/22	Early Transition Sponsorship for Service Members Monthly Meeting	Conroe
4/19/22	Montgomery County Community Resource Coordination Group Meeting - Virtual	Conroe
4/20/22	Conroe Noon Lions Club Luncheon	Conroe
4/20/22	Zero Suicide Joint Regional Community Practice Meeting	Conroe
4/21/22	Behavioral Healthcare Suicide Prevention Taskforce Meeting - Virtual	Conroe

UPCOMING ACTIVITIES:

4/25/22	Military Veteran Peer Network Basic Certification Mentor Training	Conroe
4/25/22	Montgomery County Sexual Assault Response Team Meeting (MCSART)	Conroe
4/25/22	Military Veteran Peer Network Basic Certification Mentor Training	Conroe
4/26/22	Walker County Community Resource Coordination Group Meeting	Huntsville
4/26/22	New Waverly ISD Student Health Advisory Committee Meeting	New Waverly
4/27/22	Montgomery County Veterans Treatment Court	Conroe
4/27/22	Conroe Noon Lions Club Luncheon	Conroe
4/28/22	Texas Veterans Commission Monthly Webinar	Conroe
4/29/22	Walker County Juvenile Justice Staffing	Huntsville
4/30/22	Military Veteran Peer Network Mentor Luncheon	Conroe
5/3/22	Veteran Spouse Monthly Meeting	Liberty
5/3/22	Veteran of Foreign Wars Events Meeting	Liberty
5/3/22	Conroe Rotary Club Meeting	Conroe
5/6/22	Creighton Elementary School Carnival	Conroe
5/9/22	Military Veteran Basic Certification Training for Peer Mentor	Liberty
5/9/22	Conroe Homeless Advisory Board Meeting	Conroe
5/10/22	Assisting Victims Escape and Resist Human Trafficking Meeting (AVERT)	Conroe
5/10/22	Veteran Affairs Mental Health Summit Committee Meeting	Conroe
5/11/22	Montgomery County Veterans Treatment Court	Conroe
5/11/22	Rural Veteran Committee Meeting	Conroe
5/11/22	Conroe Noon Lions Club Luncheon	Conroe
5/17/22	Veteran Taskforce Meeting	Conroe
5/17/22	Montgomery County Community Resource Coordination Group Meeting - Virtual	Conroe
5/19/22	Behavioral Healthcare Suicide Prevention Taskforce Meeting	Conroe

5/23/22	Military Veteran Peer Network Basic Certification Mentor Training	Conroe
5/24/22	Conroe Rotary Club Meeting	Conroe
5/24/22	Walker County Community Resource Coordination Group Meeting	Huntsville
5/27/22	Behavioral Healthcare Suicide Prevention Taskforce - Military Connected Subgroup Quarterly Meeting	Conroe
5/27/22	Military Veteran Peer Group Quarterly Meeting	Conroe
5/27/22	Walker County Juvenile Justice Staffing Meeting	Huntsville
5/31/22	Montgomery County Sexual Assault Response Team Meeting (MCSART)	Conroe

Agenda Item: Consumer Services Report for March 2022 Committee: Program	Board Meeting Date: April 21, 2022
Background Information: None	
Supporting Documentation: Consumer Services Report for March 2022	
Recommended Action: For Information Only	

Consumer Services Report March 2022

Consumer Services	Montgomery County	Cleveland	Liberty	Walker County	Total
Crisis Services, MH Adults/Children					
Persons Screened, Intakes, Other Crisis Services	810	79	50	80	1019
Transitional Services (LOC 5)	0	0	0	0	0
Psychiatric Emergency Treatment Center (PETC) Served	0	0	0	0	0
Psychiatric Emergency Treatment Center (PETC) Bed Days	0	0	0	0	0
Adult Contract Hospital Admissions	46	2	4	4	56
Child and Youth Contract Hospital Admissions	3	0	0	1	4
Total State Hospital Admissions	1	0	0	0	1
Routine Services, MH Adults/Children					
Adult Service Packages (LOC 1-4, FEP)	1320	151	115	105	1691
Adult Medication Services	981	105	70	121	1277
Child Service Packages (LOC 1-4, YC, YES, TAY, RTC, FEP)	621	50	24	85	780
Child Medication Services	326	35	9	31	401
TCOOMMI (Adult Only)	92	12	16	14	134
Adult Jail Diversions	0	0	0	0	0
Persons Served by Program, IDD					
Number of New Enrollments for IDD Services	0	0	0	0	0
Service Coordination	681	30	30	56	797
Persons Enrolled in Programs, IDD					
Center Waiver Services (HCS, Supervised Living)	23	2	15	17	57
Substance Abuse Services					
Children and Youth Prevention Services	820	13	0	26	859
Youth Substance Abuse Treatment Services/COPSD	27	0	0	0	27
Adult Substance Abuse Treatment Services/COPSD	51	1	0	1	53
Waiting/Interest Lists as of Month End					
Home and Community Based Services Interest List	1711	132	154	197	2194
SAMHSA Grant Served by County					
SAMHSA CCBHC Served	86	32	4	0	122
SAMHSA CMHC Served	54	3	3	2	62
March Served by County					
Adult Mental Health Services	1758	186	130	229	2303
Child Mental Health Services	978	93	37	105	1213
Intellectual and Developmental Disabilities Services	784	44	50	70	948
Total Served by County	3520	323	217	404	4464
February Served by County					
Adult Mental Health Services	1710	181	124	216	2231
Child Mental Health Services	864	108	29	94	1095
Intellectual and Developmental Disabilities Services	785	43	48	70	946
Total Served by County	3359	332	201	380	4272

Agenda Item: Program Updates Committee: Program	Board Meeting Date: April 21, 2022
Background Information: None	
Supporting Documentation: Program Updates	
Recommended Action: For Information Only	

Program Updates

March 25, 2022 – April 21, 2022

Crisis Services

1. In March, we saw about the same number of individuals seeking crisis services, when compared to the previous year (332 in 2022 compared to 317 in 2021). Of the 369 crisis assessments provided this March, 31.2% were provided to youth. In addition, 15.4% of the individuals received the crisis service in Liberty or Walker counties, either at one of our clinics or in the community. Over 13% of the individuals served in crisis reported their resident county as somewhere other than Montgomery, Walker, or Liberty. And 32.9% of all crisis assessments completed in March were for individuals who presented on an involuntary basis.
2. Staffing shortages have become more of a concern for PETC in the latter part of March. We were able to hire for a nighttime position that had been empty since August 2021. This newest staff begins on site training April 6th. We have had one daytime staff resign and one nighttime staff transfer to another position at the Center. Many of our staff are requesting well-deserved PTO and our supervisors continue to adjust their schedules to cover empty shifts as needed.
3. Psychiatric hospitals in the area continue to operate at reduced capacity because of staffing shortages. The current trend has been to hold discharges until Monday, limiting the number of beds available over the weekend (fewer acute patients on the unit over the weekend when there is reduced staff on site). We have experienced delays in admissions with clients in emergency rooms and at the PETC, including some clients waiting overnight for a bed to become available. We have been able to communicate with the county attorney's office and, to some extent, law enforcement officers about diverting some involuntary clients when the level of aggression or agitation would prohibit our ability to safely monitor while waiting for placement.
4. On March 29th, we held the Montgomery County Community Collaborative Crisis Team Meeting, consisting of directors and managers from medical hospitals in Montgomery county, the area psychiatric hospitals, representatives from the Montgomery County Attorney's office, and area law enforcement agencies. Goals for this group include improving professional relationships and communication, and improving the process for involuntary clients to receive necessary treatment in a safe environment.

MH Adult Services

1. The Executive Director has asked prescribers to return to the office by April 18th unless there was a special circumstance which required a different date.
2. We have started to see an increase in applicants for multiple types of non-supervisor positions, but still have several Adult Outpatient supervisor roles open. We are encouraged by the applicant flow and are hopeful that we can fill many of our vacancies in the near future.
3. Adult Outpatient Services is participating in an on-site Client Trust Audit with Disability Rights to review our practices in providing Representative Payee services to mental

health clients. The team looks forward to an opportunity to receive feedback related to this process, learning new methods for enhancing care.

4. The Projects for Assistance in Transitioning from Homelessness (PATH) program recently submitted the annual Intended Use Plan. This plan is submitted to HHSC, outlining the need to address homelessness in the community and highlights the work that is done to meet that need. As part of this submission, data was reviewed on homelessness in the area, finding that while regional data indicates the prevalence of homelessness is down overall across the Greater Houston area, the PATH program continues to report local numbers served that are in alignment with those of previous years, indicating little to no change in homelessness in this area during the pandemic.
5. Adult intake is preparing to return to a pre-pandemic service delivery model, including returning to an in-person walk-in, starting in May. This model has been proven highly effective for engaging individuals at the time of request for services, allowing for completion of the admission process while the individual is motivated to make a change.
6. Adult intake observed a 42% increase in requests for services in March compared to February. Staff report the most commonly reported reason for seeking care is escalating symptoms associated with depression and anxiety. Staff also note an increase in complexity in presentations with suicidal ideation, suicide attempts within the last month, and psychosis.

MH Child and Youth Services

1. We are experiencing a staffing shortage on our Child and Youth Wraparound team. This small team has specialized training to facilitate wraparound services for children and youth with the most intensive needs. We will only have room for about 15 children in this program until we recruit and train more staff. We are working to identify which children and youth will continue to receive wraparound services. We have informed HHSC about the situation and are scheduling a meeting with HHSC to discuss options as we will be unable to meet the wraparound requirements for all of the Youth Empowerment Services Waiver and Residential Treatment Program referrals we are currently receiving.
2. We are receiving an unprecedented number of referrals for the Residential Treatment (RTC) Program. This program is a partnership between HHSC and the Texas Department of Family and Protective Services (DFPS) to provide children with intensive mental health care in an RTC setting while their guardian keeps legal responsibility for their child. The goal is to prevent placement into DFPS custody because of the child's mental health needs. As the Local Mental Health Authority, we are charged with helping the family complete the lengthy referral packet which requires a recent psychological evaluation, supporting the family with wraparound services before and after the child is placed in an RTC facility, and support the parents with family partner, case management, and parent training while the child is in placement. With the high number of referrals, we are struggling to find resources to meet the demand.
3. Field-based and school-based Child and Youth Mental Health Specialists are working with families to plan summer services that meet their scheduling needs. This is quite challenging as many children and youth spend a large portion of the summer out of town on family vacation, camps, or visiting non-custodial family members. The schedules of

children and youth over the summer are often less structured, resulting in a significant increase in missed or cancelled sessions. Our staff are being proactive in talking with families about the importance of continuing services over the summer and developing a plan that works for them.

Criminal Justice Services

1. The Outpatient Competency Restoration Program Coordinator has arranged a meeting with the Montgomery County Mental Health Treatment Center (Well Path) to discuss step-downs to the OCR program. This collaboration allows for individuals identified as having a mental health need who have also been deemed incompetent to stand trial, opportunity to receive needed care in the community, diverting from the jail where they may remain for months waiting on state hospital placement.
2. The Criminal Justice Program Administrator will meet with local judges, the Montgomery County Assistant District Attorney, and Director of Probation to discuss ways to increase and enhance services that are provided to individuals who take part in Mental Health Court. As part of this opportunity, the Administrator will provide education on mental health needs in the community, specifically for those who have criminal justice involvement, highlighting the complexity of this population in seeking and maintaining treatment.

Substance Use Disorder Services

1. In March, both Adult and Youth Substance Use Disorder treatment programs continued to experience an increased volume in requests for services. While the number of Youth referrals slowed slightly, the numbers continue to be significantly higher than in previous years.
2. The Expanded Substance Use Disorder Engagement program, which provides individualized treatment to persons who identify substance use, but who are not ready to engage in treatment, recently found that an average of 84% of participants who engaged in the program indicate improvement in quality of life, resilience, and reduction in symptoms.
3. Our Youth Substance Abuse Prevention team is gearing up for summer by closing school groups and preparing materials and supplies for summer programming. We partner with other community organizations such as the Boys and Girls Club in Walker County and the Oscar Johnson Jr. Community Center in Conroe so we can provide prevention activities and messaging to more children and youth in fun and creative ways over the summer.
4. This summer, the team is also focusing on meeting the contracted targets for the number of adults to be served. Activities targeting adults include presentations and fun activities that promote healthy environments and behaviors. Some of these activities and presentations will be available to our employees.
5. School administrators are already discussing prevention groups for the next school year (2022 – 2023) as they have learned that the demand is high and we have limited capacity.

IDD Services

1. IDD Services, both authority and provider, are preparing for the transition to Texas Medicaid & Healthcare Partnership "TMHP" effective May 1, 2022. This is a major transition for authorization of services and billing. Our current system will go down April 6th and projected to be out until April 30th. We are hopeful for a smooth transition, and anticipating a significant learning curve to the new system.
2. Provider Services had a Medicaid Billing Audit in February that covered a random sample of client services for three months from February 1, 2021 through April 30, 2021. Final payback amount is \$1,037.40.
3. Provider Services continues to have significant staffing shortages, more within Walker and Montgomery counties. We need to fill positions to open up our Day Habilitation programs fully and to provide Day Habilitation transportation.
4. IDD Authority submitted a Corrective Action Plan (CAP) for the FY22 Survey (Audit) on March 25, 2022 and are still waiting to hear back about approval of the CAP from the Contract Manager at HHSC.
 - IDD Authority completed required CAP training with Case Managers on April 5, 2022.
5. On March 31, 2022, IDD Services, in collaboration with the Training Department filmed two of the three Autism Spectrum Disorder (ASD) informational videos that community members will be able to access through the Tri-County website. They are in the process of being edited.
 - IDD Psychologist along with Tri-County Autism Program (TAP) staff is still pondering the direction for the third video, which will either be a parent Q&A about ASD, or information on intake and LIDDA services, or both.

Support Services

1. **Quality Management (QM):**
 - a. Staff reviewed and submitted three charts requested from two different insurance companies, for records dating back to January 2020 and January 2021.
 - b. The Department has filled the Quality and Utilization Management Specialist position and will be fully staffed by the end of April.
 - c. Staff worked with the Veterans Services Department to prepare documents for an audit of the Texas Disaster Response Program grant by the University of Texas Health Science Center at San Antonio.
 - d. Staff attended the Virtual Statewide Quality Management Consortia meeting on April 21, 2022.
2. **Utilization Management (UM):**
 - a. The JUM committee provided the Child and Youth Risk Stratification tool to IT to begin the process of programming the tool into use for the Data Analyst. This will allow the Data Analyst to review the data and begin making referrals to the Care Coordination team that are more specifically tailored to youth.
 - b. Staff reviewed 10% of all Center discharges for February and March to ensure appropriateness and that proper notifications were provided. Follow up with staff

and managers is provided as needed to ensure quality improvement where indicated.

3. Training:

- a. Clarification was received from the State regarding recent communication from an MCO that was requiring evidence that both the CANS and ANSA assessments had been taken by staff working with both adult and youth populations. The State has now confirmed our original understanding that the assessment is valid for either population, and staff are no longer required to take both trainings.
- b. The Clinical Trainer has been working with Management Team to create a series of educational videos on Autism that will soon be available on our website as a part of our annual strategic goals and objectives.

4. Veteran Services and Veterans Counseling/Crisis:

- a. The University of Texas Health Science Center – San Antonio (UTHSCSA) Grant is currently being audited, and will continue throughout the month. We expect the final report in June.
- b. The entire team was trained in Military Trauma-Informed Care. The training focused on teaching staff who work with Veterans suffering from PTSD, how to avoid re-traumatizing.
- c. We continue to see an increase in Veterans needing counseling services. To date, the counseling team has provided services to 136 local veterans and 27 from San Jacinto County, which is part of our UTHSCSA grant expansion. Our contract requirement is to provide counseling services for 130 veterans for the year.

5. Planning and Network Advisory Committee(s) (MH and IDD PNACs):

The IDD PNAC met on April 6, 2022 to review and discuss Center Updates as well as a special presentation on our Autism Program Services. We have had one member resign since the last meeting. Membership was reviewed at this time as the committee is currently seeking additional members.

Community Activities




1. Tri-County's Consumer Foundation Spring Fundraiser began April 5th with, "31 Days 31 Acts of Kindness." The actual kindness acts will begin May 1st in support of May being Mental Health Awareness Month. We are selling the "Acts of Kindness" bags throughout the month of April to get staff ready to wear their Acts of Kindness t-shirts in May to remind everyone to fill our area with kindness and support mental health awareness. The bags include a t-shirt, a refrigerator magnet, a calendar with stickers to mark the kindness act of the day, crayons, and coloring pages. Children under ten years old also get a stuffed animal in their bag.
2. The Directors of Quality Management and Strategic Development attended a two day learning collaborative in Houston. On day one we were trained on the development of a "Family Assistance Center," after a Complex Coordinated Terrorist Attack or an Active Shooter Incident. On day two we worked directly with the Montgomery County Office of Emergency Management and developed the Mental Health piece and the role of Tri-County in our local "incident" plan. This was important for Tri-County as the agency has

historically been left out of the plan which created numerous crisis situations during events such as Hurricane Harvey.








Agenda Item: Medicaid 1115 Transformation Waiver Project Status Report Committee: Program	Board Meeting Date April 21, 2022
<p>The 1115 Delivery System Reform Incentive Program officially ended with Demonstration Year 10 (DY10) covering October 1, 2020 through September 30, 2021. The program has not funded services in some time, but the services were necessary to achieve quality improvement metrics required (Category C).</p> <p>April 30, 2022 will be the last reporting opportunity for our 1115 Waiver program. All but one of our Category C quality improvement measures are completed with achievement on all to be reported. The final measure will be completed by the Board meeting, and we will provide the score on this metric at the meeting as well. Because these measures are based on a full calendar year (2021), they are always reported in the following year.</p> <p>A Cat C payment of \$4,446,771.45 will be paid in July 2022.</p> <p>Final Category D was completed in April 2021 reporting while Categories A & B were completed during the October 2021 reporting. Payment for Cat D was made in July 2021 and final payment for Cat B was made in January 2022. A delayed Cat C payment from FY 2021 of \$1,303,195.82 was included in the January 2022 payment.</p>	
Supporting Documentation: Medicaid 1115 Transformation Waiver Project Status Report	
Recommended Action: For Information Only	

Tri-County Behavioral Healthcare
Medicaid 1115 Transformation Waiver
DY10 10/1/2020 - 09/30/2021

DY10 Balance **Source: Internal Reporting / HHSC Reports**
\$4,446,771.45

-  On Target to Meet DY8 Outcomes
-  In Process
-  Not Started / Not Achieved

Reporting Date: April 2022 - DY11 Round 1

Category A - DY 10 Round 2				Progress Towards Goals	Status	DY 10 Valuation	
Core Activities	Integrated Physical & Behavioral Health Care Services	Prevention & Wellness	Intensive Evaluation & Diversion	Updates evaluating core activities, secondary drivers, & change ideas in the online system. No additional core activities will be added.		\$0 Required October 2021 Report submitted for payment of B-D and approved by HHSC	
Alternative Payment Models				No APMs/VBP arrangements with a Medicaid payer were made in DY10			
Costs & Savings	HHSC to choose C & S tool			Status update on progress of completing the Cost & Savings analysis.			
Collaborative Activities	Attended two Learning Collaboratives			Report on at least one Learning Collaborative meetings attended.			
Category B - DY 10 Round 2				Progress Towards Goals	Status	DY 10 Valuation	
Performing Provider Population DY10		MLIU		October 2021 Reporting		\$592,902.86	
10/1/ 2020 - 9/30/2021					Less IGT	\$195,657.94	
				Net gain to be made 1/31/2022	Jan-22	\$397,244.92	
# of unique persons who received a face-to-face or virtual service within our defined system		98.51% unique persons in the system who insurance coverage was Medicaid, Low Income (< 200% FPL), and uninsured		Data entered in online reporting system - October 2021 reporting only		Paid: \$592,902.86 End of Reporting	
Category D - DY10 Round 2				Progress Towards Goals	Status	DY 10 Payment	
Effective Crisis Response	% of individuals receiving crisis services who avoid inpatient admission after a crisis.					DY10 July 2021 Payment	
Crisis Follow-up	% of individuals receiving crisis services who receive f/up services w/in a period of time.					Reported in April 2021/Paid	
Community Tenure	% of individuals who successfully avoid psychiatric inpatient care.					Valuation	\$889,354.29
Reduction in Juvenile Justice Involvement	% of youth who demonstrate improved indicators of juvenile justice involvement.					Less IGT	\$284,504.44
Adult Jail Diversion	% adults who demonstrate improvement on indicators of criminal justice involvement.					Achieved	\$604,849.85
Category D - DY11 Round 1				Progress Towards Goals	Status	DY 11 Status	
					Complete	Program Ended	




Tri-County Behavioral Healthcare
Medicaid 1115 Transformation Waiver







DY10 - 10/1/2020 - 09/30/2021

Reporting Date: April 2022 - DY11 Round1

Measures based on Calendar Year 2021

Source: Internal Reporting / HHSC Reports

-  On Target to Meet DY10 Outcomes
-  In Process
-  Not Started / Not Achieved

Category C - DY11 Round 2 Measures: 1/1/21 - 12/31/21			DY10/PY4 Goal	Rate & Goal as of 12/31/21	Status	DY 10 PY4 Valuation Amount / Apr 2022 Submission
M1-103	Controlling High Blood Pressure		57.71%	62.84%		\$741,128.58
M1-105	Tobacco Cessation Assessment/Intervention		54.64%	Will be achieved. Final score will be provided at the Board meeting		\$741,128.58
M1-115	Diabetes Care: HbA1c >9% (Neg Directionality)		44.16%	26.50%		\$741,128.58
M1-147	BMI/Intervention		81.79%	99.93%		\$741,128.58
M1-207	Diabetes Care: HBP <140/90		66.64%	68.38%		\$741,128.58
M1-261	Substance Use Assessment		95.97%	98.51%		\$741,128.58
					Total Cat C	\$4,446,771.45
					Less IGT @ 33% Cat C	\$1,467,434.58
					Cat C Payment	\$2,979,336.87

Agenda Item: Personnel Report for March 2022 Committee: Executive	Board Meeting Date: April 21, 2022
Background Information: None	
Supporting Documentation: Personnel Report for March 2022	
Recommended Action: For Information Only	

Personnel Report March 2022

Total Applications received in March = 201

Total New Hires for March = 14

Total New Hires Year to Date = 55

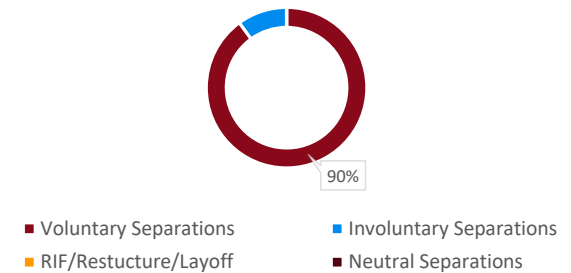
Total Budgeted FTE Positions = 457.75

Vacant FTE Positions = 146.27

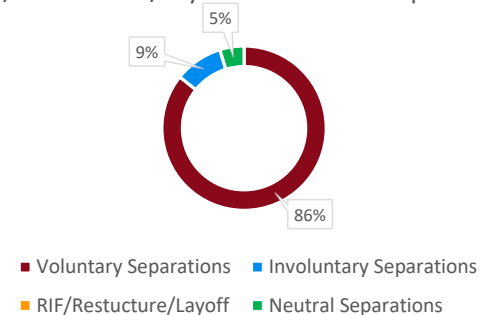
March Turnover - FY22 compared to FY21	FY22	FY21
Number of Active Employees	323	376
Number of Monthly Separations	10	10
Number of Separations YTD	84	58
Year to Date Turnover Rate	26%	15%
March Turnover Rate	3%	3%

Separations by Reason	March Separations	FY22 YTD
Better Pay	1	8
Commute	0	2
Death	0	0
Dissatisfaction with Supervisor/Job	0	0
Family	0	4
Another job	0	23
Lack of Opportunity for Advancement	0	1
Relocating	1	6
Retirement	0	1
Return to School	0	7
Schedule	1	4
Uncomfortable with Job Duties	0	1
Health	2	6
RIF/Restructure/Layoff	0	0
Neutral Termination	0	4
Involuntarily Terminated	0	7
Total Separations	5	74

March Voluntary, Involuntary, RIF/Restructure/Layoff and Neutral Separations



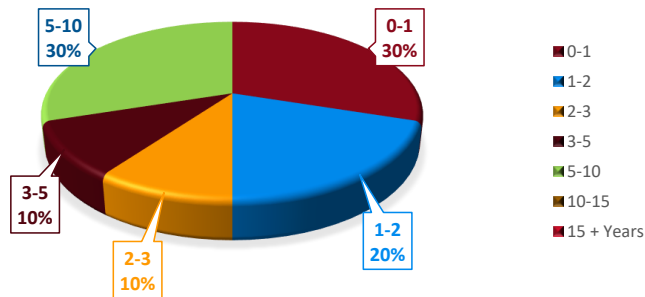
Year to Date Voluntary, Involuntary, RIF/Restructure/Layoff and Neutral Separations



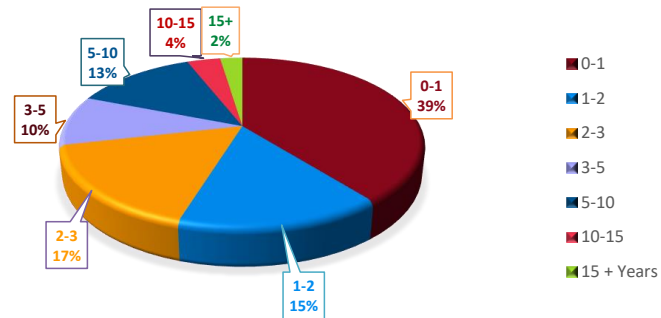
Management Team	# of Employees	March Separations	Year to Date Separations	% March	% Year to Date
Evan Roberson	39	0	6	0%	15%
Millie McDuffey	30	1	4	3%	13%
Amy Foerster	5	0	1	0%	20%
Tanya Bryant	8	1	2	13%	25%
Sara Bradfield	81	3	15	4%	19%
Melissa Zemencsik	64	2	20	3%	31%
Catherine Prestigiovanni	6	2	8	33%	133%
PETC	26	1	18	4%	69%
Kelly Shropshire	34	0	6	0%	18%
Kathy Foster	22	0	4	0%	18%
Kenneth Barfield	8	0	0	0%	0%
Total	323	10	84		

Separation by EEO Category	# of Employees	March Separations	Year to Date Separations	% March	% Year to Date
Supervisors & Managers	25	2	6	8%	24%
Medical (MD,DO, PA, Psychologist)	8	0	1	0%	13%
Nursing (LVN, RN, APN)	26	0	13	0%	50%
Professionals (QMHP)	93	4	32	4%	34%
Professionals (QIDP)	24	0	6	0%	25%
Licensed Staff (LCDC, LPC...)	33	0	4	0%	12%
Business Services (Accounting)	11	1	1	9%	9%
Central Administration (HR, IT, Executive Director)	18	0	1	0%	6%
Program Support (Financial Counselors, QA, Training, Med. Records)	52	2	12	4%	23%
Nurse Technicians/Aides	11	1	6	9%	55%
Service/Maintenance	7	0	0	0%	0%
Direct Care (HCS, Respite, Life Skills)	15	0	2	0%	13%
Total	323	10	84		

MARCH SEPARATIONS BY TENURE

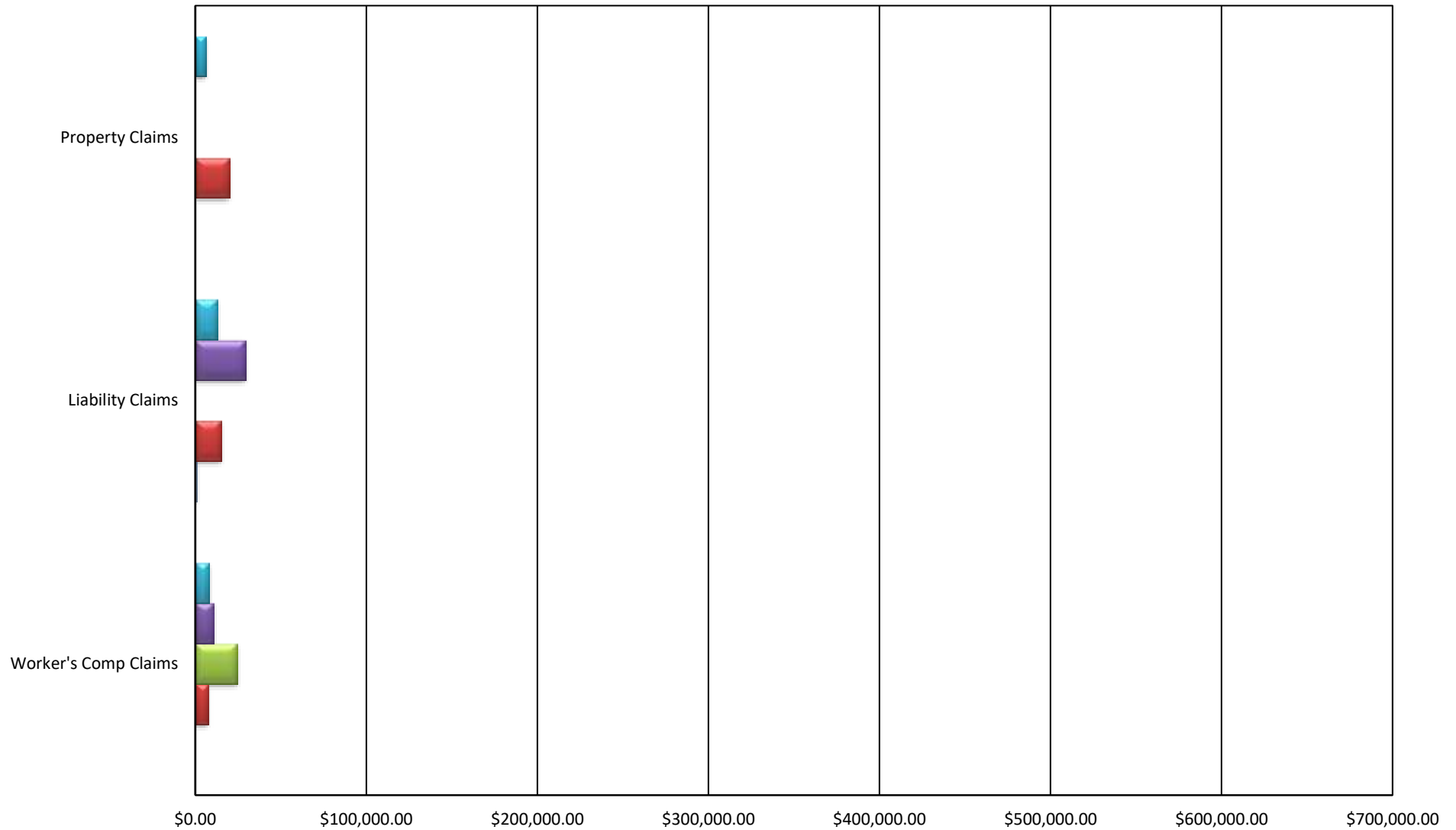


YEAR TO DATE SEPARATIONS BY TENURE



Agenda Item: Texas Council Risk Management Fund Claims Summary as of March 2022 Committee: Executive	Board Meeting Date: April 21, 2022
Background Information: None	
Supporting Documentation: Texas Council Risk Management Fund Claims Summary as of March 2022	
Recommended Action: For Information Only	

TCRMF Claims Summary March 2022



	Worker's Comp Claims	Liability Claims	Property Claims
2018	\$8,202.00	\$13,108.00	\$6,126.00
2019	\$10,826.00	\$29,330.00	\$0.00
2020	\$24,847.00	\$0.00	\$0.00
2021	\$7,520.00	\$15,377.00	\$20,074.00
2022	\$184.00	\$1,032.00	\$0.00

Agenda Item: Approve March 2022 Financial Statements	Board Meeting Date April 21, 2022
Committee: Business	
Background Information: None	
Supporting Documentation: March 2022 Financial Statements	
Recommended Action: Approve March 2022 Financial Statements	

March 2022 Financial Summary

Revenues for March 2022 were \$3,302,948 and operating expenses were \$2,999,937 resulting in a gain in operation of \$303,012. Capital Expenditures and Extraordinary Expenses for March were \$310,366 resulting in a loss of \$7,354. Total revenues were 97.77% of the monthly budgeted revenues and total expenses were 98.63% of the monthly budgeted expenses (difference of .86%).

Year to date revenues are \$22,150,529 and operating expenses are \$20,112,720 leaving excess operating revenues of \$2,037,809. YTD Capital Expenditures and Extraordinary Expenses are \$1,445,187 resulting in a gain YTD of \$592,622. Total revenues are 99.55% of the YTD budgeted revenues and total expenses are 96.13% of the YTD budgeted expenses (difference of 3.42%).

REVENUES

YTD Revenue items that are below the budget by more than \$10,000:

Revenue Source	YTD Revenue	YTD Budget	% of Budget	\$ Variance
DSHS Gen Rev Crisis-PESC	946,849	1,082,881	87.44%	136,032

DSHS Gen Rev Crisis – PESC - This line item is under budget based on the CSU being closed since November. We are in talks with HHSC to determine if additional funding is available to help with the increased cost to recruit RNs and get the program back up and running. If additional funding is not available for the CSU, we have asked HHSC if this funding can be used to supplement contract hospital costs.

EXPENSES

YTD Individual line expense items that exceed the YTD budget by more than \$10,000:

Expense Source	YTD Expenses	YTD Budget	% of Budget	\$ Variance
Contract Hospital - Adult	2,075,590	2,048,869	101.30%	26,721
Fixed Asset – Furn & Equip	90,295	68,020	132.75%	22,275

Contract Hospital – Adult – This line item has been trending up all year based on the CSU being closed. We have received additional ARPA funds from Montgomery County as well as a small increase in the Private Psychiatric Bedday (PPB) funding from HHSC, but the funds will be gone next month with the need for hospitalizations still present. This is part of the talks mentioned above that we are having with the HHSC.

Fixed Asset – Furniture & Equipment – This line is the deposit paid for the furniture that we purchased for the additional offices that have been added with the Liberty Clinic renovation. This will be adjusted at the next budget revision.

**TRI-COUNTY BEHAVIORAL HEALTHCARE
CONSOLIDATED BALANCE SHEET
For the Month Ended March 2022**

	TOTALS COMBINED FUNDS March 2022	TOTALS COMBINED FUNDS February 2022	Increase (Decrease)
ASSETS			
CURRENT ASSETS			
Imprest Cash Funds	1,750	1,750	-
Cash on Deposit - General Fund	10,357,106	8,184,375	2,172,731
Cash on Deposit - Debt Fund	-	-	-
Accounts Receivable	5,783,040	5,014,819	768,221
Inventory	2,843	2,727	116
TOTAL CURRENT ASSETS	16,144,738	13,203,670	2,941,068
FIXED ASSETS	18,541,959	18,541,959	-
OTHER ASSETS	177,696	199,072	(21,376)
TOTAL ASSETS	\$ 34,864,393	\$ 31,944,701	\$ 2,919,693
LIABILITIES, DEFERRED REVENUE, FUND BALANCES			
CURRENT LIABILITIES	1,640,804	1,723,865	(83,061)
NOTES PAYABLE	738,448	738,448	-
DEFERRED REVENUE	4,944,879	1,866,704	3,078,175
LONG-TERM LIABILITIES FOR			
First Financial Conroe Building Loan	10,414,623	10,459,083	(44,460)
Guaranty Bank & Trust Loan	1,828,224	1,834,123	(5,899)
EXCESS(DEFICIENCY) OF REVENUES OVER EXPENSES FOR			
General Fund	592,622	599,976	(7,354)
FUND EQUITY			
RESTRICTED			
Net Assets Reserved for Debt Service	(12,242,847)	(12,293,206)	50,359
Reserved for Debt Retirement			-
COMMITTED			
Net Assets - Property and Equipment	18,541,959	18,541,959	-
Reserved for Vehicles & Equipment Replacement	613,712	613,712	-
Reserved for Facility Improvement & Acquisitions	1,820,381	1,873,715	(53,334)
Reserved for Board Initiatives	1,500,000	1,500,000	-
Reserved for 1115 Waiver Programs	502,677	502,677	-
ASSIGNED			
Reserved for Workers' Compensation	274,409	274,409	-
Reserved for Current Year Budgeted Reserve	43,169	37,002	6,167
Reserved for Insurance Deductibles	100,000	100,000	-
Reserved for Accrued Paid Time Off	(738,448)	(738,448)	-
UNASSIGNED			
Unrestricted and Undesignated	4,289,782	4,310,682	(20,900)
TOTAL LIABILITIES/FUND BALANCE	\$ 34,864,393	\$ 31,944,701	\$ 2,919,692

**TRI-COUNTY BEHAVIORAL HEALTHCARE
CONSOLIDATED BALANCE SHEET
For the Month Ended March 2022**

	General Operating Funds	Memorandum Only Final August 2021
ASSETS		
CURRENT ASSETS		
Imprest Cash Funds	1,750	2,850
Cash on Deposit - General Fund	10,357,106	8,111,466
Cash on Deposit - Debt Fund	-	-
Accounts Receivable	5,783,040	3,656,102
Inventory	2,843	2,918
TOTAL CURRENT ASSETS	16,144,738	11,773,337
FIXED ASSETS	18,541,959	18,541,959
OTHER ASSETS	177,696	164,343
	\$ 34,864,393	\$ 30,479,639
LIABILITIES, DEFERRED REVENUE, FUND BALANCES		
CURRENT LIABILITIES	1,640,804	1,489,380
NOTES PAYABLE	738,448	738,448
DEFERRED REVENUE	4,944,879	646,820
LONG-TERM LIABILITIES FOR		
First Financial Conroe Building Loan	10,414,623	10,709,095
Guaranty Bank & Trust Loan	1,828,224	-
EXCESS(DEFICIENCY) OF REVENUES OVER EXPENSES FOR		
General Fund	592,622	(188,629)
FUND EQUITY		
RESTRICTED		
Net Assets Reserved for Debt Service - Restricted	(12,242,847)	(10,709,095)
Reserved for Debt Retirement	-	-
COMMITTED		
Net Assets - Property and Equipment - Committed	18,541,959	18,541,959
Reserved for Vehicles & Equipment Replacement	613,712	613,712
Reserved for Facility Improvement & Acquisitions	1,820,381	2,500,000
Reserved for Board Initiatives	1,500,000	1,500,000
Reserved for 1115 Waiver Programs	502,677	502,677
ASSIGNED		
Reserved for Workers' Compensation - Assigned	274,409	274,409
Reserved for Current Year Budgeted Reserve - Assigned	43,169	-
Reserved for Insurance Deductibles - Assigned	100,000	100,000
Reserved for Accrued Paid Time Off	(738,448)	(738,448)
UNASSIGNED		
Unrestricted and Undesignated	4,289,782	4,499,309
TOTAL LIABILITIES/FUND BALANCE	\$ 34,864,393	\$ 30,479,638

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
For the Month Ended March 2022
and Year To Date as of March 2022

INCOME:	MONTH OF March 2022	YTD March 2022
Local Revenue Sources	135,134	1,399,513
Earned Income	1,707,132	8,905,220
General Revenue - Contract	1,460,683	11,845,796
TOTAL INCOME	\$ 3,302,948	\$ 22,150,529
EXPENSES:		
Salaries	1,726,612	11,490,475
Employee Benefits	330,232	2,265,824
Medication Expense	50,031	336,160
Travel - Board/Staff	25,557	133,273
Building Rent/Maintenance	14,158	143,061
Consultants/Contracts	594,375	4,290,853
Other Operating Expenses	258,971	1,453,073
TOTAL EXPENSES	\$ 2,999,937	\$ 20,112,720
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 303,012	\$ 2,037,809
CAPITAL EXPENDITURES		
Capital Outlay - FF&E, Automobiles, Building	230,314	936,745
Capital Outlay - Debt Service	80,053	508,442
TOTAL CAPITAL EXPENDITURES	\$ 310,366	\$ 1,445,187
GRAND TOTAL EXPENDITURES	\$ 3,310,303	\$ 21,557,907
Excess (Deficiency) of Revenues and Expenses	\$ (7,354)	\$ 592,622

Debt Service and Fixed Asset Fund:		
Debt Service	80,053	508,442
Excess (Deficiency) of Revenues over Expenses	80,053	508,442

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
Compared to Budget
Year to Date as of March 2022

	YTD March 2022	APPROVED BUDGET	Increase (Decrease)
INCOME:			
Local Revenue Sources	1,399,513	1,353,629	45,884
Earned Income	8,905,220	8,890,958	14,262
	11,845,796	12,005,990	(160,194)
TOTAL INCOME	\$ 22,150,529	\$ 22,250,577	\$ (100,048)
EXPENSES:			
Salaries	11,490,475	12,271,638	(781,163)
Employee Benefits	2,265,824	2,316,346	(50,522)
Medication Expense	336,160	342,634	(6,474)
Travel - Board/Staff	133,273	162,946	(29,673)
Building Rent/Maintenance	143,061	133,373	9,688
Consultants/Contracts	4,290,853	4,277,018	13,835
Other Operating Expenses	1,453,073	1,485,928	(32,855)
TOTAL EXPENSES	\$ 20,112,720	\$ 20,989,883	\$ (877,164)
 Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	 \$ 2,037,809	 \$ 1,260,694	 \$ 777,116
 CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles, Building	936,745	927,849	8,896
Capital Outlay - Debt Service	508,442	508,454	(12)
TOTAL CAPITAL EXPENDITURES	\$ 1,445,187	\$ 1,436,303	\$ 8,884
 GRAND TOTAL EXPENDITURES	 \$ 21,557,907	 \$ 22,426,186	 \$ (868,279)
 Excess (Deficiency) of Revenues and Expenses	 \$ 592,622	 \$ (175,609)	 \$ 768,231

Debt Service and Fixed Asset Fund:			
Debt Service	508,442	508,454	(12)
Excess(Deficiency) of Revenues over Expenses	508,442	508,454	(12)

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
Compared to Budget
For the Month Ended March 2022

INCOME:	MONTH OF March 2022	APPROVED BUDGET	Increase (Decrease)
Local Revenue Sources	135,134	143,057	(7,923)
Earned Income	1,707,132	1,644,114	63,018
General Revenue-Contract	1,460,683	1,591,166	(130,483)
TOTAL INCOME	\$ 3,302,948	\$ 3,378,337	\$ (75,389)
EXPENSES:			
Salaries	1,726,612	1,923,254	(196,642)
Employee Benefits	330,232	316,068	14,164
Medication Expense	50,031	46,682	3,349
Travel - Board/Staff	25,557	18,394	7,163
Building Rent/Maintenance	14,158	18,849	(4,691)
Consultants/Contracts	594,375	543,380	50,995
Other Operating Expenses	258,971	189,803	69,168
TOTAL EXPENSES	\$ 2,999,937	\$ 3,056,430	\$ (56,494)
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 303,012	\$ 321,907	\$ (18,895)
CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles, Building	230,314	219,832	10,482
Capital Outlay - Debt Service	80,053	80,053	-
TOTAL CAPITAL EXPENDITURES	\$ 310,366	\$ 299,885	\$ 10,482
GRAND TOTAL EXPENDITURES	\$ 3,310,303	\$ 3,356,315	\$ (46,012)
Excess (Deficiency) of Revenues and Expenses	\$ (7,354)	\$ 22,022	\$ (29,376)

Debt Service and Fixed Asset Fund:			
Debt Service	80,053	80,053	-
Excess (Deficiency) of Revenues over Expenses	80,053	80,053	-

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With YTD March 2021 Comparative Data
Year to Date as of March 2022

INCOME:	YTD March 2022	YTD March 2021	Increase (Decrease)
Local Revenue Sources	1,399,513	1,502,343	(102,830)
Earned Income	8,905,220	7,558,231	1,346,989
General Revenue-Contract	11,845,796	10,876,647	969,149
TOTAL INCOME	\$ 22,150,529	\$ 19,937,221	\$ 2,213,308
EXPENSES:			
Salaries	11,490,475	11,339,648	150,827
Employee Benefits	2,265,824	2,420,696	(154,872)
Medication Expense	336,160	433,979	(97,819)
Travel - Board/Staff	133,273	73,954	59,319
Building Rent/Maintenance	143,061	134,765	8,296
Consultants/Contracts	4,290,853	2,843,712	1,447,141
Other Operating Expenses	1,453,073	1,414,167	38,906
TOTAL EXPENSES	\$ 20,112,720	\$ 18,660,919	\$ 1,451,799
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 2,037,809	\$ 1,276,302	\$ 761,509
CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles, Building	936,745	519,514	417,231
Capital Outlay - Debt Service	508,442	487,685	20,757
TOTAL CAPITAL EXPENDITURES	\$ 1,445,187	\$ 1,007,199	\$ 437,988
GRAND TOTAL EXPENDITURES	\$ 21,557,907	\$ 19,668,118	\$ 1,889,789
Excess (Deficiency) of Revenues and Expenses	\$ 592,622	\$ 269,100	\$ 323,521

Debt Service and Fixed Asset Fund:

Debt Service	508,442	487,685	20,757
Excess (Deficiency) of Revenues over Expenses	508,442	487,685	20,757

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With March 2021 Comparative Data
For the Month ending March 2022

INCOME:	MONTH OF March 2022	MONTH OF March 2021	Increase (Decrease)
Local Revenue Sources	135,134	90,726	44,408
Earned Income	1,707,132	1,103,078	604,054
General Revenue-Contract	1,460,683	1,417,413	43,270
TOTAL INCOME	\$ 3,302,948	\$ 2,611,217	\$ 691,731
Salaries	1,726,612	1,496,893	229,719
Employee Benefits	330,232	339,402	(9,170)
Medication Expense	50,031	59,789	(9,758)
Travel - Board/Staff	25,557	12,989	12,568
Building Rent/Maintenance	14,158	18,212	(4,054)
Consultants/Contracts	594,375	405,424	188,951
Other Operating Expenses	258,971	205,090	53,881
TOTAL EXPENSES	\$ 2,999,937	\$ 2,537,797	\$ 462,138
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 303,012	\$ 73,420	\$ 229,594
CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles, Building	230,314	1,506	228,808
Capital Outlay - Debt Service	80,053	69,667	10,386
TOTAL CAPITAL EXPENDITURES	\$ 310,366	\$ 71,173	\$ 239,193
GRAND TOTAL EXPENDITURES	\$ 3,310,303	\$ 2,608,970	\$ 701,333
Excess (Deficiency) of Revenues and Expenses	\$ (7,354)	\$ 2,244	\$ (9,599)

Debt Service and Fixed Asset Fund:

Debt Service	80,053	69,667	10,386
Excess (Deficiency) of Revenues over Expenses	80,053	69,667	10,386

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With February 2022 Comparative Data
For the Month Ended March 2022

INCOME:	MONTH OF March 2022	MONTH OF February 2022	Increase (Decrease)
Local Revenue Sources	135,134	242,059	(106,925)
Earned Income	1,707,132	1,089,080	618,052
General Revenue-Contract	1,460,683	1,488,169	(27,486)
TOTAL INCOME	\$ 3,302,948	\$ 2,819,308	\$ 483,640
EXPENSES:			
Salaries	1,726,612	1,345,617	380,995
Employee Benefits	330,232	303,593	26,639
Medication Expense	50,031	46,392	3,638
Travel - Board/Staff	25,557	18,106	7,451
Building Rent/Maintenance	14,158	38,345	(24,187)
Consultants/Contracts	594,375	715,602	(121,226)
Other Operating Expenses	258,971	153,841	105,129
TOTAL EXPENSES	\$ 2,999,937	\$ 2,621,497	\$ 378,439
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 303,012	\$ 197,811	\$ 105,201
CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles, Building	230,314	4,589	225,724
Capital Outlay - Debt Service	80,053	80,053	-
TOTAL CAPITAL EXPENDITURES	\$ 310,366	\$ 84,642	\$ 225,724
GRAND TOTAL EXPENDITURES	\$ 3,310,303	\$ 2,706,139	\$ 604,164
Excess (Deficiency) of Revenues and Expenses	\$ (7,354)	\$ 113,169	\$ (120,523)

Debt Service and Fixed Asset Fund:			
Debt Service	80,053	80,053	-
Excess (Deficiency) of Revenues over Expenses	80,053	80,053	-

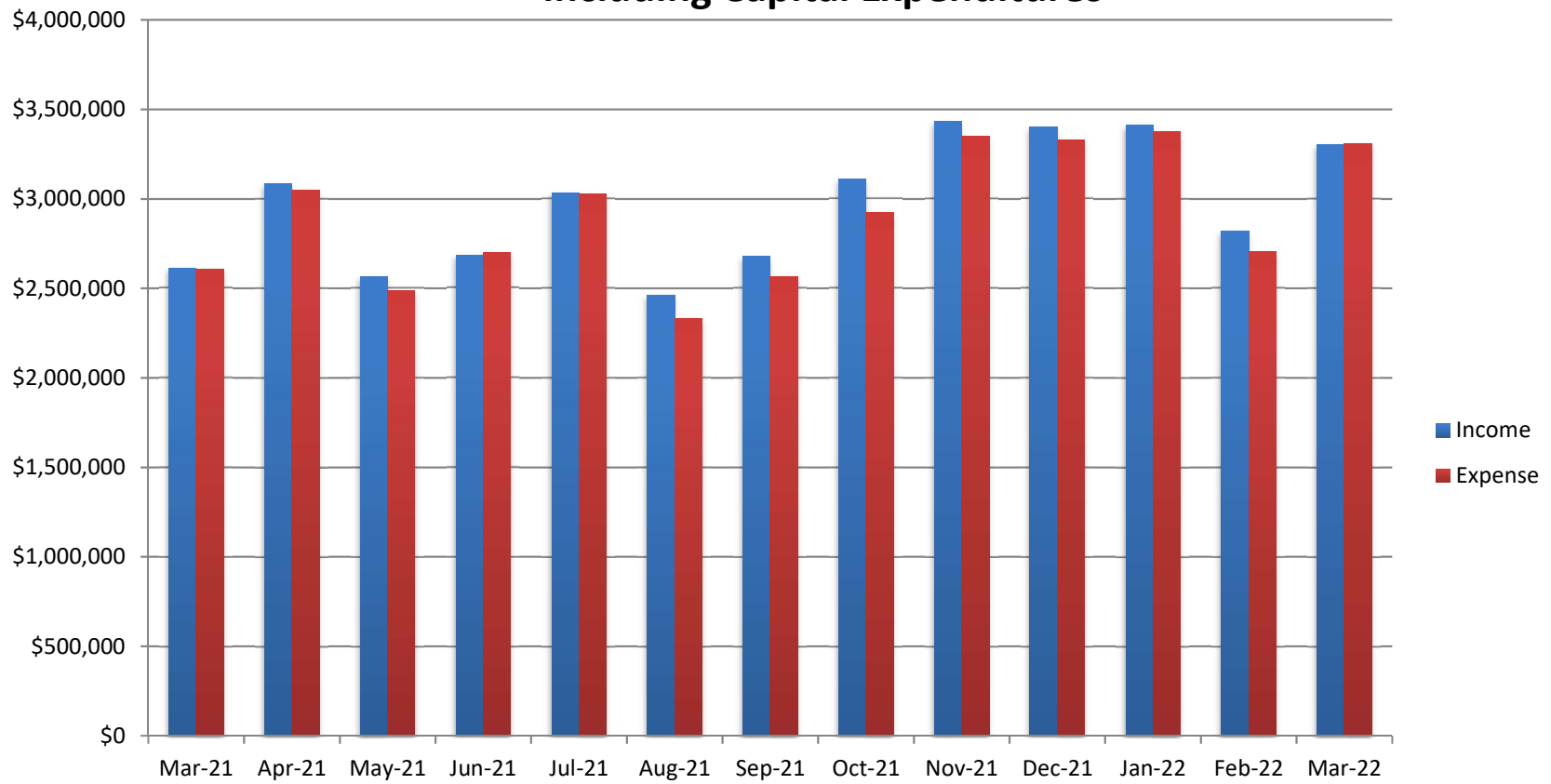
TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary by Service Type
Compared to Budget
Year To Date as of March 2022

	YTD Mental Health March 2022	YTD IDD March 2022	YTD Other Services March 2022	YTD Agency Total March 2022	YTD Approved Budget March 2022	Increase (Decrease)
INCOME:						
Local Revenue Sources	1,271,649	(163,141)	291,006	1,399,513	1,353,629	45,884
Earned Income	2,395,437	2,086,835	4,422,948	8,905,220	8,890,958	14,262
General Revenue-Contract	10,190,926	938,714	716,155	11,845,796	12,005,990	(160,194)
TOTAL INCOME	\$ 13,858,012	\$ 2,862,408	\$ 5,430,109	\$ 22,150,529	\$ 22,250,577	\$ (100,048)
EXPENSES:						
Salaries	6,613,861	1,615,753	3,260,862	11,490,475	12,271,638	(781,163)
Employee Benefits	1,362,523	331,152	572,149	2,265,824	2,316,346	(50,522)
Medication Expense	283,876	-	52,285	336,160	342,634	(6,474)
Travel - Board/Staff	66,184	39,043	28,046	133,273	162,946	(29,673)
Building Rent/Maintenance	105,142	9,091	28,829	143,061	133,373	9,688
Consultants/Contracts	2,743,585	549,649	997,619	4,290,853	4,277,018	13,835
Other Operating Expenses	843,858	338,370	270,845	1,453,073	1,485,928	(32,855)
TOTAL EXPENSES	\$ 12,019,029	\$ 2,883,058	\$ 5,210,635	\$ 20,112,718	\$ 20,989,883	\$ (877,164)
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 1,838,983	\$ (20,650)	\$ 219,474	\$ 2,037,811	\$ 1,260,694	\$ 777,116
CAPITAL EXPENDITURES						
Capital Outlay - FF&E, Automobiles, Building	721,831	76,412	138,502	936,745	927,849	8,896
Capital Outlay - Debt Service	310,150	71,182	127,111	508,442	508,454	(12)
TOTAL CAPITAL EXPENDITURES	\$ 1,031,981	\$ 147,594	\$ 265,613	\$ 1,445,188	\$ 1,436,303	\$ 8,884
GRAND TOTAL EXPENDITURES	\$ 13,051,010	\$ 3,030,652	\$ 5,476,248	\$ 21,557,906	\$ 22,426,186	\$ (868,280)
Excess (Deficiency) of Revenues and Expenses	\$ 807,002	\$ (168,244)	\$ (46,139)	\$ 592,622	\$ (175,609)	\$ 768,232
Debt Service and Fixed Asset Fund:						
Debt Service	310,150	71,182	127,111	508,442	508,454	(198,304)
Excess (Deficiency) of Revenues over Expenses	310,150	71,182	127,111	508,442	508,454	(198,304)

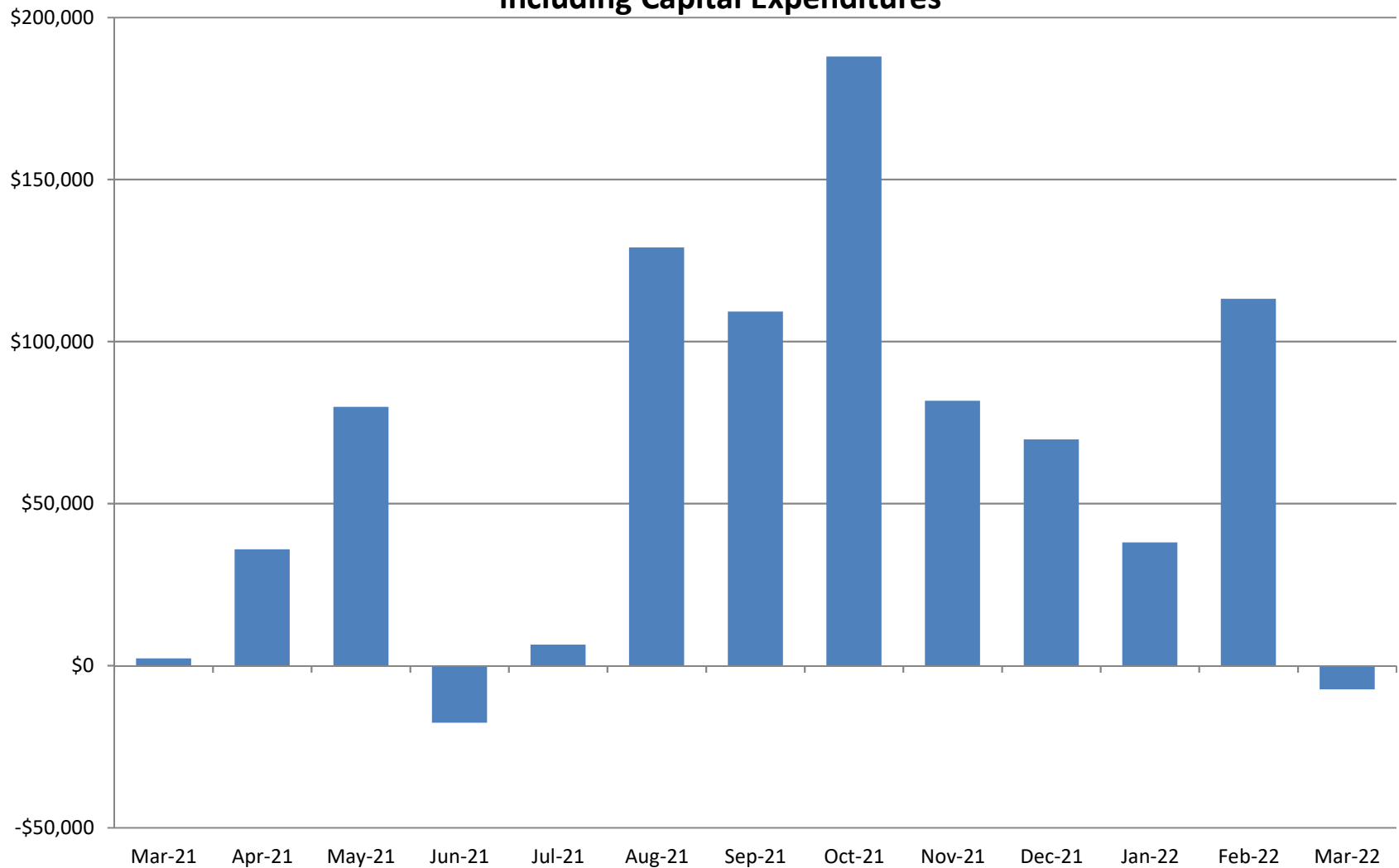
TRI-COUNTY BEHAVIORAL HEALTHCARE

Income and Expense

including Capital Expenditures



TRI-COUNTY BEHAVIORAL HEALTHCARE
Income after Expense
including Capital Expenditures



Agenda Item: Consider Selection of FY 2022 Auditor

Board Meeting Date

April 21, 2022

Committee: Business

Background Information:

Each year, Tri-County Behavioral Healthcare is required to select an outside auditor for our financial audit. We have previously used the following auditors:

FY 1992	Pircher and Co.
FY 1988 - 1993	Kenneth Davis
FY 1999	Vetter & Taboada, P.C.
FY 2000 - 2003	David N. Miller, LLP
FY 2004 - 2006	McConnell & Jones, LLP
FY 2007 - 2010	David N. Miller, LLP
FY 2011 - 2012	Carlos Taboada & Company, P.C.
FY 2013 - 2018	Scott, Singleton, Fincher & Co, P.C.
FY 2019 – 2021	Eide Bailly LLP

The FY 2022 HHSC Performance Contracts state that the center shall “engage the same audit firm for no more than any six (6) consecutive years from the initial date of engagement.”

This would be our fourth year with Eide Bailly LLP, if selected. The third year went very smoothly in light of numerous personnel changes. We hope to continue with Eide Bailly LLP since it is difficult and very time consuming to transition to a new auditing firm.

Supporting Documentation:

None

Recommended Action:

Direct Staff to Solicit an Audit Engagement Letter from Eide Bailly LLP or Solicit Proposals for FY 2022 Independent Financial Audit Services

<p>Agenda Item: Ratify HHSC Covid-19 Supplemental Grant Program, Contract No. HHS001108400037, Amendment No. 2</p> <p>Committee: Business</p>	<p>Board Meeting Date</p> <p>April 21, 2022</p>
<p>Background Information:</p> <p>The COVID-19 Supplemental Grant Program contract was amended to add a new statement of work to enhance Crisis Hotline and/or Mobile Crisis Outreach Teams (MCOT). Tri-County will receive \$48,323 per year for four years with this amendment.</p> <p>This funding is not enough to pay for the full cost of one bachelor's level staff person to expand MCOT, but we have decided to supplement the funding from another source and add a position that will work with Montgomery County Mental Health Deputies in Precinct One, pending negotiation of a Memorandum of Understanding for this role.</p> <p>HHSC required that this grant be signed prior to the Board meeting, so the Executive Director returned the contract and is requesting ratification by the Board.</p>	
<p>Supporting Documentation:</p> <p>Contract Amendment will be Available for Review at the Board Meeting</p>	
<p>Recommended Action:</p> <p>Ratify HHSC Covid-19 Supplemental Grant Program, Contract No. HHS001108400037, Amendment No. 2</p>	

Agenda Item: Approve HHSC LMHA Performance Agreement Interlocal Cooperation Contract No. HHS001022200037, Amendment No. 1 Committee: Business	Board Meeting Date April 21, 2022
Background Information: The LMHA Performance Agreement Interlocal Contract is the main contract with HHSC for Mental Health Services. This contract is being amended to add \$117,188 per year for two years in Private Psychiatric Bedday funding as authorized by the 87 th Texas Legislature. The formula used for this funding deemed Tri-County to be an 'urban' Center and because half of the funding was designated for rural Centers, Tri-County only received \$117,188 despite high need for additional hospitalization dollars. These dollars are used to pay for beddays for persons without insurance at local private psychiatric hospitals.	
Supporting Documentation: Contract Amendment will be Available for Review at the Board Meeting	
Recommended Action: Approve HHSC LMHA Performance Agreement Interlocal Cooperation Contract No. HHS001022200037, Amendment No. 1	

Agenda Item: Approve Purchase of Streamline Healthcare Solutions' SmartCare Electronic Health Record

Board Meeting Date

April 21, 2022

Committee: Business

Background Information:

In December of 2021, Tri-County issued a Request for Proposals (RFP) for a new Electronic Health Record. Tri-County received 13 responses to the RFP and chose four companies to demonstrate their software to a 17-person team made up of information technology staff, clinical staff and administrators. Each software was scored for technical capability based on written RFP response (includes security, end-user support, clinical support, IDD interface, billing, etc.), the demonstration itself, and the software interface overall. Scores were averaged and each software was ranked. After the initial meetings with the large group, a smaller team met with each vendor to ask a series of follow-up questions.

On March 18th, after meeting with the team and reviewing their detailed scores for each product, the Executive Director authorized our Director of Management Information Systems, Kenneth Barfield and our Chief Financial Officer, Millie McDuffey to move forward with securing the Best and Final Offer for Streamline's SmartCare Electronic Health Record platform.

The Best and Final Offer, for a five-year commitment, is included the table below. Initial costs include the Implementation Services fee and 25% of the first-year subscription fee for a total of \$594,190.

It should be noted that additional costs may be incurred for customization or optimization of assessments which will be used by Tri-County. We expect that these costs would be incurred over the entire implementation period and would be less than \$50,000.

Total 5 Year Implementation Services and Subscription Fees

5 Year Cost Summary (SaaS)	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Implementation Services	\$506,260					
Development	\$0					
Subscription Fee (Includes Support, Maint, Upgrades, Hosting)	\$351,720	\$351,720	\$362,272	\$373,136	\$384,323	\$1,823,170
Total	\$857,980	\$351,720	\$362,272	\$373,136	\$384,323	\$2,329,430

Supporting Documentation:

Draft Quote and Payment Schedule

RFP responses (will be available for review at the Board meeting)

Recommended Action:

Approve Purchase of Streamline Healthcare Solutions' SmartCare Electronic Health Record and Authorize the Executive Director to Execute All Necessary Documents with Approval by Jackson Walker.

Order Form Q-00347

This Order Form is issued pursuant to the Services and/or Software License Agreement(s) between the Licensor and Licensee referenced below (the "Agreements") and is effective as of the date of the last signature below (the "Order Form Effective Date"). Licensor will perform the services set forth below pursuant to the Agreement and according to the terms and conditions below, so long as Licensee has paid the applicable fees. In the event of a conflict between the terms of this Order Form and the Agreement, the terms of this Order Form shall prevail.

AGREEMENT DATE	LICENSOR	LICENSEE
5/6/2022	Streamline Healthcare Solution, LLC	Tri-County Behavioral Healthcare (TX)

Service Fees

Licensee agrees to pay to Licensor, the following fees within the time specified in this Agreement, or if no time is specified then upon receipt of an invoice for the same:

The following licenses are the quantities included in the fees of this agreement.

Product	Quantity	Unit Type
SmartCare Base Subscription	376	Named User
SmartCare Anywhere Subscription	75	Named User
SmartCare Batch Scanning Subscription	1	Module
SmartCare Credit Card Processing Subscription	1	Module
SmartCare IP/Residential Subscription	1	Module
SmartCare OE/EMAR Subscription	1	Module
SmartCare Patient Portal Subscription	4,000	Named Clients
SmartCare Rx Package Subscription	1	Module
SmartCare Rx Prescribers Subscription	30	Named User
SmartCare CCBHC Subscription	1	Module
SmartCare MU3/MIPS Subscription	1	Module
SmartCare Texas Subscription	1	Module
270/271 Real-time and Batch Clearinghouse Subscription (existing vendor)	1	Number of Interface
HispDirect Direct Messaging Subscription	10	Named User
PMP Appriss Interface Subscription	1	Number of Interface
SmartCare Notification-SMS/Text Subscription	1	Number of Interface
SmartCare Notification-Additional SMS/Text Subscription	1	Number of Interface
E&M Note Standalone Subscription	1	Module

Product	Quantity	Unit Type
GAD7 Assessment Subscription	1	Module
PHQ-A Assessment Subscription	1	Module
PHQ-9 Assessment Subscription	1	Module
SmartCare DSM-5-TR Subscription	376	Named User
SmartCare Primary Care Package Subscription	1	Module
SmartCare Data Warehouse BI Subscription	1	Module
SmartCare Medication Assisted Treatment Subscription	1	Module
AIMS Assessment Subscription	1	Module
Lab Interface: Labcorp Subscription	1	Number of Interface
Lab Interface: Quest Subscription	1	Number of Interface
HIE (Health Information Exchange) Subscription (new vendor)	1	Number of Interface
SmartCare Primary Care Providers Subscription	2	Named User
SmartCare NOMS Subscription	1	Module
SmartCare Notification-Email Subscription	1	Number of Interface
SmartCare Notification-Voice Calls Subscription	1	Number of Interface
C-SSRS Child-Adolescent Since Last Visit Assessment Subscription	1	Module
C-SSRS Adult Since Last Visit Assessment Subscription	1	Module
C-SSRS Adult Lifetime Assessment Subscription	1	Module

Total 5 Year Implementation Services and Subscription Fees

5 Year Cost Summary (SaaS)	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Implementation Services	\$506,260					
Development	\$0					
Subscription Fee (Includes Support, Maint, Upgrades, Hosting)	\$351,720	\$351,720	\$362,272	\$373,136	\$384,323	\$1,823,170
Total	\$857,980	\$351,720	\$362,272	\$373,136	\$384,323	\$2,329,430

The Annual Pricing Summary is provided for information purposes only and is not a payment schedule. Please refer to the Payment Schedule section of this Order Form for payment-related information.

Implementation Discount: 15.00%

Quote Notes

To ensure complete transparency in pricing, Streamline has included a 3% year over year increase in Year 3 while Years 1 and 2 reflect a locked rate. One-year renewal terms will have a cap of a 5% increase.

Agenda Item: HUD 811 Update Committee: Business	Board Meeting Date April 21, 2022
Background Information: As you are aware our HUD 811 housing projects are funded with the expectation that they remain viable for the next forty (40) years. Once this time period is met, HUD considers the program obligation met (i.e. loan paid in full). Each of the Housing Boards is appointed by the Board of Trustees and each organization is a component unit of Tri-County Behavioral Healthcare. As a Liaison to these projects, Tri-County has established a quarterly reporting mechanism to keep the Board of Trustees updated on the status of these projects.	
Supporting Documentation: Second Quarter FY 2022 HUD 811 Report	
Recommended Action: For Information Only	

2nd Quarter FY 2022 HUD 811 Report

The Cleveland Supported Housing, Inc. Board (CSHI)

The CSHI Board held a meeting on March 25, 2022 where they reviewed financial statements, project status reports, elected officers, approved the Electronic Filing of the FY 2021 Audit with HUD REAC and reviewed the Form 990. The property currently has one vacancy and the property is working on building its waiting list at this time.

Through the second quarter of the fiscal year, the majority of resident activities remained suspended due to COVID-19, however, the office opened to the public on March 15, 2022 and resident activities will resume on April 1, 2022.

Due to recent issues obtaining new appliances when replacements were needed, MDP Management had a new shed built on the property and is utilizing this space to store some of the more difficult to obtain products so that they will be available when needed. They are also in the process of replacing part of a fence that was damaged due to someone running into the fence with a truck. As of January 31, 2022, the property is operating at a loss of (\$9,370.64) as a result of unexpected costs associated with the building of the new shed.

The CSHI Board currently has three members which is the minimum membership allowable per the bylaws. For this reason, we are actively seeking recommendations for additional membership as they become available. Please contact Tanya with any potential leads.

The Montgomery Supported Housing, Inc. Board (MSHI)

The MSHI Board held a meeting on March 22, 2022 where they reviewed financial statements, project status reports, elected officers, approved the Electronic Filing of the FY 2021 Audit with HUD REAC and reviewed the Form 990. The property is currently at 100% occupancy with four people on the waiting list.

Through the second quarter of the fiscal year, the majority of resident activities remained suspended due to COVID-19, however, resident activities will resume on April 1, 2022.

During the pandemic, maintenance requests were being done for emergency situations only. The maintenance technician resumed doing all maintenance requests on March 15, 2022 and continues to do quality work on the property.

As of January 31, 2022, the property is operating at a profit of \$1,514.16 after adjustment for the deposit into the reserve for replacement account. The MSHI Board currently has four members and is currently following up on several leads for additional members at this time.

The Independence Communities, Inc. Board (ICI)

The ICI Board held a meeting on March 22, 2022 where they reviewed financial statements, project status reports, elected officers, approved the purchase of Directors and Officers Insurance (Philadelphia Insurance Company), approved the Electronic Filing of the FY 2021 Audit with HUD REAC and reviewed the Form 990. The property is currently at 100% occupancy with four people on the waiting list for a one-bedroom unit and two people on the list for a two-bedroom unit.

There have been no major maintenance issues since the break in water line reported previously. MDP Management has requested a credit from the City of Huntsville and is currently awaiting a response.

As of January 31, 2022, the property is operating at a profit of \$2,407.89 after adjustment for the deposit into the reserve for replacement account. The ICI Board currently has three members and is actively seeking recommendations for additional membership as they become available. Please contact Tanya with any potential leads.

Agenda Item: Board of Trustees Unit Financial Statement as of March 2022 Committee: Business	Board Meeting Date April 21, 2022
Background Information: None	
Supporting Documentation: March 2022 Board of Trustees Unit Financial Statement	
Recommended Action: For Information Only	

Unit Financial Statement

FY 2022

	March 2022 Actuals	March 2022 Budgeted	Variance	YTD Actual	YTD Budget	Variance	Percent	Budget
Revenues								
Allocated Revenue	\$ 2,029.00	\$ 2,029.00	\$ -	\$ 14,203.00	\$ 14,203.00	\$ -	100.00%	\$ 24,350.00
Total Revenue	\$ 2,029.00	\$ 2,029.00	\$ -	\$ 14,203.00	\$ 14,203.00	\$ -	100.00%	\$ 24,350.00
Expenses								
Insurance-Worker Compensation	\$ 3.93	\$ 13.00	\$ (9.07)	\$ 18.67	\$ 91.00	\$ (72.33)	20.52%	\$ 150.00
Legal Fees	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 10,500.00	\$ 10,500.00	\$ -	100.00%	\$ 18,000.00
Travel - Local	\$ -	\$ 42.00	\$ (42.00)	\$ -	\$ 294.00	\$ (294.00)	0.00%	\$ 500.00
Travel - Non-local mileage	\$ -	\$ 208.00	\$ (208.00)	\$ -	\$ 1,456.00	\$ (1,456.00)	0.00%	\$ 2,500.00
Travel - Non-local Hotel	\$ 684.40	\$ 167.00	\$ 517.40	\$ 684.40	\$ 1,169.00	\$ (484.60)	0.00%	\$ 2,000.00
Travel - Meals	\$ -	\$ 100.00	\$ (100.00)	\$ -	\$ 700.00	\$ (700.00)	0.00%	\$ 1,200.00
Total Expenses	\$ 2,188.33	\$ 2,030.00	\$ 158.33	\$ 11,203.07	\$ 14,210.00	\$ (3,006.93)	78.84%	\$ 24,350.00
Total Revenue minus Expenses	\$ (159.33)	\$ (1.00)	\$ (158.33)	\$ 2,999.93	\$ (7.00)	\$ 3,006.93	21.16%	\$ -

UPCOMING MEETINGS

May 26, 2022 – Board Meeting

- Annual Board and Management Team Training
- Approve Minutes from April 21, 2022 Board Meeting
- Community Resources Report
- Consumer Services Report for April 2022
- Program Updates
- Personnel Report for April 2022
- Texas Council Risk Management Fund Claims Summary as of April 2022
- Approve Financial Statements for April 2022
- Approve FY 2022 Auditor Engagement Letter
- Texas Council Quarterly Board Meeting Update
- Board of Trustees Unit Financial Statement as of April 2022

June 2022 – No Board Meeting

July 28, 2022 – Board Meeting

- Approve Minutes from May 26, 2022 Board Meeting
- Community Resources Report
- Consumer Services Report for May and June 2022
- Program Updates
- FY 2022 Goals & Objectives Progress Report Year to Date
- 3rd Quarter FY 2022 Corporate Compliance & Quality Management Report
- 4th Quarter FY 2022 Corporate Compliance Training
- Appoint Nominating Committee for FY 2023 Board Officers
- Appoint Executive Director Evaluation Committee
- Personnel Report for May and June 2022
- Texas Council Risk Management Fund Claims Summary for May and June 2022
- Approve Financial Statements for May and June 2022
- Approve Recommendation for Tri-County Employee Health Insurance & Ancillary Plans
- Approve Participation in TCRMF Minimum Contribution Plan for Worker's Compensation Coverage
- Review Tri-County's FY 2020 990 Tax Return Prepared by Eide Bailly LLP
- 3rd Quarter FY 2022 Investment Report
- Board of Trustees Unit Financial Statement as of May and June 2022
- Tri-County Consumer Foundation Board Update
- HUD 811 – Cleveland, Montgomery & Huntsville Updates

Tri-County Behavioral Healthcare Acronyms

Acronym	Name
1115	Medicaid 1115 Transformation Waiver
AAIDD	American Association on Intellectual and Developmental Disabilities
AAS	American Association of Suicidology
ABA	Applied Behavioral Analysis
ACT	Assertive Community Treatment
ADA	Americans with Disabilities Act
ADD	Attention Deficit Disorder
ADHD	Attention Deficit Hyperactivity Disorder
ADL	Activities of Daily Living
ADRC	Aging and Disability Resource Center
AMH	Adult Mental Health
ANSA	Adult Needs and Strengths Assessment
AOP	Adult Outpatient
APM	Alternative Payment Model
APRN	Advanced Practice Registered Nurse
APS	Adult Protective Services
ARDS	Assignment Registration and Dismissal Services
ASH	Austin State Hospital
BCBA	Board Certified Behavior Analyst
BJA	Bureau of Justice Administration
BMI	Body Mass Index
C&Y	Child & Youth Services
CAM	Cost Accounting Methodology
CANS	Child and Adolescent Needs and Strengths Assessment
CARE	Client Assignment Registration & Enrollment
CBT	Computer Based Training & Cognitive Based Therapy
CC	Corporate Compliance
CCBHC	Certified Community Behavioral Health Clinic
CCP	Crisis Counseling Program
CDBG	Community Development Block Grant
CFC	Community First Choice
CFRT	Child Fatality Review Team
CHIP	Children's Health Insurance Program
CIRT	Crisis Intervention Response Team
CISM	Critical Incident Stress Management
CMH	Child Mental Health
CNA	Comprehensive Nursing Assessment
COC	Continuity of Care
COPSD	Co-Occurring Psychiatric and Substance Use Disorders
COVID-19	Novel Corona Virus Disease - 2019
CPS	Child Protective Services
CPT	Cognitive Processing Therapy
CRCG	Community Resource Coordination Group
CSC	Coordinated Specialty Care
CSHI	Cleveland Supported Housing, Inc.
CSU	Crisis Stabilization Unit
DADS	Department of Aging and Disability Services
DARS	Department of Assistive & Rehabilitation Services
DCP	Direct Care Provider
DEA	Drug Enforcement Agency
DFPS	Department of Family and Protective Services
DO	Doctor of Osteopathic Medicine
DOB	Date of Birth
DPP-BHS	Directed Payment Program - Behavioral Health Services
DRC	Disaster Recovery Center

DRPS	Department of Protective and Regulatory Services
DSHS	Department of State Health Services
DSM	Diagnostic and Statistical Manual of Mental Disorders
DSRIP	Delivery System Reform Incentive Payments
DUA	Data Use Agreement
Dx	Diagnosis
EBP	Evidence Based Practice
ECI	Early Childhood Intervention
EHR	Electronic Health Record
EOU	Extended Observation Unit
ETBHN	East Texas Behavioral Healthcare Network
EVV	Electronic Visit Verification
FDA	Federal Drug Enforcement Agency
FEMA	Federal Emergency Management Assistance
FEP	First Episode Psychosis
FLSA	Fair Labor Standards Act
FMLA	Family Medical Leave Act
FTH	From the Heart
FY	Fiscal Year
HCBS-AMH	Home and Community Based Services - Adult Mental Health
HCS	Home and Community-based Services
HHSC	Health & Human Services Commission
HIPAA	Health Insurance Portability & Accountability Act
HR	Human Resources
HUD	Housing and Urban Development
ICAP	Inventory for Client and Agency Planning
ICF-IID	Intermediate Care Facility - for Individuals w/Intellectual Disabilities
ICI	Independence Communities, Inc.
ICM	Intensive Case Management
IDD	Intellectual and Developmental Disabilities
IDD PNAC	Intellectual and Developmental Disabilities Planning Network Advisory Committee
IHP	Individual Habilitation Plan
IMR	Illness Management and Recovery
IP	Implementation Plan
IPE	Initial Psychiatric Evaluation
IPP	Individual Program Plan
ITP	Individual Transition Planning (schools)
JDC	Juvenile Detention Center
JUM	Junior Utilization Management Committee
LAR	Legally Authorized Representative
LBHA	Local Behavioral Health Authority
LCDC	Licensed Chemical Dependency Counselor
LCSW	Licensed Clinical Social Worker
LIDDA	Local Intellectual & Developmental Disabilities Authority
LMC	Leadership Montgomery County
LMHA	Local Mental Health Authority
LMSW	Licensed Master Social Worker
LMFT	Licensed Marriage and Family Therapist
LOC	Level of Care (MH)
LOC-TAY	Level of Care - Transition Age Youth
LON	Level Of Need (IDD)
LOSS	Local Outreach for Suicide Survivors
LPHA	Licensed Practitioner of the Healing Arts
LPC	Licensed Professional Counselor
LPC-S	Licensed Professional Counselor-Supervisor
LPND	Local Planning and Network Development
LSFHC	Lone Star Family Health Center
LTD	Long Term Disability

LVN	Licensed Vocational Nurse
MAC	Medicaid Administrative Claiming
MAT	Medication Assisted Treatment
MCHC	Montgomery County Homeless Coalition
MCHD	Montgomery County Hospital District
MCO	Managed Care Organizations
MCOT	Mobile Crisis Outreach Team
MD	Medical Director/Doctor
MDCD	Medicaid
MDD	Major Depressive Disorder
MHFA	Mental Health First Aid
MIS	Management Information Services
MOU	Memorandum of Understanding
MSHI	Montgomery Supported Housing, Inc.
MTP	Master Treatment Plan
MVPN	Military Veteran Peer Network
NAMI	National Alliance on Mental Illness
NASW	National Association of Social Workers
NEO	New Employee Orientation
NGM	New Generation Medication
NGRI	Not Guilty by Reason of Insanity
NP	Nurse Practitioner
OCR	Outpatient Competency Restoration
OIG	Office of the Inspector General
OSAR	Outreach, Screening, Assessment and Referral (Substance Use Disorders)
PA	Physician's Assistant
PAP	Patient Assistance Program
PASRR	Pre-Admission Screening and Resident Review
PATH	Projects for Assistance in Transition from Homelessness (PATH)
PCIT	Parent Child Interaction Therapy
PCP	Primary Care Physician
PCRP	Person Centered Recovery Plan
PDP	Person Directed Plan
PETC	Psychiatric Emergency Treatment Center
PFA	Psychological First Aid
PHI	Protected Health Information
PHP-CCP	Public Health Providers - Charity Care Pool
PNAC	Planning Network Advisory Committee
PPB	Private Psychiatric Bed
PRS	Psychosocial Rehab Specialist
QIDP	Qualified Intellectual Disabilities Professional
QM	Quality Management
QMHP	Qualified Mental Health Professional
RAC	Routine Assessment and Counseling
RCF	Residential Care Facility
RCM	Routine Case Management
RFP	Request for Proposal
RN	Registered Nurse
ROC	Regional Oversight Committee - ETBHN Board
RPNAC	Regional Planning & Network Advisory Committee
RSH	Rusk State Hospital
RTC	Residential Treatment Center
SAMA	Satori Alternatives to Managing Aggression
SAMHSA	Substance Abuse and Mental Health Services Administration
SASH	San Antonio State Hospital
SH	Supported Housing
SHAC	School Health Advisory Committee
SOAR	SSI Outreach, Access and Recovery

SSA	Social Security Administration
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
SSLC	State Supported Living Center
STAR Kids	State of Texas Reform-Kids (Managed Medicaid)
SUD	Substance Use Disorder
SUMP	Substance Use and Misuse Prevention
TAC	Texas Administrative Code
TANF	Temporary Assistance for Needy Families
TAY	Transition Aged Youth
TCBHC	Tri-County Behavioral Healthcare
TF-CBT	Trauma Focused CBT - Cognitive Behavioral Therapy
TCCF	Tri-County Consumer Foundation
TCOOMMI	Texas Correction Office on Offenders with Medical & Mental Impairments
TCRMF	Texas Council Risk Management Fund
TDCJ	Texas Department of Criminal Justice
TEA	Texas Education Agency
TIC/TOC	Trauma Informed Care-Time for Organizational Change
TP	Treatment Plan
TRA	Treatment Adult Services (Substance Abuse)
TRR	Texas Resilience and Recovery
TxHmL	Texas Home Living
TRY	Treatment Youth Services (Substance Abuse)
TVC	Texas Veterans Commission
TWC	Texas Workforce Commission
UM	Utilization Management
UW	United Way of Greater Houston
WCHD	Walker County Hospital District
WSC	Waiver Survey & Certification
YES	Youth Empowerment Services
YMHFA	Youth Mental Health First Aid
YPS	Youth Prevention Services
YPU	Youth Prevention Selective

Updated 6/28/21