

**Tri-County  
Behavioral Healthcare  
Board of Trustees  
Meeting**

**October 24, 2024**



Notice is hereby given that a regular meeting of the Board of Trustees of Tri-County Behavioral Healthcare will be held on Thursday, October 24, 2024. The Business Committee will convene at 9:30 a.m., the Program Committee will convene at 9:30 a.m. and the Board meeting will convene at 10:00 a.m. at 233 Sgt. Ed Holcomb Blvd. S., Conroe, Texas. The public is invited to attend and offer comments to the Board of Trustees between 10:00 a.m. and 10:05 a.m. In compliance with the Americans with Disabilities Act, Tri-County Behavioral Healthcare will provide for reasonable accommodations for persons attending the Board Meeting. To better serve you, a request should be received with 48 hours prior to the meeting. Please contact Tri-County Behavioral Healthcare at 936-521-6119.

## AGENDA

- I. **Organizational Items**
  - A. Chair Calls Meeting to Order
  - B. Public Comment
  - C. Quorum
  - D. Review & Act on Requests for Excused Absence
  
- II. **Approve Minutes - September 26, 2024**
  
- III. **Program Presentation - Longevity Presentations**
  
- IV. **Board Training - Streamline Healthcare Solutions**
  
- V. **Executive Director’s Report - Evan Roberson**
  - A. Legislative Updates
    - LAR Highlights
    - ACRE
  - B. Managed Care Contracts
  
- VI. **Chief Financial Officer’s Report - Millie McDuffey**
  - A. FY 2024 Audit Update
  - B. Update from Streamline Healthcare Conference
  - C. Public Health Provider - Charity Care Program - (PHP-CCP) Cost Report
  - D. Questica/Power Plan Budgeting Software
  
- VII. **Program Committee**  
Information Items
  - A. Community Resources Report..... 9-12
  - B. Consumer Services Report for September 2024..... 13-15
  - C. Program Updates..... 16-21
  
- VIII. **Executive Committee**  
Information Items
  - A. Personnel Report for September 2024..... 22-24
  - B. Texas Council Risk Management Claims Summary as of September 2024..... 25-26
  - C. Board of Trustees Reappointment and Oath of Office..... 27-32

**IX. Business Committee**

Action Items

A. Approve September 2024 Financial Statements.....33-46

Information Items

B. HUD 811 Updates (Cleveland, Montgomery and Huntsville).....47-49

C. Tri-County Consumer Foundation Board Update.....50

D. Board of Trustees Unit Financial Statement for September 2024.....51-52

E. Cleveland Building Updates.....53

**X. Executive Session in Compliance with Texas Government Code Section 551.071, Consultation with Attorney.**

Posted By:

Ava Green  
Executive Assistant

**BOARD OF TRUSTEES MEETING**  
**September 26, 2024**

**Board Members Present:**

Patti Atkins  
Gail Page  
Sharon Walker  
Richard Duren  
Tim Cannon  
Carl Williamson  
Morris Johnson

**Board Members Absent:**

Tracy Sorensen  
Jacob Paschal

**Tri-County Staff Present:**

Evan Roberson, Executive Director  
Millie McDuffey, Chief Financial Officer  
Amy Foerster, Chief Compliance Officer  
Tanya Bryant, Director of Quality Management and Support  
Sara Bradfield, Chief Operating Officer  
Kenneth Barfield, Director of Management Information Systems  
Kathy Foster, Director of IDD Provider Services  
Beth Dalman, Director of Crisis Access  
Stephanie Ward, Director of Adult Behavioral Health  
Melissa Zemencsik, Director of Child and Youth Behavioral Health  
Andrea Scott, Chief Nursing Officer  
Ashley Bare, HR Manager  
Darius Tuminas, Controller  
Ava Green, Executive Assistant

**Legal Counsel Present:** Jennifer Bryant, Jackson Walker LLP

**Sheriff Representatives Present:** None present

**Guest(s):** None present

**Call to Order:** Board Chair, Patti Atkins, called the meeting to order at 10:04 a.m.

**Public Comment:** No public comment

**Quorum:** There being seven (7) Board Members present, a quorum was established.

**Resolution #09-26-01**

**Motion Made By:** Gail Page

**Seconded By:** Sharon Walker, with affirmative votes Morris Johnson, Tim Cannon, Carl Williamson and Richard Duren that it be...

**Resolved:**

That the Board approve the absence of Tracy Sorensen and Jacob Paschal.

**Resolution #09-26-02**

**Motion Made By:** Morris Johnson

**Seconded By:** Sharon Walker, with affirmative votes Gail Page, Tim Cannon, Carl Williamson and Richard Duren that it be...

**Resolved:**

That the Board approve the minutes of the August 29, 2024 meeting of the Board of Trustees.

**Board Training:** First Amendment Auditors – Amy Foerster

**Board Training:** YCOT – Youth Crisis Outreach Team – Beth Dalman

**Executive Director’s Report:**

The Executive Director’s report is on file.

- Cleveland Facility Updates
- Diversion Center Workgroup
- Walker County Jail In-Reach Collaborative
- Legislative Updates

**Chief Financial Officer’s Report:**

The Chief Financial Officer’s report is on file.

- FY 2024 Audit
- CFO Consortium Update
- Fixed Asset Inventory
- OneAmerica Retirement Plan Update

**PROGRAM COMMITTEE:**

**Resolution #09-26-03**

**Motion Made By:** Sharon Walker

**Seconded By:** Gail Page, with affirmative votes by Richard Duren, Morris Johnson, Tim Cannon and Carl Williamson that it be...

**Resolved:**

That the Board reappoint Intellectual and Developmental Disabilities Planning Network Advisory Committee Members Pam Holak, Loretta Castro and Jae Kim to two year terms expiring on August 31, 2026.

**Resolution #09-26-04**

**Motion Made By:** Sharon Walker

**Seconded By:** Gail Page, with affirmative votes by Richard Duren, Morris Johnson, Tim Cannon and Carl Williamson that it be...

**Resolved:**

That the Board reappoint Mental Health Planning Network Advisory Committee Members Loretta Castro and Stefani Gibson to two year terms expiring on August 31, 2026.

**Resolution #09-26-05**

**Motion Made By:** Sharon Walker

**Seconded By:** Gail Page, with affirmative votes by Richard Duren, Morris Johnson, Tim Cannon and Carl Williamson that it be...

**Resolved:**

That the Board approve the Goals and Objectives for FY 2025.

The Community Resources Report was reviewed for information purposes only.

The Consumer Services Report for August 2024 was reviewed for information purposes only.

The Program Updates Report was reviewed for information purposes only.

The Annual PNAC Reports were reviewed for information purposes only.

The FY 2024 Goals and Objectives Final Progress Report for FY 2024 was reviewed for information purposes only.

The 4<sup>th</sup> Quarter Corporate Compliance and Quality Management Report was reviewed for information purposes only.

The 1<sup>st</sup> Quarter FY 2025 Corporate Compliance Training was reviewed for information purposes only.

## **EXECUTIVE COMMITTEE:**

Agenda Item VIII. A. - Appoint Texas Council Representative and Alternate for FY 2025: No motion was made on this agenda item. Sharon Walker will remain the representative and an alternate will be brought back to the Board within a month or two to vote on. Within that time, if an alternate is needed, Patti Atkins agreed to be that individual.

### **Resolution #09-26-06**

**Motion Made By:** Sharon Walker

**Seconded By:** Gail Page, with affirmative votes by Richard Duren, Morris Johnson, Tim Cannon and Carl Williamson that it be...

### **Resolved:**

That the Board cast the election ballot for current incumbents for the Texas Council Risk Management Fund Board of Trustees to fill places 7 – Dianne Hickey, 8 – Dr. Reggie Hall and 9 – Jim Lykes.

The Personnel Report for August 2024 was reviewed for information purposes only.

The Texas Council Risk Management Fund Claims Summary as of August 2024 was reviewed for information purposes only.

The Board of Trustees Reappointments and Oaths of Office were reviewed for information purposes only.

The Board of Trustees Committee Appointments were reviewed for information purposes only with Board Chair Patti Atkins switching the Program Committee Chair from Jacob Paschal to Gail Page.

The Analysis of FY 2024 Board Member Attendance was reviewed for information purposes only.

## **BUSINESS COMMITTEE:**

### **Resolution #09-26-07**

**Motion Made By:** Morris Johnson

**Seconded By:** Richard Duren, with affirmative votes by Gail Page, Sharon Walker, Tim Cannon and Carl Williamson that it be...

### **Resolved:**

That the Board approve the Dues Commitment and Payment Schedule for the Texas Council.

### **Resolution #09-26-08**

**Motion Made By:** Morris Johnson

**Seconded By:** Richard Duren, with affirmative votes by Gail Page, Sharon Walker, Tim Cannon and Carl Williamson that it be...

### **Resolved:**

That the Board ratify the Interlocal Cooperation Agreement with Helen Farabee Centers for MHFA Funding in the amount of \$2,800.

**Resolution #09-26-09**

**Motion Made By:** Morris Johnson

**Seconded By:** Richard Duren, with affirmative votes by Gail Page, Sharon Walker, Tim Cannon and Carl Williamson that it be...

**Resolved:**

That the Board appoint Ms. Darin Bailey and Ms. Patricia Carter Freeman to serve on the Montgomery Supported Housing, Inc. Board for terms expiring on January 2025 and January 2026.

**Resolution #09-26-10**

**Motion Made By:** Morris Johnson

**Seconded By:** Richard Duren, with affirmative votes by Gail Page, Sharon Walker, Tim Cannon and Carl Williamson that it be...

**Resolved:**

That the Board reappoint Lee Tipton, Madeline Brogan, Roger Puccio-Johnson and Raymond McDonald to Tri-County’s Consumer Foundation Board of Directors for an additional two year term expiring on August 31, 2026.

The review of the preliminary August 2024 Financial Statements was reviewed for information purposes Only.

The 4<sup>th</sup> Quarter FY 2024 Investment Report was reviewed for information purposes only.

The Board of Trustees Unit Financial Statement for August 2024 was reviewed for information purposes only.

The regular meeting of the Board of Trustees adjourned at 12:00 p.m.

**Adjournment:**

**Attest:**

\_\_\_\_\_  
Patti Atkins  
Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jacob Paschal  
Secretary

\_\_\_\_\_  
Date



**Agenda Item:** Community Resources Report

**Board Meeting Date:**

October 24, 2024

**Committee:** Program

**Background Information:**

None

**Supporting Documentation:**

Community Resources Report

**Recommended Action:**

**For Information Only**

# Community Resources Report

## September 27, 2024 – October 24, 2024

---

### Volunteer Hours:

Location	September
Conroe	110
Cleveland	5.5
Liberty	12.5
Huntsville	13.5
<b>Total</b>	<b>141.5</b>

### COMMUNITY ACTIVITIES

9/27/24	Walker County Juvenile Services Staffing	Huntsville
9/27/24	Behavioral Health Suicide Prevention Task Force Meeting - Addictions Workgroup	Conroe
9/27/24	Camp Valor Veterans Collaboration	Conroe
9/28/24	Splendora ISD Fun Run and Health Fair	Splendora
9/28/24	Adult MHFA for General Public	Conroe
10/1/24	PATH Meeting with the Salvation Army	Conroe
10/1/24	Adult MHFA for General Public	Conroe
10/1/24	Behavioral Health Suicide Prevention Task Force Meeting – Military Subgroup	Cleveland
10/2/24	Camp Valor Veterans Collaboration	Conroe
10/2/24	Montgomery County Child Crisis Collaborative	Conroe
10/2/24	Youth Crisis Outreach Stakeholders Meeting	Conroe
10/2/24	Santa Fe Elementary School Open House	Cleveland
10/3/24	Conroe House of Prayer Veterans Meeting	Conroe
10/5/24	Youth MHFA for General Public - Virtual	Conroe
10/7/24	Del Webb Veteran Club Presentation	The Woodlands
10/8/24	Camp Valor Veterans Collaboration	Conroe
10/8/24	Walker County Child Crisis Collaborative	Huntsville
10/8/24	Family & Community Coalition of East Texas	Conroe
10/9/24	Montgomery County Veterans Treatment Court	Conroe
10/9/24	YCOT + Meets CASA Meeting	Conroe
10/10/24	Blended Adult MHFA for General Public (online & in person)	Huntsville
10/10/24	Law Enforcement & First Responders Resource Project	Conroe
10/11/24	Youth MHFA for Huntsville ISD	Huntsville
10/12/24	Adult MHFA for Veterans and Families	Conroe
10/15/24	Montgomery County Community Resource Coordination Group	Conroe
10/15/24	Camp Valor Veterans Collaboration	Conroe
10/17/24	Youth MHFA for Conroe ISD	Conroe
10/17/24	Behavioral Health Suicide Prevention Task Force Meeting	Conroe

10/17/24	Suicide Prevention Coordinators Meeting - Virtual	Conroe
10/18/24	Texas Health Equity Collective on Food Security - Virtual	Conroe
10/19/24	Conroe Veterans of Foreign War Post 4709 Resource Fair	Conroe
10/19/24	Interfaith Community Clinic Healthy Kids Fest	Conroe
10/21/24	Adult MHFA for Lone Star College Nursing Students	Tomball
10/22/24	Camp Valor Veterans Collaboration	Conroe
10/22/24	Walker County Community Resource Coordination Group	Huntsville
10/23/24	Montgomery County Veterans Treatment Court	Conroe
10/23/24	Cleveland Senior Resource Expo	Cleveland
10/24/24	Creighton Elementary School Trunk or Treat	Conroe

## UPCOMING ACTIVITIES

10/25/24	Adult MHFA for Lone Star College Nursing Students	Tomball
10/25/24	Walker County Juvenile Services Staffing	Huntsville
10/25/24	DFPS Placement Providers Meeting - Virtual	Conroe
10/25/24	YCOT Learning Community - Virtual	Conroe
10/26/24	Trunk or Treat Outreach - HEARTS Museum	Huntsville
10/26/24	Community Health Fair Bozman Intermediate	Conroe
10/28/24	Behavioral Health Suicide Prevention Task Force Meeting - Major Mental Health	Conroe
10/28/24	Prayers with First Responders	Conroe
10/28/24	Annual New Caney ISD Health and Wellness Fair	New Caney
10/29/24	Camp Valor Veterans Collaboration	Conroe
10/29/24	Mosaics of Mercy Fundraiser Event	Conroe
10/29/24	Sam Houston State University Health Fair	Huntsville
10/30/24	Blended Adult MHFA for General Public - (online & in person)	Conroe
10/30/24	Montgomery County Community Crisis Collaborative	Conroe
10/30/24	New Waverly Student Health Advisory Committee Meeting	New Waverly
10/30/24	Salvation Army Fall Festival	Conroe
11/2/24	Del Webb Culvers Fundraiser - Veterans	Conroe
11/5/24	Camp Valor Veterans Collaboration	Conroe
11/5/24	Adult MHFA for General Public - Virtual	Conroe
11/6/24	Adult Mental Health Presentation to Adult Protective Services	Conroe
11/6/24	Montgomery Child Crisis Collaborative	Conroe
11/7/24	Youth MHFA Conroe ISD	The Woodlands
11/8/24	Blended Youth MHFA Liberty ISD (online & in person)	Liberty
11/8/24	Youth MHFA for General Public - Virtual	Conroe
11/9/24	Out of the Darkness Walk	The Woodlands
11/10/24	Cleveland Overdose Prevention Event	Cleveland
11/12/24	Family & Community Coalition of East Texas	Conroe
11/12/24	Montgomery County Sexual Assault Team Meeting	Conroe
11/12/24	Camp Valor Veterans Collaboration	Conroe
11/12/24	Walker County Child Crisis Collaborative	Huntsville

11/14/24	Adult MHFA Montgomery County Public Health	Conroe
11/14/24	Counseling on Access to Lethal Means Training	Conroe
11/15/24	Houser Elementary Parent Resource Night	Conroe
11/19/24	Camp Valor Veterans Collaboration	Conroe
11/20/24	Montgomery County Community Resource Collaboration Group	Conroe
11/20/24	Montgomery County Community Assistance Recovery Efforts and Services	Conroe
11/20/24	New Waverly Student Health Advisory Committee Meeting	New Waverly
11/21/24	Behavioral Health Suicide Prevention Task Force Meeting	Conroe
11/21/24	Suicide Prevention Coordinator Meeting - Virtual	Conroe
11/25/24	Behavioral Health Suicide Prevention Task Force Meeting - Major Mental Health	Conroe
11/25/24	Law Enforcement Education & Training for Walker County	Huntsville
11/26/24	Camp Valor Veterans Collaboration	Conroe
11/27/24	Montgomery County Crisis Collaborative	Conroe
12/3/24	Camp Valor Veterans Collaboration	Conroe
12/3/24	IDD Awareness Kickoff Luncheon - Robert Canino "The Boys in the Bunkhouse"	Conroe
12/4/24	Adult MHFA for General Public	Splendora
12/4/24	Behavioral Health Suicide Prevention Task Force Meeting	Conroe
12/4/24	Montgomery County Child Crisis Collaborative	Conroe
12/9/24	Youth MHFA ESC Region 6	Huntsville
12/10/24	Walker County Child Crisis Collaborative	Huntsville
12/10/24	Camp Valor Veterans Collaboration	Conroe
12/17/24	Camp Valor Veterans Collaboration	Conroe
12/19/24	Behavioral Health Suicide Prevention Task Force Meeting	Conroe
12/19/24	Suicide Prevention Coordinator Meeting - Virtual	Conroe
12/27/24	Walker County Juvenile Services Staffing	Huntsville

**Agenda Item:** Consumer Services Report for September 2024

**Board Meeting Date:**

October 24, 2024

**Committee:** Program

**Background Information:**

None

**Supporting Documentation:**

Consumer Services Report for September 2024

**Recommended Action:**

**For Information Only**

## CONSUMER SERVICES REPORT

September 2024

	MONTGOMERY COUNTY	LIBERTY COUNTY	WALKER COUNTY	CONROE CLINICS	PORTER CLINIC	CLEVELAND CLINIC	LIBERTY CLINIC	COUNTY TOTAL
<b>Crisis Services, MH Adults/Children Served</b>								
Crisis Assessments and Interventions	380	39	20	-	-	-	-	439
Youth Crisis Outreach Team (YCOT)	72	4	6	-	-	-	-	82
Crisis Hotline Served	362	45	38	-	-	-	-	445
Crisis Stabilization Unit	29	2	2	29	-	0	2	33
Crisis Stabilization Unit Bed Days	131	5	7	131	-	0	5	143
Adult Contract Hospital Admissions	55	10	9	55	-	9	1	74
Child and Youth Contract Hospital Admissions	13	3	0	13	0	1	2	16
Total State Hospital Admissions (Civil only)	0	0	0	0	0	0	0	0
<b>Routine Services, MH Adults/Children Served</b>								
Adult Levels of Care (LOC 1-5, EO, TAY)	943	225	151	943	-	125	100	1319
Adult Medication	949	196	170	949	-	104	92	1315
TCOOMMI (Adult Only)	100	26	8	100	-	8	18	134
Adult Jail Diversions	3	0	0	3	-	0	0	3
Child Levels of Care (LOC 1-5, EO, YC, YES)	603	101	63	416	187	62	39	767
Child Medication	294	36	30	195	103	32	0	360
Multisystemic Therapy (MST)	10	0	0	-	-	-	-	10
School Based Clinics	77	15	31	-	-	-	-	123
<b>Veterans Served</b>								
Veterans Served - Therapy	39	4	3	-	-	-	-	46
Veterans Served - Case Management	49	4	0	-	-	-	-	53
<b>Persons Served by Program, IDD</b>								
Number of New Enrollments for IDD	34	2	1	34	-	1	1	37
Service Coordination	715	78	68	715	-	32	46	861
Individualized Skills and Socialization (ISS)	11	19	16	-	-	3	13	46
<b>Persons Enrolled in Programs, IDD</b>								
Center Waiver Services (HCS, Supervised Living)	26	15	17	26	-	6	9	58
<b>Substance Use Services, Adults and Youth Served</b>								
Youth Substance Use Disorder Treatment/COPSD	4	0	0	4	-	0	0	4
Adult Substance Use Disorder Treatment/COPSD	35	0	0	35	-	0	0	35

<b>Waiting/Interest Lists as of Month End</b>								
Home and Community Based Services Interest List	2053	342	237	-	-	-	-	<b>2632</b>
<b>American Rescue Plan Act (ARPA) Funded Therapy</b>								
Expanded Therapy	97	11	0	80	17	5	6	<b>108</b>
After Hours Therapy	98	1	0	96	2	0	1	<b>99</b>
<b>August Served</b>								
Adult Mental Health	1867	323	239	1867	-	186	137	<b>2429</b>
Child Mental Health	919	123	111	615	304	83	40	<b>1153</b>
Intellectual and Developmental Disabilities	859	106	83	859	-	46	60	<b>1048</b>
<b>Total Served</b>	<b>3645</b>	<b>552</b>	<b>433</b>	<b>3341</b>	<b>304</b>	<b>315</b>	<b>237</b>	<b>4630</b>
<b>September Served</b>								
Adult Mental Health	1651	313	237	1651	-	180	133	<b>2201</b>
Child Mental Health	948	132	105	659	289	89	43	<b>1185</b>
Intellectual and Developmental Disabilities	881	107	88	881	-	48	59	<b>1076</b>
<b>Total Served</b>	<b>3480</b>	<b>552</b>	<b>430</b>	<b>3191</b>	<b>289</b>	<b>317</b>	<b>235</b>	<b>4462</b>

**Agenda Item:** Program Updates

**Board Meeting Date:**

October 24, 2024

**Committee:** Program

**Background Information:**

None

**Supporting Documentation:**

Program Updates

**Recommended Action:**

**For Information Only**



# Program Updates

## September 27, 2024 – October 24, 2024

---

### Crisis Services

1. We continue to seek a candidate for the Director of Nurses role for the Crisis Stabilization unit. Staff have interviewed one qualified candidate to date. Sara Bradfield and Evan Roberson are managing the CSU currently with assistance from one of the more experienced Registered Nurses who is working administratively two days a week.
2. We continue to seek a Coordinator for the unit Qualified Mental Health Professional staff. Both regular QMHP positions are currently full, but one will be going out on medical leave soon.
3. The Medbank Cubex (Cubex) arrived at the Crisis Stabilization Unit (CSU) July 11, 2024, but there have been a series of issues getting the device functional for the unit. Genoa has now indicated that the device's keys must be held by the pharmacist and that a second "Emergency Kit" would need to be onsite in case of power or internet outage. Interestingly, though the internet has been very stable for years, we have had two outages in the last couple of months. Chief Nursing Officer Andrea Scott is working with Genoa to get the Emergency Kit in place. Securing the Cubex is a key step in getting our CSU census up because many of the persons served at the CSU require medication that cannot be kept in stock by Tri-County without this licensed device. These delays are both unexpected and frustrating to staff. If we do not get a solution put in place soon, we may have to go out to bid for a new pharmacy provider. At this point, we are unable to change admission processes at the CSU awaiting the Cubex functionality.
4. During the month of September, our crisis department provided 716 crisis services to 456 individuals, from 6 to 91 years of age. These totals reflect a 19.8% increase from the number of services provided in August, with a substantial difference in the number of youth served during the month. Of the 716 crisis services provided in September, 36.6% were to youth.
5. With an increase in crisis services during September, we continued to see high utilization of contract funded hospital admissions, with 71 new hospital admissions during the month. Of those 71, 14 (19.7%) were unfunded youth ages 12 to 17.
6. The Montgomery and Walker Crisis Collaborative meetings for adults have been suspended as we combine both groups into a monthly Jail Diversion meeting. Monthly Crisis Collaborative meetings continue for youth in both Montgomery and Walker counties.
7. Youth Crisis Outreach Teams Plus have provided 158 crisis services to 82 youth during September. We are still actively working to develop relationships with the area Residential Treatment Centers and local DFPS staff. We have also held group and individual meetings with our youth focused community partners to promote the purpose and benefits of utilizing YCOT+ services for both Crisis Response and Crisis Stabilization.
8. Out of a total of 34 positions, Crisis Services currently has only three vacant positions. All over night shifts are currently filled.

## **MH Adult Services**

1. Adult Outpatient Services are continuing to navigate through a severe staff shortage of field-based direct care providers and first-level supervisors. The team has sought out feedback from the management team and are working on revamping our hiring practices and ways to increase staff tenure.
2. Many people are seeking services through walk-in clinic, receiving same-day intakes, and are able to see a prescriber and recovery team in a matter of a few days. We are sometimes able to schedule next-day visits with prescribers, partly due to shifting scheduling practices a few months ago, and for being fully staffed with prescribers.
3. The PATH team has connected with the new management at the Salvation Army shelter to continue to partner to provide mental health support to unhoused individuals in the area. PATH has also been invited to participate in several community events hosted by the Salvation Army to promote mental wellness and connection to resources.

## **MH Child and Youth Services**

1. Our Multisystemic Therapy (MST) program opened for admission on September 3<sup>rd</sup> and has received 37 referrals. We have eleven open cases and plan to have a full caseload of 20 by the end of October.
2. We are receiving a significant number of referrals for our School-Based Teams in Huntsville and Cleveland ISDs. Our Cleveland ISD school-based sites in the colonias have referred at least 23 students to us in the past month, but despite our persistent engagement attempts, only about five of the families have brought their children into services so far. One of our Huntsville ISD sites has referred 13 students in the past month, and five of those students have been admitted. We continue to work to engage these communities and break down barriers for admission by building relationships within the communities surrounding these schools, providing clear information about what is needed for the intake process, and by increasing weekly intake capacity.
3. Child and Youth Supervisors are diligently working to recruit quality employees as well as training and coaching current new employees. Recruiting and training has always been an important aspect of their jobs, but has taken a bigger portion of their time and focus in recent years due to high turnover rates of employees in the workforce.

## **Criminal Justice Services**

1. The TCOOMMI Program successfully coordinated medications and cost reimbursement to the Liberty jail for a client who was restored to competency in a hospital and returned to jail.
2. The Outpatient Competency Restoration program is working through seven referrals so far this fiscal year and planning on admitting two new clients into the program.
3. The Jail Services Liaison provided continuity of care and/or coordinated treatment for 231 people in September.

## **Substance Use Disorder Services**

1. Walk-ins are starting to pick up for both adults and youth, which we hope will continue to trend positively.
2. We continue to see a steady stream of youth from the Cleveland area seeking treatment for Percocet/Fentanyl. Our team was invited to participate in another community event to address the epidemic affecting Cleveland youth in November at Cleveland High School.
3. The SUD program is still searching for a Youth specialist to serve our clients ages 13-17. This has historically been a difficult position to fill, yet is so very important to the community.

## **IDD Services**

1. IDD Provider services has both positions vacant in one of our Huntsville group homes. We are actively interviewing to fill these positions as it is critical for the continuity in the home for health and safety and financially. In addition, there are two vacant positions at the Day Program in Huntsville, actively interviewing to fill. We continue the search for a Part Time RN to assist within the HCS program.
2. As our individuals age we are seeing an increase in surgeries that is keeping our team busy.
3. Medicaid benefits require updating every 12 months. The unwinding process continues to present obstacles for many IDD individuals. We have 18 Tri-County clients who do not have Medicaid, with the longest being August 1, 2023. There are approximately 23 additional individuals up for review over the next 90 days.
4. IDD Authority received notification from HHSC in September regarding updates on two forms currently being used in our Intake area. Form 1052, Public Provider Choice Request is used to request an enrollment or transfer into a Local Intellectual and Developmental Disability Authority's (LIDDA's) public Home and Community-based Services (HCS) Program or Texas Home Living (TxHmL) Program. Form 8577, Questionnaire for Long Term Services & Supports (LTSS) Waiver Program Interest Lists is used to gather supplemental information on individuals requesting to be registered on any Long-term Service and Supports (LTSS) waiver program interest list managed by the Texas Health and Human Services (HHS) or the Local Intellectual and Developmental Disability Authority (LIDDA). The 8577 was originally released on February 1, 2023, a year after the migration of the Waiver Interest Lists from CARE to CSIL.
5. IDD Authority has had difficulty filling its IDD Crisis Intervention Specialist (CIS) position, which has been vacant since August 23, 2024. The 84th Session of the Texas Legislature provided Local Intellectual and Disability Development Authorities (LIDDAs) with funds to support persons with IDD with significant behavioral and psychiatric challenges. This funding allows for in-home and out of home placement, and for pre-crisis interventions, like behavioral support in the home. The IDD CIS also provides consultation and information about IDD programs and services, collaborates with community partners, and helps identify applicable trainings and other supports pre and post crisis. To be considered, the IDD CIS must have a Bachelor's degree in a human services field, meeting requirements of a Qualified Intellectual Developmental Disability Professional (QIDP), and at least two years of experience working with individuals with IDD who have mental health and behavior support needs or linking people with IDD to mental health supports.

## **Support Services**

### **1. Quality Management (QM):**

- a. The Administrator of Quality Management conducted a Program Survey of the Utilization Management Program to identify areas for quality improvement.
- b. Staff prepared and submitted one record request to United Healthcare totaling 25 charts, for records dating back to January 1, 2024.
- c. In addition to routine and ongoing quality assurance of documentation, staff reviewed 33 progress notes prior to billing to ensure compliance. Additional training and follow-up was provided with staff and supervisors when needed.
- d. Staff conducted an audit of Initial Psychiatric Evaluation notes to ensure they met documentation guidelines and reviewed results with the Medical Director.

### **2. Utilization Management (UM):**

- a. Staff reviewed 10% of all discharges for the month of September and provided feedback as needed for quality improvement.
- b. Staff reviewed all notes that utilized the Co-Occurring Psychiatric and Substance Use Disorder (COPSD) modifier for the month of September and provided feedback as needed to program staff.
- c. Staff reviewed 10% of progress notes that utilized the Mobile Crisis Outreach Team (MCOT) modifier for the month of September, to ensure continuous quality improvement.

### **3. Training:**

- a. The Training Coordinator attended Satori Alternatives to Managing Aggression (SAMA) train the trainer certification course on September 16<sup>th</sup> - 19<sup>th</sup> and is now able to provide this training to Tri-County staff.
- b. During this timeframe, staff provided six Mental Health First Aid (MHFA) trainings, to include a mixture of adult and youth courses. Participants included educators and individuals requesting this training from the general public.

### **4. Veteran Services and Veterans Counseling/Crisis:**

- a. The Montgomery County Veterans Treatment Court had four participant graduations and four new participants joined the program. One of the participants will begin the process of becoming a mentor for the court.
- b. The Veterans Department has a Veteran client that has been receiving services with working through peer support, case management and counseling for several years. He suffers with debilitating anxiety and PTSD. His goal has been to go to college and earn a music degree. Through much hard work he has been able to get his VA disability Benefits as well as VA funds to pay tuition for school. He is currently working on an Associate's Degree in Music. He is thriving in school. He has a 4.0 grade point average and he recently composed a piece of music that he won an award for. The college had a ceremony to present him with the award and his composition was published in a music journal. He is now searching for a college music program from which he can earn his Bachelor's Degree. His ultimate goal is to teach music.

**5. Planning and Network Advisory Committee(s) (MH and IDD PNACs):**

- a. The IDD and MH PNACs both met in October and reviewed Program Updates, Center Performance measures, financial information and received their annual training. Membership is a key focus area of the MH PNAC at this time and we are actively seeking interested individuals served or family members of individuals served that would be interested in participation on the Committee.
- b. The MH PNAC reviewed the Local Planning Survey Results. Once the State has provided the updated Consolidated Local Service Planning (CLSP) report template, the draft plan will be developed and provided to the Committee for review.

**Community Activities**

Staff attended the Huntsville Chamber of Commerce Government sub-committees' review of the legislative process. Staff from Congressman Sessions office and State Senator Charles Schwertner reviewed the legislative process and took questions from the committee.

**Agenda Item:** Personnel Report for September 2024

**Board Meeting Date:**

October 24, 2024

**Committee:** Executive

**Background Information:**

None

**Supporting Documentation:**

Personnel Report for September 2024

**Recommended Action:**

**For Information Only**

# Personnel Report

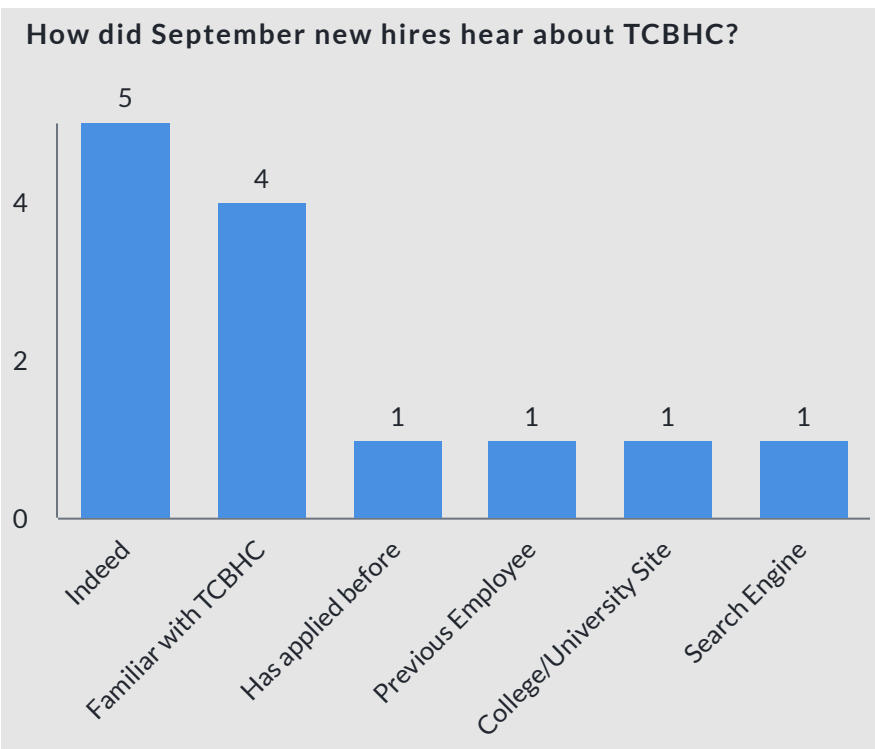
FY25 | September 2024



## OVERVIEW

<b>NEW HIRES</b> September <b>13</b> POSITIONS YTD <b>13</b> POSITIONS	<b>SEPARATIONS</b> September <b>11</b> POSITIONS YTD <b>11</b> POSITIONS	<b>Vacant Positions</b> <b>59</b> <b>Frozen Positions</b> <b>15</b>	<b>Newly Created Positions</b> <b>2</b> <b>Total Budgeted Positions</b> <b>450</b>
--	--	--	---

## RECRUITING



## APPLICANTS

September Total Applicants	217
YTD Applicants	217

## CURRENT OPENINGS

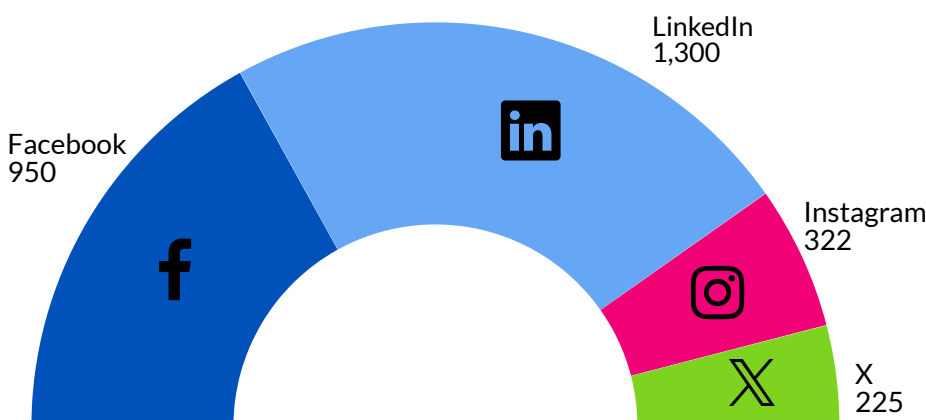
VACANCIES BY LOCATION

CONROE	38
PETC	8
HUNTSVILLE	6
PORTER	3
LIBERTY	3
CLEVELAND	1

## RECRUITING EVENTS

Texas A&M Social Sciences Career Fair	9/17/2024
SHSU Career Fair	9/24/2024

## SOCIAL MEDIA FOLLOWERS



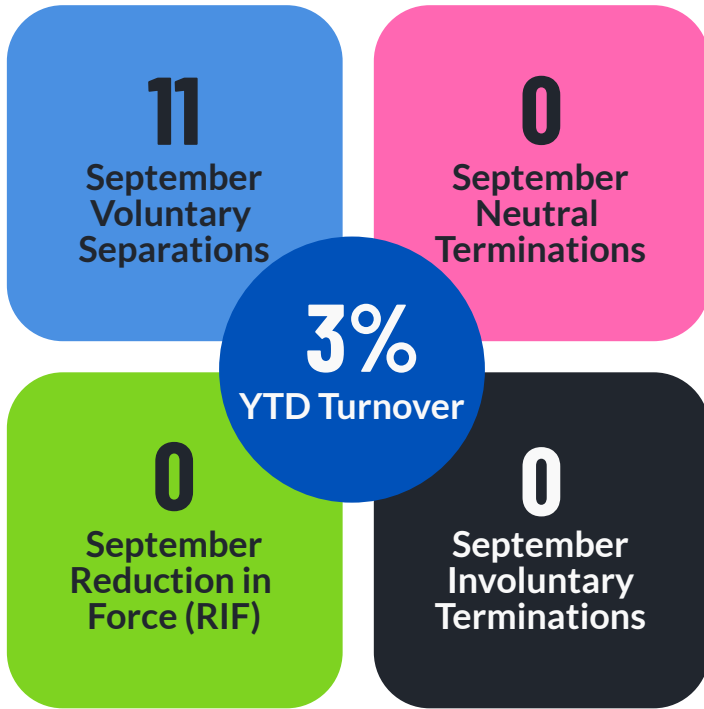
TOP 5 VACANCIES

Mental Health Specialist/Case Manager (Adult, IDD, Crisis and C&Y)	31
Direct Care Provider	9
Supervisors	6
Licensed Clinician	2
Administrative Assistant	2

# Exit Data

FY25 | September 2024

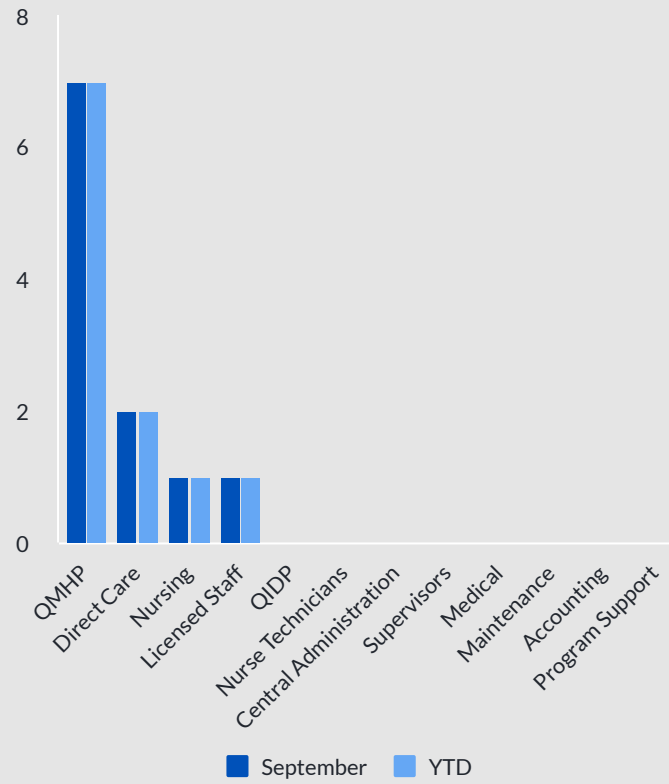
## Exit Stats at a Glance



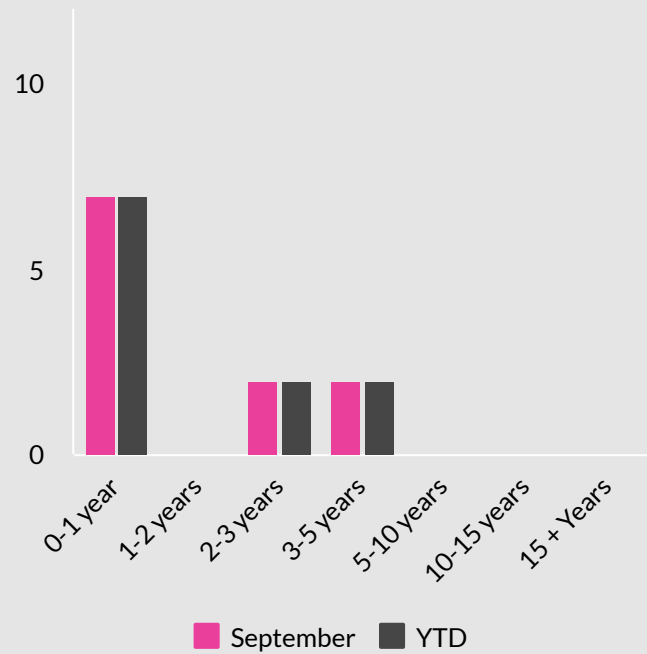
## YTD Top Reasons for Separations

- 1 Personal/Family, includes Relocating
- 2 Another Job
- 3 Health
- 4 Immediate Resignation
- 5 Commute

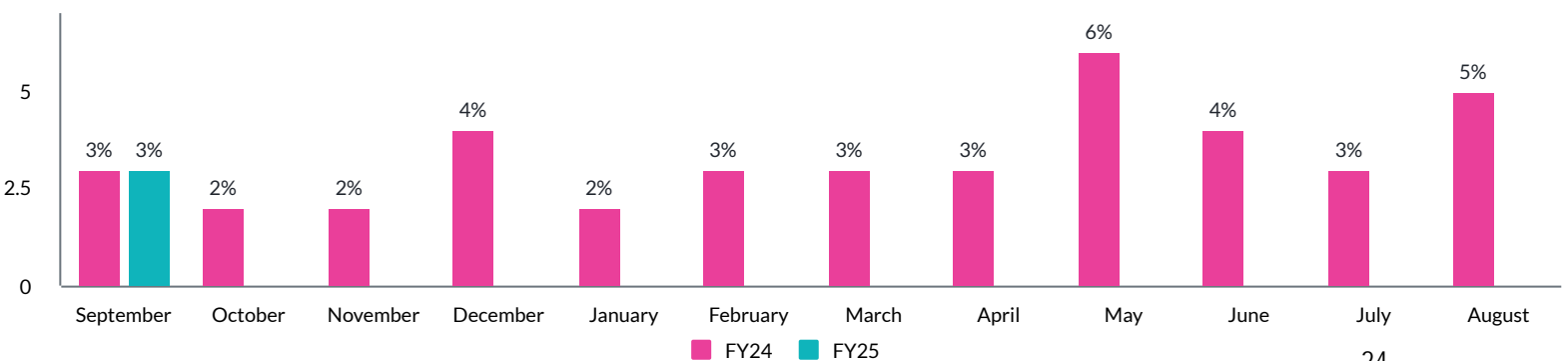
## Separations by Category



## Separations by Tenure



## Turnover Rate by Month





**Agenda Item:** Texas Council Risk Management Fund Claims Summary as of September 2024

**Board Meeting Date:**

October 24, 2024

**Committee:** Executive

**Background Information:**

None

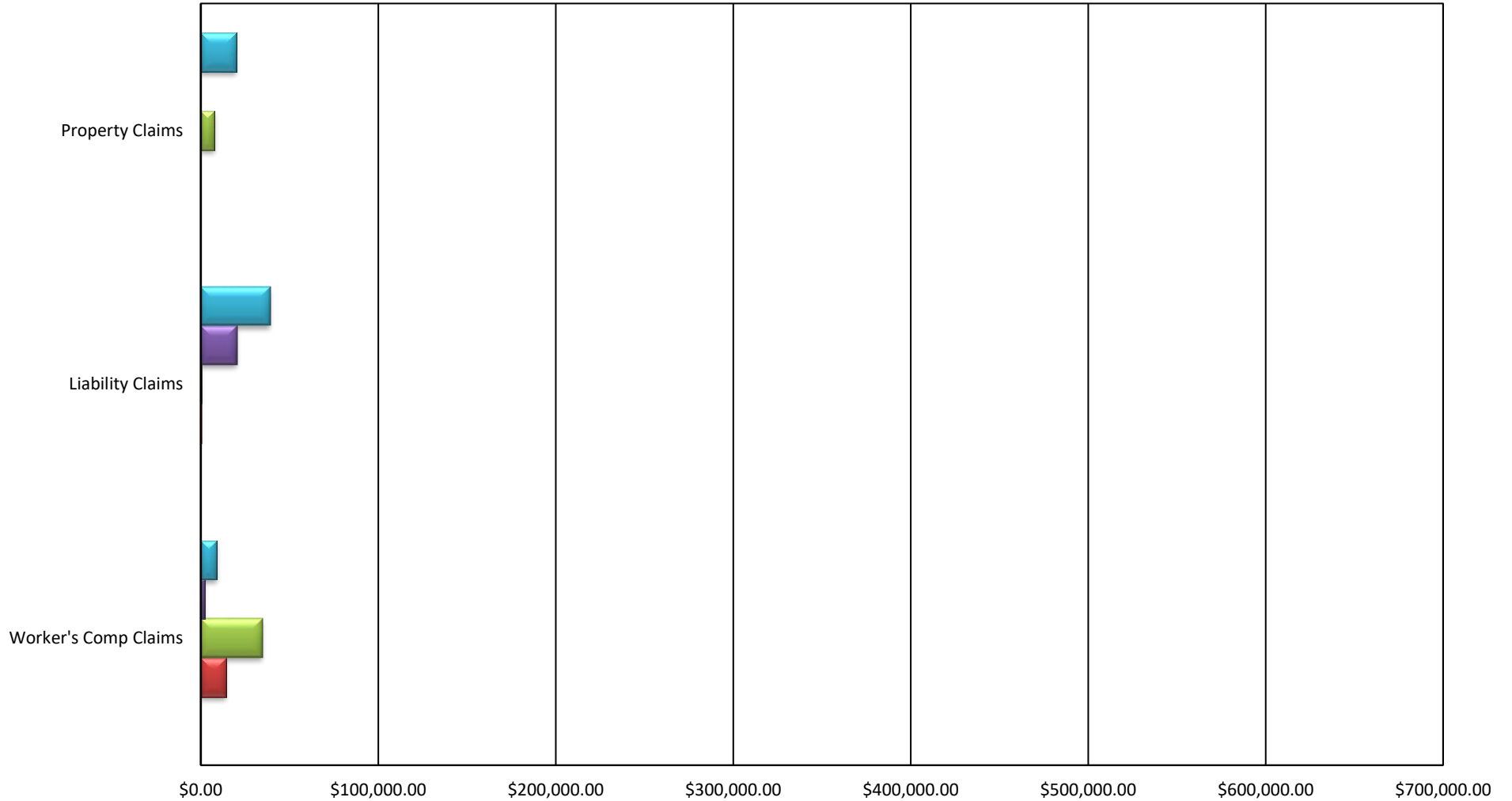
**Supporting Documentation:**

Texas Council Risk Management Fund Claims Summary as of September 2024

**Recommended Action:**

**For Information Only**

## TCRMF Claims Summary September 2024



	Worker's Comp Claims	Liability Claims	Property Claims
2021	\$9,040.00	\$39,234.00	\$20,076.00
2022	\$2,215.00	\$20,538.00	\$0.00
2023	\$34,669.00	\$592.00	\$7,743.00
2024	\$14,329.00	\$380.00	\$0.00
2025	\$0.00	\$0.00	\$0.00

**Agenda Item:** Board of Trustees Reappointment and Oath of Office

**Board Meeting Date**

October 24, 2024

**Committee:** Executive

**Background Information:**

Listed below is the Board member who was reappointed by the Commissioner’s Court of their respective county for an additional two-year term expiring August 31, 2026.

Reappointments:

- Jacob Paschal, Walker County

Oath of Office will be recited at the Board meeting.

**Supporting Documentation:**

Walker County Trustees – Copy of Minutes from Walker County Commissioner’s Court Meeting dated June 17, 2024.

Oath of Office Recitation.

**Recommended Action:**

**Recite Oaths of Office**



**MINUTES for Walker County Commissioners Court  
REGULAR SESSION  
Monday, June 17, 2024, 9:00 a.m.**



**CALL TO ORDER**

Be it remembered, Commissioners Court of Walker County was called to order by County Judge, Colt Christian at 9:00 a.m. in Commissioners Courtroom, 1st Floor, 1100 University Avenue, Huntsville Texas.

County Judge	Colt Christian	Present
Precinct 1, Commissioner	Danny Kuykendall	Present
Precinct 2, Commissioner	Ronnie White	Present
Precinct 3, Commissioner	Bill Daugette	Present
Precinct 4, Commissioner	Brandon Decker	Present

County Judge, Colt Christian stated a quorum was present.  
County Clerk, Kari French, certified the notice of the meeting was given in accordance with Section 551.001 of the Texas Government Code.

**GENERAL ITEMS**

Pledge of Allegiance and Texas Pledge were performed.  
Prayer was led by Pastor, James Ray Necker.

**CONSENT AGENDA**

1. Approve minutes from Commissioners Court Regular Session held on June 3, 2024.
2. Approve Disbursement Report for the period of 06/03/2024 – 06/17/2024.
3. Receive financial information as of June 12, 2024 for the fiscal year ending September 30, 2024.
4. Approve claims and invoices submitted for payment.
5. Approve transfer of fixed asset # 11502, iPad, from R&B 1 to R&B 2.
6. Approve transfer of fixed asset # 11898, 2015 Chevrolet Equinox from Sheriff's Office to the Jail.
7. Approve the transfer of fixed asset # 10172, 1992 Motor Grader from Surplus to R&B 1.
8. Approve GLO and HUD reports, GrantWorks/CDBG GLO Hurricane Harvey Grant Contract 20-065-104-C279 for May 2024.
9. Receive Walker County Appraisal District monthly tax collection report for May 2024.
10. Receive Huntsville Fire Department Reports for May 2024.
11. Receive Planning and Development Monthly Report for May 2024.

*Commissioner Kuykendall asked to pull item 1.  
Commissioner White asked to pull item 4.  
Commissioner Daugette asked to pull item 8.*

**MOTION:** Made by Commissioner Daugette to APPROVE Consent Agenda with items 1, 4 and 8 pulled for discussion.  
**SECOND:** Made by Commissioner White  
**VOTE:** Motion carried unanimously.

- (1) Approve minutes from Commissioners Court Regular Session held on June 3, 2024.  
*Commissioner Kuykendall questioned the amount on item 13. There was discussion. Will approve with corrections after Clerk goes to back to verify.*

**MOTION:** Made by Commissioner Kuykendall to APPROVE minutes from Commissioners Court Regular Session held on June 3, 2024.  
**SECOND:** Made by Commissioner Decker.  
**VOTE:** Motion carried unanimously.

- (4) Approve claims and invoices submitted for payment.  
*Commissioner White had questions on a few items.*

**MOTION:** Made by Commissioner White to APPROVE invoices submitted for payment.  
**SECOND:** Made by Commissioner Kuykendall.  
**VOTE:** Motion carried unanimously.

18. Discuss and take action on the reappointment of Jacob Paschal to the Tri-County Behavioral Healthcare Board of Trustees for a two-year term.  
*Judge Christian presented information.*

**MOTION:** Made by Judge Christian to APPROVE the reappointment of Jacob Paschal to the Tri-County Behavioral Healthcare Board of Trustees for a two-year term.

**SECOND:** Made by Commissioner White.

**VOTE:** Motion carried unanimously.

19. Discuss and take action on accepting surplus materials from Trevway construction in the form of concrete lane barriers for Pct. 3.  
*Commissioner Daugeette presented information.*

**MOTION:** Made by Commissioner Daugeette to APPROVE as presented.

**SECOND:** Made by Commissioner Decker.

**VOTE:** Motion carried unanimously.

20. Discuss and take action on purchase of a single axle dump truck for Pct. 3 from auction or private seller in an amount not to exceed \$50,000.  
*Commissioner Daugeette presented information.*

**MOTION:** Made by Commissioner Daugeette to APPROVE purchase of a single axle dump truck for Pct. 3 from auction or private seller in an amount not to exceed \$50,000.

**SECOND:** Made by Commissioner White.

**VOTE:** Motion carried unanimously.

21. Discuss and take action on obtaining a temporary easement from Anthony and Leann Hildebrandt at the bridge on Roy Webb Rd in Pct. 3 for the purpose of protecting the road and bridge from erosion.  
*Commissioner Daugeette presented information.*

**MOTION:** Made by Commissioner Daugeette to APPROVE obtaining a temporary easement from Anthony and Leann Hildebrandt at the bridge on Roy Webb Rd in Pct. 3 for the purpose of protecting the road and bridge from erosion.

**SECOND:** Made by Commissioner White.

**VOTE:** Motion carried unanimously.

22. Discuss and take action on accepting donation of concrete dividers from the contractor building Highland Bridge located in Pct. 3.

**ACTION:** PASS at this time.

#### Planning and Development

23. Public hearing concerning Plat # 2024-007, Replat of Lot(s) 2, 3 and 4, Section 3 of Sam Houston Forest Estates Subdivision, George Robinson Survey, A-454 – Magnolia Drive – Pct. 4.

**ACTION:** Public Hearing opened at 9:47 a.m.

*Andy Isbell presented information.*

**ACTION:** Public Hearing closed at 9:48 a.m.

24. Discuss and take action on Plat # 2024-007, Replat of Lot(s) 2, 3 and 4, Section 3 of Sam Houston Forest Estates Subdivision, George Robinson Survey, A-454 – Magnolia Drive – Pct. 4.  
*Andy Isbell presented information.*

**MOTION:** Made by Commissioner Decker to APPROVE Plat # 2024-007.

**SECOND:** Made by Commissioner Daugeette.

**VOTE:** Motion carried unanimously.

25. Discuss and take action on Ray Twardeski request for variance to Section(s) 4.23 and B4.1 of the Walker County Subdivision Regulations regarding minimum right of way width and lot lines for Plat # 2024-006, Replat of Lot(s) 3A and 4A of the Horace N. Lewis, Jr. 50.54 Acre Tract, William Roark League, A-41 - FM 1696 W – Pct. 1.  
*Andy Isbell presented information.*

**MOTION:** Made by Commissioner Kuvkendall to APPROVE the Twardeski request for variance to Section(s) 4.23 and B4.1 of the Walker County Subdivision Regulations regarding minimum right of way width and lot lines for Plat # 2024-006. Motion includes that it will not be dedicated.

**SECOND:** Made by Commissioner White.

**VOTE:** Motion carried unanimously.

33. Workshop to discuss Section 3.36 of the Walker County Subdivision Regulations regarding TCEQ groundwater certification requirement for subdivision of land in Walker County.

**ACTION:** Workshop opened at 10:05 a.m.  
*Andy Isbell presented information. Mike Namken also spoke regarding new changes effective January 1, 2024, with the ground water survey and rules and regulations. There was discussion with the Court.*

**ACTION:** Workshop closed at 10:17 a.m.

**ACTION:** County Judge, Colt Christian adjourned the meeting at 10:22 a.m.

I, Kari A. French, County Clerk of Walker County, Texas, do hereby certify that these Commissioners Court Minutes are a true and correct record of the proceedings from the Meeting on June 17, 2024.

*Kari A. French*

Walker County Clerk, Kari A. French



*Colt Christian* 7/19/24  
Walker County Judge, Colt Christian

Date Minutes Approved by Commissioners Court

**FILED FOR RECORD**

At 9:05 o'clock AM

JUL 01 2024

KARI FRENCH, COUNTY CLERK  
WALKER COUNTY, TEXAS

By *K. French* Deputy

## ADMINISTERING THE OATH OF OFFICE

*Please raise your right hand and repeat after me...*

I, STATE YOUR NAME,

do solemnly swear that I will faithfully execute the duties of the office of  
Trustee of Tri-County Behavioral Healthcare,

and will, to the best of my ability preserve, protect, and defend the  
Constitution and laws of the United States and of this State,

and I furthermore solemnly swear that I have not directly nor indirectly,  
paid, offered, or promised to pay,

contributed, nor promised to contribute any money, or valuable thing,

or promised any public office or employment, as a reward for the giving or  
withholding a vote to secure my appointment,

and further affirm that I, nor any company, association, or corporation  
of which I am an officer or principal,

will act as supplier of services or goods, nor bid or negotiate to supply such  
goods or services, for this Center,

so help me God.

# ADMINISTERING THE OATH OF OFFICE

I, \_\_\_\_\_,

do solemnly swear that I will faithfully execute the duties of the office of  
Trustee of Tri-County Behavioral Healthcare,

and will, to the best of my ability preserve, protect, and defend the  
Constitution and laws of the United States and of this State,

and I furthermore solemnly swear that I have not directly nor indirectly,  
paid, offered, or promised to pay,

contributed, nor promised to contribute any money, or valuable thing,

or promised any public office or employment, as a reward for the giving or  
withholding a vote to secure my appointment,

and further affirm that I, nor any company, association, or corporation  
of which I am an officer or principal,

will act as supplier of services or goods, nor bid or negotiate to supply such  
goods or services, for this Center,

so help me God.



<b>Agenda Item:</b> Approve September 2024 Financial Statements  <b>Committee:</b> Business	<b>Board Meeting Date</b>  October 24, 2024
<b>Background Information:</b>  None	
<b>Supporting Documentation:</b>  September 2024 Financial Statements	
<b>Recommended Action:</b>  <b>Approve September 2024 Financial Statements</b>	

## September 2024 Financial Summary

Revenues for September 2024 were \$3,627,450 and operating expenses were \$3,470,327 resulting in a gain in operations of \$157,123. Capital Expenditures and Extraordinary Expenses for September were \$153,833 resulting in a gain of \$3,290. Total revenues were 96.24% of the monthly budgeted revenues and total expenses were 95.41% of the monthly budgeted expenses (difference of .83%).

Year to date revenues as of the end of September are the same as for the month.

### **REVENUES**

YTD Revenue Items that are below the budget by more than \$10,000:

<b>Revenue Source</b>	<b>YTD Revenue</b>	<b>YTD Budget</b>	<b>% of Budget</b>	<b>\$ Variance</b>
Title XIX Case Management – MH	33,702	53,619	62.85%	19,917
Title XIX Case Management – IDD	103,730	119,480	86.82%	15,750
Directed Payment Program – DPP	142,726	184,016	77.56%	41,290
Title XIX – Medicaid Regular	36,056	46,870	76.93%	10,814

**Title XIX Case Management MH and Title XIX Case Management IDD** - These line items are two of our earned revenue categories that continue to trend well below our Pre-COVID historical service levels. We continue to have some vacancies in positions and some new hirers in these program areas are making it difficult to meet revenue projections at this point. There is also a reduction in the payroll expense lines where vacancies exist to offset for some of the loss of revenue.

**Directed Payment Program (DPP)** - This line item is the Directed Payment Program for Behavioral Health Services. The DPP program in the past was made up of two components, but for this fiscal year they have gone to a process of modeling based on the latest information for Medicaid enrollment in STAR, STAR+Plus, and STARKIDS and will be variable as they continue to work through the issues created from Medicaid unwinding. So, this line is going to need to be adjusted in a budget revision coming soon to match their modeling which came out in September.

**Medicaid – Regular – Title XIX** – This line item is for Medicaid Card Services. This line item is coming in at the annual historical average. Since COVID we have had big swings in the monthly amounts for Card Services. So, we don't feel that this is alarming, but will watch in the coming month to ensure our annual budget is set realistically for this fiscal year. Card Services are mainly Doctor services at our center.

**EXPENSES**

YTD Individual line expense items that exceed the YTD budget by more than \$10,000:

<b>Expense Source</b>	<b>YTD Expenses</b>	<b>YTD Budget</b>	<b>% of Budget</b>	<b>\$ Variance</b>
No items to report				

**TRI-COUNTY BEHAVIORAL HEALTHCARE  
GENERAL FUND BALANCE SHEET  
For the Month Ended September 2024**

<b>ASSETS</b>	<b>GENERAL FUND September 2024</b>	<b>Preliminary GENERAL FUND August 2024</b>	<b>Increase (Decrease)</b>
<b>CURRENT ASSETS</b>			
Imprest Cash Funds	2,485	2,500	(15)
Cash on Deposit - General Fund	12,941,812	9,728,024	3,213,788
Accounts Receivable	5,193,050	4,699,594	493,456
Inventory	759	1,674	(915)
<b>TOTAL CURRENT ASSETS</b>	<b>18,138,106</b>	<b>14,431,792</b>	<b>3,706,314</b>
<b>FIXED ASSETS</b>	<b>23,982,540</b>	<b>24,400,583</b>	<b>(418,043)</b>
<b>OTHER ASSETS</b>	<b>262,924</b>	<b>223,102</b>	<b>39,822</b>
<b>TOTAL ASSETS</b>	<b>\$ 42,383,570</b>	<b>\$ 39,055,478</b>	<b>\$ 3,328,093</b>
<b>LIABILITIES, DEFERRED REVENUE, FUND BALANCES</b>			
<b>CURRENT LIABILITIES</b>	1,484,530	2,232,353	(747,823)
<b>NOTES PAYABLE</b>	785,852	802,466	(16,614)
<b>DEFERRED REVENUE</b>	8,992,105	5,150,418	3,841,687
<b>LONG-TERM LIABILITIES FOR</b>			
First Financial Conroe Building Loan	9,095,198	9,185,632	(90,434)
Guaranty Bank & Trust Loan	1,656,440	1,668,179	(11,739)
First Financial Huntsville Land Loan	787,792	800,974	(13,182)
Lease Liability	352,281	352,281	-
SBITA Liability	1,308,818	1,308,818	-
<b>EXCESS(DEFICIENCY) OF REVENUES OVER EXPENSES FOR</b>			
General Fund	3,290	(1,099,546)	1,102,837
Debt Service Fund			
Capital Projects Fund			
<b>FUND EQUITY</b>			
<b>RESTRICTED</b>			
Net Assets Reserved for Debt Service	(11,891,712)	(12,007,066)	115,354
Reserved for Debt Retirement			-
<b>COMMITTED</b>			
Net Assets - Property and Equipment	22,673,722	23,091,764	(418,042)
Reserved for Vehicles & Equipment Replacement	613,712	613,712	-
Reserved for Facility Improvement & Acquisitions	2,500,000	777,499	1,722,501
Reserved for Board Initiatives	1,500,000	1,500,000	-
Reserved for 1115 Waiver Programs	502,677	502,677	-
<b>ASSIGNED</b>			
Reserved for Workers' Compensation	274,409	274,409	-
Reserved for Current Year Budgeted Reserve	80,166	67,833	12,333
Reserved for Insurance Deductibles	100,000	100,000	-
Reserved for Accrued Paid Time Off	(785,852)	(802,466)	16,614
<b>UNASSIGNED</b>			
Unrestricted and Undesignated	2,350,144	4,535,540	(2,185,396)
<b>TOTAL LIABILITIES/FUND BALANCE</b>	<b>\$ 42,383,572</b>	<b>\$ 39,055,478</b>	<b>\$ 3,328,093</b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE  
CONSOLIDATED BALANCE SHEET  
For the Month Ended September 2024**

<b>ASSETS</b>	<b>General Operating Fund</b>	<b>Debt Fund</b>	<b>Service Fund</b>	<b>Capital Projects Fund</b>	<b>Government Wide 2024</b>	<b>Memorandum Only Final August 2023</b>
<b>CURRENT ASSETS</b>						
Imprest Cash Funds	2,485				2,485	2,100
Cash on Deposit - General Fund	12,941,812				12,941,812	7,455,394
Bond Reserve 2024			360,527		360,527	
Bond Fund 2024			299,175		299,175	-
Bank of New York - Capital Project Fund				7,500,692	7,500,692	
Accounts Receivable	5,193,050				5,193,050	4,917,356
Inventory	759				759	1,205
<b>TOTAL CURRENT ASSETS</b>	<b>18,138,106</b>		<b>659,702</b>	<b>7,500,692</b>	<b>26,298,500</b>	<b>12,376,055</b>
<b>FIXED ASSETS</b>	<b>23,982,540</b>				<b>23,982,540</b>	<b>24,400,583</b>
<b>OTHER ASSETS</b>	<b>262,924</b>				<b>262,924</b>	<b>223,016</b>
<b>Bond 2024 - Amount to retire bond</b>				<b>11,535,925</b>	<b>11,535,925</b>	
<b>Bond Discount 2024</b>				<b>384,075</b>	<b>384,075</b>	-
<b>Total Assets</b>	<b>\$ 42,383,570</b>	<b>\$ 659,702</b>	<b>\$ 19,420,692</b>	<b>\$ 62,463,963</b>	<b>\$ 36,999,654</b>	
<b>LIABILITIES, DEFERRED REVENUE, FUND BALANCES</b>						
<b>CURRENT LIABILITIES</b>	1,484,530				1,484,530	2,165,154
<b>BOND LIABILITIES</b>				11,920,000	11,920,000	
<b>NOTES PAYABLE</b>	785,852				785,852	802,466
<b>DEFERRED REVENUE</b>	8,992,105				8,992,105	407,578
<b>LONG-TERM LIABILITIES FOR</b>						
First Financial Conroe Building Loan	9,095,198				9,095,198	9,679,420
Guaranty Bank & Trust Loan	1,656,440				1,656,440	1,732,496
First Financial Huntsville Land Loan	787,792				787,792	828,926
Lease Liability	352,281				352,281	352,281
SBITA Liability	1,308,818				1,308,818	1,308,818
<b>EXCESS(DEFICIENCY) OF REVENUES OVER EXPENSES FOR</b>						
General Fund	3,290				3,290	129,506
Debt Service Fund					-	
Capital Projects Fund					-	
<b>FUND EQUITY</b>						
<b>RESTRICTED</b>						
Net Assets Reserved for Debt Service - Restricted	(11,891,712)				(11,891,712)	(12,593,123)
Reserved for Debt Retirement	-				-	-
<b>COMMITTED</b>						
Net Assets - Property and Equipment - Committed	22,673,722				22,673,722	23,091,764
Reserved for Vehicles & Equipment Replacement	613,712				613,712	613,712
Reserved for Facility Improvement & Acquisitions	2,500,000				2,500,000	2,500,000
Reserved for Board Initiatives	1,500,000				1,500,000	1,500,000
Reserved for 1115 Waiver Programs	502,677				502,677	502,677
<b>ASSIGNED</b>						
Reserved for Workers' Compensation - Assigned	274,409				274,409	274,409
Reserved for Current Year Budgeted Reserve - Assigned	80,166				80,166	-
Reserved for Insurance Deductibles - Assigned	100,000				100,000	100,000
Reserved for Accrued Paid Time Off	(785,852)				(785,852)	(802,466)
<b>UNASSIGNED</b>						
Unrestricted and Undesignated	2,350,144	659,702		7,500,692	10,510,538	4,406,035
<b>TOTAL LIABILITIES/FUND BALANCE</b>	<b>\$ 42,383,572</b>	<b>\$ 659,702</b>	<b>\$ 19,420,692</b>	<b>\$ 62,463,965</b>	<b>\$ 36,999,654</b>	

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary**  
**For the Month Ended September 2024**  
**and Year To Date as of September 2024**

<b>INCOME:</b>	<b>MONTH OF September 2024</b>	<b>YTD September 2024</b>
Local Revenue Sources	114,686	114,686
Earned Income	1,923,778	1,923,778
General Revenue - Contract	1,588,986	1,588,986
<b>TOTAL INCOME</b>	<b>\$ 3,627,450</b>	<b>\$ 3,627,450</b>
<b>EXPENSES:</b>		
Salaries	2,019,303	2,019,303
Employee Benefits	387,008	387,008
Medication Expense	47,684	47,684
Travel - Board/Staff	31,941	31,941
Building Rent/Maintenance	18,807	18,807
Consultants/Contracts	730,827	730,827
Other Operating Expenses	234,757	234,757
<b>TOTAL EXPENSES</b>	<b>\$ 3,470,327</b>	<b>\$ 3,470,327</b>
<b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	<b>\$ 157,123</b>	<b>\$ 157,123</b>
<b>CAPITAL EXPENDITURES</b>		
Capital Outlay - FF&E, Automobiles, Building	25,294	25,294
Capital Outlay - Debt Service	128,539	128,539
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 153,833</b>	<b>\$ 153,833</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 3,624,160</b>	<b>\$ 3,624,160</b>
<b>Excess (Deficiency) of Revenues and Expenses</b>	<b>\$ 3,290</b>	<b>\$ 3,288</b>

<b>Debt Service and Fixed Asset Fund:</b>		
Debt Service	128,539	128,539
<b>Excess (Deficiency) of Revenues over Expenses</b>	<b>128,539</b>	<b>128,539</b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary**  
**Compared to Budget**  
**Year to Date as of September 2024**

	YTD September 2024	APPROVED BUDGET	Increase (Decrease)
<b>INCOME:</b>			
Local Revenue Sources	114,686	115,254	(568)
Earned Income	1,923,778	2,038,500	(114,722)
General Revenue	1,588,986	1,615,523	(26,537)
<b>TOTAL INCOME</b>	<b>\$ 3,627,450</b>	<b>\$ 3,769,277</b>	<b>\$ (141,827)</b>
<b>EXPENSES:</b>			
Salaries	2,019,303	2,089,224	(69,921)
Employee Benefits	387,008	368,828	18,180
Medication Expense	47,684	48,186	(502)
Travel - Board/Staff	31,941	32,541	(600)
Building Rent/Maintenance	18,807	24,317	(5,510)
Consultants/Contracts	730,827	774,911	(44,084)
Other Operating Expenses	234,757	315,332	(80,575)
<b>TOTAL EXPENSES</b>	<b>\$ 3,470,327</b>	<b>\$ 3,653,339</b>	<b>\$ (183,012)</b>
<b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	<b>\$ 157,123</b>	<b>\$ 115,938</b>	<b>\$ 41,185</b>
<b>CAPITAL EXPENDITURES</b>			
Capital Outlay - FF&E, Automobiles, Building	25,294	16,667	8,626
Capital Outlay - Debt Service	128,539	128,539	-
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 153,833</b>	<b>\$ 145,206</b>	<b>\$ 8,626</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 3,624,160</b>	<b>\$ 3,798,545</b>	<b>\$ (174,386)</b>
<b>Excess (Deficiency) of Revenues and Expenses</b>	<b>\$ 3,290</b>	<b>\$ (29,268)</b>	<b>\$ 32,557</b>

<b>Debt Service and Fixed Asset Fund:</b>			
Debt Service	128,539	128,539	-
<b>Excess(Deficiency) of Revenues over Expenses</b>	<b>128,539</b>	<b>128,539</b>	<b>-</b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary**  
**Compared to Budget**  
**For the Month Ended September 2024**

<b>INCOME:</b>	<b>MONTH OF September 2024</b>	<b>APPROVED BUDGET</b>	<b>Increase (Decrease)</b>
Local Revenue Sources	114,686	115,254	(568)
Earned Income	1,923,778	2,038,500	(114,722)
General Revenue-Contract	1,588,986	1,615,523	(26,537)
<b>TOTAL INCOME</b>	<b>\$ 3,627,450</b>	<b>\$ 3,769,277</b>	<b>\$ (141,828)</b>
<b>EXPENSES:</b>			
Salaries	2,019,303	2,089,224	(69,921)
Employee Benefits	387,008	368,828	18,180
Medication Expense	47,684	48,186	(502)
Travel - Board/Staff	31,941	32,541	(600)
Building Rent/Maintenance	18,807	24,317	(5,510)
Consultants/Contracts	730,827	774,911	(44,084)
Other Operating Expenses	234,757	315,332	(80,575)
<b>TOTAL EXPENSES</b>	<b>\$ 3,470,327</b>	<b>\$ 3,653,339</b>	<b>\$ (183,010)</b>
<b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	<b>\$ 157,123</b>	<b>\$ 115,938</b>	<b>\$ 41,182</b>
<b>CAPITAL EXPENDITURES</b>			
Capital Outlay - FF&E, Automobiles, Building	25,294	16,667	8,626
Capital Outlay - Debt Service	128,539	128,539	-
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 153,833</b>	<b>\$ 145,206</b>	<b>\$ 8,626</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 3,624,160</b>	<b>\$ 3,798,545</b>	<b>\$ (174,385)</b>
<b>Excess (Deficiency) of Revenues and Expenses</b>	<b>\$ 3,290</b>	<b>\$ (29,268)</b>	<b>\$ 32,559</b>

<b>Debt Service and Fixed Asset Fund:</b>			
Debt Service	128,539	128,539	-
<b>Excess (Deficiency) of Revenues over Expenses</b>	<b>128,539</b>	<b>128,539</b>	<b>-</b>



**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary**  
**With YTD September 2023 Comparative Data**  
**Year to Date as of September 2024**

<b>INCOME:</b>	<b>YTD September 2024</b>	<b>YTD September 2023</b>	<b>Increase (Decrease)</b>
Local Revenue Sources	114,686	117,158	(2,472)
Earned Income	1,923,778	2,376,089	(452,311)
General Revenue-Contract	1,588,986	1,833,657	(244,671)
<b>TOTAL INCOME</b>	<b>\$ 3,627,450</b>	<b>\$ 4,326,904</b>	<b>\$ (699,454)</b>
<b>EXPENSES:</b>			
Salaries	2,019,303	2,499,142	(479,839)
Employee Benefits	387,008	424,676	(37,668)
Medication Expense	47,684	44,476	3,208
Travel - Board/Staff	31,941	34,648	(2,707)
Building Rent/Maintenance	18,807	27,150	(8,343)
Consultants/Contracts	730,827	837,798	(106,971)
Other Operating Expenses	234,757	321,017	(86,260)
<b>TOTAL EXPENSES</b>	<b>\$ 3,470,327</b>	<b>\$ 4,188,907</b>	<b>\$ (718,580)</b>
<b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	<b>\$ 157,123</b>	<b>\$ 137,997</b>	<b>\$ 19,126</b>
<b>CAPITAL EXPENDITURES</b>			
Capital Outlay - FF&E, Automobiles, Building	25,294	47,698	(22,404)
Capital Outlay - Debt Service	128,539	87,031	41,508
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 153,833</b>	<b>\$ 134,729</b>	<b>\$ 19,104</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 3,624,160</b>	<b>\$ 4,323,636</b>	<b>\$ (699,476)</b>
<b>Excess (Deficiency) of Revenues and Expenses</b>	<b>\$ 3,290</b>	<b>\$ 3,267</b>	<b>\$ 22</b>

<b>Debt Service and Fixed Asset Fund:</b>			
Debt Service	128,539	87,031	41,508
<b>Excess (Deficiency) of Revenues over Expenses</b>	<b>128,539</b>	<b>87,031</b>	<b>41,508</b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary**  
**With September 2023 Comparative Data**  
**For the Month ending September 2024**

<b>INCOME:</b>	<b>MONTH OF September 2024</b>	<b>MONTH OF September 2023</b>	<b>Increase (Decrease)</b>
Local Revenue Sources	114,686	117,158	(2,472)
Earned Income	1,923,778	2,376,089	(452,311)
General Revenue-Contract	1,588,986	1,833,657	(244,671)
<b>TOTAL INCOME</b>	<b>\$ 3,627,450</b>	<b>\$ 4,326,904</b>	<b>\$ (699,454)</b>
Salaries	2,019,303	2,499,142	(479,839)
Employee Benefits	387,008	424,676	(37,668)
Medication Expense	47,684	44,476	3,208
Travel - Board/Staff	31,941	34,648	(2,707)
Building Rent/Maintenance	18,807	27,150	(8,343)
Consultants/Contracts	730,827	837,798	(106,971)
Other Operating Expenses	234,757	321,017	(86,260)
<b>TOTAL EXPENSES</b>	<b>\$ 3,470,327</b>	<b>\$ 4,188,907</b>	<b>\$ (718,580)</b>
<b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	<b>\$ 157,123</b>	<b>\$ 137,997</b>	<b>\$ 19,126</b>
<b>CAPITAL EXPENDITURES</b>			
Capital Outlay - FF&E, Automobiles, Building	25,294	47,698	(22,404)
Capital Outlay - Debt Service	128,539	87,031	41,508
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 153,833</b>	<b>\$ 134,729</b>	<b>\$ 19,104</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 3,624,160</b>	<b>\$ 4,323,636</b>	<b>\$ (699,476)</b>
<b>Excess (Deficiency) of Revenues and Expenses</b>	<b>\$ 3,290</b>	<b>\$ 3,267</b>	<b>\$ 22</b>

<b>Debt Service and Fixed Asset Fund:</b>			
Debt Service	128,539	87,031	41,508
			-
<b>Excess (Deficiency) of Revenues over Expenses</b>	<b>128,539</b>	<b>87,031</b>	<b>41,508</b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary**  
**With August 2024 Comparative Data**  
**For the Month Ended September 2024**

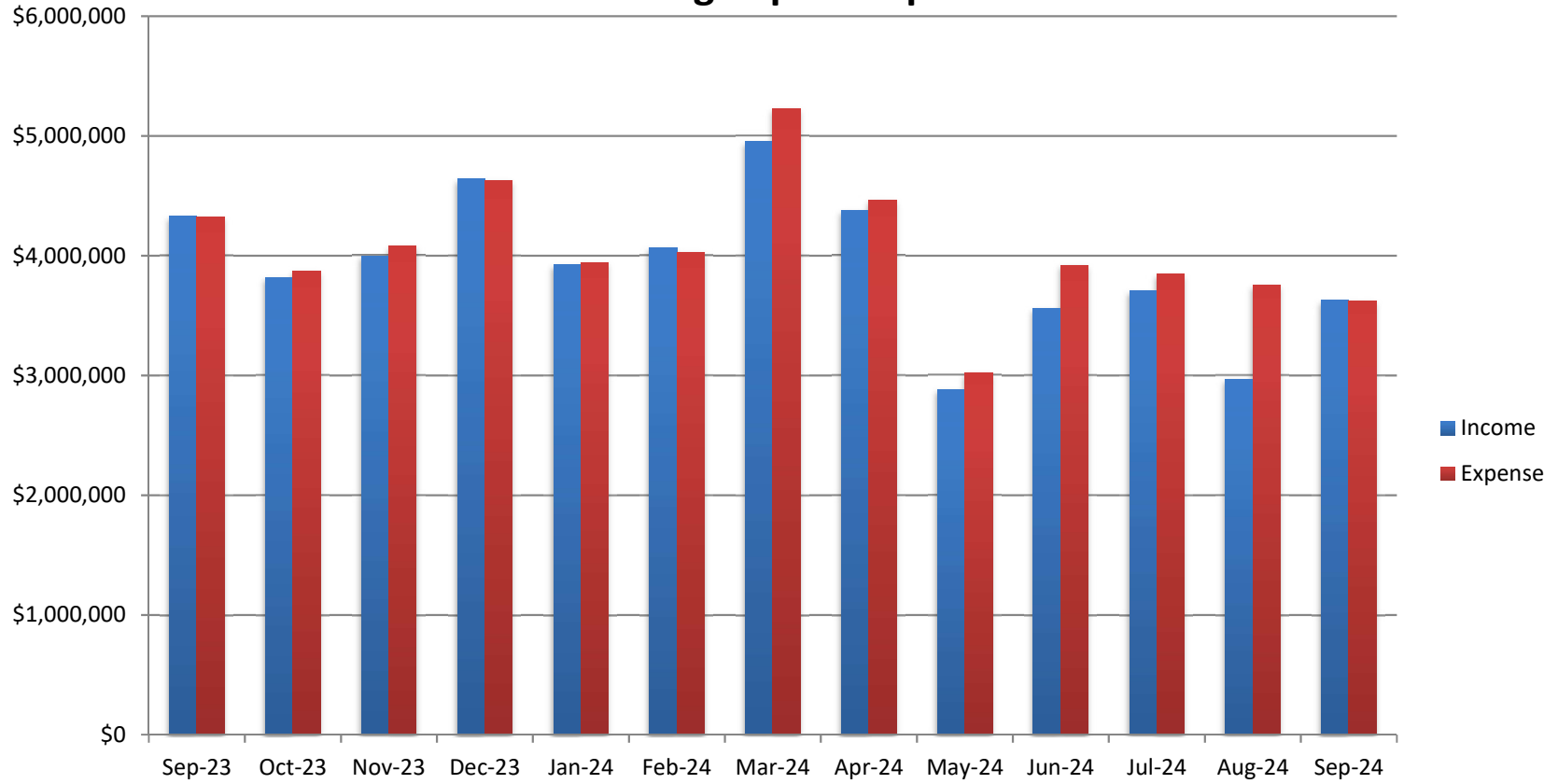
<b>INCOME:</b>	<b>MONTH OF September 2024</b>	<b>Preliminary MONTH OF August 2024</b>	<b>Increase (Decrease)</b>
Local Revenue Sources	114,686	94,720	19,966
Earned Income	1,923,778	1,524,263	399,515
General Revenue-Contract	1,588,986	1,351,513	237,473
<b>TOTAL INCOME</b>	<b>\$ 3,627,450</b>	<b>\$ 2,970,496</b>	<b>\$ 656,954</b>
<b>EXPENSES:</b>			
Salaries	2,019,303	2,199,024	(179,721)
Employee Benefits	387,008	324,048	62,960
Medication Expense	47,684	49,407	(1,723)
Travel - Board/Staff	31,941	31,155	786
Building Rent/Maintenance	18,807	49,464	(30,657)
Consultants/Contracts	730,827	714,114	16,713
Other Operating Expenses	234,757	229,871	4,886
<b>TOTAL EXPENSES</b>	<b>\$ 3,470,327</b>	<b>\$ 3,597,083</b>	<b>\$ (126,756)</b>
<b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	<b>\$ 157,123</b>	<b>\$ (626,587)</b>	<b>\$ 783,710</b>
<b>CAPITAL EXPENDITURES</b>			
Capital Outlay - FF&E, Automobiles, Building	25,294	20,861	4,433
Capital Outlay - Debt Service	128,539	136,610	(8,071)
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 153,833</b>	<b>\$ 157,471</b>	<b>\$ (3,638)</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 3,624,160</b>	<b>\$ 3,754,554</b>	<b>\$ (130,394)</b>
<b>Excess (Deficiency) of Revenues and Expenses</b>	<b>\$ 3,290</b>	<b>\$ (784,058)</b>	<b>\$ 787,348</b>

<b>Debt Service and Fixed Asset Fund:</b>			
Debt Service	128,539	136,610	(8,071)
<b>Excess (Deficiency) of Revenues over Expenses</b>	<b>128,539</b>	<b>136,610</b>	<b>(8,071)</b>

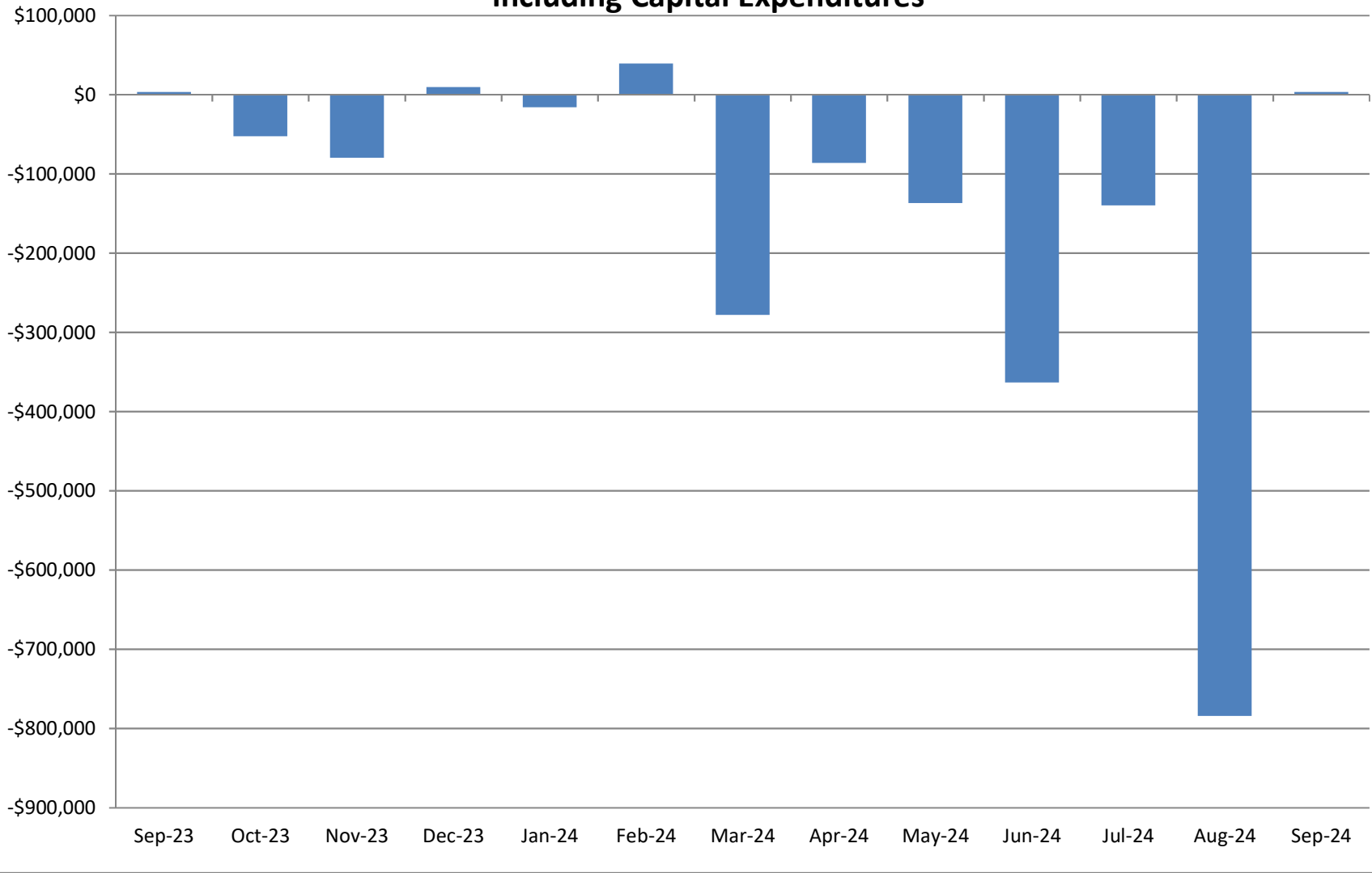
**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary by Service Type**  
**Compared to Budget**  
**Year To Date as of September 2024**

	YTD Mental Health September 2024	YTD IDD September 2024	YTD Other Services September 2024	YTD Agency Total September 2024	YTD Approved Budget September 2024	Increase (Decrease)
<b>INCOME:</b>						
Local Revenue Sources	106,498	(13,474)	21,662	114,687	115,254	(567)
Earned Income	708,886	368,062	846,829	1,923,777	2,038,500	(114,723)
General Revenue-Contract	1,401,756	115,329	71,900	1,588,985	1,615,523	(26,537)
<b>TOTAL INCOME</b>	<b>2,217,140</b>	<b>469,917</b>	<b>940,391</b>	<b>3,627,449</b>	<b>3,769,278</b>	<b>(141,827)</b>
<b>EXPENSES:</b>						
Salaries	1,334,837	271,079	413,389	2,019,305	2,089,224	(69,919)
Employee Benefits	257,431	57,393	72,184	387,008	368,828	18,180
Medication Expense	41,309	-	6,375	47,684	48,186	(502)
Travel - Board/Staff	17,493	9,707	4,742	31,940	32,541	(601)
Building Rent/Maintenance	18,775	11	21	18,807	24,317	(5,510)
Consultants/Contracts	253,598	95,043	382,186	730,827	774,911	(44,084)
Other Operating Expenses	149,143	41,151	44,463	234,757	315,332	(80,576)
<b>TOTAL EXPENSES</b>	<b>2,072,586</b>	<b>474,385</b>	<b>923,360</b>	<b>3,470,328</b>	<b>3,653,339</b>	<b>(183,012)</b>
<b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	<b>144,554</b>	<b>(4,468)</b>	<b>17,031</b>	<b>157,121</b>	<b>115,939</b>	<b>41,185</b>
<b>CAPITAL EXPENDITURES</b>						
Capital Outlay - FF&E, Automobiles, Building	12,503	2,494	10,297	25,294	16,667	8,627
Capital Outlay - Debt Service	53,959	11,314	63,266	128,539	128,540	(1)
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>66,462</b>	<b>13,808</b>	<b>73,563</b>	<b>153,833</b>	<b>145,207</b>	<b>8,626</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>2,139,048</b>	<b>488,193</b>	<b>996,923</b>	<b>3,624,161</b>	<b>3,798,546</b>	<b>(174,386)</b>
<b>Excess (Deficiency) of Revenues and Expenses</b>	<b>78,093</b>	<b>(18,275)</b>	<b>(56,532)</b>	<b>3,289</b>	<b>(29,268)</b>	<b>32,557</b>
<b>Debt Service and Fixed Asset Fund:</b>						
Debt Service	66,462	13,808	73,563	153,833	145,207	8,626
<b>Excess (Deficiency) of Revenues over Expenses</b>	<b>66,462</b>	<b>13,808</b>	<b>73,563</b>	<b>153,833</b>	<b>145,207</b>	<b>8,626</b>

# TRI-COUNTY BEHAVIORAL HEALTHCARE Income and Expense Including Capital Expenditures



**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Income after Expense**  
**including Capital Expenditures**



<p><b>Agenda Item:</b> HUD 811 Update</p> <p><b>Committee:</b> Business</p>	<p><b>Board Meeting Date</b></p> <p>October 24, 2024</p>
<p><b>Background Information:</b></p> <p>Each of the Housing Boards is appointed by the Board of Trustees and each organization is a component unit of Tri-County Behavioral Healthcare.</p> <p>Tri-County has established a quarterly reporting mechanism to keep the Board of Trustees updated on the status of these projects.</p>	
<p><b>Supporting Documentation:</b></p> <p>Fourth Quarter FY 2024 HUD 811 Report</p>	
<p><b>Recommended Action:</b></p> <p><b>For Information Only</b></p>	

# 4<sup>th</sup> Quarter FY 2024 HUD 811 Report

---

HUD funds the 811 projects with the understanding that they would be managed in a way that keeps them viable for at least forty (40) years, at which time they may choose to 'forgive' the loan. As a reminder, we are currently in our ninth (9th) year at Independence Oaks Apartments, thirteenth (13th) year at Independence Place and nineteenth (19th) year at Independence Village.

## **The Cleveland Supported Housing, Inc. Board (CSHI)**

The CSHI Board held a meeting on September 27, 2024 where they reviewed financial statements, project status reports, selected to request an engagement letter from Pittsford Samuels, PLLC. The next meeting is scheduled for December 13, 2024 where financial statements will be reviewed along with the engagement letter from Pittsford Samuels, PLLC.

The property is currently at 100% occupancy with two people on the waiting list. The property manager reports that the residents are doing well and continue to regularly participate in social activities throughout the month. On August 1, 2024, Tri-County Staff made a visit to the property where the grounds and buildings were observed to be in good condition. Tri-County staff have been keeping the Board and Property Management up to date on the status of the new Cleveland Facility to ensure that all residents are prepared for the location change.

The current outstanding payable to Tri-County is \$19,237. The CSHI Board currently has three members and we continue to seek recommendations for additional membership as they become available. Please contact Tanya with any potential leads.

## **The Montgomery Supported Housing, Inc. Board (MSHI)**

The MSHI Board held a meeting on September 10, 2024 where they reviewed financial statements, project status reports, and selected to request an engagement letter from Pittsford Samuels, PLLC. The next meeting is scheduled for December 10, 2024.

The current outstanding payable to Tri-County is \$32,008. As a reminder, these projects are not developed to make large profits. As such, MDP Management will review the financial status at the end of each year and if able, will make a payment toward the payable amount at that time.

Independence Place is currently at 100% occupancy with four people on the waiting list. The property experienced a minor maintenance issue when a coupling broke on the Fire/Water Sprinkler system in the 600 building. The part has since been replaced and there was no resulting damage.



The MSHI Board currently has five board members with two new members onboarding at our upcoming December meeting.

### **The Independence Communities, Inc. Board (ICI)**

The ICI Board held a meeting on September 17, 2024 where they reviewed financial statements and selected to request and accept (with financial stipulation) an engagement letter from Pittsford Samuels, PLLC. The Board has voted to skip the December Board meeting pending anything unforeseen and will reconvene at the annual meeting scheduled for March 18, 2025.

In addition to September 17th, Tri-County Staff visited the property on July 22, 2023. Independence Village is currently at 100% occupancy with seven people on the waiting list. The property manager reports that residents are doing well and continuing to actively participate in monthly social activities.

There are currently two units being treated for bed bugs. The two units are adjacent and it is believed that because the neighbors visit each other frequently, the bed bugs traveled between the two units. The units have been treated with heat and additional steps are being taken following a post treatment inspection. Following these additional steps, the units will be re-assessed to ensure that the problem has been eradicated.

Tri-County staff have begun to have conversations with the Board and Property Management about future plans to build a new Huntsville Clinic so that residents can have plenty of time to plan ahead with respect to the location change of the office.

The ICI Board currently has three members and is currently processing one referral. We continue to seek recommendations for additional membership as they become available. Please contact Tanya with any potential leads.

<b>Agenda Item:</b> Tri-County’s Consumer Foundation Board Update  <b>Committee:</b> Business	<b>Board Meeting Date</b>  October 24, 2024
<b>Background Information:</b>  The Tri-County Consumer Foundation Board of Directors met on October 11, 2024. The Board accepted the financial statements through September of 2024 and approved a spending limit for the 4 <sup>th</sup> quarter of calendar year 2024 in the amount of \$4,500. The Board also agreed to engage Carlos Taboada to perform their annual financial audit.  3 <sup>rd</sup> Quarter Updates: <ul style="list-style-type: none"> <li>• No fundraisers were scheduled.</li> <li>• The funding application was updated to include new information and, after a slow period, applications have started flowing in again.</li> <li>• A recent parking spot auction for spots at Sgt. Ed Holcomb raised \$875 total.</li> <li>• Two Foundation Board members, Mayor Lynn Scott and Retired Chief Phillip Dupuis, have resigned from Board. The Board is looking for additional Board members currently.</li> </ul> <p>The Foundation currently has \$38,792 in the bank.</p> <p>Staff continue to interview for the Community Engagement Specialist who will help support the Foundation Board.</p> <p>The next meeting of the Foundation Board is January 10<sup>th</sup>, 2025.</p>	
<b>Supporting Documentation:</b>  None	
<b>Recommended Action:</b>  <b>For Information Only</b>	

**Agenda Item:** Board of Trustees Unit Financial Statements as of September 2024

**Board Meeting Date**

October 24, 2024

**Committee:** Business

**Background Information:**

None

**Supporting Documentation:**

September 2024 Board of Trustees Unit Financial Statements

**Recommended Action:**

**For Information Only**

**Unit Financial Statement**

FY 2024  
September 30, 2024

	September 2024 Budget	September 2024 Actual	Variance	YTD Budget	YTD Actual	Variance	Percent	Budget
<b>Revenues</b>								
Allocated Revenue	\$ 1,942	\$ 1,942	\$ -	\$ 1,942	\$ 1,942	\$ -	100%	\$ 23,315
<b>Total Revenue</b>	\$ 1,942	\$ 1,942	\$ -	\$ 1,942	\$ 1,942	\$ -	100%	\$ 23,315
<b>Expenses</b>								
Insurance-Worker Compensation	\$ 4	\$ 2	\$ 2	\$ 4	\$ 2	\$ 2	50%	\$ 55
Legal Fees	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ 1,500	\$ -	100%	\$ 18,000
Training	\$ 76	\$ -	\$ 76	\$ 76	\$ -	\$ 76	0%	\$ 910
Travel - Non-local mileage	\$ 58	\$ -	\$ 58	\$ 58	\$ -	\$ 58	0%	\$ 700
Travel - Non-local Hotel	\$ 258	\$ -	\$ 258	\$ 258	\$ -	\$ 258	0%	\$ 3,100
Travel - Meals	\$ 46	\$ -	\$ 46	\$ 46	\$ -	\$ 46	0%	\$ 550
<b>Total Expenses</b>	\$ 1,942	\$ 1,502	\$ 440	\$ 1,942	\$ 1,502	\$ 440	77%	\$ 23,315
<b>Total Revenue minus Expenses</b>	\$ 0	\$ 440	\$ (440)	\$ -	\$ 440	\$ (440)	23%	\$ -

**Agenda Item:** Cleveland Building Updates

**Board Meeting Date:**

October 24, 2024

**Committee:** Business

**Background Information:**

The Board has approved the construction of a 36,000 sq. ft. facility at 402 Liberty Street in Cleveland, Texas to meet program needs, and has contracted with Mike Duncum of WhiteStone Realty Consulting to serve as construction manager for the project.

Mike will provide regular updates on the Cleveland project at scheduled Board meetings until the project is completed.

**Supporting Documentation:**

**None**

**Recommended Action:**

**For Information Only**

# UPCOMING MEETINGS

---

## **December 5, 2024 – Board Meeting**

- Life Skills Christmas Carolers Presentation
- Consumer Christmas Card Contest Winners Presentation
- Approve Minutes from October 24, 2024 Board Meeting
- Community Resources Report
- Consumer Services Report October 2024
- Program Updates
- Personnel Report October 2024
- Texas Council Risk Management Fund Claims Summary for October 2024
- Texas Council Quarterly Board Meeting Update
- Approve Financial Statements for October 2024
- Reappoint ICI, MSHI and CSHI Board of Directors
- Board of Trustees Unit Financial Statement October 2024

## **January 30, 2025 – Board Meeting**

- Approve Minutes from December 5, 2024 Board Meeting
- Community Resources Report
- Consumer Services Report for November & December 2024
- Program Updates
- FY 2025 Goals & Objectives Progress Report 1<sup>st</sup> Quarter
- 1<sup>st</sup> Quarter FY 2025 Corporate Compliance and Quality Management Report
- 2<sup>nd</sup> Quarter FY 2025 Corporate Compliance Training
- Personnel Report for November and December 2024
- Texas Council Risk Management Fund Claims Summary as of November & December 2024
- Approve Financial Statements for November & December 2024
- Approve FY 2024 Independent Financial Audit
- 1<sup>st</sup> Quarter FY 2025 Investment Report
- Board of Trustees Unit Financial Statement as of November & December 2024
- Foundation Board Update
- HUD 811 Updates

### Tri-County Behavioral Healthcare Acronyms

Acronym	Name
1115	Medicaid 1115 Transformation Waiver
AAIDD	American Association on Intellectual and Developmental Disabilities
AAS	American Association of Suicidology
ABA	Applied Behavioral Analysis
ACT	Assertive Community Treatment
ADA	Americans with Disabilities Act
ADD	Attention Deficit Disorder
ADHD	Attention Deficit Hyperactivity Disorder
ADL	Activities of Daily Living
ADRC	Aging and Disability Resource Center
AMH	Adult Mental Health
ANSA	Adult Needs and Strengths Assessment
AOP	Adult Outpatient
APM	Alternative Payment Model
APRN	Advanced Practice Registered Nurse
APS	Adult Protective Services
ARDS	Assignment Registration and Dismissal Services
ASH	Austin State Hospital
ATC	Attempt to Contact
BCBA	Board Certified Behavior Analyst
BMI	Body Mass Index
C&Y	Child & Youth Services
CAM	Cost Accounting Methodology
CANS	Child and Adolescent Needs and Strengths Assessment
CARE	Client Assignment Registration & Enrollment
CAS	Crisis Access Services
CBT	Computer Based Training & Cognitive Based Therapy
CC	Corporate Compliance
CCBHC	Certified Community Behavioral Health Clinic
CCP	Charity Care Pool
CDBG	Community Development Block Grant
CFC	Community First Choice
CFRT	Child Fatality Review Team
CHIP	Children's Health Insurance Program
CIRT	Crisis Intervention Response Team
CISM	Critical Incident Stress Management
CIT	Crisis Intervention Team
CMH	Child Mental Health
CNA	Comprehensive Nursing Assessment
COC	Continuity of Care
COPSD	Co-Occurring Psychiatric and Substance Use Disorders
COVID-19	Novel Corona Virus Disease - 2019
CPS	Child Protective Services
CPT	Cognitive Processing Therapy
CRCG	Community Resource Coordination Group
CSC	Coordinated Specialty Care
CSHI	Cleveland Supported Housing, Inc.
CSU	Crisis Stabilization Unit
DADS	Department of Aging and Disability Services
DAHS	Day Activity and Health Services Requirements
DARS	Department of Assistive & Rehabilitation Services
DCP	Direct Care Provider
DEA	Drug Enforcement Agency
DFPS	Department of Family and Protective Services
DID	Determination of Intellectual Disability

DO	Doctor of Osteopathic Medicine
DOB	Date of Birth
DPP-BHS	Directed Payment Program - Behavioral Health Services
DRC	Disaster Recovery Center
DRPS	Department of Protective and Regulatory Services
DSHS	Department of State Health Services
DSM	Diagnostic and Statistical Manual of Mental Disorders
DSRIP	Delivery System Reform Incentive Payments
DUA	Data Use Agreement
DUNN	Dunn Behavioral Health Science Center at UT Houston
Dx	Diagnosis
EBP	Evidence Based Practice
ECI	Early Childhood Intervention
EDO	Emergency Detention Order
EDW	Emergency Detention Warrant (Judge or Magistrate Issued)
EHR	Electronic Health Record
ETBHN	East Texas Behavioral Healthcare Network
EVV	Electronic Visit Verification
FDA	Federal Drug Enforcement Agency
FEMA	Federal Emergency Management Assistance
FEP	First Episode Psychosis
FLSA	Fair Labor Standards Act
FMLA	Family Medical Leave Act
FTH	From the Heart
FY	Fiscal Year
HCBS-AMH	Home and Community Based Services - Adult Mental Health
HCS	Home and Community-based Services
HHSC	Health & Human Services Commission
HIPAA	Health Insurance Portability & Accountability Act
HR	Human Resources
HUD	Housing and Urban Development
ICAP	Inventory for Client and Agency Planning
ICF-IID	Intermediate Care Facility - for Individuals w/Intellectual Disabilities
ICI	Independence Communities, Inc.
ICM	Intensive Case Management
IDD	Intellectual and Developmental Disabilities
IDD PNAC	Intellectual and Developmental Disabilities Planning Network Advisory Committee
IHP	Individual Habilitation Plan
IMR	Illness Management and Recovery
IP	Implementation Plan
IPC	Individual Plan of Care
IPE	Initial Psychiatric Evaluation
IPP	Individual Program Plan
ISS	Individualized Skills and Socialization
ITP	Individual Transition Planning (schools)
JDC	Juvenile Detention Center
JUM	Junior Utilization Management Committee
LAR	Legally Authorized Representative
LBHA	Local Behavioral Health Authority
LCDC	Licensed Chemical Dependency Counselor
LCSW	Licensed Clinical Social Worker
LIDDA	Local Intellectual & Developmental Disabilities Authority
LMC	Leadership Montgomery County
LMHA	Local Mental Health Authority
LMSW	Licensed Master Social Worker
LMFT	Licensed Marriage and Family Therapist
LOC	Level of Care (MH)
LOC-TAY	Level of Care - Transition Age Youth



LON	Level Of Need (IDD)
LOSS	Local Outreach for Suicide Survivors
LPHA	Licensed Practitioner of the Healing Arts
LPC	Licensed Professional Counselor
LPC-S	Licensed Professional Counselor-Supervisor
LPND	Local Planning and Network Development
LSFHC	Lone Star Family Health Center
LTD	Long Term Disability
LVN	Licensed Vocational Nurse
MAC	Medicaid Administrative Claiming
MAT	Medication Assisted Treatment
MCHC	Montgomery County Homeless Coalition
MCHD	Montgomery County Hospital District
MCO	Managed Care Organizations
MCOT	Mobile Crisis Outreach Team
MD	Medical Director/Doctor
MDCD	Medicaid
MDD	Major Depressive Disorder
MHFA	Mental Health First Aid
MIS	Management Information Services
MOU	Memorandum of Understanding
MSHI	Montgomery Supported Housing, Inc.
MST	Multisystemic Therapy
MTP	Master Treatment Plan
MVPN	Military Veteran Peer Network
NAMI	National Alliance on Mental Illness
NASW	National Association of Social Workers
NEO	New Employee Orientation
NGM	New Generation Medication
NGRI	Not Guilty by Reason of Insanity
NP	Nurse Practitioner
OCR	Outpatient Competency Restoration
OIG	Office of the Inspector General
OPC	Order for Protective Custody
OSAR	Outreach, Screening, Assessment and Referral (Substance Use Disorders)
PA	Physician's Assistant
PAP	Patient Assistance Program
PASRR	Pre-Admission Screening and Resident Review
PATH	Projects for Assistance in Transition from Homelessness (PATH)
PCB	Private Contract Bed
PCIT	Parent Child Interaction Therapy
PCP	Primary Care Physician
PCRP	Person Centered Recovery Plan
PDP	Person Directed Plan
PETC	Psychiatric Emergency Treatment Center
PFA	Psychological First Aid
PHI	Protected Health Information
PHP-CCP	Public Health Providers - Charity Care Pool
PNAC	Planning Network Advisory Committee
PPB	Private Psychiatric Bed
PRS	Psychosocial Rehab Specialist
QIDP	Qualified Intellectual Disabilities Professional
QM	Quality Management
QMHP	Qualified Mental Health Professional
RAC	Routine Assessment and Counseling
RCF	Residential Care Facility
RCM	Routine Case Management
RFP	Request for Proposal

RN	Registered Nurse
ROC	Regional Oversight Committee - ETBHN Board
RP	Recovery Plan
RPNAC	Regional Planning & Network Advisory Committee
RSH	Rusk State Hospital
RTC	Residential Treatment Center
SAMA	Satori Alternatives to Managing Aggression
SAMHSA	Substance Abuse and Mental Health Services Administration
SASH	San Antonio State Hospital
SH	Supported Housing
SHAC	School Health Advisory Committee
SOAR	SSI Outreach, Access and Recovery
SSA	Social Security Administration
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
SSLC	State Supported Living Center
STAR Kids	State of Texas Reform-Kids (Managed Medicaid)
SUD	Substance Use Disorder
SUMP	Substance Use and Misuse Prevention
TAC	Texas Administrative Code
TANF	Temporary Assistance for Needy Families
TAY	Transition Aged Youth
TCBHC	Tri-County Behavioral Healthcare
TF-CBT	Trauma Focused CBT - Cognitive Behavioral Therapy
TCCF	Tri-County Consumer Foundation
TCOOMMI	Texas Correctional Office on Offenders with Medical & Mental Impairments
TCRMF	Texas Council Risk Management Fund
TDCJ	Texas Department of Criminal Justice
TEA	Texas Education Agency
TIC/TOC	Trauma Informed Care-Time for Organizational Change
TMHP	Texas Medicaid & Healthcare Partnership
TP	Treatment Plan
TRA	Treatment Adult Services (Substance Use Disorder)
TRR	Texas Resilience and Recovery
TxHmL	Texas Home Living
TRY	Treatment Youth Services (Substance Use Disorder)
TVC	Texas Veterans Commission
TWC	Texas Workforce Commission
UM	Utilization Management
UW	United Way of Greater Houston
WCHD	Walker County Hospital District
WSC	Waiver Survey & Certification
YCOT	Youth Crisis Outreach Team
YES	Youth Empowerment Services
YMHFA	Youth Mental Health First Aid
YPS	Youth Prevention Services
YPU	Youth Prevention Selective

Updated June 14, 2024