

**Tri-County
Behavioral Healthcare
Board of Trustees
Meeting**

February 27, 2025



Notice is hereby given that a regular meeting of the Board of Trustees of Tri-County Behavioral Healthcare will be held on Thursday, February 27, 2025. The Business Committee will convene at 9:00 a.m., the Program Committee will convene at 9:30 a.m. and the Board meeting will convene at 10:00 a.m. at 233 Sgt. Ed Holcomb Blvd. S., Conroe, Texas. The public is invited to attend and offer comments to the Board of Trustees between 10:00 a.m. and 10:05 a.m. In compliance with the Americans with Disabilities Act, Tri-County Behavioral Healthcare will provide for reasonable accommodations for persons attending the Board Meeting. To better serve you, a request should be received with 48 hours prior to the meeting. Please contact Tri-County Behavioral Healthcare at 936-521-6119.

AGENDA

- I. Organizational Items**
 - A. Chair Calls Meeting to Order
 - B. Public Comment
 - C. Quorum
 - D. Review & Act on Requests for Excused Absence

- II. Approve Minutes - January 30, 2025**

- III. Program Presentation - Longevity Recognitions**

- IV. Executive Director’s Report - Evan Roberson**
 - A. SB 26 Data Reporting
 - B. Legislative Updates
 - C. Sam Houston State University Residency Program

- V. Chief Financial Officer’s Report - Millie McDuffey**
 - A. CCBHC Cost Report
 - B. CFO Consortium Update
 - C. CAM Report
 - D. Texas Council Risk Management Fund - Insurance Renewal
 - E. Update on Purchased Vehicles
 - F. Surplus Vehicle Updates

- VI. Program Committee Information Items**
 - A. Community Resources Report..... 9-12
 - B. Consumer Services Report for January 2025..... 13-15
 - C. Program Updates..... 16-20
 - D. Board Goal Update: Consumer Satisfaction Surveys..... 21-22

VII. Executive Committee

Information Items

A. Personnel Report for January 2025.....	23-25
B. Texas Council Risk Management Fund Claims Summary as of January 2025.....	26-27
C. Board of Trustees Reappointment and Oath of Office.....	28-33

VIII. Business Committee

Action Items

A. Approve January 2025 Financial Statements.....	34-48
B. Approve FY 2024 Independent Financial Audit.....	49
C. Approve Request to Solicit FY 2025 Auditor.....	50
D. Approve Surplus Sale for Miscellaneous Furniture and Equipment.....	51

Information Items

E. Board of Trustees Unit Financial Statement for January 2025.....	52-53
F. Cleveland Facility Updates.....	54
G. Cleveland Facility Transition Updates.....	55

IX. Executive Session in compliance with Texas Government Code Section 551.071, Consultation with Attorney.

Posted By:

Ava Green
Executive Assistant

BOARD OF TRUSTEES MEETING
January 30, 2025

Board Members Present:

Patti Atkins
Sharon Walker
Richard Duren
Tim Cannon
Carl Williamson
Morris Johnson

Board Members Absent:

Gail Page
Jacob Paschal
Tracy Sorensen

Tri-County Staff Present:

Evan Roberson, Executive Director
Millie McDuffey, Chief Financial Officer
Tanya Bryant, Director of Quality Management and Support
Sara Bradfield, Chief Operating Officer
Kenneth Barfield, Director of Management Information Systems
Kathy Foster, Director of IDD Provider Services
Beth Dalman, Director of Crisis Access
Stephanie Ward, Director of Adult Behavioral Health
Melissa Zemencsik, Director of Child and Youth Behavioral Health
Yolanda Gude, Director of IDD Authority Services
Andrea Scott, Chief Nursing Officer
Ashley Bare, HR Manager
Darius Tuminas, Controller
Tabatha Abbott, Manager of Accounting
Ava Green, Executive Assistant
Stephanie Luis, Community Engagement Strategist

Legal Counsel Present: Jennifer Bryant, Jackson Walker LLP

Sheriff Representatives Present: None present

Guest(s): None Present

Call to Order: Board Chair, Patti Atkins, called the meeting to order at 10:08 a.m.

Public Comment: No public comment

Quorum: There being six (6) Board Members present, a quorum was established.

Resolution #01-30-01

Motion Made By: Sharon Walker

Seconded By: Morris Johnson, with affirmative votes Tim Cannon, Carl Williamson and Richard Duren that it be...

Resolved:

That the Board approve the absence of Gail Page, Jacob Paschal and Tracy Sorensen.

Resolution #01-30-02

Motion Made By: Morris Johnson

Seconded By: Sharon Walker, with affirmative votes Tim Cannon, Carl Williamson and Richard Duren that it be...

Resolved:

That the Board approve the minutes of the December 5, 2024 meeting of the Board of Trustees.

Board Presentations: Bernardo Iracheta for the Shining Star Award – Suicide Prevention

Board Training: None presented at this meeting.

Executive Director’s Report:

The Executive Director’s report is on file.

- Legislative Update
- HHSC SUD Grant Submission
- Cleveland Facility Update

Chief Financial Officer’s Report:

The Chief Financial Officer’s report is on file.

- FY 2025 1st Budget Revision
- Cost Accounting Methodology
- FY 2024 MEI Cost Reports
- Update on Workers’ Compensation Annual Audit

PROGRAM COMMITTEE:

Resolution #01-30-03

Motion Made By: Sharon Walker

Seconded By: Morris Johnson, with affirmative votes Tim Cannon, Carl Williamson and Richard Duren that it be...

Resolved:

That the Board approve the Mental Health Quality Management and Utilization Management Plan for FY 2025.

The Community Resources Report was reviewed for information purposes only.

The Consumer Services Report for November and December 2024 was reviewed for information purposes only.

The Program Updates Report was reviewed for information purposes only.

The FY 2025 Goals and Objectives Progress Report was reviewed for information purposes only.

The 1st Quarter FY 2025 Corporate Compliance and Quality Management Report was reviewed for information purposes only.

The 2nd Quarter FY 2025 Corporate Compliance Training was reviewed for information purposes only.

EXECUTIVE COMMITTEE:

The Personnel Report through December 2024 was reviewed for information purposes only.

The Texas Council Risk Management Fund Claims Summary as of December 2024 was reviewed for information purposes only.

The Texas Council Quarterly Board Meeting Update was reviewed for information purposes only.

BUSINESS COMMITTEE:

Resolution #01-30-04

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Sharon Walker, Tim Cannon and Carl Williamson that it be...

Resolved:

That the Board approve the November 2024 Financial Statements.

Resolution #01-30-05

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Sharon Walker, Tim Cannon and Carl Williamson that it be...

Resolved:

That the Board approve the December 2024 Financial Statements.

Resolution #01-30-06

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Sharon Walker, Tim Cannon and Carl Williamson that it be...

Resolved:

That the Board ratify Pre-Admission Screening and Resident Review (PASRR) Assisted Technology Contract HHSC No. HHS001574000001.

Resolution #01-30-07

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Sharon Walker, Tim Cannon and Carl Williamson that it be...

Resolved:

That the Board ratify Health and Human Services Commission Contract No. HHS001333300037, Amendment No. 3, Local Intellectual and Developmental Disability Authority Services.

Resolution #01-30-08

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Sharon Walker, Tim Cannon and Carl Williamson that it be...

Resolved:

That the Board ratify HHSC Youth Empowerment Services (YES) Waiver Contract No. HHS001291000036, Amendment No. 1.

Resolution #01-30-09

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Sharon Walker, Tim Cannon and Carl Williamson that it be...

Resolved:

That the Board approve the purchase of three mid-size SUV's at a price not to exceed \$35,000 based on the availability of vehicles at the time of purchase.

Resolution #01-30-10

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Sharon Walker, Tim Cannon and Carl Williamson that it be...

Resolved:

That the Board approve the sale of four Ford Focus vehicles at auction to the highest bidder.

The FY 2024 Independent Financial Audit Extension was reviewed for information purposes only.

The 1st Quarter FY 2025 Investment Report was reviewed for information purposes only.

The Board of Trustees Unit Financial Statement for November and December 2024 was reviewed for information purposes only.

The HUD 811 Updates (Cleveland, Montgomery and Huntsville) were reviewed for information purposes only.

The Tri-County Consumer Foundation Board Update and end of year review was reviewed for information purposes only.

Adjournment:

Patti Atkins
Chair

Date

Attest:

Jacob Paschal
Secretary

Date

Agenda Item: Community Resources Report

Board Meeting Date:

February 27, 2025

Committee: Program

Background Information:

None

Supporting Documentation:

Community Resources Report

Recommended Action:

For Information Only

Community Resources Report

January 31, 2025 – February 27, 2025

Volunteer Hours:

Location	January
Conroe	120
Cleveland	5
Liberty	10
Huntsville	4.5
Total	139.5

COMMUNITY ACTIVITIES

1/31/25	Walker County Juvenile Services Staffing	Huntsville
2/3/25	Presentation to Lone Star Family Health Residents on Tri-County Behavioral Healthcare Services - Virtual	Conroe
2/4/25	Camp Valor Veterans Collaboration	Conroe
2/5/25	Autism Spectrum Disorder in College Students - SHSU Psychology Interns - Virtual	Conroe
2/5/25	Montgomery County Child Crisis Collaborative	Conroe
2/5/25	Peet Junior High Career Night	Conroe
2/5/25	First Episode Psychosis Presentation at Montgomery ISD	Montgomery
2/6/25	Adult MHFA for General Public - Virtual	Conroe
2/6/25	ESC 6 Migratory Parent Night	Conroe
2/7/25	Parent - Teacher Association Meeting at Wilkerson Intermediate - Crisis Counseling Program - Coping Skills for Children	Conroe
2/10/25	Food Coalition Meeting Walker County Commerce - Disaster Preparedness & Mental Health Presentation	Huntsville
2/10/25	Homeless Coalition Monthly Meeting	Conroe
2/11/25	YCOT & DFPS Investigations & Family First Programs - Virtual	Conroe
2/11/25	YCOT Meeting with Texas Children's Hospital	The Woodlands
2/11/25	Family & Community Coalition of East Texas Meeting	Conroe
2/11/25	Camp Valor Veterans Collaboration	Conroe
2/11/25	Sunshine Lunch for Ages 55+ - Disaster Preparedness & Mental Health Presentation	New Waverly
2/12/25	Walker County Jail In Reach Collaborative - Virtual	Conroe
2/13/25	Montgomery High School Resource Fair	Montgomery
2/13/25	Youth MHFA For Conroe ISD	The Woodlands
2/14/25	Blended Youth MHFA Hardin ISD (online & in person)	Hardin
2/14/25	Behavioral Health Suicide Prevention Task Force Meeting - Major Mental Health - Virtual	Conroe
2/17/25	Youth MHFA UT Charter School - Virtual	Conroe

2/17/25	Interfaith of The Woodlands Workforce Retreat Resource Event	The Woodlands
2/18/25	Camp Valor Veterans Collaboration	Conroe
2/18/25	Montgomery County Community Resource Coordination Group	Conroe
2/18/25	Youth MHFA ESC Region 4 - Virtual	Conroe
2/19/25	Zero Suicide Joint Regional Community Meeting - Virtual	Conroe
2/20/25	Behavioral Health Suicide Prevention Task Force Meeting	Conroe
2/20/25	Magnolia ISD Parent Resource Event	Magnolia
2/21/25	Behavioral Health Suicide Prevention Task Force Meeting – Addictions Workgroup - Virtual	Conroe
2/21/25	Blended Adult MHFA for SHSU (online & in person)	The Woodlands
2/21/25	Bingo Friday at The Cultural Center - Disaster Preparedness & Mental Health Presentation	Huntsville
2/22/25	Cleveland ISD Spring Health Fair	Cleveland
2/22/25	Second Annual IDD Awareness Day	Conroe
2/25/25	Camp Valor Veterans Collaboration	Conroe
2/25/25	Walker County Child Crisis Collaborative	Huntsville
2/25/25	Walker County Community Resource Coordination Group	Huntsville
2/25/25	Huntsville ISD Student Health Advisory Committee	Huntsville
2/25/25	Substance Use Disorders Presentation to Youth Probation	Conroe
2/26/25	Blended Adult MHFA for General Public (online & in person)	Conroe
2/26/25	New Waverly ISD Student Health Advisory Committee	New Waverly
2/26/25	Homeless Veteran Stand Down Community Event	Conroe
2/26/25	Montgomery County Crisis Collaborative & Diversion Task Force	Conroe
2/27/25	College Park High School Resource Fair	The Woodlands
2/27/25	Suicide Prevention Coordinator’s Group - Virtual	Conroe
2/27/25	Quarterly Outpatient Competency Restoration/Crisis Meeting with State Hospitals - Virtual	Conroe

UPCOMING ACTIVITIES

2/28/25	Walker County Juvenile Services Staffing	Huntsville
2/28/25	Academic Rodeo Night at Ben Milam Elementary - Crisis Counseling Program - Coping Skills for Children	Conroe
2/28/25	Hope Rising Conference	The Woodlands
3/1/25	Veteran Healthcare Community Event	Liberty
3/4/25	Title 1 Night at Hope Elementary - Crisis Counseling Program - Coping Skills for Children	Conroe
3/4/25	Blended Adult MHFA for General Public (online & in person)	Huntsville
3/4/25	Willis High School Resource Fair	Willis
3/4/25	Camp Valor Veterans Collaboration	Conroe
3/5/25	Montgomery County Child Crisis Collaborative	Conroe
3/5/25	Adult MHFA Lone Star College Montgomery	The Woodlands

3/6/25	AS+K Suicide Prevention Training - Virtual	Conroe
3/7/25	Adult MHFA Lone Star College Montgomery	The Woodlands
3/7/25	Tour of Porter C&Y Clinic for New Caney ISD School Counselors	Porter
3/11/25	Family & Community Coalition of East Texas Meeting	Conroe
3/11/25	Camp Valor Veterans Collaboration	Conroe
3/11/25	Behavioral Health Suicide Prevention Task Force Meeting – Military Subgroup	Conroe
3/14/25	Blended Youth MHFA for General Public (online & in person)	Conroe
3/18/25	Montgomery County Community Resource Coordination Group	Conroe
3/18/25	Camp Valor Veterans Collaboration	Conroe
3/18/25	Military Culture Competency Training for General Public	Conroe
3/19/25	Youth MHFA ESC Region 4 - Virtual	Conroe
3/19/25	Zero Suicide Joint Regional Community Meeting - Virtual	Conroe
3/20/25	School Health Advisory Council Liberty ISD Meeting - Crisis Counseling Program - Coping Skills for Children	Liberty
3/20/25	Behavioral Health Suicide Prevention Task Force Meeting	Conroe
3/20/25	Liberty ISD Student Health Advisory Committee	Liberty
3/21/25	Leadership Education Neurodevelopment and Related Disabilities (LEND) Seminar - Demystifying State Agencies	Houston
3/21/25	Military Veteran Peer Network Mentor Quarterly Meeting	Conroe
3/25/25	Camp Valor Veterans Collaboration	Conroe
3/25/25	Walker County Child Crisis Collaborative	Huntsville
3/25/25	Walker County Community Resource Coordination Group	Huntsville
3/26/25	Montgomery County Crisis Collaborative & Diversion Task Force	Conroe
3/26/25	New Waverly ISD Student Health Advisory Committee	New Waverly
3/27/25	Suicide Prevention Coordinator's Group - Virtual	Conroe
3/28/25	Walker County Juvenile Services Staffing	Huntsville

Agenda Item: Consumer Services Report for January 2025

Board Meeting Date:

February 27, 2025

Committee: Program

Background Information:

None

Supporting Documentation:

Consumer Services Report for January 2025

Recommended Action:

For Information Only

CONSUMER SERVICES REPORT

January 2025

	MONTGOMERY COUNTY	LIBERTY COUNTY	WALKER COUNTY	CONROE CLINICS	PORTER CLINIC	CLEVELAND CLINIC	LIBERTY CLINIC	COUNTY TOTAL
Crisis Services, MH Adults/Children Served								
Crisis Assessments and Interventions	345	27	20	-	-	-	-	392
Youth Crisis Outreach Team (YCOT)	93	8	3	-	-	-	-	104
Crisis Hotline Served	318	30	21	-	-	-	-	369
Crisis Stabilization Unit	49	7	2	49	-	5	2	58
Crisis Stabilization Unit Bed Days	161	17	9	161	-	13	4	187
Adult Contract Hospital Admissions	23	3	0	23	-	2	1	26
Child and Youth Contract Hospital Admissions	9	2	0	9	0	2	0	11
Total State Hospital Admissions (Civil only)	0	0	0	0	0	0	0	0
Routine Services, MH Adults/Children Served								
Adult Levels of Care (LOC 1-5, EO, TAY)	1113	240	202	1113	-	132	108	1555
Adult Medication	841	144	149	825	-	89	71	1134
TCOOMMI (Adult Only)	93	22	7	93	-	6	16	122
Adult Jail Diversions	12	1	0	12	-	1	0	13
Child Levels of Care (LOC 1-5, EO, YC, YES)	779	90	95	541	238	60	30	964
Child Medication	286	25	31	193	99	19	0	342
Multisystemic Therapy (MST)	19	1	1	-	-	-	-	21
School Based Clinics	60	28	37	-	-	-	-	125
Veterans Served								
Veterans Served - Therapy	30	2	3	-	-	-	-	35
Veterans Served - Case Management	36	3	2	-	-	-	-	41
Persons Served by Program, IDD								
Number of New Enrollments for IDD	32	5	2	32	-	4	1	39
Service Coordination	783	84	90	783	-	46	38	957
Individualized Skills and Socialization (ISS)	6	20	19	-	-	6	14	45
Persons Enrolled in Programs, IDD								
Center Waiver Services (HCS, Supervised Living)	29	16	19	29	-	4	12	64
Substance Use Services, Adults and Youth Served								
Youth Substance Use Disorder Treatment/COPSD	9	2	0	9	-	2	0	11
Adult Substance Use Disorder Treatment/COPSD	21	0	2	21	-	0	0	23

Waiting/Interest Lists as of Month End								
Home and Community Based Services Interest List	2030	338	234	-	-	-	-	2602
American Rescue Plan Act (ARPA) Funded Therapy								
Expanded Therapy	114	15	0	94	20	8	7	129
After Hours Therapy	81	1	0	75	6	0	1	82
December Served								
Adult Mental Health	1482	282	240	1482	-	154	128	2004
Child Mental Health	966	144	136	687	279	101	43	1246
Intellectual and Developmental Disabilities	830	124	86	830	-	67	57	1040
Total Served	3278	550	462	2999	279	322	228	4290
January Served								
Adult Mental Health	1584	295	238	1584	-	156	139	2117
Child Mental Health	974	133	130	701	273	99	34	1237
Intellectual and Developmental Disabilities	976	120	107	976	-	60	60	1203
Total Served	3534	548	475	3261	273	315	233	4557

Agenda Item: Program Updates

Board Meeting Date:

February 27, 2025

Committee: Program

Background Information:

None

Supporting Documentation:

Program Updates

Recommended Action:

For Information Only

Program Updates

January 31, 2025 – February 27, 2025

Crisis Services

1. The Tri-County Crisis Team provided a total of 991 crisis services to 447 individuals in the month of January. Of those total crisis services, 47.3% were to individuals less than 18 years of age, compared to 42.6% for the months of November and December. In January, 67.1% of the services were provided either face to face or virtually with the most common assessment locations occurring in the individual's home, at school, or in community (42%), followed by PETC at 38.6%, and ER/Medical Hospital at 18.9%.
2. During the month of January, we admitted 17 adults and 10 youth to Diversion funded private contract beds (PCBs). Of the 35 patients who were either admitted or discharged in the month of January, the mean average length of stay for youth was 6.8 days and for adults, 10.71 days. The median average for both adults and youth was eight days, with 31.4% having admissions equal to or greater than 10 days.
3. In the month of January, Tri-County's Crisis Intervention Teams provided 215 services to 154 individuals with 23 of those services provided to youth. On February 10th, an additional CIT staff began New Employee Orientation and after several weeks of training, she will join the MCSO CIT unit in the field.
4. We are observing a steady increase in the number of Youth Crisis Response services provided. With 60% of the initial response calls occurring in the home, staff are often entering volatile environments and are becoming more proficient in use of de-escalation strategies to address the youth, family members, or group home staff. Our Youth Crisis Stabilization Team has provided 177 services to 31 youth, 61% of which has been provided in person at home (78.7%) or at school (20.4%), and have successfully transitioned 15 youth to our ongoing outpatient programs this quarter.
5. We currently have three staff vacancies among the different crisis programs: one YCOT clinician with the YCOT Crisis Response teams, one MCOT staff from Team B Days and one CAS staff from Team B Days.
6. Following a change in leadership at the Montgomery County Precinct 1 Constable's Office, a series of conversations are being had to address new interpretations of outdated Texas Administrative Code regarding Emergency Detention Orders (EDOs) and transportation. As a result of this new interpretation, the Constables are taking individuals on EDOs to local emergency rooms, rather than diverting them to the PETC. Our staff that works with Precinct 1 has been reassigned to the PETC while this is being worked through.

MH Adult Services

1. One of our Peer Support Specialists is completing training through Via Hope to become fully certified. We are also sending our new First Episode Psychosis Team Lead through the Peer Supervisor training in March.
2. The Conroe location continues to look for an ACT Coordinator and Level of Care 2 therapist. Both of these positions require experience and a higher level of clinical skills.

3. The Cleveland clinic has noticed an uptick in adults seeking services, with 10 intakes completed in one week in February.
4. Three individuals were discharged from state hospitals to the Walker County Jail after being restored to competency. Our Rural Clinic Coordinator and Administrator of Criminal Justice were able to make connections to outpatient care and medications upon discharge.
5. Our Housing Team has been asked to participate in coordinating a job fair with Compassion United, who also serve unhoused individuals in Montgomery County.

MH Child and Youth Services

1. Our Multisystemic Therapy program is serving at full capacity and has seen an increase in cooperation with Montgomery County Juvenile Probation, an increase in referrals from Walker County, and some positive conversations with stakeholders in Liberty County. We hope to show an increase in referrals from Liberty County in the near future.
2. Child and Youth supervisors continue to diligently screen and interview applicants for Mental Health Specialist positions. While we experiencing success in filling most of our field-based roles, we continue to struggle with filling school-based positions in Conroe ISD. Many applicants share preference for roles officed at the Conroe or Porter clinic locations due to the proximity to their homes.

Criminal Justice Services

1. TCOOMMI has completed a small on-site chart review. During the review, the team was very complimentary of our program and facility. Results from that review, and our last audit, are pending.
2. The Outpatient Competency Restoration program has had 39 referrals and screened 25 people for the program to date in FY 25. The program has presented two cases to the court for eligible candidates and are waiting on the court's decision.
3. Montgomery County Jail is reaching maximum numbers. They have petitioned the Texas Jail Commission for the addition of bunks to house additional people. There is a high number of inmates waiting for forensic beds at a state hospital, prompting the Jail to reach out to our program for assistance with coordinating care or assisting with diversion for several high-needs individuals.

Substance Use Disorder Services

1. The Substance Use Disorder Team has been actively marketing the Adult, Youth, and Co-Occurring Psychiatric and Substance Use Disorder programs in the community, meeting with local providers such as adult and youth Probation, transitional programs, and community referral agents in order to increase awareness of the Intensive Outpatient Services at Tri-County.
2. We continue to search for a fully licensed staff to work with our Youth program.

IDD Services

1. Consumer Advisory Committee was held on February 13th at which time, the committee reviewed all compliance materials, as required, including HCS provider Satisfaction Surveys.
2. IDD Provider Services is searching for a new House Manager and two Direct Care Providers in Huntsville.
3. Medicaid eligibility continues to be an issue for both Provider and Authority revenue.
 - a. Currently there are 31 clients in Waiver Services (HCS & TxHmL) on our Medicaid Loss Report.
4. On January 3, 2025, HHSC sent broadcast notification to the LIDDA that it had identified a system defect which affects Interest List biennial contact updates. When updating a person's Community Services Interest List (CSIL) record, Form 8591, from inactive to active, the system was not always saving the change resulting in the record remaining in an inactive status. HHSC IT communicated that they were working hastily to resolve the defect.

Support Services

1. **Quality Management (QM):**
 - a. The new Administrator of Quality Management/Rights Protection Officer is currently undergoing department training and updates are being made to postings and Center forms as needed.
 - b. Staff prepared and submitted three record requests to two insurance companies totaling 11 charts, for records dating back to January 1, 2024.
 - c. In addition to routine and ongoing quality assurance of documentation, staff reviewed 24 progress notes prior to billing to ensure compliance. Additional training and follow-up was provided to staff and supervisors when needed.
 - d. We have seen a significant increase in the number of clinical reviews being required for Child and Youth services by Optum, the Behavioral Health Organization for United Behavioral Healthcare. A clinical review is required to discuss the diagnosis, clinical status, goals, progress and ongoing concerns. We participated in 26 in one month, which is more than the total number of reviews required for 2024. Not only are these reviews demanding a significant amount of our supervisors' time, some of the reviewers are attempting to limit services that are otherwise authorized for the client's level of care under the Texas Resiliency and Recovery Utilization Guidelines. The Quality Management Team is assisting Child and Youth staff in advocating for our clients and reducing the number of reviews to a more feasible volume.
2. **Utilization Management (UM):**
 - a. The Regional Utilization Management Committee met on February 6, 2025 and reviewed Center UM Self Assessments along with other utilization management data and reports.
 - b. Staff reviewed 10% of all discharges for the month of January.
 - c. Staff reviewed all notes that utilized the COPSD modifier for the month of January and provided feedback as needed to program staff.

- d. Staff reviewed 10% of progress notes that utilized the MCOT modifier for the month of January, to ensure continuous quality improvement.

3. Training:

- a. The Mental Health First Aid (MHFA) Outreach Coordinator joined the Adult and Pediatric Suicide Prevention BHSP Taskforce workgroup as a part of outreach for MHFA.
- b. Following previously provided training to Hardin ISD, the MHFA coordinator scheduled a second group of Youth MHFA trainings with the school district on February 14, 2025. Around 90 additional staff were signed up to be trained.
- c. The Training Coordinator has completed the CPR instructor course and will be able to provide CPR trainings soon.
- d. The Clinical Trainer has started providing the annual ANSA and CANS Super User training with staff, which is a contract requirement. Training will be provided to a percentage of clinical staff who utilize the State assessment to identify levels of care needed for those we serve through mental health outpatient services.

4. Veteran Services and Veterans Counseling/Crisis:

- a. In collaboration with community resources in the Montgomery County area, the Veterans Department will be hosting a Homeless Veteran Stand Down to provide resources to veterans that have a need for housing assistance, food insecurity, who are seeking employment, or have other identified needs. We will be working with groups in the community to provide education resources, free health screening, and information that will be beneficial to a veteran experiencing homelessness or is in imminent danger of becoming homeless.
- b. The Montgomery County Veteran's Treatment Court currently has 31 participants in the program, with three graduating in February. Liberty County has five participants currently.
- c. The Montgomery County Veteran Pod currently has 21 participants in the program. Due to overcrowding at the jail, there are non-veterans also housed in that pod at this time.

5. Planning and Network Advisory Committee(s) (MH and IDD PNACs):

- a. The Regional PNAC meeting was held on February 4, 2025, where members reviewed membership, discussed Peer Provider Services and reviewed Crisis Funding.
- b. The MH PNAC met on February 12, 2025 where the committee reviewed Center updates, financial status, performance measures, legislative updates, and discussed strategies to increased membership.
- c. The IDD PNAC met on February 19, 2025 and reviewed Center updates, legislative updates, and upcoming IDD Awareness and Local Planning activities. The IDD PNAC currently has nine members with no vacancies at this time.

Agenda Item: Board Goal Update: Consumer Satisfaction Surveys

Board Meeting Date:

February 27, 2025

Committee: Program

Background Information:

As you may recall, one of our board goals this year was to regularly conduct client satisfaction surveys in order to gather valuable feedback, identify areas for improvement and enhance the quality of our services.

As a part of this goal, staff have prepared a summary of the survey results to date, with plans to provide additional updates at the end of this FY.

At this time, there are four different surveys being conducted across the Center. Three have been initiated by the Quality Management Department and one is being conducted by the IDD Authority Department. These surveys solicit feedback through a variety of methods (i.e. phone calls, face to face interviews and through the use of a QR code) in order to attempt to capture a larger subset of our population and gain more insight into areas we may be able to make improvements.

Below is a Summary of the survey results to date:

- General client satisfaction phone surveys: 40 Participants (212 attempts)
- Client satisfaction in-person interviews: 45 Participants
- QR code medication clinic satisfaction surveys: 22 Participants
- IDD intake client satisfaction surveys: 20 Participants

Positive Feedback was received in the majority of surveys including all of the IDD intake surveys to date. Most clients are happy with the services provided, feel that they are treated with dignity and respect and we received several comments about the improvement made for both adults and youth. Additionally, several parents noted that they are thankful for the services provided in the schools and the flexibility of staff working around youth and parent schedules. Several respondents indicated that they were very appreciative of the services provided by the Family Partner.

Feedback related to potential areas of improvement included wait times, expanded hours of operation, along with requests for more of the services we provide (i.e. therapy). While there were some respondents that had feedback on customer service, these concerns did not present a trend over any specific area/staff.

Supporting Documentation:

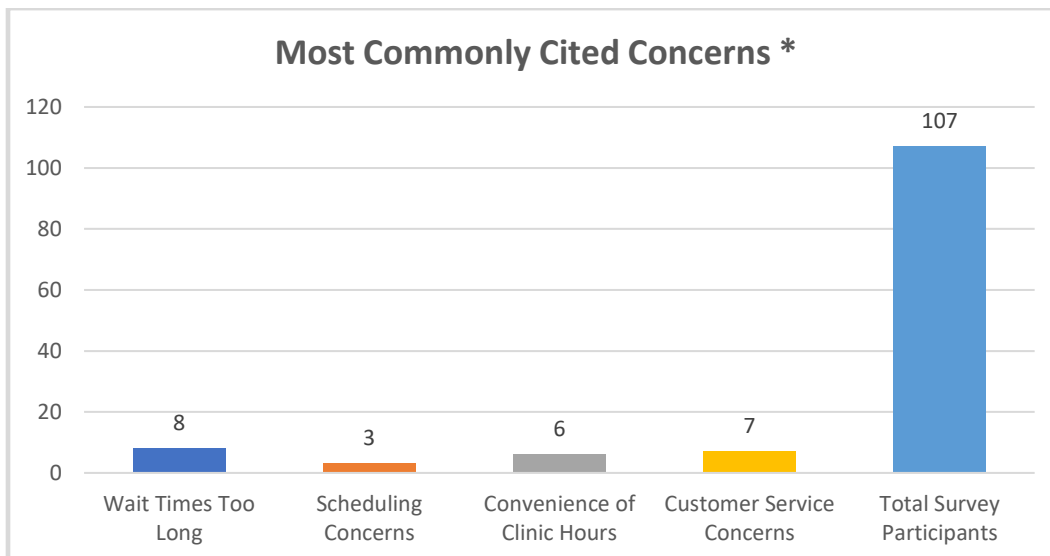
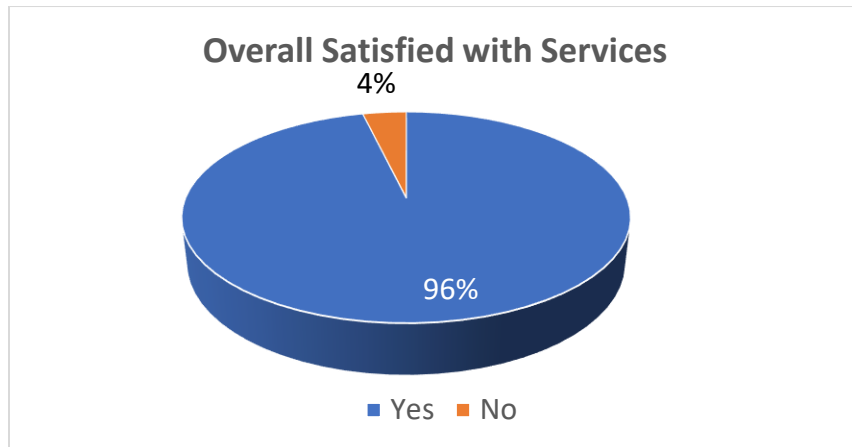
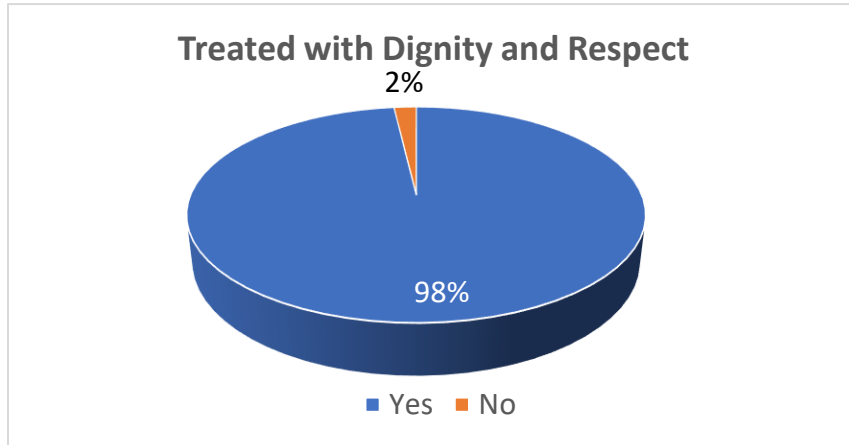
MH Client Satisfaction Survey Visuals

Recommended Action:

For Information Only

MH Client Satisfaction Survey

(Combined Phone/In-Person/QR Code Results)



*Individuals citing a concern may also have indicated overall satisfaction with services

Agenda Item: Personnel Report through January 2025

Board Meeting Date:

February 27, 2025

Committee: Executive

Background Information:

None

Supporting Documentation:

Personnel Report through January 2025

Recommended Action:

For Information Only

Personnel Report

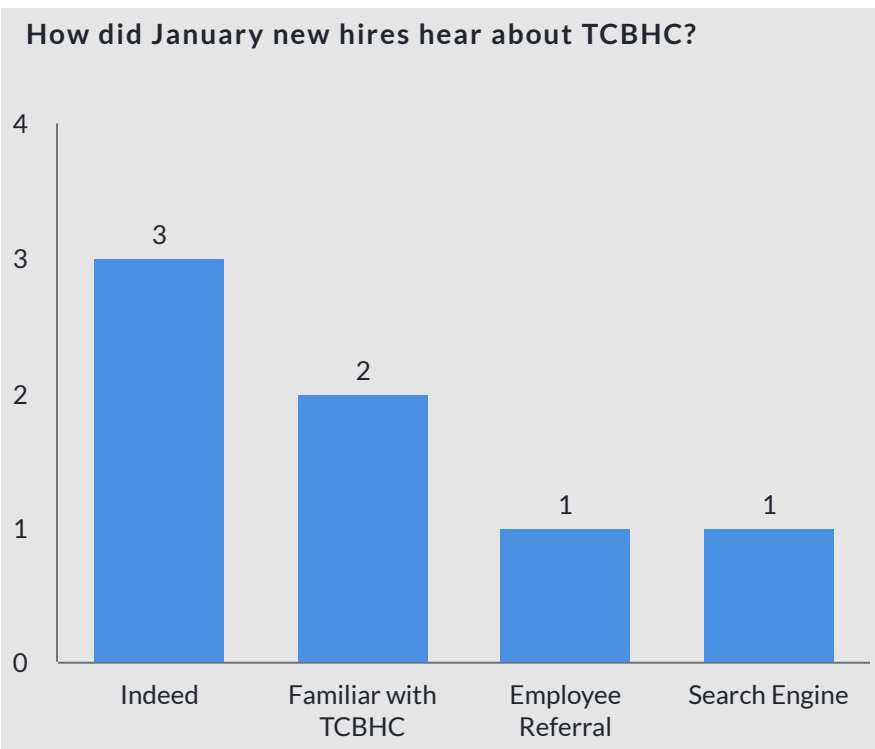
FY25 | January 2025



OVERVIEW

NEW HIRES January 7 POSITIONS YTD 47 POSITIONS	SEPARATIONS January 3 POSITIONS YTD 34 POSITIONS	Vacant Positions 52 Frozen Positions 15	Newly Created Positions 0 Total Budgeted Positions 453
---	---	--	---

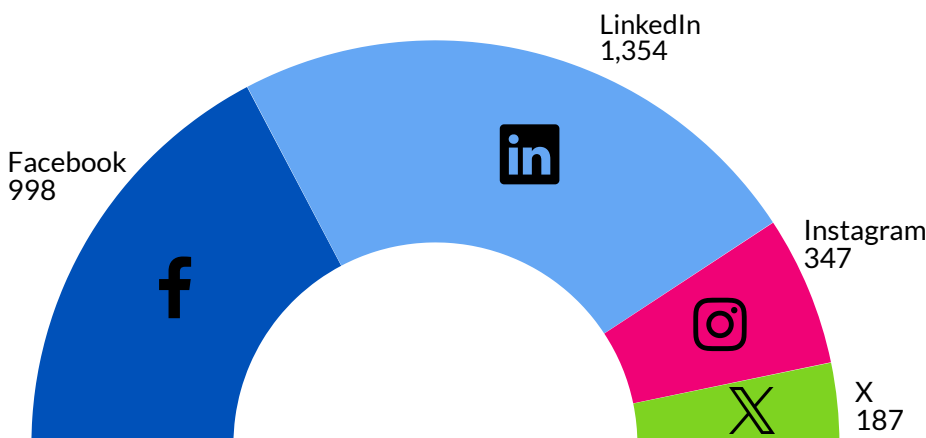
RECRUITING



RECRUITING EVENTS

Conroe Chamber Career Fair	1/28/2025
Texas A&M University Career Fair	1/28/2025-1/29/2025

SOCIAL MEDIA FOLLOWERS



APPLICANTS

January Total Applicants	238
YTD Applicants	1003

CURRENT OPENINGS

VACANCIES BY LOCATION

CONROE	34
PETC	8
CLEVELAND	4
HUNTSVILLE	3
LIBERTY	2
PORTER	1

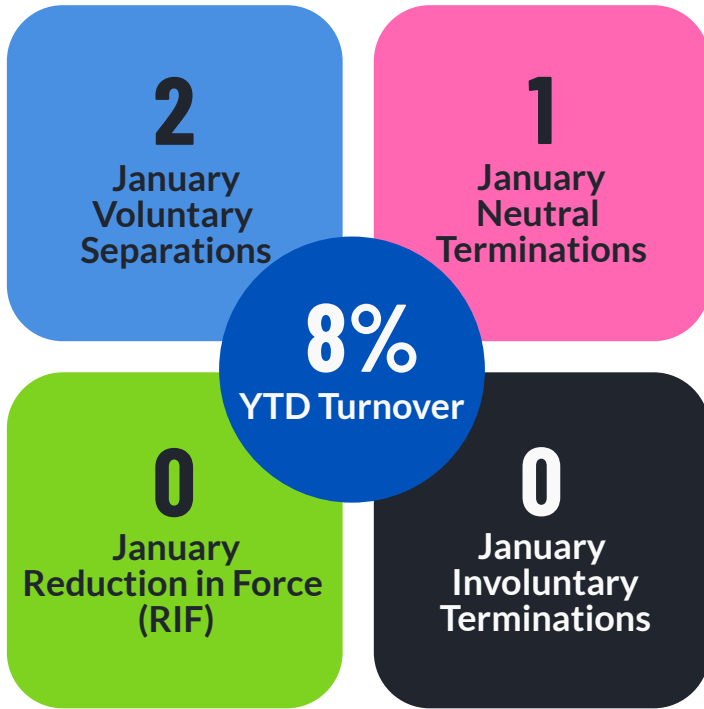
VACANCIES

Mental Health Specialist/Case Manager (Adult, IDD, Crisis and C&Y)	26
Direct Care Provider	9
Licensed Clinician	5
Supervisor	4
Other	8
Total	24

Exit Data

FY25 | January 2025

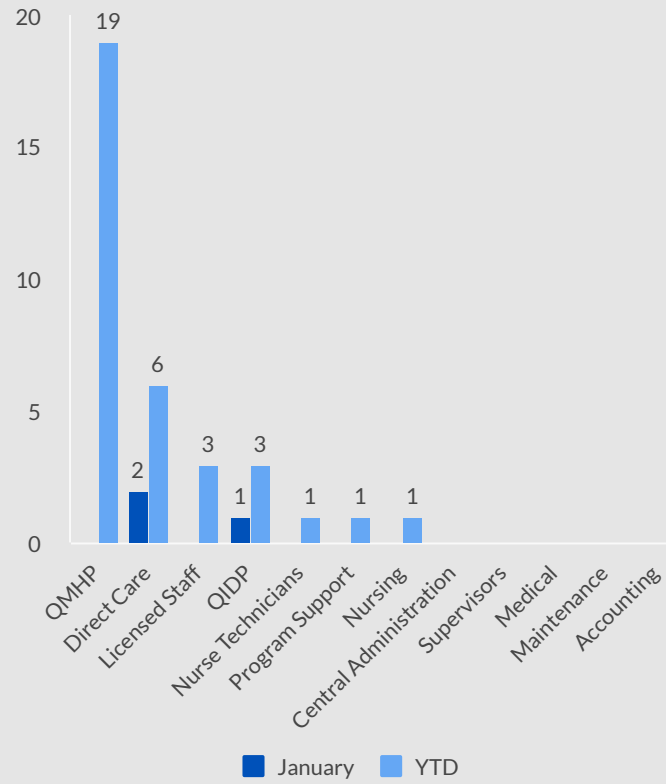
Exit Stats at a Glance



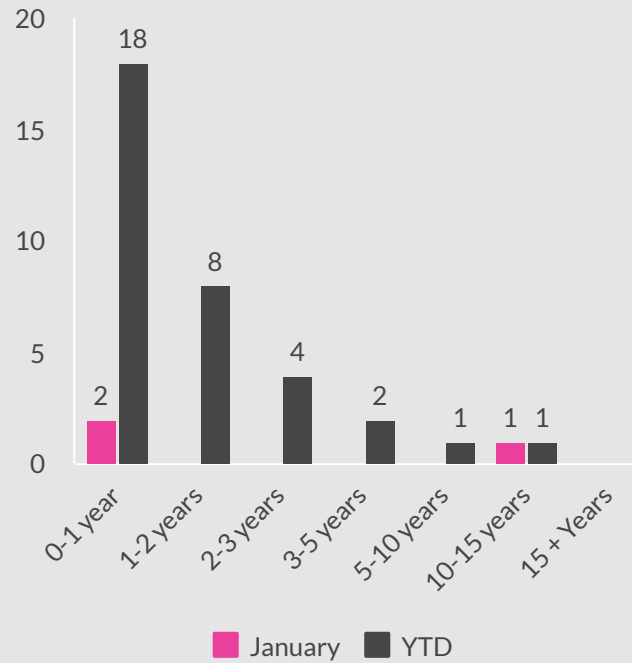
YTD Top Reasons for Separations

- 1 Personal/Family, includes Relocating
- 2 Another Job
- 3 Dissatisfaction with Job/Work Environment
- 4 Health
- 5 Commute

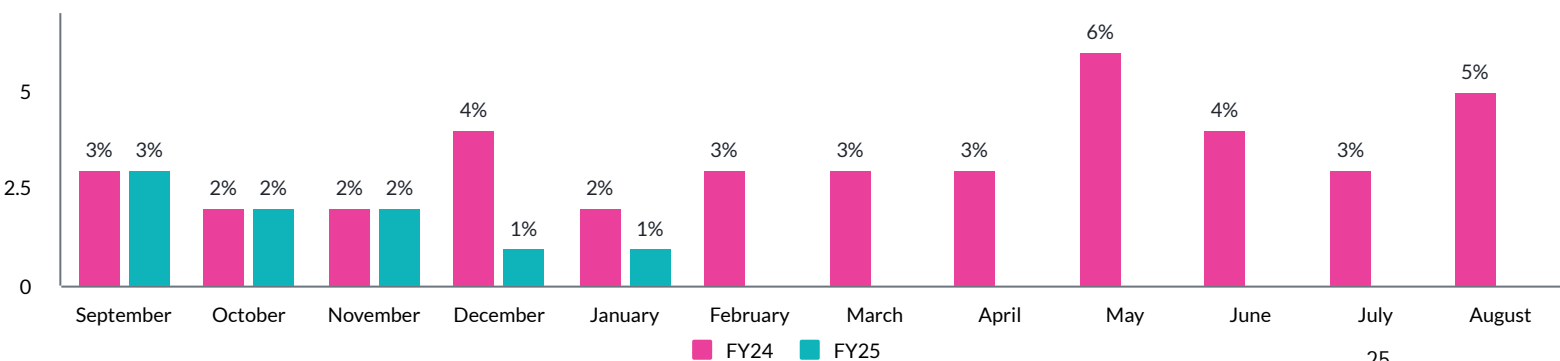
Separations by Category



Separations by Tenure



Turnover Rate by Month



Agenda Item: Texas Council Risk Management Fund Claims Summary as of January 2025

Board Meeting Date:

February 27, 2025

Committee: Executive

Background Information:

None

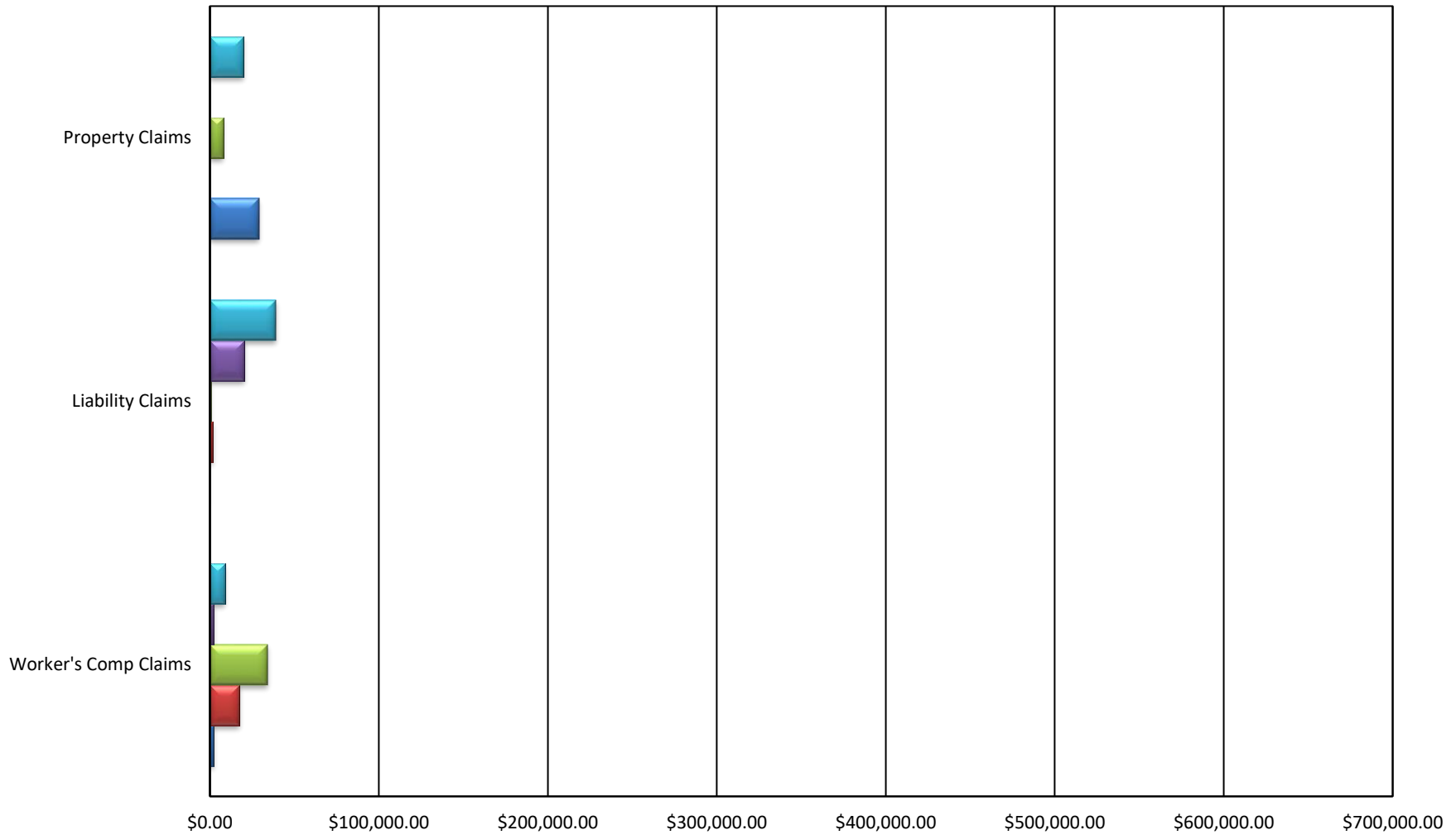
Supporting Documentation:

Texas Council Risk Management Fund Claims Summary as of January 2025

Recommended Action:

For Information Only

TCRMF Claims Summary January 2025



	Worker's Comp Claims	Liability Claims	Property Claims
2021	\$9,040.00	\$39,234.00	\$20,074.00
2022	\$2,215.00	\$20,538.00	\$0.00
2023	\$34,369.00	\$592.00	\$7,743.00
2024	\$17,505.00	\$1,820.00	\$0.00
2025	\$2,188.00	\$0.00	\$29,110.00

Agenda Item: Board of Trustees Reappointment and Oath of Office

Board Meeting Date

February 27, 2025

Committee: Executive

Background Information:

Listed below is the Board member who was reappointed by the Commissioner’s Court of their respective county for an additional two-year term expiring August 31, 2026.

Reappointments:

- Jacob Paschal, Walker County

Oath of Office will be recited at the Board meeting.

Supporting Documentation:

Walker County Trustees – Copy of Minutes from Walker County Commissioner’s Court Meeting dated June 17, 2024.

Oath of Office Recitation.

Recommended Action:

Recite Oaths of Office



**MINUTES for Walker County Commissioners Court
REGULAR SESSION
Monday, June 17, 2024, 9:00 a.m.**



CALL TO ORDER

Be it remembered, Commissioners Court of Walker County was called to order by County Judge, Colt Christian at 9:00 a.m. in Commissioners Courtroom, 1st Floor, 1100 University Avenue, Huntsville Texas.

County Judge	Colt Christian	Present
Precinct 1, Commissioner	Danny Kuykendall	Present
Precinct 2, Commissioner	Ronnie White	Present
Precinct 3, Commissioner	Bill Daugette	Present
Precinct 4, Commissioner	Brandon Decker	Present

County Judge, Colt Christian stated a quorum was present.
County Clerk, Kari French, certified the notice of the meeting was given in accordance with Section 551.001 of the Texas Government Code.

GENERAL ITEMS

Pledge of Allegiance and Texas Pledge were performed.
Prayer was led by Pastor, James Ray Necker.

CONSENT AGENDA

1. Approve minutes from Commissioners Court Regular Session held on June 3, 2024.
2. Approve Disbursement Report for the period of 06/03/2024 – 06/17/2024.
3. Receive financial information as of June 12, 2024 for the fiscal year ending September 30, 2024.
4. Approve claims and invoices submitted for payment.
5. Approve transfer of fixed asset # 11502, iPad, from R&B 1 to R&B 2.
6. Approve transfer of fixed asset # 11898, 2015 Chevrolet Equinox from Sheriff's Office to the Jail.
7. Approve the transfer of fixed asset # 10172, 1992 Motor Grader from Surplus to R&B 1.
8. Approve GLO and HUD reports, GrantWorks/CDBG GLO Hurricane Harvey Grant Contract 20-065-104-C279 for May 2024.
9. Receive Walker County Appraisal District monthly tax collection report for May 2024.
10. Receive Huntsville Fire Department Reports for May 2024.
11. Receive Planning and Development Monthly Report for May 2024.

*Commissioner Kuykendall asked to pull item 1.
Commissioner White asked to pull item 4.
Commissioner Daugette asked to pull item 8.*

MOTION: Made by Commissioner Daugette to APPROVE Consent Agenda with items 1, 4 and 8 pulled for discussion.
SECOND: Made by Commissioner White
VOTE: Motion carried unanimously.

- (1) Approve minutes from Commissioners Court Regular Session held on June 3, 2024.
Commissioner Kuykendall questioned the amount on item 13. There was discussion. Will approve with corrections after Clerk goes to back to verify.

MOTION: Made by Commissioner Kuykendall to APPROVE minutes from Commissioners Court Regular Session held on June 3, 2024.
SECOND: Made by Commissioner Decker.
VOTE: Motion carried unanimously.

- (4) Approve claims and invoices submitted for payment.
Commissioner White had questions on a few items.

MOTION: Made by Commissioner White to APPROVE invoices submitted for payment.
SECOND: Made by Commissioner Kuykendall.
VOTE: Motion carried unanimously.

18. Discuss and take action on the reappointment of Jacob Paschal to the Tri-County Behavioral Healthcare Board of Trustees for a two-year term.
Judge Christian presented information.

MOTION: Made by Judge Christian to APPROVE the reappointment of Jacob Paschal to the Tri-County Behavioral Healthcare Board of Trustees for a two-year term.

SECOND: Made by Commissioner White.

VOTE: Motion carried unanimously.

19. Discuss and take action on accepting surplus materials from Trevway construction in the form of concrete lane barriers for Pct. 3.
Commissioner Daugeette presented information.

MOTION: Made by Commissioner Daugeette to APPROVE as presented.

SECOND: Made by Commissioner Decker.

VOTE: Motion carried unanimously.

20. Discuss and take action on purchase of a single axle dump truck for Pct. 3 from auction or private seller in an amount not to exceed \$50,000.
Commissioner Daugeette presented information.

MOTION: Made by Commissioner Daugeette to APPROVE purchase of a single axle dump truck for Pct. 3 from auction or private seller in an amount not to exceed \$50,000.

SECOND: Made by Commissioner White.

VOTE: Motion carried unanimously.

21. Discuss and take action on obtaining a temporary easement from Anthony and Leann Hildebrandt at the bridge on Roy Webb Rd in Pct. 3 for the purpose of protecting the road and bridge from erosion.
Commissioner Daugeette presented information.

MOTION: Made by Commissioner Daugeette to APPROVE obtaining a temporary easement from Anthony and Leann Hildebrandt at the bridge on Roy Webb Rd in Pct. 3 for the purpose of protecting the road and bridge from erosion.

SECOND: Made by Commissioner White.

VOTE: Motion carried unanimously.

22. Discuss and take action on accepting donation of concrete dividers from the contractor building Highland Bridge located in Pct. 3.

ACTION: PASS at this time.

Planning and Development

23. Public hearing concerning Plat # 2024-007, Replat of Lot(s) 2, 3 and 4, Section 3 of Sam Houston Forest Estates Subdivision, George Robinson Survey, A-454 – Magnolia Drive – Pct. 4.

ACTION: Public Hearing opened at 9:47 a.m.

Andy Isbell presented information.

ACTION: Public Hearing closed at 9:48 a.m.

24. Discuss and take action on Plat # 2024-007, Replat of Lot(s) 2, 3 and 4, Section 3 of Sam Houston Forest Estates Subdivision, George Robinson Survey, A-454 – Magnolia Drive – Pct. 4.
Andy Isbell presented information.

MOTION: Made by Commissioner Decker to APPROVE Plat # 2024-007.

SECOND: Made by Commissioner Daugeette.

VOTE: Motion carried unanimously.

25. Discuss and take action on Ray Twardeski request for variance to Section(s) 4.23 and B4.1 of the Walker County Subdivision Regulations regarding minimum right of way width and lot lines for Plat # 2024-006, Replat of Lot(s) 3A and 4A of the Horace N. Lewis, Jr. 50.54 Acre Tract, William Roark League, A-41 - FM 1696 W – Pct. 1.
Andy Isbell presented information.

MOTION: Made by Commissioner Kuvkendall to APPROVE the Twardeski request for variance to Section(s) 4.23 and B4.1 of the Walker County Subdivision Regulations regarding minimum right of way width and lot lines for Plat # 2024-006. Motion includes that it will not be dedicated.

SECOND: Made by Commissioner White.

VOTE: Motion carried unanimously.

33. Workshop to discuss Section 3.36 of the Walker County Subdivision Regulations regarding TCEQ groundwater certification requirement for subdivision of land in Walker County.

ACTION: Workshop opened at 10:05 a.m.
Andy Isbell presented information. Mike Namken also spoke regarding new changes effective January 1, 2024, with the ground water survey and rules and regulations. There was discussion with the Court.

ACTION: Workshop closed at 10:17 a.m.

ACTION: County Judge, Colt Christian adjourned the meeting at 10:22 a.m.

I, Kari A. French, County Clerk of Walker County, Texas, do hereby certify that these Commissioners Court Minutes are a true and correct record of the proceedings from the Meeting on June 17, 2024.

Kari A. French

Walker County Clerk, Kari A. French



Colt Christian 7/19/24
Walker County Judge, Colt Christian

Date Minutes Approved by Commissioners Court

FILED FOR RECORD

At 9:05 o'clock AM

JUL 01 2024

KARI FRENCH, COUNTY CLERK
WALKER COUNTY, TEXAS

By *K. French* Deputy

ADMINISTERING THE OATH OF OFFICE

Please raise your right hand and repeat after me...

I, STATE YOUR NAME,

do solemnly swear that I will faithfully execute the duties of the office of
Trustee of Tri-County Behavioral Healthcare,

and will, to the best of my ability preserve, protect, and defend the
Constitution and laws of the United States and of this State,

and I furthermore solemnly swear that I have not directly nor indirectly,
paid, offered, or promised to pay,

contributed, nor promised to contribute any money, or valuable thing,

or promised any public office or employment, as a reward for the giving or
withholding a vote to secure my appointment,

and further affirm that I, nor any company, association, or corporation
of which I am an officer or principal,

will act as supplier of services or goods, nor bid or negotiate to supply such
goods or services, for this Center,

so help me God.

ADMINISTERING THE OATH OF OFFICE

I, _____,

do solemnly swear that I will faithfully execute the duties of the office of
Trustee of Tri-County Behavioral Healthcare,

and will, to the best of my ability preserve, protect, and defend the
Constitution and laws of the United States and of this State,

and I furthermore solemnly swear that I have not directly nor indirectly,
paid, offered, or promised to pay,

contributed, nor promised to contribute any money, or valuable thing,

or promised any public office or employment, as a reward for the giving or
withholding a vote to secure my appointment,

and further affirm that I, nor any company, association, or corporation
of which I am an officer or principal,

will act as supplier of services or goods, nor bid or negotiate to supply such
goods or services, for this Center,

so help me God.

Agenda Item: Approve January 2025 Financial Statements

Board Meeting Date

February 27, 2025

Committee: Business

Background Information:

None

Supporting Documentation:

January 2025 Financial Statements

Recommended Action:

Approve January 2025 Financial Statements

January 2025 Financial Summary

Revenues for January 2025 were \$3,907,253 and operating expenses were \$3,828,997 resulting in a gain in operations of \$78,257. Capital Expenditures and Extraordinary Expenses for January were \$142,334 resulting in a loss of \$64,078. Total revenues were 98.01% of the monthly budgeted revenues and total expenses were 102.28% of the monthly budgeted expenses (difference of -4.26%).

Year to date revenues are \$18,865,173 and operating expenses are \$18,307,896 leaving excess operating revenues of \$557,277. YTD Capital Expenditures and Extraordinary Expenses are \$714,565 resulting in a loss YTD of \$157,288. Total revenues are 98.04% of the YTD budgeted revenues and total expenses are 99.64% of the YTD budgeted expenses (difference of -1.60%).

REVENUES

YTD Revenue Items that are below the budget by more than \$10,000:

Revenue Source	YTD Revenue	YTD Budget	% of Budget	\$ Variance
Title XIX Case Management – MH	184,101	276,138	66.67%	92,037
Title XIX Case Management – IDD	520,165	615,322	84.53%	95,157
Directed Payment Program – DPP	835,251	914,032	91.38%	78,781
Title XIX – Medicaid Regular	158,983	241,381	65.86%	82,399
Title XIX – Rehab	728,653	815,246	89.38%	86,593

Title XIX Case Management MH and Title XIX Case Management IDD – These lines are two that we see most every month from our earned revenue categories that continue to be below our budgeted amounts for this fiscal year. We continue to have vacancies in these programs that hire the QMHP staff level that provide direct care to our clients. We have seen a decrease in the number of vacancies so we hope that an increase in the earned revenue lines follow in the next few months. As a comparison with FY 2024 through the first five months of the fiscal year these programs are both having different results. Case Management MH is 15% less as compared to the same time period last fiscal year. Case Management IDD is coming in 8% higher in providing services compared to this same time period last year.

Directed Payment Program (DPP) – This line item is the Directed Payment Program for Behavioral Health Services. The DPP program in the past was made up of two component parts, but for this fiscal year they have gone to a process of modeling based on the FY 2023 services provided for Medicaid enrollment in STAR, STAR+Plus, and STARKIDS. They will continue to have variances as they work through the issues created from Medicaid unwinding and kids who have lost Medicaid coverage. This line is going to need to be adjusted in the budget revision that should be coming to the Board at the March meeting.

Medicaid – Regular – This line item is for Medicaid Card (physician and therapy) Services. We continue to have variances in historical trends for all Medicaid lines, some of which is based on the Medicaid unwinding and client’s coverage changes. We will continue to monitor and will have to adjust this line during the first budget revision.

Rehab - Title XIX – This line item is another of our earned revenue lines. This is where we have had the most staff vacancies over the past several years. The positive news is the amount of revenue earned for Rehab services for the first five months this fiscal year as compared to last fiscal year is up by 15%. This is a good trend to watch and with the holidays being over, we should continue to see revenues improve.

EXPENSES

YTD Individual line expense items that exceed the YTD budget by more than \$10,000:

Expense Source	YTD Expenses	YTD Budget	% of Budget	\$ Variance
Building Repairs & Maintenance	105,692	94,515	111.83%	11,177
Fixed Assets – Construction in Progress	30,235	0	0%	30,235
Payroll Fringe – Health	763,586	725,208	105.29%	38,378

Building Repairs and Maintenance – This line item has slowed down the last couple of months, but it is the repairs and maintenance of existing facility issues that arise during the normal course of business. As we have talked about in the narrative since the beginning of the fiscal year we have had many different repairs that have been at the Conroe facility and the PETC, as well as the Porter location. Some of these repairs were caused by weather and drainage issues, but most of the expenses have been related to A/C repairs and some plumbing problems.

Fixed Assets – Construction in Progress – This line item has costs associated with the Cleveland project that will possibly be reimbursed with the remaining contingency funds towards the end of the project. We have mostly seen generator storage fees and some permitting charges that have been paid for with our general funds.

Payroll Fringe – Health – This line is for our employee health insurance plan. We have seen an increase in the number of employees enrolling in the health insurance plan when hired as compared to prior year's data. Also, we do have the FEMA ISP and RSP grants that started after the budget for the fiscal year was approved, so these numbers will be added in on the first budget revision and reduce these variances slightly.

**TRI-COUNTY BEHAVIORAL HEALTHCARE
GENERAL FUND BALANCE SHEET
For the Month Ended January 2025**

ASSETS	GENERAL FUND January 2025	GENERAL FUND December 2024	Increase (Decrease)
CURRENT ASSETS			
Imprest Cash Funds	2,412	2,412	-
Cash on Deposit - General Fund	9,942,619	12,782,186	(2,839,567)
Accounts Receivable	7,023,393	6,063,616	959,777
Inventory	362	175	187
TOTAL CURRENT ASSETS	16,968,787	18,848,390	(1,879,603)
FIXED ASSETS	23,487,564	23,982,540	(494,976)
OTHER ASSETS	244,168	203,204	40,964
TOTAL ASSETS	\$ 40,700,519	\$ 43,034,134	\$ (2,333,615)
LIABILITIES, DEFERRED REVENUE, FUND BALANCES			
CURRENT LIABILITIES	1,345,727	1,358,813	(13,086)
NOTES PAYABLE	785,852	785,852	-
DEFERRED REVENUE	8,317,977	10,075,920	(1,757,943)
LONG-TERM LIABILITIES FOR			
First Financial Conroe Building Loan	8,911,271	8,957,056	(45,785)
Guaranty Bank & Trust Loan	1,632,481	1,638,423	(5,942)
First Financial Huntsville Land Loan	775,163	777,513	(2,350)
Lease Liability	249,636	352,281	(102,645)
SBITA Liability	-	1,308,818	(1,308,818)
EXCESS(DEFICIENCY) OF REVENUES OVER EXPENSES FOR			
General Fund	(157,288)	(93,210)	(64,078)
Debt Service Fund			
Capital Projects Fund			
FUND EQUITY			
RESTRICTED			
Net Assets Reserved for Debt Service	(11,671,196)	(11,725,273)	54,077
Reserved for Debt Retirement			-
COMMITTED			
Net Assets - Property and Equipment	23,590,209	22,673,722	916,487
Reserved for Vehicles & Equipment Replacement	613,712	613,712	-
Reserved for Facility Improvement & Acquisitions	2,500,000	2,500,000	-
Reserved for Board Initiatives	1,500,000	1,500,000	-
Reserved for 1115 Waiver Programs	502,677	502,677	-
ASSIGNED			
Reserved for Workers' Compensation	274,409	274,409	-
Reserved for Current Year Budgeted Reserve	30,830	98,664	(67,834)
Reserved for Insurance Deductibles	100,000	100,000	-
Reserved for Accrued Paid Time Off	(785,852)	(785,852)	-
UNASSIGNED			
Unrestricted and Undesignated	2,184,911	2,120,609	64,302
TOTAL LIABILITIES/FUND BALANCE	\$ 40,700,519	\$ 43,034,134	\$ (2,333,618)

**TRI-COUNTY BEHAVIORAL HEALTHCARE
CONSOLIDATED BALANCE SHEET
For the Month Ended January 2025**

ASSETS	General Operating Fund	Debt Fund	Service Fund	Capital Projects Fund	Government Wide 2025	Memorandum Only Final August 2023
CURRENT ASSETS						
Imprest Cash Funds	2,412				2,412	2,100
Cash on Deposit - General Fund	9,942,619				9,942,619	7,455,394
Bond Reserve 2024			188,565		188,565	
Bond Fund 2024			687,396		687,396	-
Bank of New York - Capital Project Fund				5,749,895	5,749,895	
Accounts Receivable	7,023,393				7,023,393	4,917,356
Inventory	362				362	1,205
TOTAL CURRENT ASSETS	16,968,786		875,961	5,749,895	23,594,642	12,376,055
FIXED ASSETS	23,487,564				23,487,564	24,400,583
OTHER ASSETS	244,168				244,168	223,016
Bond 2024 - Amount to retire bond				11,535,925	11,535,925	
Bond Discount 2024				384,075	384,075	-
Total Assets	\$ 40,700,518	\$ 875,961		\$ 17,669,895	\$ 59,246,373	\$ 36,999,654
LIABILITIES, DEFERRED REVENUE, FUND BALANCES						
CURRENT LIABILITIES	1,345,727				1,345,727	2,165,154
BOND LIABILITIES				11,920,000	11,920,000	
NOTES PAYABLE	785,852				785,852	802,466
DEFERRED REVENUE	8,317,977				8,317,977	407,578
LONG-TERM LIABILITIES FOR						
First Financial Conroe Building Loan	8,911,271				8,911,271	9,679,420
Guaranty Bank & Trust Loan	1,632,481				1,632,481	1,732,496
First Financial Huntsville Land Loan	775,163				775,163	828,926
Lease Liability	249,636				249,636	352,281
SBITA Liability	-				-	1,308,818
EXCESS(DEFICIENCY) OF REVENUES OVER EXPENSES FOR						
General Fund	(157,288)				(157,288)	129,506
Debt Service Fund					-	
Capital Projects Fund					-	
FUND EQUITY						
RESTRICTED						
Net Assets Reserved for Debt Service - Restricted	(11,671,196)				(11,671,196)	(12,593,123)
Cleveland New Build - Bond	-	875,961		5,749,895	6,625,856	-
Reserved for Debt Retirement						-
COMMITTED						
Net Assets - Property and Equipment - Committed	23,590,209				23,590,209	23,091,764
Reserved for Vehicles & Equipment Replacement	613,712				613,712	613,712
Reserved for Facility Improvement & Acquisitions	2,500,000				2,500,000	2,500,000
Reserved for Board Initiatives	1,500,000				1,500,000	1,500,000
Reserved for 1115 Waiver Programs	502,677				502,677	502,677
ASSIGNED						
Reserved for Workers' Compensation - Assigned	274,409				274,409	274,409
Reserved for Current Year Budgeted Reserve - Assigned	30,830				30,830	-
Reserved for Insurance Deductibles - Assigned	100,000				100,000	100,000
Reserved for Accrued Paid Time Off	(785,852)				(785,852)	(802,466)
UNASSIGNED						
Unrestricted and Undesignated	2,184,911				2,184,911	4,406,035
TOTAL LIABILITIES/FUND BALANCE	\$ 40,700,519	\$ 875,961		\$ 17,669,895	\$ 59,246,374	\$ 36,999,654

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
Compared to Budget
Year to Date as of January 2025

	YTD January 2025	APPROVED BUDGET	Increase (Decrease)
INCOME:			
Local Revenue Sources	567,549	503,894	63,655
Earned Income	9,702,500	10,128,144	(425,644)
General Revenue	8,595,123	8,610,641	(15,518)
TOTAL INCOME	\$ 18,865,173	\$ 19,242,679	\$ (377,507)
EXPENSES:			
Salaries	11,048,611	11,249,969	(201,358)
Employee Benefits	2,054,279	2,016,712	37,567
Medication Expense	226,209	226,930	(721)
Travel - Board/Staff	178,877	171,357	7,520
Building Rent/Maintenance	127,117	121,585	5,532
Consultants/Contracts	3,460,571	3,469,725	(9,154)
Other Operating Expenses	1,212,232	1,152,897	59,335
TOTAL EXPENSES	\$ 18,307,896	\$ 18,409,175	\$ (101,279)
 Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	 \$ 557,277	 \$ 833,504	 \$ (276,228)
CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles, Building	71,868	39,335	32,532
Capital Outlay - Debt Service	642,697	642,698	(1)
TOTAL CAPITAL EXPENDITURES	\$ 714,565	\$ 682,033	\$ 32,531
 GRAND TOTAL EXPENDITURES	 \$ 19,022,461	 \$ 19,091,208	 \$ (68,748)
 Excess (Deficiency) of Revenues and Expenses	 \$ (157,288)	 \$ 151,471	 \$ (308,759)
 Debt Service and Fixed Asset Fund:			
Debt Service	642,697	642,698	(1)
Excess(Deficiency) of Revenues over Expenses	642,697	642,698	(1)

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
Compared to Budget
For the Month Ended January 2025

INCOME:	MONTH OF January 2025	APPROVED BUDGET	Increase (Decrease)
Local Revenue Sources	72,650	79,142	(6,492)
Earned Income	1,875,072	1,934,524	(59,452)
General Revenue-Contract	1,959,531	1,972,893	(13,362)
TOTAL INCOME	\$ 3,907,253	\$ 3,986,559	\$ (79,306)
EXPENSES:			
Salaries	2,446,191	2,481,870	(35,679)
Employee Benefits	455,987	486,653	(30,666)
Medication Expense	47,906	34,186	13,720
Travel - Board/Staff	31,140	33,070	(1,930)
Building Rent/Maintenance	16,789	24,317	(7,528)
Consultants/Contracts	568,406	558,420	9,986
Other Operating Expenses	262,577	132,249	130,328
TOTAL EXPENSES	\$ 3,828,996	\$ 3,750,765	\$ 78,231
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 78,257	\$ 235,794	\$ (157,537)
CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles, Building	13,795	3,667	10,127
Capital Outlay - Debt Service	128,539	128,539	-
TOTAL CAPITAL EXPENDITURES	\$ 142,334	\$ 132,206	\$ 10,127
GRAND TOTAL EXPENDITURES	\$ 3,971,330	\$ 3,882,972	\$ 88,358
Excess (Deficiency) of Revenues and Expenses	\$ (64,078)	\$ 103,588	\$ (167,666)

Debt Service and Fixed Asset Fund:			
Debt Service	128,539	128,539	-
Excess (Deficiency) of Revenues over Expenses	128,539	128,539	-

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With YTD January 2024 Comparative Data
Year to Date as of January 2025

INCOME:	<u>YTD January 2025</u>	<u>YTD January 2024</u>	<u>Increase (Decrease)</u>
Local Revenue Sources	567,549	1,039,760	(472,211)
Earned Income	9,702,500	10,453,087	(750,587)
General Revenue-Contract	8,595,123	9,215,511	(620,388)
TOTAL INCOME	\$ 18,865,173	\$ 20,708,358	\$ (1,843,186)
EXPENSES:			
Salaries	11,048,611	11,346,118	(297,507)
Employee Benefits	2,054,279	2,029,462	24,817
Medication Expense	226,209	243,133	(16,924)
Travel - Board/Staff	178,877	174,327	4,550
Building Rent/Maintenance	127,117	240,359	(113,242)
Consultants/Contracts	3,460,571	4,301,172	(840,601)
Other Operating Expenses	1,212,232	1,424,593	(212,361)
TOTAL EXPENSES	\$ 18,307,896	\$ 19,759,164	\$ (1,451,268)
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 557,277	\$ 949,194	\$ (391,918)
CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles, Building	71,868	649,160	(577,292)
Capital Outlay - Debt Service	642,697	435,158	207,539
TOTAL CAPITAL EXPENDITURES	\$ 714,565	\$ 1,084,318	\$ (369,753)
GRAND TOTAL EXPENDITURES	\$ 19,022,461	\$ 20,843,482	\$ (1,821,021)
Excess (Deficiency) of Revenues and Expenses	\$ (157,288)	\$ (135,123)	\$ (22,165)

Debt Service and Fixed Asset Fund:			
Debt Service	642,697	435,158	207,539
Excess (Deficiency) of Revenues over Expenses	642,697	435,158	207,539

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With January 2024 Comparative Data
For the Month ending January 2025

INCOME:	<u>MONTH OF January 2025</u>	<u>MONTH OF January 2024</u>	<u>Increase (Decrease)</u>
Local Revenue Sources	72,650	213,688	(141,038)
Earned Income	1,875,072	1,879,589	(4,517)
General Revenue-Contract	1,959,531	1,833,291	126,240
TOTAL INCOME	\$ 3,907,253	\$ 3,926,568	\$ (19,315)
Salaries	2,446,191	2,039,654	406,537
Employee Benefits	455,987	385,740	70,247
Medication Expense	47,906	58,330	(10,424)
Travel - Board/Staff	31,140	29,245	1,895
Building Rent/Maintenance	16,789	35,023	(18,234)
Consultants/Contracts	568,406	906,851	(338,445)
Other Operating Expenses	262,577	275,389	(12,812)
TOTAL EXPENSES	\$ 3,828,996	\$ 3,730,232	\$ 98,764
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 78,257	\$ 196,336	\$ (118,079)
CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles, Building	13,795	125,262	(111,467)
Capital Outlay - Debt Service	128,539	87,031	41,508
TOTAL CAPITAL EXPENDITURES	\$ 142,334	\$ 212,293	\$ (69,959)
GRAND TOTAL EXPENDITURES	\$ 3,971,330	\$ 3,942,525	\$ 28,805
Excess (Deficiency) of Revenues and Expenses	\$ (64,078)	\$ (15,957)	\$ (48,120)

Debt Service and Fixed Asset Fund:			
Debt Service	128,539	87,031	41,508
Excess (Deficiency) of Revenues over Expenses	128,539	87,031	41,508

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With December 2024 Comparative Data
For the Month Ended January 2025

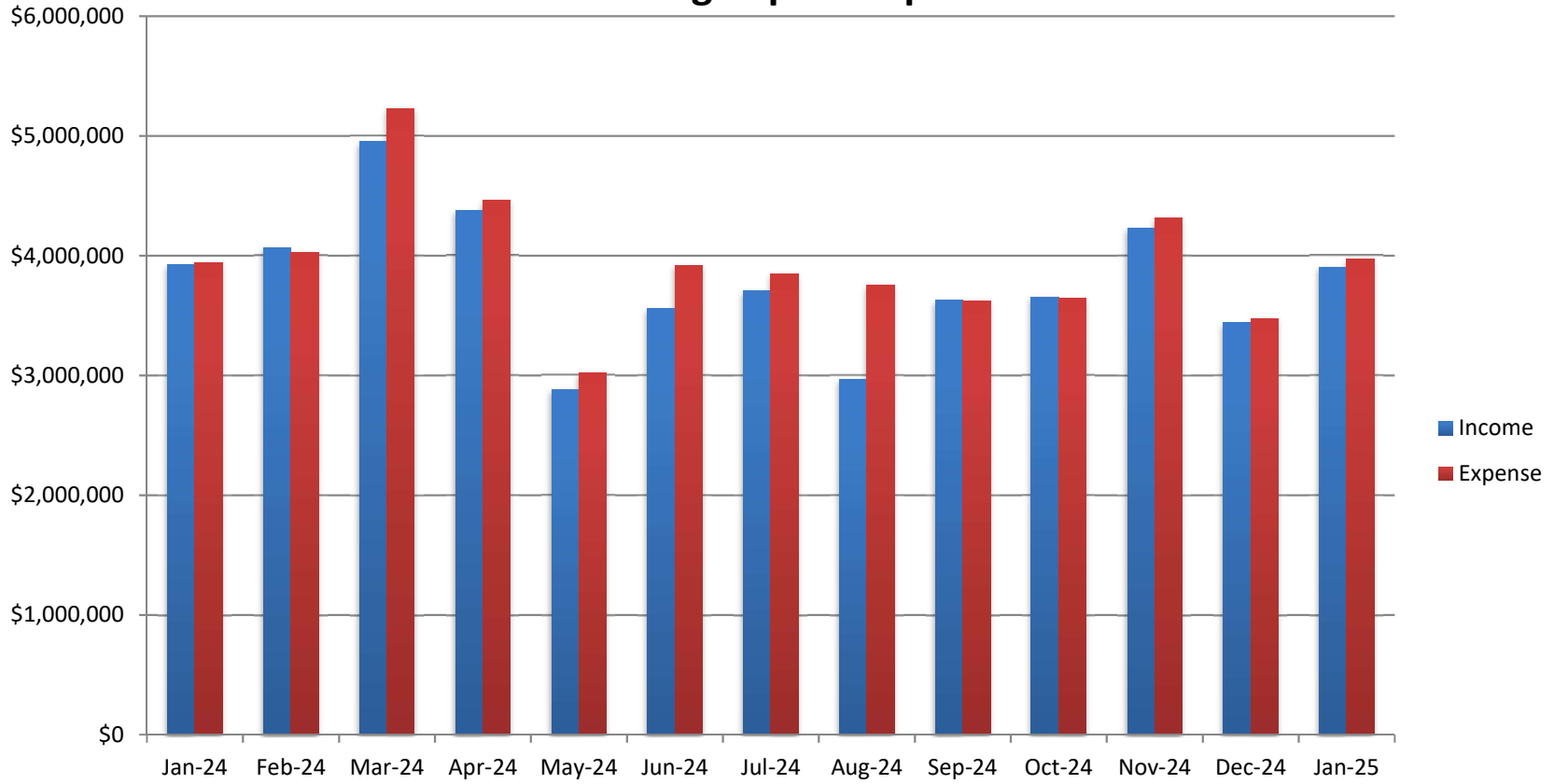
INCOME:	<u>MONTH OF January 2025</u>	<u>MONTH OF December 2024</u>	<u>Increase (Decrease)</u>
Local Revenue Sources	72,650	189,070	(116,420)
Earned Income	1,875,072	1,641,738	233,334
General Revenue-Contract	1,959,531	1,610,172	349,359
TOTAL INCOME	<u>\$ 3,907,253</u>	<u>\$ 3,440,980</u>	<u>\$ 466,273</u>
EXPENSES:			
Salaries	2,446,191	2,049,069	397,122
Employee Benefits	455,987	390,049	65,938
Medication Expense	47,906	41,754	6,152
Travel - Board/Staff	31,140	35,479	(4,339)
Building Rent/Maintenance	16,789	7,145	9,644
Consultants/Contracts	568,406	598,633	(30,227)
Other Operating Expenses	262,577	221,445	41,132
TOTAL EXPENSES	<u>\$ 3,828,996</u>	<u>\$ 3,343,574</u>	<u>\$ 485,422</u>
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	<u>\$ 78,257</u>	<u>\$ 97,406</u>	<u>\$ (19,149)</u>
CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles, Building	13,795	-	13,795
Capital Outlay - Debt Service	128,539	128,539	-
TOTAL CAPITAL EXPENDITURES	<u>\$ 142,334</u>	<u>\$ 128,539</u>	<u>\$ 13,795</u>
GRAND TOTAL EXPENDITURES	<u>\$ 3,971,330</u>	<u>\$ 3,472,113</u>	<u>\$ 499,217</u>
Excess (Deficiency) of Revenues and Expenses	<u>\$ (64,078)</u>	<u>\$ (31,134)</u>	<u>\$ (32,944)</u>

Debt Service and Fixed Asset Fund:			
Debt Service	128,539	128,539	-
Excess (Deficiency) of Revenues over Expenses	<u>128,539</u>	<u>128,539</u>	<u>-</u>

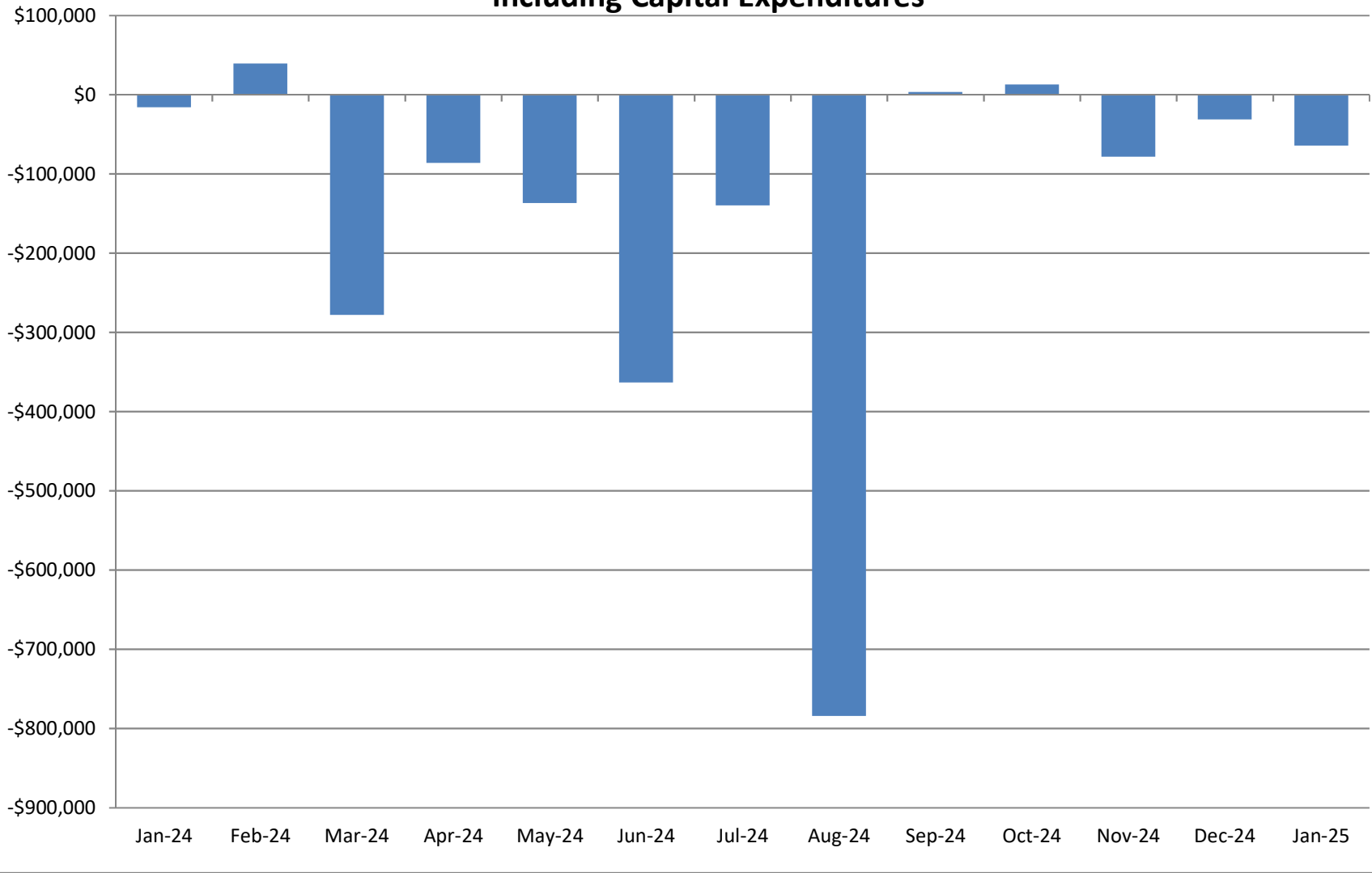
TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary by Service Type
Compared to Budget
Year To Date as of January 2025

	YTD Mental Health January 2025	YTD IDD January 2025	YTD Other Services January 2025	YTD Agency Total January 2025	YTD Approved Budget January 2025	Increase (Decrease)
INCOME:						
Local Revenue Sources	448,224	(8,257)	127,582	567,549	503,894	63,655
Earned Income	4,072,787	1,824,428	3,805,285	9,702,500	10,128,143	(425,643)
General Revenue-Contract	7,668,150	623,731	303,243	8,595,124	8,610,641	(15,516)
TOTAL INCOME	\$ 12,189,161	\$ 2,439,902	\$ 4,236,110	\$ 18,865,173	\$ 19,242,678	\$ (377,505)
EXPENSES:						
Salaries	7,361,667	1,519,396	2,167,548	11,048,611	11,249,969	(201,358)
Employee Benefits	1,373,342	312,271	368,665	2,054,278	2,016,712	37,567
Medication Expense	191,294		34,915	226,209	226,930	(721)
Travel - Board/Staff	109,123	46,873	22,880	178,875	171,357	7,518
Building Rent/Maintenance	124,707	972	1,438	127,117	121,585	5,532
Consultants/Contracts	1,605,411	519,947	1,335,214	3,460,572	3,469,725	(9,153)
Other Operating Expenses	782,349	222,266	207,616	1,212,231	1,152,897	59,334
TOTAL EXPENSES	\$ 11,547,893	\$ 2,621,725	\$ 4,138,276	\$ 18,307,894	\$ 18,409,175	\$ (101,279)
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 641,268	\$ (181,823)	\$ 97,834	\$ 557,279	\$ 833,503	\$ (276,226)
CAPITAL EXPENDITURES						
Capital Outlay - FF&E, Automobiles, Building	31,735	8,107	32,025	71,868	39,335	32,532
Capital Outlay - Debt Service	269,798	60,922	311,978	642,697	642,698	-
TOTAL CAPITAL EXPENDITURES	\$ 301,533	\$ 69,029	\$ 344,003	\$ 714,565	\$ 682,033	\$ 32,532
GRAND TOTAL EXPENDITURES	\$ 11,849,426	\$ 2,690,754	\$ 4,482,279	\$ 19,022,459	\$ 19,091,208	\$ (68,747)
Excess (Deficiency) of Revenues and Expenses	\$ 339,735	\$ (250,852)	\$ (246,169)	\$ (157,288)	\$ 151,471	\$ (308,759)
Debt Service and Fixed Asset Fund:						
Debt Service	269,798	60,922	311,978	642,697	642,698	-
Excess (Deficiency) of Revenues over Expenses	\$ 269,798	\$ 60,922	\$ 311,978	\$ 642,697	\$ 642,698	\$ -

TRI-COUNTY BEHAVIORAL HEALTHCARE Income and Expense Including Capital Expenditures



TRI-COUNTY BEHAVIORAL HEALTHCARE
Income after Expense
including Capital Expenditures



Agenda Item: Approve FY 2024 Independent Financial Audit

Board Meeting Date

February 27, 2025

Committee: Business

Background Information:

As stated in Board Policy E.7.2 – Annual Fiscal Audit, Tri-County Behavioral Healthcare (“Tri-County”) will engage an independent audit firm on an annual basis for the purpose of a comprehensive financial and compliance audit for the previous state fiscal year prepared in accordance with THSC §534.068, Title 25 TAC Chapter 411, Subchapter G, HHSC’s *Guidelines for Annual Financial and Compliance Audits of Community MHMR Centers* (21st Revision - February 2005) (the ‘Audit Guidelines’), and the Department of State Health Services Contractor’s Financial Procedures Manual.

HHSC contracts states that we are required to follow all applicable federal and state laws and regulations which may include, but are not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; requirements of the entity that awarded the funds to HHS; Chapter 783 of the Texas Government Code; Texas Comptroller of Public Accounts’ agency rules (including Uniform Grant and Contract Standards set forth in Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code); Texas Grant Management Standards (TxGMS) developed by the Texas Comptroller of Public Accounts; and the Funding Announcement, Solicitation, or other instrument/documentation under which HHS was awarded funds.

Scott, Singleton, Fincher & Company PC audited Tri-County’s Financial Statements for the fiscal year ending August 31, 2024.

- There were no material findings related to the financial statements.

Supporting Documentation:

Copy of Preliminary Audited Financial Statements – Mailed to Board Members

Recommended Action:

Approve FY 2024 Independent Financial Audit

Agenda Item: Approve Request to Solicit FY 2025 Auditor

Board Meeting Date

February 27, 2025

Committee: Business

Background Information:

Each year, Tri-County Behavioral Healthcare is required to select an outside auditor for our financial audit. We have previously used the following auditors:

FY 1992	Pircher and Co.
FY 1988 - 1993	Kenneth Davis
FY 1999	Vetter & Taboada, P.C.
FY 2000 - 2003	David N. Miller, LLP
FY 2004 - 2006	McConnell & Jones, LLP
FY 2007 - 2010	David N. Miller, LLP
FY 2011 - 2012	Carlos Taboada & Company, P.C.
FY 2013 - 2018	Scott, Singleton, Fincher & Co., P.C.
FY 2019 - 2022	Eide Bailly LLP
FY 2023 - 2024	Scott, Singleton, Fincher & Co., P.C.

The FY 2025 HHSC Performance Contract states that the center shall “engage the same audit firm for no more than any six (6) consecutive years from the initial date of engagement.”

We just finished our second year with Scott, Singleton, Fincher & Co., P.C. Unlike years past, this year has not been a very smooth process due to staff turnover on their side. FY 2024 was the first year that we had to request an extension for audit submission to be moved to March 3, 2025. Based on our experience and the uncertainty of future staffing with Scott, Singleton, Fincher & Co., P.C., staff recommend that we solicit proposals for the FY 2025 audit.

Supporting Documentation:

None

Recommended Action:

Direct Staff to Solicit Proposals for the FY 2025 Independent Financial Audit

Agenda Item: Approve Surplus Sale for Miscellaneous Furniture and Equipment

Board Meeting Date

February 27, 2025

Committee: Business

Background Information:

Periodically, Tri-County Behavioral Healthcare has the need to dispose of items that are no longer being used or have been in the storage bays and it is time to be cleared out.

With the upcoming move to the new building in Cleveland, we will have a substantial number of items that will not be moved to the new building. Items will consist of well used office furniture, obsolete equipment, office decorations, program supplies, and various other miscellaneous items that have gathered at the facility over the 33 years that we have occupied the Truman location. We will also include items from the storage bays that haven't been used for years.

The actual value of these items is minimal, but staff will attempt to sell these items at a fair market value.

Advertising will be done, to hopefully generate interest in the sale, which we think will last for a couple of days. Date of the sale has not been determined as of this time.

Supporting Documentation:

None

Recommended Action:

Approve Surplus Sale for Miscellaneous Furniture and Equipment

Agenda Item: Board of Trustees Unit Financial Statements as of January 2025

Board Meeting Date

February 27, 2025

Committee: Business

Background Information:

None

Supporting Documentation:

January 2025 Board of Trustees Unit Financial Statements

Recommended Action:

For Information Only

Unit Financial Statement

FY 2025
January 31, 2025

	January 2025 Budget	January 2025 Actual	Variance	YTD Budget	YTD Actual	Variance	Percent	Budget
Revenues								
Allocated Revenue	\$ 1,942	\$ 1,942	\$ -	\$ 9,710	\$ 9,710	\$ -	100%	\$ 23,315
Total Revenue	\$ 1,942	\$ 1,942	\$ -	\$ 9,710	\$ 9,710	\$ -	100%	\$ 23,315
Expenses								
Insurance-Worker Compensation	\$ 4	\$ 2	\$ 2	\$ 20	\$ 8	\$ 12	40%	\$ 55
Legal Fees	\$ 1,500	\$ 3,000	\$ (1,500)	\$ 7,500	\$ 7,500	\$ -	100%	\$ 18,000
Training	\$ 76	\$ -	\$ 76	\$ 380	\$ 1,750	\$ (1,370)	461%	\$ 910
Travel - Non-local mileage	\$ 58	\$ 258	\$ (200)	\$ 290	\$ 464	\$ (174)	160%	\$ 700
Travel - Non-local Hotel	\$ 258	\$ 373	\$ (115)	\$ 1,290	\$ 768	\$ 522	60%	\$ 3,100
Travel - Meals	\$ 46	\$ -	\$ 46	\$ 230	\$ -	\$ 230	0%	\$ 550
Total Expenses	\$ 1,942	\$ 3,633	\$ (1,691)	\$ 9,710	\$ 10,490	\$ (780)	108%	\$ 23,315
Total Revenue minus Expenses	\$ 0	\$ (1,691)	\$ 1,691	\$ -	\$ (780)	\$ 780	-8%	\$ -

Agenda Item: Cleveland Building Updates

Board Meeting Date:

February 27, 2025

Committee: Business

Background Information:

The Board has approved the construction of a 36,000 sq. ft. facility at 402 Liberty Street in Cleveland, Texas to meet program needs, and has contracted with Mike Duncum of WhiteStone Realty Consulting to serve as construction manager for the project.

Mike will provide regular updates on the Cleveland project at scheduled Board meetings until the project is completed.

Supporting Documentation:

None

Recommended Action:

For Information Only

Agenda Item: Cleveland Facility Transition Updates

Board Meeting Date:

February 27, 2025

Committee: Business

Background Information:

In preparation for the opening of the new Cleveland Facility, a series of committees have been formed to identify needs, develop plans and processes necessary to promote a professional environment, as well as provide insight and decision making in eight core areas. These core areas include:

- Furniture – to determine furniture needs, selecting colors and materials to compliment the space, and placing the order in time to ensure delivery and installation prior to opening.
- Technology – to develop and implement a technology plan, including working with vendors on equipment procurement and providing oversight for installation and set-up.
- Etiquette – to define a strategy for ensuring the culture of the building aligns with Center principles and values, including developing procedures and establishing expectations for customer care and professional conduct.
- Front Desk – to understand the numerous roles that the front desk staff assume today and how those processes will be modified in the new building to promote a high-quality customer experience.
- Clinic Flow – focused on clinic flows for individuals receiving services, considering staffing patterns, safety, crisis response, and use of conference rooms.
- Art – to develop a plan for selecting, purchasing, and installing art to create a professional, healing environment in the new building.
- Move – responsible for selecting a move company, coordinating the logistics of the move, and coordinating the staff transition.
- Surplus Sale – to coordinate and host a surplus sale, which likely would occur following the move.

Guiding these committees is a Transition Team responsible for reviewing progress, finalizing decisions, and ensuring that budget and timeline targets are met. The Transition Team meets with Cleveland staff monthly to discuss what to expect from the transition, plans, and decisions that have been made in an effort to generate buy-in and excitement for this move, as well as promote a seamless transition to the new facility.

A monthly update will be provided on committee progress until the facility transition is complete.

Supporting Documentation:

None

Recommended Action:

For Information Only

UPCOMING MEETINGS

March 27, 2025 – Board Meeting

- Approve Minutes from February 27, 2025 Board Meeting
- Community Resources Report
- Consumer Services Report for February 2025
- Program Updates
- FY 2025 Goals and Objectives Progress Report
- 2nd Quarter FY 2025 Corporate Compliance and Quality Management Report
- 3rd Quarter FY 2025 Corporate Compliance Training
- Personnel Report for February 2025
- Texas Council Risk Management Fund Claims Summary as of February 2025
- Approve Financial Statements for February 2025
- Approve FY 25 Budget Revision
- 401(a) Retirement Plan Account Review
- 2nd Qtr Investment Report
- Board of Trustees Unit Financial Statement as of February 2025
- Cleveland Building Updates

April 24, 2025 – Board Meeting

- Approve Minutes from March 27, 2025 Board Meeting
- Community Resources Report
- Consumer Services Report for March 2025
- Program Updates
- Program Presentation – Annual Board and Management Team Training
- Personnel Report for March 2025
- Texas Council Risk Management Fund Claims Summary as of March 2025
- Approve Financial Statements for March 2025
- Board of Trustees Unit Financial Statement as of March 2025
- HUD 811 Updates (Cleveland, Montgomery and Huntsville)
- Consumer Foundation Board Meeting Update
- Cleveland Building Updates

Tri-County Behavioral Healthcare Acronyms

Acronym	Name
1115	Medicaid 1115 Transformation Waiver
AAIDD	American Association on Intellectual and Developmental Disabilities
AAS	American Association of Suicidology
ABA	Applied Behavioral Analysis
ACT	Assertive Community Treatment
ADA	Americans with Disabilities Act
ADD	Attention Deficit Disorder
ADHD	Attention Deficit Hyperactivity Disorder
ADL	Activities of Daily Living
ADRC	Aging and Disability Resource Center
AMH	Adult Mental Health
ANSA	Adult Needs and Strengths Assessment
AOP	Adult Outpatient
APM	Alternative Payment Model
APRN	Advanced Practice Registered Nurse
APS	Adult Protective Services
ARDS	Assignment Registration and Dismissal Services
ASD	Autism Spectrum Disorder
ASH	Austin State Hospital
ATC	Attempt to Contact
BCBA	Board Certified Behavior Analyst
BMI	Body Mass Index
C&Y	Child & Youth Services
CAM	Cost Accounting Methodology
CANS	Child and Adolescent Needs and Strengths Assessment
CARE	Client Assignment Registration & Enrollment
CAS	Crisis Access Services
CBT	Computer Based Training & Cognitive Based Therapy
CC	Corporate Compliance
CCBHC	Certified Community Behavioral Health Clinic
CCP	Charity Care Pool
CDBG	Community Development Block Grant
CFC	Community First Choice
CFRT	Child Fatality Review Team
CHIP	Children's Health Insurance Program
CIRT	Crisis Intervention Response Team
CISM	Critical Incident Stress Management
CIT	Crisis Intervention Team
CMH	Child Mental Health
CNA	Comprehensive Nursing Assessment
COC	Continuity of Care
COPSD	Co-Occurring Psychiatric and Substance Use Disorders
COVID-19	Novel Corona Virus Disease - 2019
CPS	Child Protective Services
CPT	Cognitive Processing Therapy
CRCG	Community Resource Coordination Group
CSC	Coordinated Specialty Care
CSHI	Cleveland Supported Housing, Inc.
CSU	Crisis Stabilization Unit
DADS	Department of Aging and Disability Services
DAHS	Day Activity and Health Services Requirements
DARS	Department of Assistive & Rehabilitation Services
DCP	Direct Care Provider
DEA	Drug Enforcement Agency
DFPS	Department of Family and Protective Services

DID	Determination of Intellectual Disability
DO	Doctor of Osteopathic Medicine
DOB	Date of Birth
DPP-BHS	Directed Payment Program - Behavioral Health Services
DRC	Disaster Recovery Center
DRPS	Department of Protective and Regulatory Services
DSHS	Department of State Health Services
DSM	Diagnostic and Statistical Manual of Mental Disorders
DSRIP	Delivery System Reform Incentive Payments
DUA	Data Use Agreement
DUNN	Dunn Behavioral Health Science Center at UT Houston
Dx	Diagnosis
EBP	Evidence Based Practice
ECI	Early Childhood Intervention
EDO	Emergency Detention Order
EDW	Emergency Detention Warrant (Judge or Magistrate Issued)
EHR	Electronic Health Record
ETBHN	East Texas Behavioral Healthcare Network
EVV	Electronic Visit Verification
FDA	Federal Drug Enforcement Agency
FEMA	Federal Emergency Management Assistance
FEP	First Episode Psychosis
FLSA	Fair Labor Standards Act
FMLA	Family Medical Leave Act
FTH	From the Heart
FY	Fiscal Year
HCBS-AMH	Home and Community Based Services - Adult Mental Health
HCS	Home and Community-based Services
HHSC	Health & Human Services Commission
HIPAA	Health Insurance Portability & Accountability Act
HR	Human Resources
HUD	Housing and Urban Development
ICAP	Inventory for Client and Agency Planning
ICF-IID	Intermediate Care Facility - for Individuals w/Intellectual Disabilities
ICI	Independence Communities, Inc.
ICM	Intensive Case Management
IDD	Intellectual and Developmental Disabilities
IDD PNAC	Intellectual and Developmental Disabilities Planning Network Advisory Committee
IHP	Individual Habilitation Plan
IMR	Illness Management and Recovery
IP	Implementation Plan
IPC	Individual Plan of Care
IPE	Initial Psychiatric Evaluation
IPP	Individual Program Plan
ISS	Individualized Skills and Socialization
ITP	Individual Transition Planning (schools)
JDC	Juvenile Detention Center
JUM	Junior Utilization Management Committee
LAR	Legally Authorized Representative
LBHA	Local Behavioral Health Authority
LCDC	Licensed Chemical Dependency Counselor
LCSW	Licensed Clinical Social Worker
LIDDA	Local Intellectual & Developmental Disabilities Authority
LMC	Leadership Montgomery County
LMHA	Local Mental Health Authority
LMSW	Licensed Master Social Worker
LMFT	Licensed Marriage and Family Therapist
LOC	Level of Care (MH)

LOC-TAY	Level of Care - Transition Age Youth
LON	Level Of Need (IDD)
LOSS	Local Outreach for Suicide Survivors
LPHA	Licensed Practitioner of the Healing Arts
LPC	Licensed Professional Counselor
LPC-S	Licensed Professional Counselor-Supervisor
LPND	Local Planning and Network Development
LSFHC	Lone Star Family Health Center
LTD	Long Term Disability
LVN	Licensed Vocational Nurse
MAC	Medicaid Administrative Claiming
MAT	Medication Assisted Treatment
MCHC	Montgomery County Homeless Coalition
MCHD	Montgomery County Hospital District
MCO	Managed Care Organizations
MCOT	Mobile Crisis Outreach Team
MD	Medical Director/Doctor
MDCD	Medicaid
MDD	Major Depressive Disorder
MHFA	Mental Health First Aid
MIS	Management Information Services
MOU	Memorandum of Understanding
MSHI	Montgomery Supported Housing, Inc.
MST	Multisystemic Therapy
MTP	Master Treatment Plan
MVPN	Military Veteran Peer Network
NAMI	National Alliance on Mental Illness
NASW	National Association of Social Workers
NEO	New Employee Orientation
NGM	New Generation Medication
NGRI	Not Guilty by Reason of Insanity
NP	Nurse Practitioner
OCR	Outpatient Competency Restoration
OIG	Office of the Inspector General
OPC	Order for Protective Custody
OSAR	Outreach, Screening, Assessment and Referral (Substance Use Disorders)
PA	Physician's Assistant
PAP	Patient Assistance Program
PASRR	Pre-Admission Screening and Resident Review
PATH	Projects for Assistance in Transition from Homelessness (PATH)
PCB	Private Contract Bed
PCIT	Parent Child Interaction Therapy
PCP	Primary Care Physician
PCRP	Person Centered Recovery Plan
PDP	Person Directed Plan
PETC	Psychiatric Emergency Treatment Center
PFA	Psychological First Aid
PHI	Protected Health Information
PHP-CCP	Public Health Providers - Charity Care Pool
PNAC	Planning Network Advisory Committee
PPB	Private Psychiatric Bed
PRS	Psychosocial Rehab Specialist
QIDP	Qualified Intellectual Disabilities Professional
QM	Quality Management
QMHP	Qualified Mental Health Professional
RAC	Routine Assessment and Counseling
RCF	Residential Care Facility
RCM	Routine Case Management

RFP	Request for Proposal
RN	Registered Nurse
ROC	Regional Oversight Committee - ETBHN Board
RP	Recovery Plan
RPNAC	Regional Planning & Network Advisory Committee
RSH	Rusk State Hospital
RTC	Residential Treatment Center
SAMA	Satori Alternatives to Managing Aggression
SAMHSA	Substance Abuse and Mental Health Services Administration
SASH	San Antonio State Hospital
SH	Supported Housing
SHAC	School Health Advisory Committee
SOAR	SSI Outreach, Access and Recovery
SSA	Social Security Administration
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
SSLC	State Supported Living Center
STAR Kids	State of Texas Reform-Kids (Managed Medicaid)
SUD	Substance Use Disorder
SUMP	Substance Use and Misuse Prevention
TAC	Texas Administrative Code
TANF	Temporary Assistance for Needy Families
TAY	Transition Aged Youth
TCBHC	Tri-County Behavioral Healthcare
TF-CBT	Trauma Focused CBT - Cognitive Behavioral Therapy
TCCF	Tri-County Consumer Foundation
TCOOMMI	Texas Correctional Office on Offenders with Medical & Mental Impairments
TCRMF	Texas Council Risk Management Fund
TDCJ	Texas Department of Criminal Justice
TEA	Texas Education Agency
TIC/TOC	Trauma Informed Care-Time for Organizational Change
TMHP	Texas Medicaid & Healthcare Partnership
TP	Treatment Plan
TRA	Treatment Adult Services (Substance Use Disorder)
TRR	Texas Resilience and Recovery
TxHmL	Texas Home Living
TRY	Treatment Youth Services (Substance Use Disorder)
TVC	Texas Veterans Commission
TWC	Texas Workforce Commission
UM	Utilization Management
UW	United Way of Greater Houston
WCHD	Walker County Hospital District
WSC	Waiver Survey & Certification
YCOT	Youth Crisis Outreach Team
YES	Youth Empowerment Services
YMHFA	Youth Mental Health First Aid
YPS	Youth Prevention Services
YPU	Youth Prevention Selective

Updated January 6, 2025