

Tri-County Behavioral Healthcare Board of Trustees Meeting

April 24, 2025



Notice is hereby given that a regular meeting of the Board of Trustees of Tri-County Behavioral Healthcare will be held on Thursday, April 24, 2025. The Business Committee will convene at 9:30 a.m., the Program Committee will convene at 9:30 a.m. and the Board meeting will convene at 10:00 a.m. at 233 Sgt. Ed Holcomb Blvd. S., Conroe, Texas. The public is invited to attend and offer comments to the Board of Trustees between 10:00 a.m. and 10:05 a.m. In compliance with the Americans with Disabilities Act, Tri-County Behavioral Healthcare will provide for reasonable accommodations for persons attending the Board Meeting. To better serve you, a request should be received with 48 hours prior to the meeting. Please contact Tri-County Behavioral Healthcare at 936-521-6119.

AGENDA

I. Organizational Items

- A. Chair Calls Meeting to Order
- B. Public Comment
- C. Quorum
- D. Review & Act on Requests for Excused Absence

II. Approve Minutes - March 27, 2025

III. Program Presentation - IDD Awareness Day March 22, 2025

IV. Board Training - Annual Board & Management Team Training

V. Executive Director's Report

- A. Lost Outpatient Competency Expansion Funding
- B. Sam Houston State University Residency Program Update
- C. Legislative Updates

VI. Chief Financial Officer's Report

- A. HHSC Mental Health Fiscal Monitoring Review Update
- B. Request for Proposal for Independent Audit Services Update
- C. FY 2025 Budget Process
- D. County Annual Funding Requests
- E. Texas Council Risk Management Fund Strategic Planning & Board Meeting
- F. Current Days of Operation

VII. Program Committee

Information Items

- A. Community Resources Report.....8-11
- B. Consumer Services Report for March 2025.....12-14
- C. Program Updates.....15-20

VIII. Executive Committee

Information Items

- A. Personnel Report for March 2025.....21-23
- B. Texas Council Risk Management Fund Claims Summary as of March 2025.....24-25

IX. Business Committee

Action Items

- A. Approve March 2025 Financial Statements.....26-40
B. Approve Janitorial Cleaning Services Contractor for New 402 Liberty Street Facility in
Cleveland, Texas.....41-43
C. Ratify Purchase of Furniture for the Cleveland Service Facility in the Amount of \$353,653.90
and Authorize a Transfer from Reserves to Cover this Expenditure.....44-47

Information Items

- D. HUD 811 Updates (Cleveland, Montgomery and Huntsville).....48-50
E. Board of Trustees Unit Financial Statement for March 2025.....51-52
F. Tri-County Consumer Foundation Board Meeting Update.....53
G. Cleveland Facility Updates.....54
H. Cleveland Facility Transition Updates.....55

**X. Executive Session in compliance with Texas Government Code Section 551.071 - Consultation with Attorney;
and Section 551.074 - Personnel, Reduction in Force.**

Posted By:

Ava Green
Executive Assistant

Tri-County Behavioral Healthcare

P.O. Box 3067
Conroe, TX 77305

BOARD OF TRUSTEES MEETING

March 27, 2025

Board Members Present:

Patti Atkins
Gail Page
Sharon Walker
Richard Duren
Morris Johnson

Board Members Absent:

Tracy Sorensen
Jacob Paschal
Tim Cannon
Carl Williamson

Tri-County Staff Present:

Evan Roberson, Executive Director
Millie McDuffey, Chief Financial Officer
Amy Foerster, Chief Compliance Officer
Tanya Bryant, Director of Quality Management and Support
Sara Bradfield, Chief Operating Officer
Kenneth Barfield, Director of Management Information Systems
Kathy Foster, Director of IDD Provider Services
Beth Dalman, Director of Crisis Access
Stephanie Ward, Director of Adult Behavioral Health
Melissa Zemencsik, Director of Child and Youth Behavioral Health
Yolanda Gude, Director of IDD Authority Services
Andrea Scott, Chief Nursing Officer
Ashley Bare, HR Manager
Darius Tuminas, Controller
Tabatha Abbott, Manager of Accounting
Ava Green, Executive Assistant

Legal Counsel Present: Jennifer Bryant, Jackson Walker LLP

Sheriff Representatives Present: None present

Guest(s): Mannix Smith and Corby Hankins with ISC Group, Inc. and Mike Duncum with WhiteStone Realty Consulting.

Call to Order: Board Chair, Patti Atkins, called the meeting to order at 10:07 a.m.

Public Comment: No public comment

Quorum: There being five (5) Board Members present, a quorum was established.

Resolution #03-27-01

Motion Made By: Morris Johnson

Seconded By: Gail Page, with affirmative votes Sharon Walker and Richard Duren that it be...

Resolved:

That the Board approve the absence of Tracy Sorensen, Jacob Paschal, Tim Cannon and Carl Williamson.

Resolution #03-27-02

Motion Made By: Gail Page

Seconded By: Sharon Walker, with affirmative votes Morris Johnson and Richard Duren that it be...

Resolved:

That the Board approve the minutes of the February 27, 2025 meeting of the Board of Trustees.

Program Presentations: 401(a) Retirement Plan Account Review presented by Corby Hankins, and Mannix Smith, from ISC Group Advisors.

Board Training: SB 26 Data Measures presented by Tanya Bryant and Kenneth Barfield.

Agenda was suspended to move up Agenda Item IX – F, Cleveland Building Updates, of which Mike Duncum gave an update on the current construction progress of the new Cleveland Site, 402 Liberty St, Cleveland, Texas.

Executive Director's Report:

The Executive Director's report is on file.

- Legislative Updates

Chief Financial Officer's Report:

The Chief Financial Officer's report is on file.

- FY 2024 HCS and MEI Cost Reports
- HHSC MH Fiscal Monitoring Review
- Budget Revision for FY 2025 – April Board Meeting
- RFP for Independent Audit Services - Update

PROGRAM COMMITTEE:

The Community Resources Report was reviewed for information purposes only.

The Consumer Services Report for February 2025 was reviewed for information purposes only.

The Program Updates Report was reviewed for information purposes only.

The FY 2025 Goals and Objectives Progress Report was reviewed for information purposes only.

The 2nd Quarter FY 2025 Corporate Compliance and Quality Management Report was reviewed for information purposes only.

The 3rd Quarter FY 2025 Corporate Compliance Training was reviewed for information purposes only.

EXECUTIVE COMMITTEE:

The Personnel Report through February 2025 was reviewed for information purposes only.

The Texas Council Risk Management Fund Claims Summary as of February 2025 was reviewed for information purposes only.

BUSINESS COMMITTEE:

Resolution #03-27-03

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Sharon Walker and Gail Page that it be...

Resolved:

That the Board approve the February 2025 Financial Statements.

Resolution #03-27-04

Motion Made By: Morris Johnson

Seconded By: Richard Duren, with affirmative votes by Sharon Walker and Gail Page that it be...

Resolved:

That the Board approve amendment to the Interlocal Agreement to participate in Texas Council Risk Management Fund's Minimum Contribution Plan for Workers' Compensation Coverage.

The 2nd Quarter FY 2025 Investment Report was reviewed for information purposes only.

The Board of Trustees Unit Financial Statement for February 2025 was reviewed for information purposes only.

The Cleveland Facility Transition Updates were reviewed for information purposes only.

The regular meeting of the Board of Trustees adjourned at 11:58 a.m. to go into Executive Session in compliance with Texas Government Code Section 551.071, Consultation with Attorney; and Section 551.074 - Personnel, Staff Compensation.

The meeting of the Board of Trustees reconvened at 12:00 p.m. to go into Executive Session.

The Executive Session of the Board of Trustees adjourned at 12:37 p.m. to go into the regular meeting.

The regular meeting of the Board of Trustees reconvened at 12:38 p.m.

No action taken.

The regular meeting of the Board of Trustees adjourned at 12:39 p.m.

Adjournment:

Attest:

Patti Atkins
Chair

Date

Jacob Paschal
Secretary

Date

Agenda Item: Community Resources Report Committee: Program	Board Meeting Date: April 24, 2025
Background Information: None	
Supporting Documentation: Community Resources Report	
Recommended Action: For Information Only	

Community Resources Report

March 28, 2025 – April 24, 2025

Volunteer Hours:

Location	March
Conroe	130.25
Cleveland	5
Liberty	24.5
Huntsville	12.75
Total	172.50

COMMUNITY ACTIVITIES

3/28/25	Walker County Juvenile Services Staffing	Huntsville
3/28/25	Behavioral Health Suicide Prevention Task Force Meeting - Addictions Workgroup - Virtual	Conroe
3/28/25	Health Equity Collective Food Security Workgroup - Virtual	Conroe
3/28/25	Crippen Elementary Mindfulness Presentation	New Caney
4/1/25	Montgomery County Child Fatality Review Team	Conroe
4/2/25	Montgomery County Child Crisis Collaborative	Conroe
4/5/25	Conroe ISD Early Childhood Registration Fair	Conroe
4/5/25	HEARTS Museum Veteran Breakfast Collaboration	Huntsville
4/5/25	Veteran Meet Up at the Cleveland Historical Museum	Cleveland
4/8/25	Langetree Duck Farm New Meeting Center Dedication	Liberty
4/10/25	Wilkerson Intermediate Crisis Counseling Program Presentation	Conroe
4/11/25	Hull-Daisetta Elementary Professional Development - Mental Health for Teachers	Hull-Daisetta
4/12/25	Interfaith of The Woodlands Healthy Kids Fest	Spring
4/12/25	Cleveland ISD Resource Fair	Cleveland
4/14/25	Crippen Elementary - Building Resilience for Youth Presentation	New Caney
4/14/25	Behavioral Health Suicide Prevention Task Force Meeting - Neurodiversity/Special Needs Workgroup	Conroe
4/14/25	Walker County Food Coalition - Virtual	Conroe
4/14/25	Conroe Homeless Coalition	Conroe
4/15/25	Montgomery County Community Resource Coordination Group	Conroe
4/16/25	Zero Suicide Joint Regional Community Meeting - Virtual	Conroe
4/16/25	Porter Elementary Small Group - Stress Management for Youth Presentation	New Caney
4/17/25	Behavioral Health Suicide Prevention Task Force Meeting	Conroe
4/17/25	Good Shepherd Mission - Grief Management Presentation	Huntsville
4/18/25	Good Shepherd Mission - How to Ask for Help Presentation	Huntsville

4/20/25	Behavioral Health Suicide Prevention Task Force Meeting – Addictions Workgroup - Virtual	Conroe
4/21/25	Huntsville Elementary Professional Development - Mental Health for Teachers Presentation	Huntsville
4/21/25	Mance Park Middle School Professional Development - Mental Health for Teachers Presentation	Huntsville
4/21/25	Walker County Local Planning Meeting	Huntsville
4/21/25	Montgomery County Local Planning Meeting - Spanish	Conroe
4/21/25	MHFA for Veterans and their Families	Conroe
4/22/25	Liberty County Local Planning Meeting	Liberty
4/22/25	Liberty County Local Planning Meeting	Cleveland
4/23/25	Porter Elementary - Mindfulness Presentation	New Caney
4/24/25	Montgomery County Local Planning Meeting	Conroe
4/24/25	Montgomery County Sheriff's Office Mental Health & Peace Officers Certification	Conroe

UPCOMING ACTIVITIES

4/25/25	Walker County Juvenile Services Staffing - Multisystemic Therapy Staffing	Huntsville
4/26/25	CASA All About Kids Expo	Huntsville
4/26/25	Conroe KidzFest	Conroe
4/29/25	Walker County Child Crisis Collaborative	Huntsville
4/29/25	Walker County Community Resource Coordination Group	Huntsville
4/29/25	Local Planning Meeting - Virtual	Conroe
4/30/25	Montgomery County Crisis Collaborative & Diversion Task Force	Conroe
4/30/25	Porter Elementary - Building Resilience for Youth Presentation	New Caney
5/1/25	Splendora Jr. High Transition Fair	Splendora
5/1/25	Montgomery County Jail Veteran Pod Anniversary Celebration	Conroe
5/2/25	Tarkington Middle School Professional Development - Mental Health for Teachers Presentation	Tarkington
5/5/25	American Veterans One - Tour Across America	Conroe
5/6/25	Sunshine Senior Group Mental Health Presentation	New Waverly
5/7/25	Porter Elementary - Self Care Presentation	New Caney
5/7/25	Montgomery County Child Crisis Collaborative	Conroe
5/9/25	Cleveland High School Professional Development - Mental Health for Teachers Presentation	Cleveland
5/10/25	Legacy of Courage Half Marathon - Veterans	Tomball
5/10/25	Walker County Emergency Preparedness Fair	Huntsville
5/12/25	Behavioral Health Suicide Prevention Task Force Meeting - Neurodiversity/Special Needs Workgroup	Conroe
5/12/25	Conroe Homeless Coalition	Conroe
5/13/25	Family & Community Coalition of East Texas	Conroe

5/13/25	Community Military Cultural Competency Training	Conroe
5/14/25	Porter Elementary Connection to Resources Presentation	New Caney
5/14/25	Behavioral Health Suicide Prevention Task Force Meeting - Military Subgroup	Cleveland
5/15/25	Wilkerson Intermediate Multi Cultural Night	Conroe
5/15/25	Behavioral Health Suicide Prevention Task Force Meeting	Conroe
5/20/25	Montgomery County Community Resource Coordination Group	Conroe
5/21/25	Porter Elementary - Weather Anxiety and Recovery Support Presentation	New Caney
5/21/25	Zero Suicide Joint Regional Community Meeting - Virtual	Conroe
5/23/25	Health Equity Collective Food Security Workgroup - Virtual	Conroe
5/27/25	Walker County Child Crisis Collaborative	Huntsville
5/27/25	Walker County Community Resource Coordination Group	Huntsville
5/28/25	Montgomery County Crisis Collaborative & Diversion Task Force	Conroe
5/30/25	Walker County Juvenile Services Staffing	Huntsville

Agenda Item: Consumer Services Report for March 2025 Committee: Program	Board Meeting Date: April 24, 2025
Background Information: None	
Supporting Documentation: Consumer Services Report for March 2025	
Recommended Action: For Information Only	

CONSUMER SERVICES REPORT

March 2025

	MONTGOMERY COUNTY	LIBERTY COUNTY	WALKER COUNTY	CONROE CLINICS	PORTER CLINIC	CLEVELAND CLINIC	LIBERTY CLINIC	COUNTY TOTAL
Crisis Services, MH Adults/Children Served								
Crisis Assessments and Interventions	260	30	18	-	-	-	-	308
Youth Crisis Outreach Team (YCOT)	87	14	3	-	-	-	-	104
Crisis Hotline Served	317	45	36	-	-	-	-	398
Crisis Stabilization Unit	39	5	3	39	-	4	1	47
Crisis Stabilization Unit Bed Days	146	13	21	146	-	12	1	180
Adult Contract Hospital Admissions	25	4	3	25	-	1	3	32
Child and Youth Contract Hospital Admissions	11	0	2	11	0	0	0	13
Total State Hospital Admissions (Civil only)	1	0	0	1	0	0	0	1
Routine Services, MH Adults/Children Served								
Adult Levels of Care (LOC 1-5, EO, TAY)	1195	232	215	1195	-	131	101	1642
Adult Medication	844	133	150	844	-	73	60	1127
TCOOMMI (Adult Only)	93	22	9	93	-	9	13	124
Adult Jail Diversions	8	0	0	8	-	0	0	8
Child Levels of Care (LOC 1-5, EO, YC, YES)	816	89	101	551	265	60	29	1006
Child Medication	271	26	28	175	96	26	0	325
Multisystemic Therapy (MST)	15	2	1	-	-	-	-	18
School Based Clinics	76	26	43	-	-	-	-	145
Veterans Served								
Veterans Served - Therapy	36	1	3	-	-	-	-	40
Veterans Served - Case Management	41	6	1	-	-	-	-	48
Persons Served by Program, IDD								
Number of New Enrollments for IDD	37	5	3	37	-	3	2	45
Service Coordination	812	79	94	812	-	47	32	985
Individualized Skills and Socialization (ISS)	7	20	19	-	-	4	16	46
Persons Enrolled in Programs, IDD								
Center Waiver Services (HCS, Supervised Living)	29	16	19	29	-	4	12	64
Substance Use Services, Adults and Youth Served								
Youth Substance Use Disorder Treatment/COPSD	8	0	0	8	-	0	0	8
Adult Substance Use Disorder Treatment/COPSD	28	0	1	28	-	0	0	29

Waiting/Interest Lists as of Month End								
Home and Community Based Services Interest List	1983	330	229	-	-	-	-	2542
American Rescue Plan Act (ARPA) Funded Therapy								
Expanded Therapy	105	17	0	104	1	10	7	122
After Hours Therapy	87	0	0	79	8	0	0	87
February Served								
Adult Mental Health	1633	319	243	1633	-	191	128	2195
Child Mental Health	1004	148	131	721	283	102	46	1283
Intellectual and Developmental Disabilities	1026	126	108	1026	-	62	64	1260
Total Served	3663	593	482	3380	283	355	238	4738
March Served								
Adult Mental Health	1590	285	248	1590	-	154	131	2123
Child Mental Health	1022	132	138	718	304	98	34	1292
Intellectual and Developmental Disabilities	1005	128	110	1005	-	68	60	1243
Total Served	3617	545	496	3313	304	320	225	4658

Agenda Item: Program Updates Committee: Program	Board Meeting Date: April 24, 2025
Background Information: None	
Supporting Documentation: Program Updates	
Recommended Action: For Information Only	

Program Updates

March 28, 2025 – April 24, 2025

Crisis Services

1. We have experienced a noticeable reduction in total crisis services provided as a result in changes to transportation of persons on Emergency Detention Orders/Warrants from the Psychiatric Emergency Treatment Center. Overall, the services provided to 347 individuals in March reflects an almost 30% reduction when compared to January's total, with 86 fewer individuals served. Only 29.3% of all crisis services were provided at the PETC in March of 2025, compared to 45.4% in March of 2024.
2. Crisis services for youth continue to be a significant percentage of our overall crisis service delivery. In March, 312 of the 694 crisis services were provided to youth; 76.6% of those were provided by YCOT staff. YCOT served 104 youth in March, with the vast majority to youth who were residents of Montgomery County; however, 31 of the YCOT services were provided to youth who reside in either Liberty or Walker County. Just over half of the YCOT services (54.2%) were delivered to youth through Crisis Stabilization services with confirmed DFPS connection through adoption, foster care, kinship care, or current CPS investigations.
3. In March, Tri-County funded private contract hospital admissions for 45 individuals, 13 of which were youth. While the largest percentage of these hospital admissions were residents of Montgomery County, 10 of the admissions were for individuals who reside outside of the Tri-County service area.
4. The crisis team is experiencing a significant number of staff shortages. We are currently interviewing for two MCOT positions on Team A; one clinician who partners with Conroe Police Department; two YCOT Response Specialists on Team B; one YCOT Stabilization Specialist, and one YCOT Coordinator.
5. We have served 278 individuals to date at the Crisis Stabilization Unit against a performance target of 640 individuals a year. We are now staffed and have appropriate access to controlled medications and would expect the average daily census to increase significantly in the warmer summer months.
6. We have hired an additional part-time psychiatrist to work one day a week at the PETC to help manage an anticipated increased census in the Crisis Stabilization Unit.

MH Adult Services

1. Staff at the Cleveland clinic site are preparing the current building and the clients for the transition to the new facility. The team is actively participating in committees and engaged in monthly planning meetings. The team reports a lot of positive feedback from the community and from clients, and are really looking forward to this transition.
2. The transitional LOC 5 case manager successfully linked four new individuals to a full level of care in Montgomery County. LOC 5 is a brief, intense level of care designed to stabilize and engage individuals who are new to our system and were recently in crisis. This is a group that often falls through the cracks, and this program is designed to prevent that from happening with swift, intense intervention.

3. Our team from the Liberty Clinic met with providers from Chambers Health of Liberty County to talk about the services we offer and how to coordinate mental health outpatient and crisis care in the community.
4. So far this year, we have brought in almost 300 adults into services in the rural clinics. Huntsville remains our busiest clinic for adults outside of Conroe.
5. The First Episode Psychosis team met with the Lone Star College Trio Program in Kingwood to talk about early identification and treatment for young people who experience psychosis.
6. One person receiving PATH services has made significant improvements in their life since entering the program. They have expressed a decrease in depression and anxiety, received a substantial raise at work, reduced their debt significantly, strengthened relationships with family, and improved their physical health.
7. The Huntsville team met with the pastors of First Baptist Church in Huntsville to talk about how our services can assist their church members. The pastors were very appreciative and requested a training by our staff regarding recognition of symptoms of mental illness and how to link people to our services.

MH Child and Youth Services

1. Huntsville and Cleveland ISDs continue to request more school-based sites despite the lack of additional funding. We continue to work with the administrators at each campus to keep the caseloads full in order to keep these programs productive and sustainable. In many of the schools, it is very challenging to engage the families who need services the most, due to barriers and competing priorities. Caregiver participation is required for both intake and recovery planning services, which gives us authorization to meet with the child or youth. School-based clients also often discontinue services over the summer. In an effort to address this, our team leads and administrators emphasize the need for increased referrals by explaining that services are not just for students who are in or near crisis, but are also for students with emerging risk factors.
2. April was the fourth month in which we have combined the Walker County CRCG and Child Crisis Collaborative. We have combined these meetings in hopes of increasing community participation in Walker County.
3. We have hired a new team leader for the Porter Child and Youth Clinic. She was promoted from the Child and Youth Mental Health Specialist II position on April 4th after completing her master's degree at Sam Houston State University.
4. Child and Youth Certified Family Partners are now holding monthly Nurturing Parenting groups for the caregivers of our clients in Porter, Cleveland, Conroe, Huntsville, and Liberty. Both English and Spanish groups are available. Nurturing Parenting is an evidence-based parent training curriculum.

Criminal Justice Services

1. The Criminal Justice Services Administrator was selected by TCOOMMI to provide training to another Center for their new program director. This request was made based on the positive work that our program does and the Administrator's extensive knowledge of the contract.

2. Tri-County had one individual successfully graduate from the Mental Health Treatment Court in April. The Court is admitting one more Tri-County client, and two more are pending.
3. In February, the Montgomery County Jail Liaison completed seven Jail Diversion assessments and one was granted diversion. He also completed our Continuity of Care assessments for individuals who returned to jail from the State Hospital. There were 239 other people were provided with coordination of care while in Montgomery County Jail.

Substance Use Disorder Services

1. We continue to search for a fully licensed staff to work with our Youth SUD program. We have consistent demand for these services and are eager to hire a permanent staff for this program.
2. The grant application for Substance Use Disorder services for the next five years will be awarded sometime this summer. We are hopeful that we will receive additional funding to be able to expand services to the Cleveland Service Facility in this award, but statewide there is anticipation of a cut to SUD funding due to federal funding cuts.
3. Success Story: one client successfully graduated the SUD program despite battling severe mental illness and experiencing homelessness. When he started SUD services, he was ambivalent about treatment and recovery. He was linked with mental health services while the substance use team engaged him in treatment using Motivational Interviewing. He was able to access the Supportive Housing Program and obtained an apartment with support from that team. He also was able to access the Consumer Foundation and was approved to purchase some necessities for his new apartment. He now volunteers at the Conroe House of Prayer and has maintained his sobriety and mental health services.

IDD Services

1. IDD Provider Services is actively recruiting for a House Manager and a Weekend Relief position in one of our group homes. Focus is being given to ensuring the right fit for the roles as this home serves individuals with complex needs. We filled one of the two Direct Care Provider positions and offered the second one.
2. We filled one of the two Direct Care Provider positions and hope to have the other filled soon.
3. Medicaid eligibility continues to be an issue for both IDD Provider and Authority program revenue. Currently, everyone enrolled in our IDD Provider Program has Medicaid, but we are monitoring a few clients that could lose Medicaid May 1st and will follow-up as needed.
4. IDD Provider Services is working on HCS Cost Report. The information pulled from Texas Medicaid and Healthcare Partnership (new computer site) does not provide data reports like the old Client Assignment and Registration (CARE) system did, thus making this cost report much more time consuming for administrative staff.
5. IDD Provider Services team has several of their clients with significant medical problems over the past few months ranging from surgery resulting in sepsis to cancer.
6. Our Cleveland team is looking forward to the move into new facility. They will be able to provide cooking classes again that they have not been able to provide at our current location.

7. March 31st our Huntsville Individualized Skills and Socialization site held a dance. Prior to the dance a community beautician volunteered to do their makeup and hair for the dance. Community vendors donated center pieces, balloons and food.
8. IDD Authority received notification from HHSC on April 3, 2025 regarding an extension and termination change to the HCS and TxHmL Waiver policy for respite service providers.

Support Services

1. Quality Management (QM):

- a. Following a Texas Children's re-credentialing site visit to the Conroe location in late March, staff received notification that the Center passed the site review with Zero deficiencies identified.
- b. The Administrator of Quality Management has initiated a program survey with the Substance Use Disorder Program that will continue over the next month. In the following months, additional departments will be included to ensure compliance with regulations including TAC and contract guidelines.
- c. In addition to routine and ongoing quality assurance of documentation, staff reviewed 24 progress notes prior to billing to ensure compliance. When needed, additional training and follow-up were provided to staff and supervisors.
- d. Staff prepared and submitted one record request to Oscar Insurance Company totaling one chart, for records dating back to January 1, 2024.

2. Utilization Management (UM):

- a. Utilization Management Staff, in coordination with the Information Technology and Financial Department, are preparing to submit the next round of data measures due to HHSC for the Directed Payment Program, by April 30, 2025.
- b. Staff reviewed 10% of all discharges for the month of March.
- c. Staff reviewed all notes that utilized the COPSD Modifier for the month of March and provided feedback as needed to program staff.
- d. Staff reviewed 10% of progress notes that utilized the MCOT Modifier for the month of March, to ensure continuous quality improvement.

3. Training:

- a. The Clinical Trainer and the Mental Health First Aid (MHFA) Outreach Coordinator will be attending the Human Resources and Development Consortium April 24th and 25th. The MHFA Outreach Coordinator will be presenting an update on Mental Health First Aid and the Clinical Trainer will be leading the roundtable on the training grid updates.
- b. The Clinical Trainer is working with the Financial Specialist Team Lead to update the Financial Computer Based Training.

4. Veteran Services and Veterans Counseling/Crisis:

- a. The Montgomery County Jail Veteran Pod is gearing up for its anniversary celebration on May 1, 2025. The keynote speaker for the anniversary will be Sheriff Wesley Doolittle. The Veterans Department is excited to participate in the celebration.

- b. The Regional Veteran's Service Liaison and the Veteran Services Assistant attended the Military Veteran Peer Network's annual conference in San Antonio. They were able to get together with their fellow Peer Service Coordinators located all throughout Texas and learn the latest updates and trainings related to veterans services.
- c. The Langetree Duck Farm in Liberty will be hosting a grand opening on April 8, 2025. The Veterans Department will be attending the dedication for a new building that was built as a new meeting center.

5. Planning and Network Advisory Committee(s) (MH and IDD PNACs):

- a. Following the IDD Local Planning Kickoff at the March PNAC meeting, staff have developed a stakeholder survey and scheduled IDD local planning meetings for each County. Additionally, information has been shared with key stakeholders and will be publicized via social media and through local newspapers. IDD Local Planning meetings are scheduled to take place April 21 - 29th.

Agenda Item: Personnel Report through March 2025 Committee: Executive	Board Meeting Date: April 24, 2025
Background Information: None	
Supporting Documentation: Personnel Report through March 2025	
Recommended Action: For Information Only	

Personnel Report

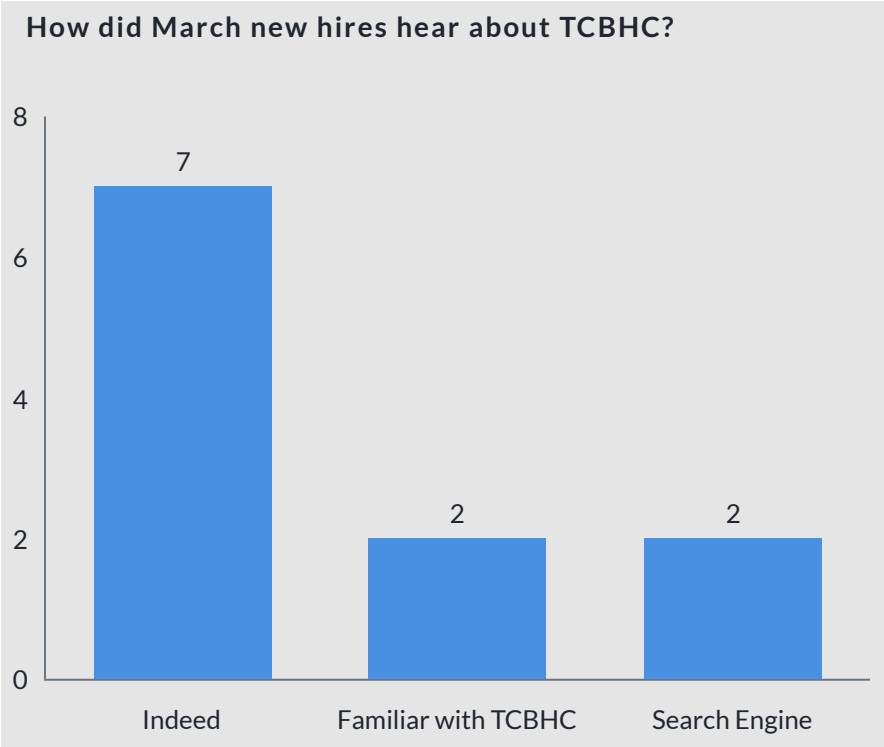
FY25 | March 2025



OVERVIEW

NEW HIRES March 11 POSITIONS YTD 70 POSITIONS	SEPARATIONS March 14 POSITIONS YTD 59 POSITIONS	Vacant Positions 56 Frozen Positions 15	Newly Created Positions 0 Total Budgeted Positions 455
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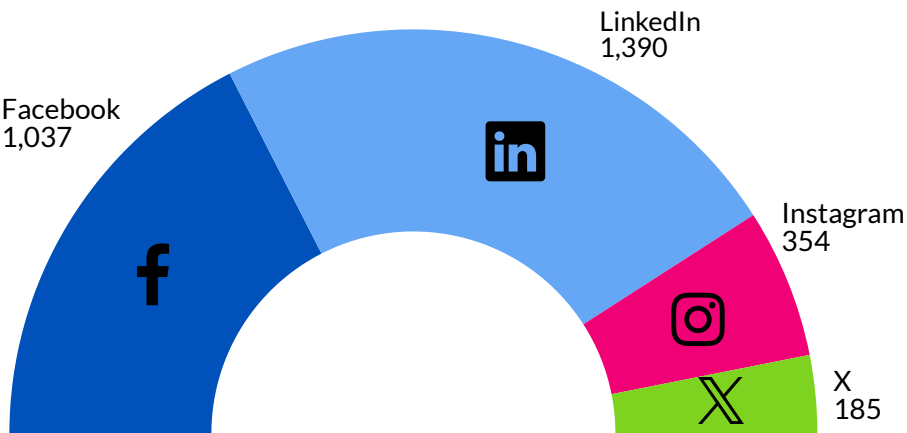
RECRUITING



RECRUITING EVENTS

Lone Star College Career Fair	3/4/2025
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SOCIAL MEDIA FOLLOWERS



APPLICANTS

March Total Applicants*	1,079
YTD Applicants	2,313

CURRENT OPENINGS

VACANCIES BY LOCATION	
CONROE	36
PETC	8
CLEVELAND	5
HUNTSVILLE	4
LIBERTY	3
PORTER	0

VACANCIES	
Mental Health Specialist/Case Manager (Adult, IDD, Crisis and C&Y)	22
Direct Care Provider	10
Licensed Clinician	5
Supervisor	5
LVN	3
Other	11

Exit Data

FY25 | March 2025

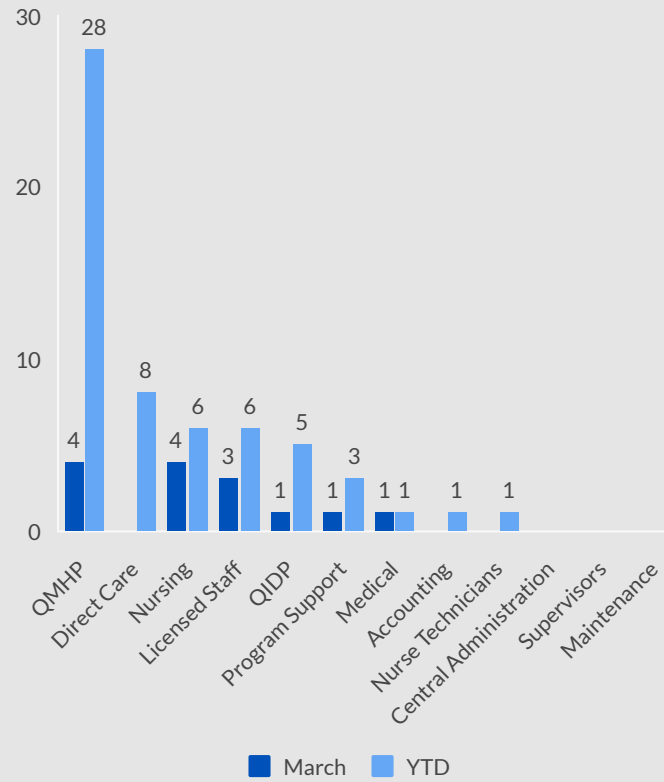
Exit Stats at a Glance



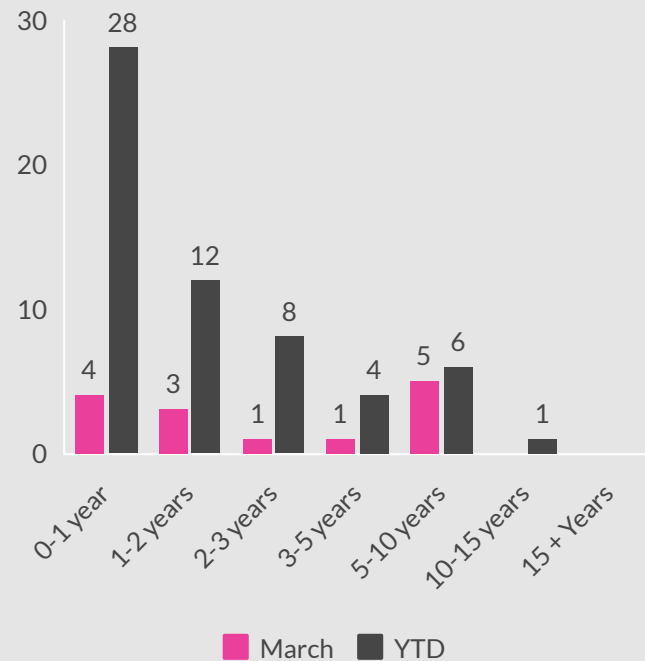
YTD Top Reasons for Separations

- 1 Another Job
- 2 Policy Violation
- 3 Personal/Family, includes Relocating
- 4 Dissatisfaction with Job/Work Environment
- 5 Health

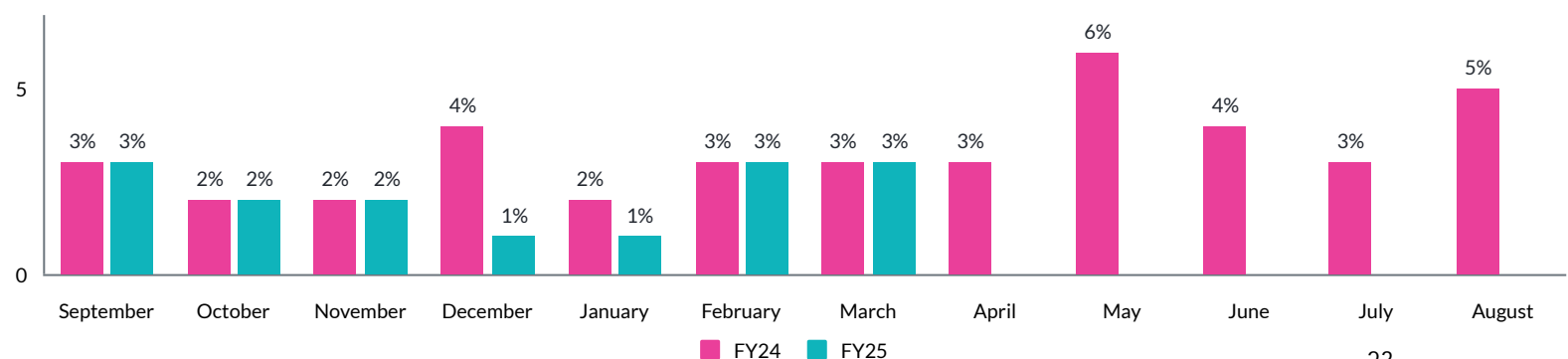
Separations by Category



Separations by Tenure

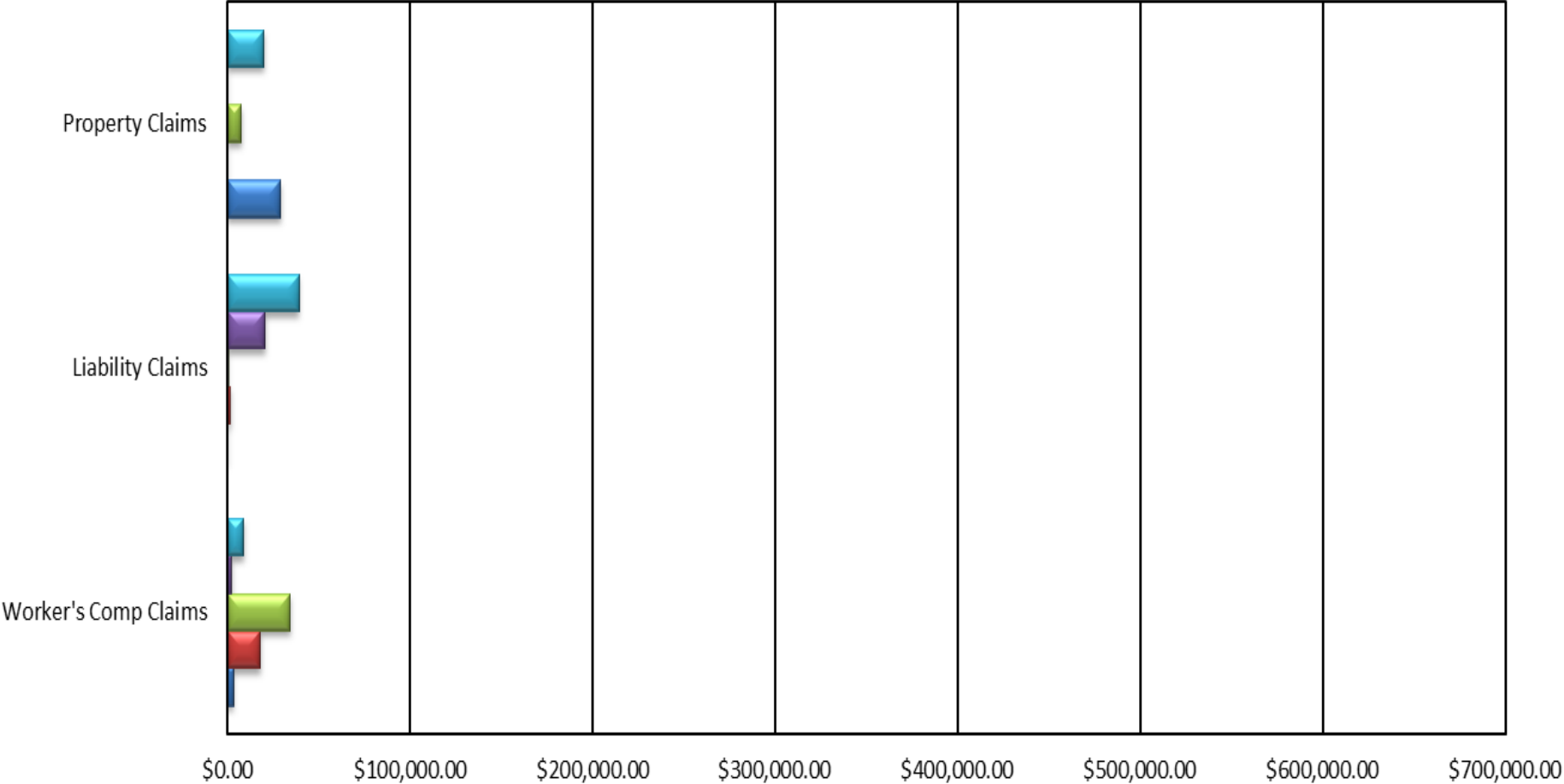


Turnover Rate by Month



Agenda Item: Texas Council Risk Management Fund Claims Summary as of March 2025 Committee: Executive	Board Meeting Date: April 24, 2025
Background Information: None	
Supporting Documentation: Texas Council Risk Management Fund Claims Summary as of March 2025	
Recommended Action: For Information Only	

TCRMF Claims Summary March 2025



	Worker's Comp Claims	Liability Claims	Property Claims
2021	\$9,040.00	\$39,234.00	\$20,074.00
2022	\$2,215.00	\$20,538.00	\$0.00
2023	\$34,369.00	\$592.00	\$7,743.00
2024	\$18,018.00	\$1,820.00	\$0.00
2025	\$3,442.00	\$0.00	\$29,110.00

Agenda Item: Approve March 2025 Financial Statements Committee: Business	Board Meeting Date April 24, 2025
Background Information: None	
Supporting Documentation: March 2025 Financial Statements	
Recommended Action: Approve March 2025 Financial Statements	

March 2025 Financial Summary

Revenues for March 2025 were \$3,661,694 and operating expenses were \$3,362,062 resulting in a gain in operations of \$299,632. Capital Expenditures and Extraordinary Expenses for March were \$269,535 resulting in a gain of \$30,097. Total revenues were 105.73% of the monthly budgeted revenues and total expenses were 99.67% of the monthly budgeted expenses (difference of 6.06%).

Year to date revenues are \$26,155,403 and operating expenses are \$25,015,239 leaving excess operating revenues of \$1,140,164. YTD Capital Expenditures and Extraordinary Expenses are \$1,352,032 resulting in a loss YTD of \$211,868. Total revenues are 99.07% of the YTD budgeted revenues and total expenses are 100.12% of the YTD budgeted expenses (difference of -1.05%).

REVENUES

YTD Revenue Items that are below the budget by more than \$10,000:

Revenue Source	YTD Revenue	YTD Budget	% of Budget	\$ Variance
Title XIX Case Management – MH	248,825	386,056	64.45%	137,230
Title XIX Service Coordination – IDD	763,527	860,256	88.75%	96,7284
Directed Payment Program – DPP	1,266,306	1,278,048	99.08%	11,741
Title XIX – Medicaid Regular	209,528	337,465	62.08%	127,936
Title XIX – Rehab	1,065,748	1,146,861	92.92%	81,112

Title XIX Case Management MH and Title XIX Service Coordination IDD –

These lines are two of the earned revenue categories that continue to be below our budgeted amounts for this fiscal year. We continue to have vacancies in these program areas that are required to hire the QMHP level of direct care providers. In addition, it should be mentioned that we have had a significant change in payor mix (specifically those with Medicaid) across our service area and are at historically low levels of insurance. These services are only billable to Medicaid. Service Coordination IDD is coming in 17.2% higher in providing services compared to this same time period last fiscal year, but Case Management MH is 14.4% less as compared to the same time period last fiscal year. For the IDD line February and March have been

the highest two months of the fiscal year. And for the MH line March was the lowest revenue of the year. So hard to predict what will come in the future months.

Directed Payment Program (DPP) – This line item is the Directed Payment Program for Behavioral Health Services. The DPP program in the past was made up of two component parts, but for this fiscal year they have gone to a process of modeling based on the FY 2023 services provided for Medicaid enrollment in STAR, STAR+Plus, and STARKIDS and will continue to have variances as they work through the issues created from Medicaid unwinding and kids who have lost Medicaid coverage. This line did get the reconciliation completed for FY 2024 and we received additional funds that brought this line up as compared to prior months variance.

Medicaid – Regular – This line item is for Medicaid Card (physician and therapy) Services. We continue to have variances in historical trends for all Medicaid lines, some of which is based on the Medicaid unwinding and client's coverage changes, we are 33% less than same time period last year. We will continue to monitor and will have to adjust this line during the first budget revision.

Rehab - Title XIX – This line item is where we have had the most staff vacancies that provide direct services to our clients. The positive news is the amount of revenue earned for Rehab services for the first six months of this fiscal year as compared to last fiscal year continues to be up, and at the end of March we are up by 17.5%. This is a good trend and we will continue to watch and hopefully see this continue until the end of the school year. It should be mentioned that we have had a significant change in payor mix (specifically those with Medicaid) across our service area and are at historically low levels of insurance. These services are only billable to Medicaid.

EXPENSES

YTD Individual line expense items that exceed the YTD budget by more than \$10,000:

Expense Source	YTD Expenses	YTD Budget	% of Budget	\$ Variance
Building Repairs & Maintenance	175,561	132,321	132.67%	43,240
Fixed Assets – Construction in Progress	30,235	0	0%	30,235
Fixed Assets – Furniture & Equipment	152,129	0	0%	152,129

Payroll Fringe – Health	1,065,565	1,017,104	104.76%	48,461
Travel – Local	238,356	209,652	113.69%	28,704

Building Repairs and Maintenance – As has been the pattern lately we continue to have many different repairs that have been at the Conroe facility and the PETC as well as the Porter location. Some of these repairs were caused by weather and drainage issues, but most of the expenses have been related to A/C repairs and some plumbing problems. One of the challenges in this area is that cost of the repairs continues to increase. As we continue to work towards getting our earned revenue back to pre-COVID levels, we will have to also make it a priority to develop a building maintenance and replacement plan for the areas that continue to cause us to spend excessive amount of funds on repairs.

Fixed Assets – Construction in Progress – This line item has costs associated with mainly the generator for the Cleveland facility. We anticipate that these expenses may be able to be reimbursed with the contingency funds that are available in the Cleveland financing calculations.

Fixed Assets – Furniture and Equipment – This line item is for the down payment of the furniture purchase for the Cleveland facility. This line will be adjusted at the mid-year budget revision.

Payroll Fringe – Health – This line is our employee health insurance and has trended higher from the beginning of the year. We will be adjusting this line in the coming budget revision to reflect a correct projection for health insurance costs.

Travel - Local - This line item reflects the amount that we reimburse staff for using their own vehicle for Tri-County business. We have seen an increase in miles driven as we have filled our vacant positions and we also had an increase in the mileage reimbursement rate at the beginning of the calendar year. The reimbursement rate is indexed to the State of Texas reimbursement rate, and we review on a quarterly basis to ensure that we maintain the correct mileage rate.

**TRI-COUNTY BEHAVIORAL HEALTHCARE
GENERAL FUND BALANCE SHEET
For the Month Ended March 2025**

ASSETS	GENERAL FUND March 2025	GENERAL FUND February 2025	Increase (Decrease)
CURRENT ASSETS			
Imprest Cash Funds	2,412	2,412	-
Cash on Deposit - General Fund	9,883,755	7,265,103	2,618,652
Accounts Receivable	5,916,445	8,071,885	(2,155,440)
Inventory	1,355	129	1,226
TOTAL CURRENT ASSETS	15,803,967	15,339,530	464,438
FIXED ASSETS	23,476,422	23,476,422	-
OTHER ASSETS	206,209	221,078	(14,869)
TOTAL ASSETS	\$ 39,486,598	\$ 39,037,030	\$ 449,569
LIABILITIES, DEFERRED REVENUE, FUND BALANCES			
CURRENT LIABILITIES	1,159,404	1,428,467	(269,063)
NOTES PAYABLE	785,852	785,852	-
DEFERRED REVENUE	7,503,536	6,661,398	842,138
LONG-TERM LIABILITIES FOR			
First Financial Conroe Building Loan	8,817,053	8,865,372	(48,319)
Guaranty Bank & Trust Loan	1,620,123	1,626,524	(6,401)
First Financial Huntsville Land Loan	768,759	772,205	(3,446)
Lease Liability	252,329	252,329	-
SBITA Liability	916,487	916,487	-
EXCESS(DEFICIENCY) OF REVENUES OVER EXPENSES FOR			
General Fund	(211,868)	(241,965)	30,097
Debt Service Fund			
Capital Projects Fund			
FUND EQUITY			
RESTRICTED			
Net Assets Reserved for Debt Service	(12,374,750)	(12,432,917)	58,167
Reserved for Debt Retirement			-
COMMITTED			
Net Assets - Property and Equipment	23,476,422	23,476,422	-
Reserved for Vehicles & Equipment Replacement	613,712	613,712	-
Reserved for Facility Improvement & Acquisitions	2,340,232	2,500,000	(159,768)
Reserved for Board Initiatives	1,500,000	1,500,000	-
Reserved for 1115 Waiver Programs	502,677	502,677	-
ASSIGNED			
Reserved for Workers' Compensation	274,409	274,409	-
Reserved for Current Year Budgeted Reserve	43,162	36,996	6,166
Reserved for Insurance Deductibles	100,000	100,000	-
Reserved for Accrued Paid Time Off	(785,852)	(785,852)	-
UNASSIGNED			
Unrestricted and Undesignated	2,184,911	2,184,914	(3)
TOTAL LIABILITIES/FUND BALANCE	\$ 39,486,598	\$ 39,037,030	\$ 449,568

TRI-COUNTY BEHAVIORAL HEALTHCARE
CONSOLIDATED BALANCE SHEET
For the Month Ended March 2025

	General Operating Fund	Debt Fund	Service Fund	Capital Fund	Projects Fund	Government Wide 2025	Memorandum Only Final August 2024
ASSETS							
CURRENT ASSETS							
Imprest Cash Funds	2,412					2,412	2,500
Cash on Deposit - General Fund	9,883,755					9,883,755	8,570,838
Bond Reserve 2024			677,263			677,263	
Bond Fund 2024			300,714			300,714	-
Bank of New York - Capital Project Fund					3,347,389	3,347,389	
Accounts Receivable	5,916,445					5,916,445	4,740,544
Inventory	1,355					1,355	978
TOTAL CURRENT ASSETS	15,803,967		977,977		3,347,389	20,129,333	13,314,860
FIXED ASSETS	23,476,422					23,476,422	23,476,422
OTHER ASSETS	206,209					206,209	146,332
Bond 2024 - Amount to retire bond					11,535,925	11,535,925	
Bond Discount 2024					384,075	384,075	-
Total Assets	\$ 39,486,598	\$ 977,977	\$ 15,267,389	\$ 55,731,963			\$ 36,937,614
LIABILITIES, DEFERRED REVENUE, FUND BALANCES							
CURRENT LIABILITIES	1,159,404					1,159,404	1,358,914
BOND LIABILITIES					11,920,000	11,920,000	
NOTES PAYABLE	785,852					785,852	785,852
DEFERRED REVENUE	7,503,536					7,503,536	4,426,569
LONG-TERM LIABILITIES FOR							
First Financial Conroe Building Loan	8,817,053					8,817,053	9,140,481
Guaranty Bank & Trust Loan	1,620,123					1,620,123	1,662,317
First Financial Huntsville Land Loan	768,759					768,759	790,544
Lease Liability	252,329					252,329	252,329
SBITA Liability	916,487					916,487	916,487
EXCESS(DEFICIENCY) OF REVENUES OVER EXPENSES FOR							
General Fund	(211,868)					(211,868)	(2,350,420)
Debt Service Fund						-	
Capital Projects Fund						-	
FUND EQUITY							
RESTRICTED							
Net Assets Reserved for Debt Service - Restricted	(12,374,750)					(12,374,750)	(12,762,158)
Cleveland New Build - Bond	-	977,977		3,347,389		4,325,366	-
Reserved for Debt Retirement							-
COMMITTED							
Net Assets - Property and Equipment - Committed	23,476,422					23,476,422	23,476,422
Reserved for Vehicles & Equipment Replacement	613,712					613,712	613,712
Reserved for Facility Improvement & Acquisitions	2,340,232					2,340,232	2,500,000
Reserved for Board Initiatives	1,500,000					1,500,000	1,500,000
Reserved for 1115 Waiver Programs	502,677					502,677	502,677
ASSIGNED							
Reserved for Workers' Compensation - Assigned	274,409					274,409	274,409
Reserved for Current Year Budgeted Reserve - Assigned	43,162					43,162	-
Reserved for Insurance Deductibles - Assigned	100,000					100,000	100,000
Reserved for Accrued Paid Time Off	(785,852)					(785,852)	(785,852)
UNASSIGNED							
Unrestricted and Undesignated	2,184,911	-	-	-	-	2,184,911	4,535,331
TOTAL LIABILITIES/FUND BALANCE	\$ 39,486,598	\$ 977,977	\$ 15,267,389	\$ 55,731,963			\$ 36,937,614

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
For the Month Ended March 2025
and Year To Date as of March 2025

INCOME:	MONTH OF March 2025	YTD March 2025
Local Revenue Sources	328,564	1,096,973
Earned Income	1,679,242	13,088,111
General Revenue - Contract	1,653,888	11,970,319
TOTAL INCOME	\$ 3,661,694	\$ 26,155,403
EXPENSES:		
Salaries	1,964,694	14,986,496
Employee Benefits	355,219	2,799,130
Medication Expense	49,836	318,504
Travel - Board/Staff	39,688	262,670
Building Rent/Maintenance	34,762	218,636
Consultants/Contracts	583,637	4,557,503
Other Operating Expenses	334,225	1,872,300
TOTAL EXPENSES	\$ 3,362,062	\$ 25,015,239
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 299,632	\$ 1,140,164
CAPITAL EXPENDITURES		
Capital Outlay - FF&E, Automobiles, Building	140,996	452,256
Capital Outlay - Debt Service	128,539	899,776
TOTAL CAPITAL EXPENDITURES	\$ 269,535	\$ 1,352,032
GRAND TOTAL EXPENDITURES	\$ 3,631,597	\$ 26,367,271
Excess (Deficiency) of Revenues and Expenses	\$ 30,097	\$ (211,868)

Debt Service and Fixed Asset Fund:		
Debt Service	128,539	899,776
Excess (Deficiency) of Revenues over Expenses	128,539	899,776

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
Compared to Budget
Year to Date as of March 2025

	YTD March 2025	APPROVED BUDGET	Increase (Decrease)
INCOME:			
Local Revenue Sources	1,096,973	851,565	245,408
Earned Income	13,088,111	13,565,021	(476,910)
General Revenue	11,970,319	11,985,169	(14,850)
TOTAL INCOME	\$ 26,155,403	\$ 26,401,755	\$ (246,352)
EXPENSES:			
Salaries	14,986,496	15,244,693	(258,197)
Employee Benefits	2,799,130	2,769,887	29,243
Medication Expense	318,504	323,302	(4,798)
Travel - Board/Staff	262,670	237,497	25,173
Building Rent/Maintenance	218,636	176,469	42,167
Consultants/Contracts	4,557,503	4,576,255	(18,752)
Other Operating Expenses	1,872,300	1,819,914	52,386
TOTAL EXPENSES	\$ 25,015,239	\$ 25,148,017	\$ (132,778)
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 1,140,164	\$ 1,253,738	\$ (113,574)
CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles, Building	452,256	288,050	164,206
Capital Outlay - Debt Service	899,776	899,776	-
TOTAL CAPITAL EXPENDITURES	\$ 1,352,032	\$ 1,187,826	\$ 164,206
GRAND TOTAL EXPENDITURES	\$ 26,367,271	\$ 26,335,843	\$ 31,428
Excess (Deficiency) of Revenues and Expenses	\$ (211,868)	\$ 65,911	\$ (277,779)

Debt Service and Fixed Asset Fund:			
Debt Service	899,776	899,776	-
Excess(Deficiency) of Revenues over Expenses	899,776	899,776	-

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
Compared to Budget
For the Month Ended March 2025

INCOME:	MONTH OF March 2025	APPROVED BUDGET	Increase (Decrease)
Local Revenue Sources	328,564	156,363	172,201
Earned Income	1,679,242	1,645,266	33,976
General Revenue-Contract	1,653,888	1,661,529	(7,641)
TOTAL INCOME	\$ 3,661,694	\$ 3,463,158	\$ 198,536
EXPENSES:			
Salaries	1,964,694	2,082,959	(118,265)
Employee Benefits	355,219	383,337	(28,118)
Medication Expense	49,836	48,186	1,650
Travel - Board/Staff	39,688	33,070	6,618
Building Rent/Maintenance	34,762	23,067	11,695
Consultants/Contracts	583,637	592,851	(9,214)
Other Operating Expenses	334,225	342,173	(7,948)
TOTAL EXPENSES	\$ 3,362,062	\$ 3,505,644	\$ (143,582)
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 299,632	\$ (42,486)	\$ 342,118
CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles, Building	140,996	9,500	131,495
Capital Outlay - Debt Service	128,539	128,539	-
TOTAL CAPITAL EXPENDITURES	\$ 269,535	\$ 138,039	\$ 131,495
GRAND TOTAL EXPENDITURES	\$ 3,631,597	\$ 3,643,684	\$ (12,087)
Excess (Deficiency) of Revenues and Expenses	\$ 30,097	\$ (180,525)	\$ 210,623

Debt Service and Fixed Asset Fund:			
Debt Service	128,539	128,539	-
Excess (Deficiency) of Revenues over Expenses	128,539	128,539	-

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With YTD March 2024 Comparative Data
Year to Date as of March 2025

INCOME:	YTD March 2025	YTD March 2024	Increase (Decrease)
Local Revenue Sources	1,096,973	2,087,963	(990,990)
Earned Income	13,088,111	14,536,445	(1,448,334)
General Revenue-Contract	11,970,319	13,103,257	(1,132,938)
TOTAL INCOME	\$ 26,155,403	\$ 29,727,665	\$ (3,572,262)
EXPENSES:			
Salaries	14,986,496	15,939,730	(953,234)
Employee Benefits	2,799,130	2,888,025	(88,895)
Medication Expense	318,504	360,738	(42,234)
Travel - Board/Staff	262,670	243,350	19,320
Building Rent/Maintenance	218,636	288,337	(69,701)
Consultants/Contracts	4,557,503	6,300,697	(1,743,194)
Other Operating Expenses	1,872,300	1,978,039	(105,739)
TOTAL EXPENSES	\$ 25,015,239	\$ 27,998,917	\$ (2,983,677)
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 1,140,164	\$ 1,728,748	\$ (588,585)
CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles, Building	452,256	1,493,345	(1,041,089)
Capital Outlay - Debt Service	899,776	609,221	290,555
TOTAL CAPITAL EXPENDITURES	\$ 1,352,032	\$ 2,102,566	\$ (750,534)
GRAND TOTAL EXPENDITURES	\$ 26,367,271	\$ 30,101,483	\$ (3,734,212)
Excess (Deficiency) of Revenues and Expenses	\$ (211,868)	\$ (373,818)	\$ 161,949

Debt Service and Fixed Asset Fund:			
Debt Service	899,776	609,221	899,776
Excess (Deficiency) of Revenues over Expenses	899,776	609,221	899,776

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With March 2024 Comparative Data
For the Month ending March 2025

INCOME:	MONTH OF March 2025	MONTH OF March 2024	Increase (Decrease)
Local Revenue Sources	328,564	853,971	(525,407)
Earned Income	1,679,242	1,911,057	(231,815)
General Revenue-Contract	1,653,888	2,185,760	(531,872)
TOTAL INCOME	\$ 3,661,694	\$ 4,950,788	\$ (1,289,094)
Salaries	1,964,694	2,533,673	(568,979)
Employee Benefits	355,219	436,657	(81,438)
Medication Expense	49,836	58,666	(8,830)
Travel - Board/Staff	39,688	34,871	4,817
Building Rent/Maintenance	34,762	26,363	8,399
Consultants/Contracts	583,637	1,058,077	(474,440)
Other Operating Expenses	334,225	294,387	39,838
TOTAL EXPENSES	\$ 3,362,062	\$ 4,442,695	\$ (1,080,633)
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 299,632	\$ 508,093	\$ (208,461)
CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles, Building	140,996	699,102	(558,106)
Capital Outlay - Debt Service	128,539	87,031	41,508
TOTAL CAPITAL EXPENDITURES	\$ 269,535	\$ 786,133	\$ (516,598)
GRAND TOTAL EXPENDITURES	\$ 3,631,597	\$ 5,228,828	\$ (1,597,231)
Excess (Deficiency) of Revenues and Expenses	\$ 30,097	\$ (278,040)	\$ 308,137

Debt Service and Fixed Asset Fund:

Debt Service	128,539	87,031	128,539
Excess (Deficiency) of Revenues over Expenses	128,539	87,031	128,539

TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary
With February 2025 Comparative Data
For the Month Ended March 2025

INCOME:	MONTH OF March 2025	MONTH OF February 2025	Increase (Decrease)
Local Revenue Sources	328,564	200,859	127,705
Earned Income	1,679,242	1,706,368	(27,126)
General Revenue-Contract	1,653,888	1,721,308	(67,420)
TOTAL INCOME	\$ 3,661,694	\$ 3,628,535	\$ 33,159
EXPENSES:			
Salaries	1,964,694	1,973,191	(8,497)
Employee Benefits	355,219	389,631	(34,412)
Medication Expense	49,836	42,459	7,377
Travel - Board/Staff	39,688	44,105	(4,417)
Building Rent/Maintenance	34,762	56,757	(21,995)
Consultants/Contracts	583,637	513,295	70,342
Other Operating Expenses	334,225	325,843	8,382
TOTAL EXPENSES	\$ 3,362,062	\$ 3,345,281	\$ 16,780
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 299,632	\$ 283,254	\$ 16,379
CAPITAL EXPENDITURES			
Capital Outlay - FF&E, Automobiles, Building	140,996	239,392	(98,396)
Capital Outlay - Debt Service	128,539	128,539	-
TOTAL CAPITAL EXPENDITURES	\$ 269,535	\$ 367,931	\$ (98,396)
GRAND TOTAL EXPENDITURES	\$ 3,631,597	\$ 3,713,212	\$ (81,615)
Excess (Deficiency) of Revenues and Expenses	\$ 30,097	\$ (84,677)	\$ 114,775

Debt Service and Fixed Asset Fund:			
Debt Service	128,539	128,539	-
Excess (Deficiency) of Revenues over Expenses	128,539	128,539	-

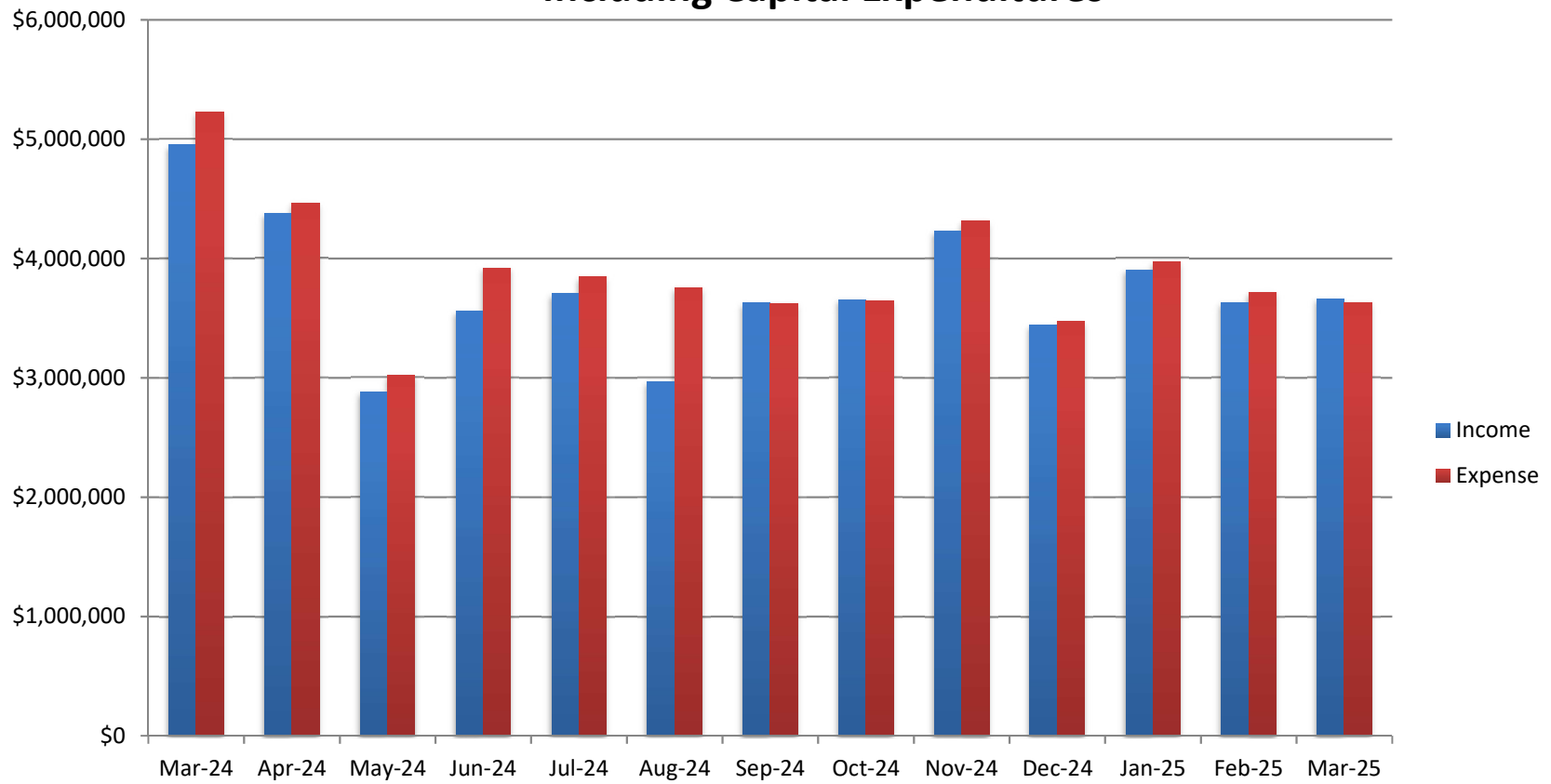
TRI-COUNTY BEHAVIORAL HEALTHCARE
Revenue and Expense Summary by Service Type
Compared to Budget
Year To Date as of March 2025

	YTD Mental Health March 2025	YTD IDD March 2025	YTD Other Services March 2025	YTD Agency Total March 2025	YTD Approved Budget March 2025	Increase (Decrease)
INCOME:						
Local Revenue Sources	761,682	23,758	311,533	1,096,973	851,565	(245,408)
Earned Income	5,815,564	2,607,465	4,665,082	13,088,111	13,565,022	476,910
General Revenue-Contract	10,730,890	839,844	399,585	11,970,319	11,985,169	14,850
TOTAL INCOME	\$ 17,308,136	\$ 3,471,067	\$ 5,376,200	\$ 26,155,403	\$ 26,401,756	\$ 246,352
EXPENSES:						
Salaries	10,091,570	2,103,889	2,791,036	14,986,495	15,244,693	(258,198)
Employee Benefits	1,889,156	434,010	475,964	2,799,130	2,769,887	29,243
Medication Expense	269,619		48,884	318,503	323,302	(4,799)
Travel - Board/Staff	160,498	71,399	30,772	262,669	237,497	25,172
Building Rent/Maintenance	213,136	2,598	2,903	218,637	176,469	42,168
Consultants/Contracts	2,362,610	737,396	1,457,497	4,557,503	4,576,255	(18,752)
Other Operating Expenses	1,212,433	348,887	310,981	1,872,300	1,819,914	52,386
TOTAL EXPENSES	\$ 16,199,022	\$ 3,698,179	\$ 5,118,037	\$ 25,015,239	\$ 25,148,017	\$ (132,778)
Excess(Deficiency) of Revenues over Expenses before Capital Expenditures	\$ 1,109,114	\$ (227,112)	\$ 258,163	\$ 1,140,164	\$ 1,253,739	\$ 113,574
CAPITAL EXPENDITURES						
Capital Outlay - FF&E, Automobiles, Building	203,814	26,334	222,108	452,256	288,050	164,206
Capital Outlay - Debt Service	389,901	85,291	424,584	899,776	899,776	-
TOTAL CAPITAL EXPENDITURES	\$ 593,715	\$ 111,625	\$ 646,692	\$ 1,352,032	\$ 1,187,826	\$ 164,206
GRAND TOTAL EXPENDITURES	\$ 16,792,737	\$ 3,809,804	\$ 5,764,729	\$ 26,367,271	\$ 26,335,843	\$ 31,428
Excess (Deficiency) of Revenues and Expenses	\$ 515,399	\$ (338,737)	\$ (388,529)	\$ (211,868)	\$ 65,912	\$ 277,782
Debt Service and Fixed Asset Fund:						
Debt Service	389,901	85,291	424,584	899,776	899,776	-
Excess (Deficiency) of Revenues over Expenses	\$ 389,901	\$ 85,291	\$ 424,584	\$ 899,776	\$ 899,776	\$ -

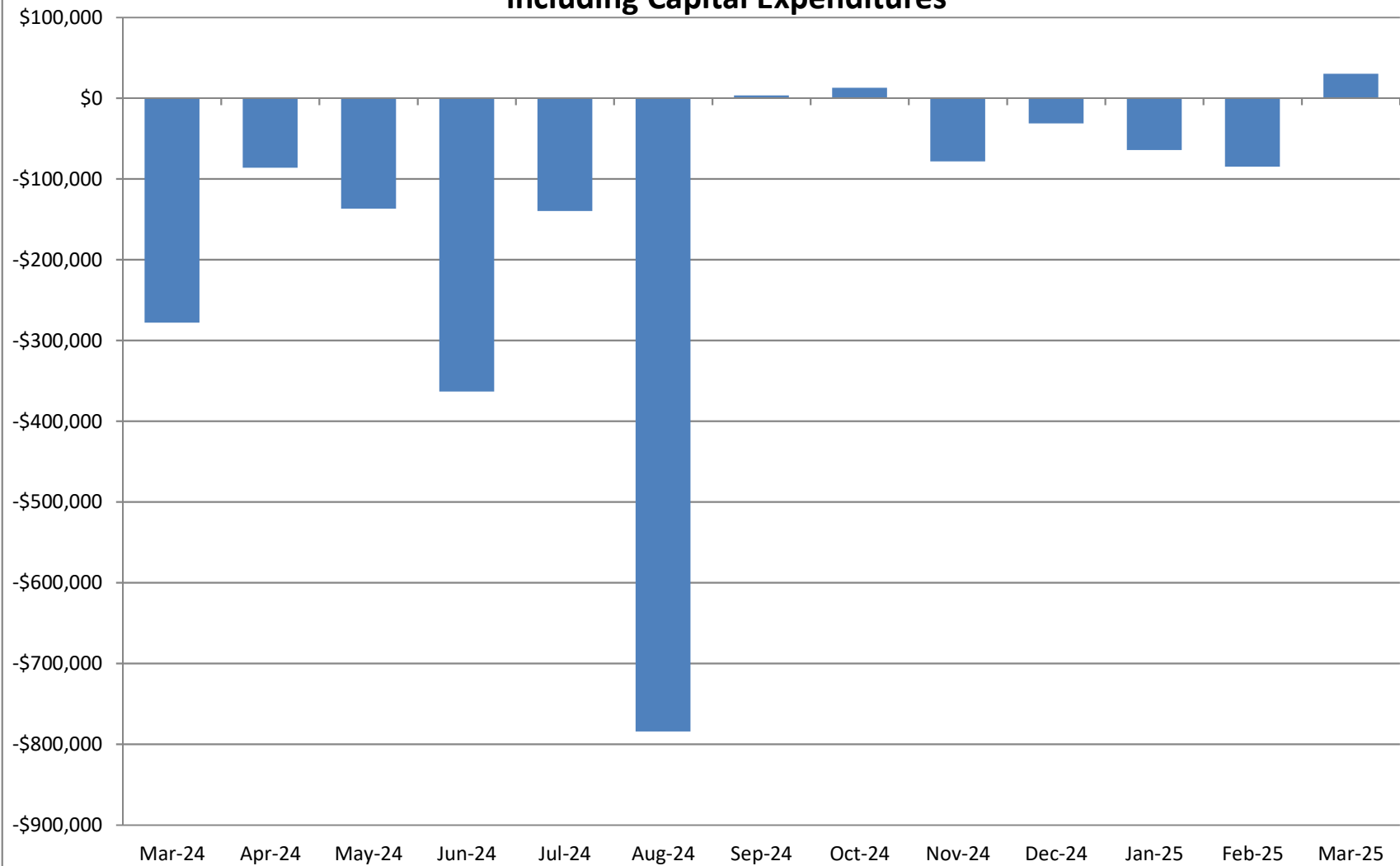
TRI-COUNTY BEHAVIORAL HEALTHCARE

Income and Expense

Including Capital Expenditures



TRI-COUNTY BEHAVIORAL HEALTHCARE
Income after Expense
including Capital Expenditures



Agenda Item: Approve Janitorial Cleaning Services Contractor for New 402 Liberty Street Facility in Cleveland, Texas

Board Meeting Date

April 24, 2025

Committee: Business

Background Information:

Three bids were received for janitorial services at the Cleveland Facility. All bids are from current janitorial contractors that service different Tri-County sites. Crown Cleaning Services currently cleans the Sgt. Ed Holcomb building along with the Huntsville, Cleveland and Porter locations. Windsor Building Services currently cleans at the PETC. Vanguard Cleaning Systems currently cleans the 2000 Panther Lane Liberty facility. We requested a variety of cleaning schedule options for the new 402 Liberty Street Cleveland location and have provided those bids to you on the attachment.

The low bidder for the project is Windsor Building Services, but due to challenges with service from Windsor at the PETC over the years, staff are recommending that we go with the next lowest bidder, Vanguard.

It is difficult to know if a day porter is needed at the new location. The day porter keeps restrooms and shared spaces clean during the day. We are recommending that we hold on the day porter service for the new location at this time.

Staff are recommending Vanguard Cleaning Systems, without day porter services, at a cost of \$4,393 per month and that consumables (paper towels, toilet paper, etc.) be purchased through Vanguard separately (estimated \$1,027 per month). The cost for our current vendor to clean the current 2004 Truman Street location in Cleveland (and the portable building) is \$3,900, representing an increase of \$493 a month.

Supporting Documentation:

Cleveland Facility Janitorial Proposals

Recommended Action:

Approve Janitorial Cleaning Services Contractor for New 402 Liberty Street Facility in Cleveland, Texas

Cleveland Facility Janitorial Proposals

Number of Estimates Received – 3 bids

All bids from existing janitorial contractors at Tri-County Sites, as of April 14, 2025.

Crown Cleaning - (Cleveland, Huntsville, Porter and Sgt Ed.):

Estimates below include cost of consumables (e.g. paper towels, toilet paper, can liners, soap, all cleaning equipment and chemicals).

- \$8,270.00/month
 - Day Porter 6 hours/day, 5 days/week
 - Night Crew 7-8 hours/day, 5 days/week
- \$8,070.00/month
 - Day Porter 4 hours/day, 5 days/week
 - Night Crew 7-8 hours/day, 5 days/week
- \$7,820.00/month
 - Day Porter 4 hours/day, 3 days/week
 - Night Crew 7-8 hours/day, 5 days/week
- \$6,320.00/month
 - Night Crew 7-8 hours/day, 5 days/week

Estimates below do not include cost of consumables (e.g. paper towels, toilet paper, can liners, soap) but do include all cleaning equipment and chemicals.

- \$6,900.00/month
 - Day Porter 6 hours/day, 5 days/week
 - Night Crew 7-8 hours/day, 5 days/week
- \$6,700.00/month
 - Day Porter 4 hours/day, 5 days/week
 - Night Crew 7-8 hours/day, 5 days/week
- \$6,450.00/month
 - Day Porter 4 hours/day, 3 days/week
 - Night Crew 7-8 hours/day, 5 days/week
- \$4,950.00/month
 - Night Crew 7-8 hours/day, 5 days/week

Vanguard Cleaning Systems - (Liberty):

Estimates do not include consumables. Details on additional cost pending from contractor.

- \$7,618.00/month
 - Day Porter 6 hours/day, 5 days/week
 - Night Crew 8 hours/day, 5 days/week
- \$6,543.00/month
 - Day Porter 4 hours/day, 5 days/week
 - Night Crew 8 hours/day, 5 days/week
- \$5,735.00/month
 - Day Porter 4 hours/day, 3 days/week
 - Night Crew 8 hours/day, 5 days/week
- \$4,393.00/month
 - Night Crew 7-8 hours/day, 5 days/week

Cleveland Facility Janitorial Proposals

Windsor Building Services - (PETC/CSU):

Estimates do not include consumables. Details on additional cost pending from contractor.

- \$6,757.15/month
 - Day Porter 6 hours/day, 5 days/week
 - Night Crew 8 hours/day, 5 days/week
- \$5,890.15/month
 - Day Porter 4 hours/day, 5 days/week
 - Night Crew 8 hours/day, 5 days/week
- \$5,202.15/month
 - Day Porter 4 hours/day, 3 days/week
 - Night Crew 8 hours/day, 5 days/week
- \$4,027.15/month
 - Night Crew 8 hours/day, 5 days/week

Agenda Item: Ratify Purchase of Furniture for the Cleveland Service Facility in the Amount of \$353,653.90 and Authorize a Transfer from Reserves to Cover this Expenditure

Board Meeting Date:

April 24, 2025

Committee: Business

Background Information:

The Cleveland Service Facility continues to progress and we expect to move into the new space in late June. Staff have determined that very little of the furniture at the current Truman Street location is appropriate for the new facility and that new furniture would have to be purchased for most of the rooms. The furniture has a lead time of up to 12 weeks. We purchase the furniture through a Conroe-based vendor, WorkSpace Resources, using OMNIA Partners & TIPS-USA government purchasing programs.

As staff were preparing final furniture selections and costs to be presented at the April Board meeting, they were notified by WorkSpace that there would be a mandatory price increase of 3% on the furniture we had selected if we didn't submit a purchase order by 3/28/2025.

Due to the timeline associated with the pricing change and the desire to avoid spending the extra 3% on this furniture, Evan Roberson spoke with Board Chair Patti Atkins who approved the expenditure pending ratification at the April Board meeting. In addition to approving the cost of the furniture, there would need to be a transfer from financial reserves to cover the cost of the items ordered.

Furniture Name and Type	Cost
OFS – Breakroom Seating, Guest Seating, and Training Chairs	80,046.05
AIS – Desk Seating, Desks/Office Furniture, Conference Tables, and Training Tables	219,963.11
Lesro – Lobby Furniture & Financial Guest Seating	51,137.28
Allseating – Big and Tall Desk Seating	2,507.46
Total	\$ 353,653.90

Supporting Documentation:

Sample Furniture Selections

Recommended Action:

Ratify Purchase of Furniture for the Cleveland Service Facility in the Amount of \$353,653.90 and Authorize a Transfer from Reserves to Cover this Expenditure

Furniture Fabric Selections

1st Floor lobby



Seat Back
(Alternating)



Seat Pan



AS-056
Cadet

1st floor guest chairs



Seat Back



Seat Pan

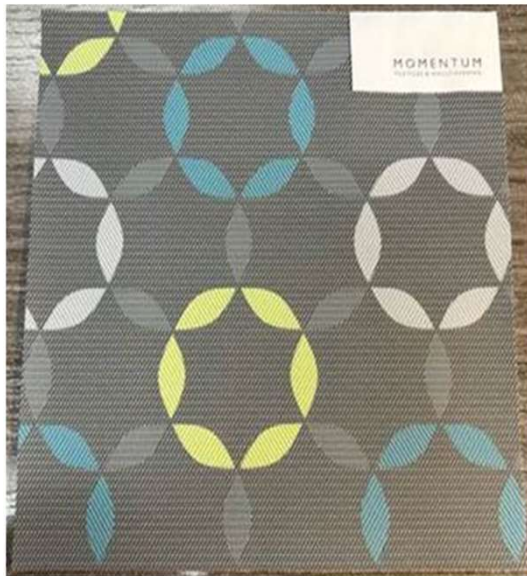


Furniture Fabric Selection

2nd Floor Lobby

&

2nd Floor guest chairs



Seat Back (alternating)



Seat Back
(alternating)



Seat Pan





Agenda Item: HUD 811 Updates Committee: Business	Board Meeting Date April 24, 2025
Background Information: Each of the Housing Boards is appointed by the Board of Trustees and each organization is a component unit of Tri-County Behavioral Healthcare. Tri-County has established a quarterly reporting mechanism to keep the Board of Trustees updated on the status of these projects.	
Supporting Documentation: Second Quarter FY 2025 HUD 811 Report	
Recommended Action: For Information Only	

2nd Quarter FY 2025 HUD 811 Report

At the annual March meetings, MDP Property Management presented all three of our Housing Boards with a proposal to provide each resident with a Life Alert device, that would be paid for by the property. This proposal was made after a pilot program at similar properties managed by MDP resulted in a positive lifesaving outcome for a resident with significant health issues. Following review, all three HUD 811 Boards voted to allow MDP to move forward with the purchase and offer to the residents.

Following renewal of insurance plans for the properties, MDP Management has shared concerns with the Boards about the high deductibles for the wind and hail on all viable plans for this property type and presented details on the significant financial implication this would pose for these types of properties as the deductibles are often much larger than the Reserve for Replacement Accounts managed by HUD. MDP Management is seeking to have conversations with HUD and legislators about the real concerns and risk associated with these insurance policies.

The Cleveland Supported Housing, Inc. Board (CSHI)

The CSHI Board held a meeting on-site on March 21, 2025 where they reviewed financial statements, project status reports, held elections for officer positions, voted to file the FY 2024 Audit with HUD REAC and continue to keep the Board and Property Management apprised of the new Tri-County Cleveland Facility status.

The property is currently at 100% occupancy with three people on the waiting list. The property manager reports that the residents are doing well and continue to regularly plan and participate in social activities. Property management continues to address maintenance issues as they arise.

As of the Balance Sheet ending on January 31, 2025, the current outstanding payable to Tri-County is \$21,867, which includes \$2,630 in Directors and Officer's insurance that will be refunded to Tri-County by the property following payment.

The CSHI Board currently has three members and we continue to seek recommendations for additional membership as they become available. Please contact Tanya with any potential leads.

The Montgomery Supported Housing, Inc. Board (MSHI)

The MSHI Board held a meeting on March 18, 2025, where they reviewed financial statements, project status reports, held elections for officer positions and voted to file the FY 2024 Audit with HUD REAC.

The current outstanding payable to Tri-County is \$29,718. As a reminder, these projects are not developed to make large profits. As such, MDP Management will review the financial status at the end of each year and if able, will make a payment toward the payable amount at that time.

Following consultation with the MSHI Board, MDP Management has moved its business to a new bank after repeated attempts to resolve concerns with the previous bank related to excess charges and customer service were left unresolved.

Since the last update, Independence Place has had one resident move out to care for a family member, and the next applicant is scheduled to move in following their 30-day notice to their current landlord. There are three people on the waiting list at this time and there are no known maintenance issues outstanding at this time.

The MSHI Board currently has five board members.

The Independence Communities, Inc. Board (ICI)

The ICI Board held a meeting on March 18, 2025, where they reviewed financial statements, project status reports, held elections for officer positions, voted on renewal of Directors and Officers Insurance and approved the filing of the FY 2024 Audit with HUD REAC.

Independence Village is currently at 100% occupancy with one expected move out reported at the time of the last board meeting and an applicant ready to move in when the unit is available. There are currently seven people on the waiting list. The property manager reports that residents are doing well and maintenance items are being addressed as they arise.

The property is continuing to prepare for a HUD inspection, originally scheduled for February, and currently being rescheduled due to cancellation by HUD. Property management is currently working on hiring a contractor to repair the irrigation system and another to address some window seals that have broken, resulting in fogging of the affected windows.

Following consultation with the ICI Board, MDP Management has moved its business to a new bank after repeated attempts to resolve concerns with the previous bank related to excess charges and customer service were left unresolved.

The ICI Board currently has four members and has received two new referrals since our last update. Staff are currently in contact with both individuals and are awaiting applications at this time.

Agenda Item: Board of Trustees Unit Financial Statements as of March 2025 Committee: Business	Board Meeting Date April 24, 2025
Background Information: None	
Supporting Documentation: March 2025 Board of Trustees Unit Financial Statements	
Recommended Action: For Information Only	

Unit Financial Statement

FY 2025
March 31, 2025

	March 2025 Budget	March 2025 Actual	Variance	YTD Budget	YTD Actual	Variance	Percent	Budget
Revenues								
Allocated Revenue	\$ 1,942	\$ 1,942	\$ -	\$ 13,594	\$ 13,594	\$ -	100%	\$ 23,315
Total Revenue	\$ 1,942	\$ 1,942	\$ -	\$ 13,594	\$ 13,594	\$ -	100%	\$ 23,315
Expenses								
Insurance-Worker Compensation	\$ 4	\$ 2	\$ 2	\$ 28	\$ 12	\$ 16	43%	\$ 55
Legal Fees	\$ 1,500	\$ 1,500	\$ -	\$ 10,500	\$ 10,500	\$ -	100%	\$ 18,000
Training	\$ 76	\$ -	\$ 76	\$ 532	\$ 1,750	\$ (1,218)	329%	\$ 910
Travel - Non-local mileage	\$ 58	\$ 878	\$ (820)	\$ 406	\$ 1,342	\$ (936)	331%	\$ 700
Travel - Non-local Hotel	\$ 258	\$ -	\$ 258	\$ 1,806	\$ 768	\$ 1,038	43%	\$ 3,100
Travel - Meals	\$ 46	\$ -	\$ 46	\$ 322	\$ -	\$ 322	0%	\$ 550
Total Expenses	\$ 1,942	\$ 2,380	\$ (438)	\$ 13,594	\$ 14,372	\$ (778)	106%	\$ 23,315
Total Revenue minus Expenses	\$ 0	\$ (438)	\$ 438	\$ -	\$ (778)	\$ 778	-6%	\$ -

Agenda Item: Tri-County's Consumer Foundation Board Update Committee: Business	Board Meeting Date April 24, 2025
Background Information: The Tri-County Consumer Foundation Board of Directors met on April 11, 2025. The Board accepted the financial statements through March of 2025 and approved a spending limit for the 2 nd quarter of calendar year 2025 in the amount of \$5,000. 1 st Quarter Updates: <ul style="list-style-type: none"> • Introduction of Administrative Assistant Alex Rex as support for the Foundation Board. • Update of the Foundation website to ensure that software vulnerabilities were resolved. • Update to the Consumer Foundation Bylaws related to officer responsibilities. • Review of fundraising ideas for the upcoming year. • Total expenditures for the 1st quarter were \$2,764.92. • The Board continues to seek a new President and additional Board Directors. The Audit and 990 for Calendar 2024 were completed the day before the Foundation Board meeting and will be approved by the Board via email once they have been fully reviewed by Tri-County financial staff. The Foundation currently has \$41,460 in the bank. The next meeting of the Foundation Board is July 18, 2025.	
Supporting Documentation: None	
Recommended Action: For Information Only	

Agenda Item: Cleveland Facility Updates Committee: Business	Board Meeting Date: April 24, 2025
Background Information: The Board has approved the construction of a 36,000 sq. ft. facility at 402 Liberty Street in Cleveland, Texas to meet program needs, and has contracted with Mike Duncum of WhiteStone Realty Consulting to serve as construction manager for the project. Mike will provide regular updates on the Cleveland project at scheduled Board meetings until the project is completed.	
Supporting Documentation: None	
Recommended Action: For Information Only	

Agenda Item: Cleveland Facility Transition Updates Committee: Business	Board Meeting Date: April 24, 2025
<p>Background Information:</p> <p>In preparation for the opening of the new Cleveland Facility, a series of committees have been formed to identify needs, develop plans and processes necessary to promote a professional environment, as well as provide insight and decision making in eight core areas. These core areas include:</p> <ul style="list-style-type: none"> • Furniture – to determine furniture needs, selecting colors and materials to compliment the space, and placing the order in time to ensure delivery and installation prior to opening. • Technology – to develop and implement a technology plan, including working with vendors on equipment procurement and providing oversight for installation and set-up. • Etiquette – to define a strategy for ensuring the culture of the building aligns with Center principles and values, including developing procedures and establishing expectations for customer care and professional conduct. • Front Desk – to understand the numerous roles that the front desk staff assume today and how those processes will be modified in the new building to promote a high-quality customer experience. • Clinic Flow – focused on clinic flows for individuals receiving services, considering staffing patterns, safety, crisis response, and use of conference rooms. • Art – to develop a plan for selecting, purchasing, and installing art to create a professional, healing environment in the new building. • Move – responsible for selecting a move company, coordinating the logistics of the move, and coordinating the staff transition. • Surplus Sale – to coordinate and host a surplus sale, which likely would occur following the move. <p>Guiding these committees is a Transition Team responsible for reviewing progress, finalizing decisions, and ensuring that budget and timeline targets are met. The Transition Team meets with Cleveland staff monthly to discuss what to expect from the transition, plans, and decisions that have been made in an effort to generate buy-in and excitement for this move, as well as promote a seamless transition to the new facility.</p> <p>A monthly update will be provided on committee progress until the facility transition is complete.</p>	
<p>Supporting Documentation:</p> <p>None</p>	
<p>Recommended Action:</p> <p>For Information Only</p>	

UPCOMING MEETINGS

May 22, 2025 – Board Meeting

- Approve Minutes from April 24, 2025 Board Meeting
- Community Resources Report
- Consumer Services Report for April 2025
- Program Updates
- Personnel Report for April 2025
- Texas Council Risk Management Fund Claims Summary as of April 2025
- Texas Council Quarterly Board Meeting Update
- Approve Financial Statements for April 2025
- Consider Selection of FY 25 Independent Financial Auditor
- Board of Trustees Unit Financial Statement as of April 2025
- Cleveland Facility Updates
- Cleveland Facility Transition Updates

June 2025 – No Board Meeting

July 24, 2025 – Board Meeting

- Approve Minutes from May 22, 2025 Board Meeting
- Community Resources Report
- Consumer Services Report for May and June 2025
- Program Updates
- FY 2025 Goals & Objectives Progress Report Year to Date
- 3rd Quarter FY 2025 Corporate Compliance & Quality Management Report
- 4th Quarter FY 2025 Corporate Compliance Training
- Appoint Nominating Committee for FY 2026 Board Officers
- Appoint Executive Director Evaluation Committee
- Personnel Report for May and June 2025
- Texas Council Risk Management Fund Claims Summary for May and June 2025
- Approve Financial Statements for May and June 2025
- Approve FY 25 Independent Financial Audit Engagement Letter
- Approve Recommendation for Tri-County Employee Health Insurance & Ancillary Plans
- Review Tri-County's FY 2023 990 Tax Return Prepared by Scott Singleton Fincher & Co
- 3rd Quarter FY 2025 Investment Report
- Board of Trustees Unit Financial Statement as of May and June 2025
- HUD 811 – Cleveland, Montgomery & Huntsville Updates

Tri-County Behavioral Healthcare Acronyms

Acronym	Name
1115	Medicaid 1115 Transformation Waiver
AAIDD	American Association on Intellectual and Developmental Disabilities
AAS	American Association of Suicidology
ABA	Applied Behavioral Analysis
ACT	Assertive Community Treatment
ADA	Americans with Disabilities Act
ADD	Attention Deficit Disorder
ADHD	Attention Deficit Hyperactivity Disorder
ADL	Activities of Daily Living
ADRC	Aging and Disability Resource Center
AMH	Adult Mental Health
ANSA	Adult Needs and Strengths Assessment
AOP	Adult Outpatient
APM	Alternative Payment Model
APRN	Advanced Practice Registered Nurse
APS	Adult Protective Services
ARDS	Assignment Registration and Dismissal Services
ASD	Autism Spectrum Disorder
ASH	Austin State Hospital
ATC	Attempt to Contact
BCBA	Board Certified Behavior Analyst
BMI	Body Mass Index
C&Y	Child & Youth Services
CAM	Cost Accounting Methodology
CANS	Child and Adolescent Needs and Strengths Assessment
CARE	Client Assignment Registration & Enrollment
CAS	Crisis Access Services
CBT	Computer Based Training & Cognitive Based Therapy
CC	Corporate Compliance
CCBHC	Certified Community Behavioral Health Clinic
CCP	Charity Care Pool
CDBG	Community Development Block Grant
CFC	Community First Choice
CFRT	Child Fatality Review Team
CHIP	Children's Health Insurance Program
CIRT	Crisis Intervention Response Team
CISM	Critical Incident Stress Management
CIT	Crisis Intervention Team
CMH	Child Mental Health
CNA	Comprehensive Nursing Assessment
COC	Continuity of Care
COPSD	Co-Occurring Psychiatric and Substance Use Disorders
COVID-19	Novel Corona Virus Disease - 2019
CPS	Child Protective Services
CPT	Cognitive Processing Therapy
CRCG	Community Resource Coordination Group
CSC	Coordinated Specialty Care
CSHI	Cleveland Supported Housing, Inc.
CSU	Crisis Stabilization Unit
DADS	Department of Aging and Disability Services
DAHS	Day Activity and Health Services Requirements
DARS	Department of Assistive & Rehabilitation Services
DCP	Direct Care Provider
DEA	Drug Enforcement Agency
DFPS	Department of Family and Protective Services

DID	Determination of Intellectual Disability
DO	Doctor of Osteopathic Medicine
DOB	Date of Birth
DPP-BHS	Directed Payment Program - Behavioral Health Services
DRC	Disaster Recovery Center
DRPS	Department of Protective and Regulatory Services
DSHS	Department of State Health Services
DSM	Diagnostic and Statistical Manual of Mental Disorders
DSRIP	Delivery System Reform Incentive Payments
DUA	Data Use Agreement
DUNN	Dunn Behavioral Health Science Center at UT Houston
Dx	Diagnosis
EBP	Evidence Based Practice
ECI	Early Childhood Intervention
EDO	Emergency Detention Order
EDW	Emergency Detention Warrant (Judge or Magistrate Issued)
EHR	Electronic Health Record
ETBHN	East Texas Behavioral Healthcare Network
EVV	Electronic Visit Verification
FDA	Federal Drug Enforcement Agency
FEMA	Federal Emergency Management Assistance
FEP	First Episode Psychosis
FLSA	Fair Labor Standards Act
FMLA	Family Medical Leave Act
FTH	From the Heart
FY	Fiscal Year
HCBS-AMH	Home and Community Based Services - Adult Mental Health
HCS	Home and Community-based Services
HHSC	Health & Human Services Commission
HIPAA	Health Insurance Portability & Accountability Act
HR	Human Resources
HUD	Housing and Urban Development
ICAP	Inventory for Client and Agency Planning
ICF-IID	Intermediate Care Facility - for Individuals w/Intellectual Disabilities
ICI	Independence Communities, Inc.
ICM	Intensive Case Management
IDD	Intellectual and Developmental Disabilities
IDD PNAC	Intellectual and Developmental Disabilities Planning Network Advisory Committee
IHP	Individual Habilitation Plan
IMR	Illness Management and Recovery
IP	Implementation Plan
IPC	Individual Plan of Care
IPE	Initial Psychiatric Evaluation
IPP	Individual Program Plan
ISS	Individualized Skills and Socialization
ITP	Individual Transition Planning (schools)
JDC	Juvenile Detention Center
JUM	Junior Utilization Management Committee
LAR	Legally Authorized Representative
LBHA	Local Behavioral Health Authority
LCDC	Licensed Chemical Dependency Counselor
LCSW	Licensed Clinical Social Worker
LIDDA	Local Intellectual & Developmental Disabilities Authority
LMC	Leadership Montgomery County
LMHA	Local Mental Health Authority
LMSW	Licensed Master Social Worker
LMFT	Licensed Marriage and Family Therapist
LOC	Level of Care (MH)

LOC-TAY	Level of Care - Transition Age Youth
LON	Level Of Need (IDD)
LOSS	Local Outreach for Suicide Survivors
LPHA	Licensed Practitioner of the Healing Arts
LPC	Licensed Professional Counselor
LPC-S	Licensed Professional Counselor-Supervisor
LPND	Local Planning and Network Development
LSFHC	Lone Star Family Health Center
LTD	Long Term Disability
LVN	Licensed Vocational Nurse
MAC	Medicaid Administrative Claiming
MAT	Medication Assisted Treatment
MCHC	Montgomery County Homeless Coalition
MCHD	Montgomery County Hospital District
MCO	Managed Care Organizations
MCOT	Mobile Crisis Outreach Team
MD	Medical Director/Doctor
MDCD	Medicaid
MDD	Major Depressive Disorder
MHFA	Mental Health First Aid
MIS	Management Information Services
MOU	Memorandum of Understanding
MSHI	Montgomery Supported Housing, Inc.
MST	Multisystemic Therapy
MTP	Master Treatment Plan
MVPN	Military Veteran Peer Network
NAMI	National Alliance on Mental Illness
NASW	National Association of Social Workers
NEO	New Employee Orientation
NGM	New Generation Medication
NGRI	Not Guilty by Reason of Insanity
NP	Nurse Practitioner
OCR	Outpatient Competency Restoration
OIG	Office of the Inspector General
OPC	Order for Protective Custody
OSAR	Outreach, Screening, Assessment and Referral (Substance Use Disorders)
PA	Physician's Assistant
PAP	Patient Assistance Program
PASRR	Pre-Admission Screening and Resident Review
PATH	Projects for Assistance in Transition from Homelessness (PATH)
PCB	Private Contract Bed
PCIT	Parent Child Interaction Therapy
PCP	Primary Care Physician
PCRP	Person Centered Recovery Plan
PDP	Person Directed Plan
PETC	Psychiatric Emergency Treatment Center
PFA	Psychological First Aid
PHI	Protected Health Information
PHP-CCP	Public Health Providers - Charity Care Pool
PNAC	Planning Network Advisory Committee
PPB	Private Psychiatric Bed
PRS	Psychosocial Rehab Specialist
QIDP	Qualified Intellectual Disabilities Professional
QM	Quality Management
QMHP	Qualified Mental Health Professional
RAC	Routine Assessment and Counseling
RCF	Residential Care Facility
RCM	Routine Case Management

RFP	Request for Proposal
RN	Registered Nurse
ROC	Regional Oversight Committee - ETBHN Board
RP	Recovery Plan
RPNAC	Regional Planning & Network Advisory Committee
RSH	Rusk State Hospital
RTC	Residential Treatment Center
SAMA	Satori Alternatives to Managing Aggression
SAMHSA	Substance Abuse and Mental Health Services Administration
SASH	San Antonio State Hospital
SH	Supported Housing
SHAC	School Health Advisory Committee
SOAR	SSI Outreach, Access and Recovery
SSA	Social Security Administration
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
SSLC	State Supported Living Center
STAR Kids	State of Texas Reform-Kids (Managed Medicaid)
SUD	Substance Use Disorder
SUMP	Substance Use and Misuse Prevention
TAC	Texas Administrative Code
TANF	Temporary Assistance for Needy Families
TAY	Transition Aged Youth
TCBHC	Tri-County Behavioral Healthcare
TF-CBT	Trauma Focused CBT - Cognitive Behavioral Therapy
TCCF	Tri-County Consumer Foundation
TCOOMMI	Texas Correctional Office on Offenders with Medical & Mental Impairments
TCRMF	Texas Council Risk Management Fund
TDCJ	Texas Department of Criminal Justice
TEA	Texas Education Agency
TIC/TOC	Trauma Informed Care-Time for Organizational Change
TMHP	Texas Medicaid & Healthcare Partnership
TP	Treatment Plan
TRA	Treatment Adult Services (Substance Use Disorder)
TRR	Texas Resilience and Recovery
TxHmL	Texas Home Living
TRY	Treatment Youth Services (Substance Use Disorder)
TVC	Texas Veterans Commission
TWC	Texas Workforce Commission
UM	Utilization Management
UW	United Way of Greater Houston
WCHD	Walker County Hospital District
WSC	Waiver Survey & Certification
YCOT	Youth Crisis Outreach Team
YES	Youth Empowerment Services
YMHFA	Youth Mental Health First Aid
YPS	Youth Prevention Services
YPU	Youth Prevention Selective

Updated January 6, 2025