

# Tri-County Behavioral Healthcare Board of Trustees Meeting

May 22, 2025



Notice is hereby given that a regular meeting of the Board of Trustees of Tri-County Behavioral Healthcare will be held on Thursday, May 22, 2025. The Business Committee will convene at 9:30 a.m., the Program Committee will convene at 9:30 a.m. and the Board meeting will convene at 10:00 a.m. at 233 Sgt. Ed Holcomb Blvd. S., Conroe, Texas. The public is invited to attend and offer comments to the Board of Trustees between 10:00 a.m. and 10:05 a.m. In compliance with the Americans with Disabilities Act, Tri-County Behavioral Healthcare will provide for reasonable accommodations for persons attending the Board Meeting. To better serve you, a request should be received with 48 hours prior to the meeting. Please contact Tri-County Behavioral Healthcare at 936-521-6119.

## AGENDA

- I. Organizational Items**
  - A. Chair Calls Meeting to Order
  - B. Public Comment
  - C. Quorum
  - D. Review & Act on Requests for Excused Absence
- II. Approve Minutes - April 24, 2025**
- III. Program Presentation - Longevity Recognitions**
- IV. Executive Director's Report**
  - A. Cleveland Groundbreaking Update
  - B. HHSC Audits
  - C. Legislative Updates
- V. Chief Financial Officer's Report**
  - A. HHSC Mental Health Fiscal Monitoring Review
  - B. FY 2026 Budget Process
  - C. Annual County Funding Requests
  - D. Fixed Asset Inventory
  - E. CFO Consortium
- VI. Program Committee**
  - Information Items
    - A. Community Resources Report..... 8-11
    - B. Consumer Services Report for April 2025..... 12-14
    - C. Program Updates..... 15-20
- VII. Executive Committee**
  - Information Items
    - A. Personnel Report for April 2025..... 21-23
    - B. Texas Council Risk Management Fund Claims Summary as of April 2025..... 24-25
    - C. Texas Council Quarterly Board Meeting Update..... 26

**VIII. Business Committee**

Action Items

- |   |       |
|---|-------|
| A. Approve April 2025 Financial Statements.....   | 27-41 |
| B. Approve Recommendation from the Business Committee for FY 2025 Auditor and Direct Staff to Request an Audit Engagement Letter.....                                   | 42    |
| C. Approve Interlocal Agreement Between Region 8 Education Service Center and Tri-County Behavioral Healthcare for The Interlocal Purchasing System (TIPS) Program..... | 43-46 |
| D. Approve FY 2025 Contact Addendum for Ralph Horne - Peace Officer.....  | 47    |
| E. Approve FY 2025 Contract Amendment for Autism International Consulting Therapy Services Contract.....  | 48    |
| F. Approve FY 2026-2027 Mental Health First Aid Grant Agreement, Contact No. HHS001335500037, Amendment No. 2.....  | 49    |

Information Items

- |   |       |
|---|-------|
| G. Board of Trustees Unit Financial Statement for April 2025..... | 50-51 |
| H. Cleveland Building Updates.....                                | 52    |
| I. Cleveland Facility Transition Updates.....                     | 53    |

**IX. Executive Session in compliance with Texas Government Code Section 551.071, Consultation with Attorney.**

Posted By:

Ava Green  
Executive Assistant

# Tri-County Behavioral Healthcare

P.O. Box 3067  
Conroe, TX 77305

## BOARD OF TRUSTEES MEETING

April 24, 2025

### Board Members Present:

Patti Atkins  
Jacob Paschal  
Sharon Walker  
Richard Duren  
Morris Johnson  
Tim Cannon  
Carl Williamson

### Board Members Absent:

Tracy Sorensen  
Gail Page

### Tri-County Staff Present:

Evan Roberson, Executive Director  
Millie McDuffey, Chief Financial Officer  
Amy Foerster, Chief Compliance Officer  
Tanya Bryant, Director of Quality Management and Support  
Sara Bradfield, Chief Operating Officer  
Kenneth Barfield, Director of Management Information Systems  
Kathy Foster, Director of IDD Provider Services  
Beth Dalman, Director of Crisis Access  
Stephanie Ward, Director of Adult Behavioral Health  
Yolanda Gude, Director of IDD Authority Services  
Ashley Bare, HR Manager  
Darius Tuminas, Controller  
Tabatha Abbott, Manager of Accounting  
Ava Green, Executive Assistant

**Legal Counsel Present:** Jennifer Bryant, Jackson Walker LLP

**Sheriff Representatives Present:** None present

**Guest(s):** Mike Duncum with WhiteStone Realty Consulting

**Call to Order:** Board Chair, Patti Atkins, called the meeting to order at 10:05 a.m.

**Public Comment:** No public comment

**Quorum:** There being seven (7) Board Members present, a quorum was established.

Cont.

**Resolution #04-24-01**

**Motion Made By:** Sharon Walker

**Seconded By:** Morris Johnson, with affirmative votes by Jacob Paschal, Tim Cannon, Carl Williamson and Richard Duren that it be...

**Resolved:**

That the Board approve the absence of Tracy Sorensen and Gail Page.

**Resolution #04-24-02**

**Motion Made By:** Richard Duren

**Seconded By:** Morris Johnson, with affirmative votes by Jacob Paschal, Sharon Walker, Tim Cannon and Carl Williamson that it be...

**Resolved:**

That the Board approve the minutes of the March 27, 2025 meeting of the Board of Trustees.

**Program Presentations:** IDD Awareness Day March 22, 2025 presented by Yolanda Gude. Tri-County staff included were Yevonne Warren, Chelsie Cook, Kelly Frosch, Helen Tapia Cruz, Verenice Pineda, Linda Lucio, Melanie Auman, Danielle Newlon and Kathy LaPlant. Sponsors included James Schattle with Spirit Cookers and Crissy Smith with HEB.

**Board Training:** Board of Directors Annual Compliance Training presented by Amy Foerster.

Agenda was suspended to move up Agenda Item IX – G, Cleveland Building Updates, of which Mike Duncum gave an update on the current construction progress of the new Cleveland Site, 402 Liberty St, Cleveland, Texas.

**Executive Director's Report:**

The Executive Director's report is on file.

- Lost Outpatient Capacity Expansion Funding
- Sam Houston State University Residency Program Update
- Legislative Updates

**Chief Financial Officer's Report:**

The Chief Financial Officer's report is on file.

- HHSC Mental Health Fiscal Monitoring Review Update
- Request for Proposal for Independent Audit Services Update
- FY 2025 Budget Process
- County Annual Funding Requests
- Texas Council Risk Management Fund Strategic Planning & Board Meeting
- Current Days of Operation

**PROGRAM COMMITTEE:**

The Community Resources Report was reviewed for information purposes only.

The Consumer Services Report for March 2025 was reviewed for information purposes only.

Cont.

The Program Updates Report was reviewed for information purposes only.

### **EXECUTIVE COMMITTEE:**

The Personnel Report through March 2025 was reviewed for information purposes only.

The Texas Council Risk Management Fund Claims Summary as of March 2025 was reviewed for information purposes only.

### **BUSINESS COMMITTEE:**

#### **Resolution #04-24-03**

**Motion Made By:** Morris Johnson

**Seconded By:** Richard Duren, with affirmative votes by Sharon Walker, Jacob Paschal, Tim Cannon and Carl Williamson that it be...

#### **Resolved:**

That the Board approve the March 2025 Financial Statements.

#### **Resolution #04-24-04**

**Motion Made By:** Morris Johnson

**Seconded By:** Richard Duren, with affirmative votes by Sharon Walker, Jacob Paschal, Tim Cannon and Carl Williamson that it be...

#### **Resolved:**

That the Board approve Janitorial Cleaning Services Contractor for New 402 Liberty Street Facility in Cleveland, Texas of Vanguard Cleaning Systems.

#### **Resolution #04-24-05**

**Motion Made By:** Morris Johnson

**Seconded By:** Richard Duren, with affirmative votes by Sharon Walker, Jacob Paschal, Tim Cannon and Carl Williamson that it be...

#### **Resolved:**

That the Board ratify purchase of furniture for the Cleveland Service Facility in the amount of \$353,653.90 and authorize a transfer from reserves to cover this expenditure.

The HUD 811 Updates (Cleveland, Montgomery and Huntsville) were presented for information purposes only.

The Board of Trustees Unit Financial Statement for March 2025 was reviewed for information purposes only.

The Tri-County Consumer Foundation Board Meeting Update was reviewed for information purposes only.

The Cleveland Facility Transition Updates were reviewed for information purposes only.

**The regular meeting of the Board of Trustees adjourned at 11:56 a.m. to go into Executive Session in compliance with Texas Government Code Section 551.071, Consultation with Attorney; and Section 551.074 - Personnel, Staff Compensation.**

**The meeting of the Board of Trustees reconvened at 11:57 a.m. to go into Executive Session.**

**The Executive Session of the Board of Trustees adjourned at 12:15 p.m. to go into the regular meeting.**

**The regular meeting of the Board of Trustees reconvened at 12:16 p.m.**

**No action taken.**

**The regular meeting of the Board of Trustees adjourned at 12:16 p.m.**

**Adjournment:**

**Attest:**

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Patti Atkins  
Chair

Date

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Jacob Paschal  
Secretary

Date

<b>Agenda Item:</b> Community Resources Report  <b>Committee:</b> Program	<b>Board Meeting Date:</b>  May 22, 2025
<b>Background Information:</b>  None	
<b>Supporting Documentation:</b>  Community Resources Report	
<b>Recommended Action:</b>  <b>For Information Only</b>	

# Community Resources Report

## April 25, 2025 – May 22, 2025

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### Volunteer Hours:

Location	April
Conroe	164
Cleveland	5
Liberty	6.5
Huntsville	9.5
<b>Total</b>	<b>185</b>

### COMMUNITY ACTIVITIES

4/25/25	Walker County Juvenile Services Staffing/Multisystemic Therapy Staffing	Huntsville
4/25/25	Behavioral Health Suicide Prevention Task Force Meeting – Addictions Workgroup	Conroe
4/26/25	CASA All About Kids Expo	Huntsville
4/26/25	Conroe KidzFest	Conroe
4/28/25	Youth MHFA ESC6 - Virtual	Conroe
4/28/25	Salvation Army Meeting	Conroe
4/29/25	Walker County Child Crisis Collaborative	Huntsville
4/29/25	Walker County Community Resource Coordination Group	Huntsville
4/29/25	Local Planning Meeting - Virtual	Conroe
4/29/25	Hull-Daisetta Elementary - Positive Affirmations and Coping Skills	Hull-Daisetta
4/30/25	Montgomery County Crisis Collaborative & Diversion Task Force	Conroe
4/30/25	Porter Elementary - Building Resilience for Youth Presentation	New Caney
4/30/25	Porter Elementary - Positive Affirmations	New Caney
5/1/25	Splendora Jr. High Transition Fair	Splendora
5/1/25	Montgomery Elementary - Positive Affirmations and Coping Skills	Montgomery
5/1/25	Montgomery County Jail Veteran Pod Anniversary Celebration	Conroe
5/2/25	Tarkington Elementary - Mental Health for Teachers	Tarkington
5/2/25	Tarkington Middle School - Mental Health for Teachers	Tarkington
5/5/25	Veterans Memorial Professional Development - Mental Health for Teachers	Conroe
5/5/25	First Episode Psychosis Presentation to Workforce Solutions	Conroe
5/5/25	American Veterans One - Tour Across America	Conroe
5/5/25	AS+K About Suicide Prevention Training for Montgomery County Womens Center	Conroe
5/5/25	Salvation Army Lunch and Learn - Stress Presentation	Conroe

5/6/25	Sunshine Senior Group Mental Health Presentation	New Waverly
5/6/25	Malcolm Purvis Library Resilience Storytime	Conroe
5/6/25	Hull-Daisetta Elementary - Coping Skills	Hull-Daisetta
5/7/25	Adult MHFA for the Community - Virtual	Conroe
5/7/25	Porter Elementary - Self Care Presentation	New Caney
5/7/25	Montgomery County Child Crisis Collaborative	Conroe
5/7/25	Collin Intermediate Parent's Day Event - Mindfulness and Mental Health	Conroe
5/7/25	Porter Elementary - Self Care	New Caney
5/8/25	Adult MHFA for The Woodlands Township	The Woodlands
5/8/25	Montgomery Elementary - Self Care	Montgomery
5/8/25	Good Shepard Mission Class - Resilience Building	Huntsville
5/9/25	Good Shepard Mission Class - Coping Skills Building	Huntsville
5/9/25	Youth MHFA for Child Advocates of Montgomery County	Conroe
5/9/25	Cleveland High School Professional Development - Mental Health for Teachers Presentation	Cleveland
5/10/25	Legacy of Courage Half Marathon - Veterans	Tomball
5/10/25	Walker County Emergency Preparedness Fair	Huntsville
5/12/25	Salvation Army Lunch and Learn - Mindfulness	Conroe
5/12/25	Behavioral Health Suicide Prevention Task Force Meeting - Neurodiversity/Special Needs Workgroup	Conroe
5/12/25	Conroe Homeless Coalition	Conroe
5/13 – 5/15/25	Family & Community Coalition of East Texas Annual Retreat	Conroe
5/13/25	Community Military Cultural Competency Training	Conroe
5/13/25	Hull-Daisetta Elementary - Happy Emotions	Hull-Daisetta
5/14/25	Mindful Morning with Mosaics	Conroe
5/14/25	Porter Elementary Connection to Resources Presentation	New Caney
5/14/25	Porter Elementary - How to Find Happiness Lesson	Porter
5/14/25	Behavioral Health Suicide Prevention Task Force Meeting - Military Subgroup	Cleveland
5/15/25	Anchored in Unity	Conroe
5/15/25	Wilkerson Intermediate Multi Cultural Night	Conroe
5/15/25	Behavioral Health Suicide Prevention Task Force Meeting - 6 <sup>th</sup> Annual Celebration	Conroe
5/15/25	Montgomery Elementary - Happy Emotions Lesson	Montgomery
5/15/25	AS+K About Suicide Prevention Training - Virtual	Conroe
5/16/25	Youth MHFA for the Community - Virtual	Conroe
5/17/25	IDD & Sexuality - Virtual Presentation to Families	Conroe
5/17/25	Adult MHFA for Fire/EMS Montgomery County Search & Rescue	Conroe
5/17/25	Lone Star Walk for Mental Health	Conroe
5/19/25	Behavioral Health Suicide Prevention Task Force Meeting – Major Mental Health Workgroup	Conroe
5/19/25	Salvation Army Lunch and Learn - PTSD and Trauma	Conroe

5/20/25	Montgomery County Community Resource Coordination Group - Virtual	Conroe
5/20/25	Hull-Daisetta Elementary - Weather Anxiety and Recovery Support	Hull-Daisetta
5/20/25	Veteran's Pod Celebration	Conroe
5/21/25	Porter Elementary - Weather Anxiety and Recovery Support Presentation	New Caney
5/21/25	Zero Suicide Joint Regional Community Meeting - Virtual	Conroe
5/22/25	Montgomery Elementary - Weather Anxiety and Recovery Support	Montgomery

## UPCOMING ACTIVITIES

5/23/25	Health Collective Food Security Workgroup - Virtual	Conroe
5/27/25	Walker County Child Crisis Collaborative	Huntsville
5/27/25	Walker County Community Resource Coordination Group	Huntsville
5/28/25	Montgomery County Crisis Collaborative & Diversion Task Force	Conroe
5/29/25	Greater Houston Health Collective - Virtual	Conroe
5/29 – 5/30/25	Adult MHFA for Fire/EMS Walker County EMS	Huntsville
5/30/25	Walker County Juvenile Services Staffing	Huntsville
6/3/25	Mass Violence Readiness	Houston
6/4/25	Montgomery County Child Crisis Collaborative	Conroe
6/12/25	Good Shepard Mission Class - Trauma and PTSD	Huntsville
6/13/25	Good Shepard Mission Class - Anxiety and Stress	Huntsville
6/17/25	Montgomery County Community Resource Coordination Group - Virtual	Conroe
6/18/25	Zero Suicide Joint Regional Community Meeting - Virtual	Conroe
6/19/25	Behavioral Health Suicide Prevention Task Force Meeting	Conroe
6/23/25	Behavioral Health Suicide Prevention Task Force Meeting – Major Mental Health Workgroup	Conroe
6/24/25	Walker County Community Resource Coordination Group	Huntsville
6/24/25	Walker County Child Crisis Collaborative	Huntsville
6/25/25	Montgomery County Crisis Collaborative & Diversion Task Force	Conroe
6/27/25	Walker County Juvenile Services Staffing	Huntsville

<b>Agenda Item:</b> Consumer Services Report for April 2025  <b>Committee:</b> Program	<b>Board Meeting Date:</b>  May 22, 2025
<b>Background Information:</b>  None	
<b>Supporting Documentation:</b>  Consumer Services Report for April 2025	
<b>Recommended Action:</b>  <b>For Information Only</b>	

# CONSUMER SERVICES REPORT

April 2025

	MONTGOMERY COUNTY	LIBERTY COUNTY	WALKER COUNTY	CONROE CLINICS	PORTER CLINIC	CLEVELAND CLINIC	LIBERTY CLINIC	COUNTY TOTAL
<b>Crisis Services, MH Adults/Children Served</b>								
Crisis Assessments and Interventions	291	28	32	-	-	-	-	351
Youth Crisis Outreach Team (YCOT)	89	10	7	-	-	-	-	106
Crisis Hotline Served	339	52	41	-	-	-	-	432
Crisis Stabilization Unit	56	5	6	56	-	3	2	67
Crisis Stabilization Unit Bed Days	195	15	16	195	-	10	5	226
Adult Contract Hospital Admissions	23	1	4	23	-	0	1	28
Child and Youth Contract Hospital Admissions	15	0	1	15	0	0	0	16
Total State Hospital Admissions (Civil only)	0	0	0	0	0	0	0	0
<b>Routine Services, MH Adults/Children Served</b>								
Adult Levels of Care (LOC 1-5, EO, TAY)	1082	203	187	1082	-	109	94	1472
Adult Medication	916	143	158	916	-	74	69	1217
TCOOMMI (Adult Only)	93	21	6	93	-	7	14	120
Adult Jail Diversions	1	0	0	1	-	0	0	1
Child Levels of Care (LOC 1-5, EO, YC, YES)	748	92	97	500	248	57	35	937
Child Medication	257	26	41	169	88	26	0	324
Multisystemic Therapy (MST)	14	2	2	-	-	-	-	18
School Based Clinics	77	27	44	-	-	-	-	148
<b>Veterans Served</b>								
Veterans Served - Therapy	36	2	3	-	-	-	-	41
Veterans Served - Case Management	35	5	0	-	-	-	-	40
<b>Persons Served by Program, IDD</b>								
Number of New Enrollments for IDD	47	4	3	47	-	3	1	54
Service Coordination	870	88	92	870	-	54	34	1050
Individualized Skills and Socialization (ISS)	6	20	19	-	-	4	16	45
<b>Persons Enrolled in Programs, IDD</b>								
Center Waiver Services (HCS, Supervised Living)	30	16	19	30	-	4	12	65
<b>Substance Use Services, Adults and Youth Served</b>								
Youth Substance Use Disorder Treatment/COPSD	6	0	0	6	-	0	0	6
Adult Substance Use Disorder Treatment/COPSD	31	1	1	31	-	1	0	33

<b>Waiting/Interest Lists as of Month End</b>								
Home and Community Based Services Interest List	2029	338	234	-	-	-	-	<b>2601</b>
<b>American Rescue Plan Act (ARPA) Funded Therapy</b>								
Expanded Therapy	108	13	0	105	3	6	7	<b>121</b>
After Hours Therapy	97	1	0	95	2	1	0	<b>98</b>
<b>March Served</b>								
Adult Mental Health	1590	285	248	1590	-	154	131	<b>2123</b>
Child Mental Health	1022	132	138	718	304	98	34	<b>1292</b>
Intellectual and Developmental Disabilities	1005	128	110	1005	-	68	60	<b>1243</b>
<b>Total Served</b>	<b>3617</b>	<b>545</b>	<b>496</b>	<b>3313</b>	<b>304</b>	<b>320</b>	<b>225</b>	<b>4658</b>
<b>April Served</b>								
Adult Mental Health	1659	320	265	1659	-	177	143	<b>2244</b>
Child Mental Health	1040	141	145	734	306	99	42	<b>1326</b>
Intellectual and Developmental Disabilities	1039	126	106	1039	-	65	61	<b>1271</b>
<b>Total Served</b>	<b>3738</b>	<b>587</b>	<b>516</b>	<b>3432</b>	<b>306</b>	<b>341</b>	<b>246</b>	<b>4841</b>

<b>Agenda Item:</b> Program Updates  <b>Committee:</b> Program	<b>Board Meeting Date:</b>  May 22, 2025
<b>Background Information:</b>  None	
<b>Supporting Documentation:</b>  Program Updates	
<b>Recommended Action:</b>  <b>For Information Only</b>	

# **Program Updates**

## **April 25, 2025 – May 22, 2025**

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### **Crisis Services**

1. The Crisis Team provided services to 402 individuals in the month of April, with half of those services provided to youth. The majority of these services were provided face-to-face (56.6%) rather than virtually or by telephone. Home was the most common location of the crisis service at 37.5%, followed by PETC (34.3%), then Emergency Department (18.4%).
2. The Crisis Intervention Teams with Conroe Police Department (CPD) and Montgomery County Sheriff's Office (MCSO) have both experienced changes over the past two months. As a result, the number of services provided in the community have been lower than in previous months, with a total of 58 crisis services provided to adults and 10 to youth. The number of positions was also reduced due to the end of COVID Supplemental funding, from five total CIT staff to only four positions, with one position empty throughout the month of April. We anticipate that position being filled during the month of May.
3. The Crisis Stabilization Unit's increasing capacity to admit involuntary and more acute adult patients has resulted in less use of Private Contract Beds (PCBs) for adults. That is not the case for our youth admissions who had an increase in PCB use, for those youth who require inpatient level of crisis intervention but do not have any private or public insurance. In April, Tri-County funded a total of 48 private contract hospital admissions with 37.5% of admissions for individuals under the age of 18.
4. The crisis team has made some progress hiring for the staffing shortages reported in April's report. We were successful in hiring a YCOT Coordinator and the Crisis Intervention position with Conroe PD. We are still actively interviewing applicants for MCOT, CAS, and YCOT positions.

### **MH Adult Services**

1. Conroe intake has continued the trend of getting people in from walk-in to admission intake within one business day. In fiscal year 2024, 63% of people were scheduled within one business day, and this year we are averaging 73%. We were able to fill 90% of open intake slots in April.
2. We have seen a total of eight individuals involved in our housing programs gain employment this past month. One individual completed a training program, and one is starting school.
3. Rural Clinic Coordinators (RCCs) have had a busy year. So far, the RCCs have completed 318 intakes in the rural clinics, and have provided 110 crisis services. This team is responsible for managing multiple tasks from reception, to med room, to crisis intakes and are quick to provide coverage and jump in to help where needed.
4. Adult outpatient service teams are focusing on ensuring every client is in the correct level of care according to their individual needs. We have implemented additional documentation requirements for deviations from the assessment's recommended level of care to clearly show we are following guidelines related to service provision.

5. Our new ACT Coordinator is providing support for a team that works with our most complex adult clients. This position plays a key role in coordinating multiple needs of a population that is frequently in and out of crisis and has multiple complicated case management needs.
6. The AOP team has made significant improvement on one of our biggest performance targets, the Service Provision measure. This measure shows the percentage of clients who are open to AOP that receive a service within the month. This target exemplifies the team's diligence in engaging this population to provide consistent interventions and prevent any individual from falling between the cracks.

### **MH Child and Youth Services**

1. In April, our Administrator of C&Y Intensive Services spent over 55 hours preparing wraparound documentation for submission for our biannual Document Assessment Review Tool (DART) Review. The goal of the DART is to assess adherence to standards of high-quality Wraparound.
2. Child and Youth MH Specialists started planning summer services well in advance of the summer break from school. This involves meeting with families to explore how services will take place over the summer, including frequency, location, and duration of sessions. Many children and youth are less accessible for services over school breaks as they go on vacations, visit other family members outside of the catchment area, and do not follow a consistent routine. Our clinicians work diligently with families to prevent gaps in care that interfere with recovery and retention of previously acquired skills.
3. Referrals continue to flow into the Multisystemic Therapy (MST) program. Thankfully, we have filled our vacancy for the fourth therapist position. After the therapist attends MST training, we will be able to enroll five more clients. We have also experienced several successful "graduations" from this program recently, which enabled us to enroll several new clients as we wait for the new team member to be trained. One of our recent success stories was highlighted during a recent state-wide meeting.

### **Criminal Justice Services**

1. Forty individuals have been screened for Outpatient Competency Restoration so far this fiscal year, and five have been approved and served in the program, surpassing our number served in Fiscal Year 2024.
2. The number of 16.22 evaluations for individuals in the jails increased in April with a total of 44 requests, mostly out of Montgomery County. We are grateful to have a wonderful working relationship with the judges and jail staff to coordinate these assessments and advocate for mental health services while people are incarcerated.
3. The Montgomery County jail continues to be at or above capacity, and has increased the number of days the psychiatrist sees individuals to three days a week, and has added an additional Psychiatric Nurse Practitioner as needed.

### **Substance Use Disorder Services**

1. We are currently working through a fiscal audit of our adult and youth treatment services.

2. We were notified that we passed the first phase in the renewal of our substance use grant that would be effective September 1, 2025. The next step will be to meet with HHSC to discuss contract negotiations around funding and targets.
3. We are still actively seeking a youth counselor who is a fully licensed LCDC. There is a continued need for this service in east Montgomery County and the Cleveland area, in particular.

## **IDD Services**

1. IDD Provider Services continues to search for a House Manager and a Weekend Relief in one of our group homes. Focus is being given to ensuring the right fit for the roles as this home serves individuals with complex needs.
2. IDD Provider Services has one individual that lost Medicaid as of April 30<sup>th</sup>. We are not the payee for this individual and the family/Host Home Provider was informed that we will not be able to pay them until the Medicaid is reinstated.
4. HHSC announced the addition of the Quarterly Extension Reminder spreadsheets to the SharePoint site, LIDDA Connect. These spreadsheets serve as a means of assisting enrollment staff with tracking all Waiver enrollment types that require more time for completion.
5. IDD Authority is pleased to announce that the Crisis Intervention Specialist (CIS) position has been filled. The CIS position had been vacant since August 2024. The IDD CIS provides consultation and information about IDD programs and services, collaborates with community partners, and helps identify applicable trainings and other supports pre and post crisis.
6. In August 2024, LIDDAs received communication from HHSC regarding the ARPA Workforce Project, informing us that they were working to amend the LIDDA performance contract to extend ARPA Workforce expenditures through FY 2025 with funding available for both Priority Level 1 (DIDS assessments) and Priority Level 2 (Workforce Challenges) as described in our FY24 statement of work. With these funds, Tri-County was able to hire two (2) ARPA Support Staff, one (1) APRA Intake Staff, and created a Licensed Specialist in School Psychology (LSSP) position. Keeping an LSSP in the position has been challenging, but we have filled the role, and hope to keep the retired Special Education Director for Cleveland ISD in the position until August 31, 2025 when the funds expire. Tri-County currently has 172 clients waiting for a DID assessment.

## **Support Services**

1. **Quality Management (QM):**
  - a. The Administrator of QM is currently conducting a Program Survey of the Substance Use Treatment Program (SUTP). Included in the review are corrective actions identified in previous reviews, client satisfaction, and documentation for each SUTP program.
  - b. Staff prepared and submitted two record requests to two insurance companies totaling 20 charts, for records dating back to January 1, 2024.
  - c. In addition to routine and ongoing quality assurance of documentation, staff reviewed 20 progress notes prior to billing to ensure compliance. When needed, additional training and follow-up were provided to staff and supervisors.

- d. In addition to seeking feedback through IDD local planning surveys, the QM Department continues to conduct satisfaction surveys and collect feedback from individuals served throughout our service area.

**2. Utilization Management (UM):**

- a. Staff submitted the next round of data measures for the Directed Payment Program as requested by April 30, 2025.
- b. UM Staff reviewed 10% of all discharges for the month of April and provided feedback as needed to staff and supervisors for quality improvement.
- c. Staff reviewed all notes that utilized the COPSD Modifier for the month of April and provided feedback as needed to program staff.
- d. Staff reviewed 10% of progress notes that utilized the MCOT Modifier for the month of April, to ensure continuous quality improvement.

**3. Training:**

- a. The MHFA Outreach Coordinator will be attending the Family & Community of East Texas Annual Retreat May 13-15<sup>th</sup>. This is by invitation only and is reserved for people who are involved in the community.
- b. The MHFA Outreach Coordinator and the Clinical Trainer participated in and managed the Tri-County booth at KidzFest in Conroe on April 26, 2025.
- c. The Training Coordinator completed the last step in the process to become a CPR trainer on April 30, 2025.

**4. Veteran Services and Veterans Counseling/Crisis:**

- a. The Montgomery County Veteran Treatment Court will have on participant graduate on May 7, 2025. Their graduation will take the total number of participants to 30.
- b. The Veterans Department is preparing for several women veteran events in June, one in Walker County and the other in Liberty County.
- c. The Veteran team completed 18 intakes for new clients in the month of April. The program provides counseling and case management services to service members, veterans and their families.

**5. Planning and Network Advisory Committee(s) (MH and IDD PNACs):**

- a. The Regional PNAC met on May 7, 2025 where they reviewed a presentation by the Andrews Center on suicide trends, identification of risk, and prevention efforts. The purpose of the presentation was to share strategies utilized by LMHA's to address the suicide epidemic in Texas.
- b. The MH PNAC met on May 21, 2025 to review Center updates, financial status, and performance measures along with continued discussion on strategies to expanding membership.
- c. The IDD PNAC met on May 28, 2025 and reviewed feedback from the recent IDD local planning meetings. There have been 55 surveys returned to date and preliminary results indicate that the majority of individuals receiving services from Tri-County report that services are meeting their needs. Responses converged in the following areas with respect to improvement opportunities: more services

needed, increased funding needed, transportation options needed, community education/support group offerings and shorter time waiting for waiver services.

<b>Agenda Item:</b> Personnel Report through April 2025  <b>Committee:</b> Executive	<b>Board Meeting Date:</b>  May 22, 2025
<b>Background Information:</b>  None	
<b>Supporting Documentation:</b>  Personnel Report through April 2025	
<b>Recommended Action:</b>  <b>For Information Only</b>	

# Personnel Report

FY25 | April 2025



## OVERVIEW

**NEW HIRES**  
April  
**8** POSITIONS  
YTD  
**78** POSITIONS

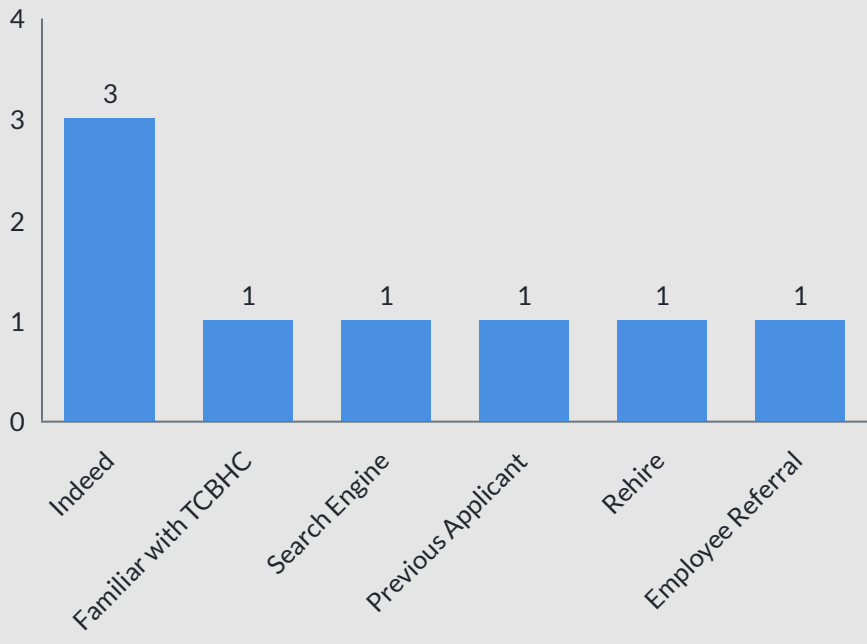
**SEPARATIONS**  
April  
**6** POSITIONS  
YTD  
**65** POSITIONS

**Vacant Positions**  
**37**  
**Frozen Positions**  
**35**

**Newly Created Positions**  
**0**  
**Total Budgeted Positions**  
**456**

## RECRUITING

How did April new hires hear about TCBHC?



## APPLICANTS

April Total Applicants	383
YTD Applicants	2,696

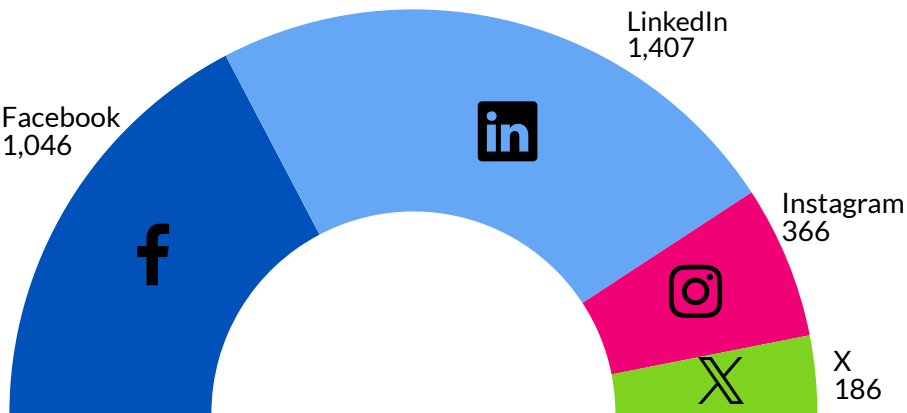
## CURRENT OPENINGS

VACANCIES BY LOCATION	
CONROE	26
PETC	5
CLEVELAND	2
HUNTSVILLE	2
LIBERTY	2
PORTER	0

## RECRUITING EVENTS

Texas Job Fair	4/1/2025
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## SOCIAL MEDIA FOLLOWERS



VACANCIES	
Mental Health Specialist/Case Manager (Adult, IDD, Crisis and C&Y)	17
Direct Care Provider	8
Supervisor	3
LVN	2
RN	2
Other	5

# Exit Data

FY25 | April 2025

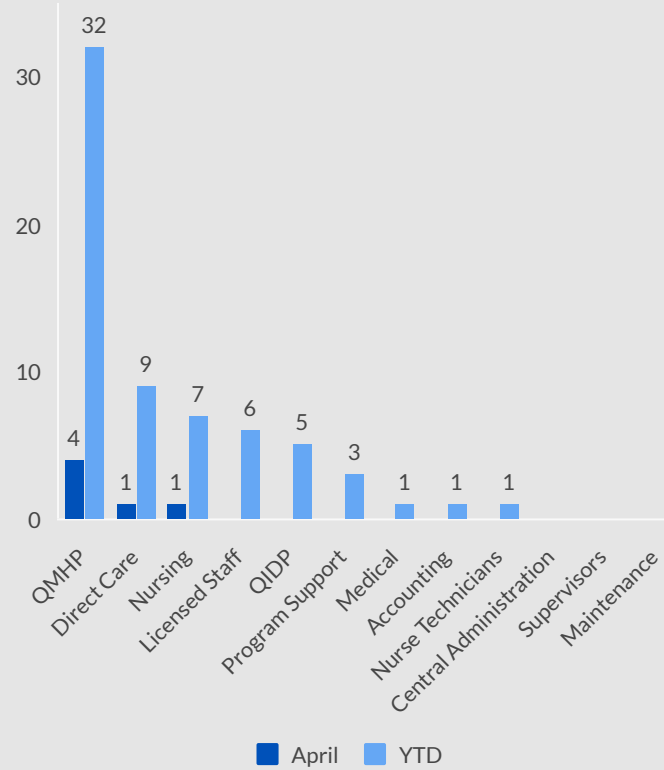
## Exit Stats at a Glance



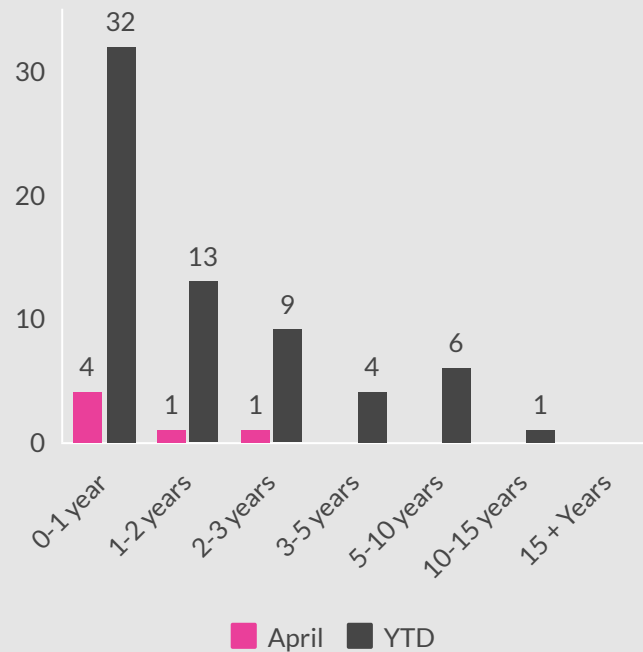
## YTD Top Reasons for Separations

- 1 Another Job
- 2 Personal/Family, includes Relocating
- 3 Policy Violation
- 4 Health
- 5 Dissatisfaction with Job/Work Environment

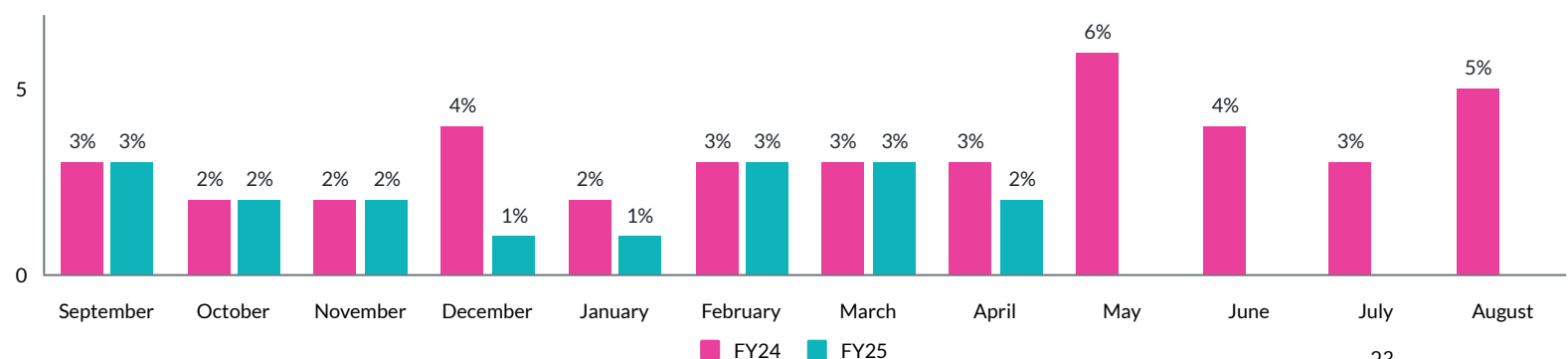
## Separations by Category



## Separations by Tenure

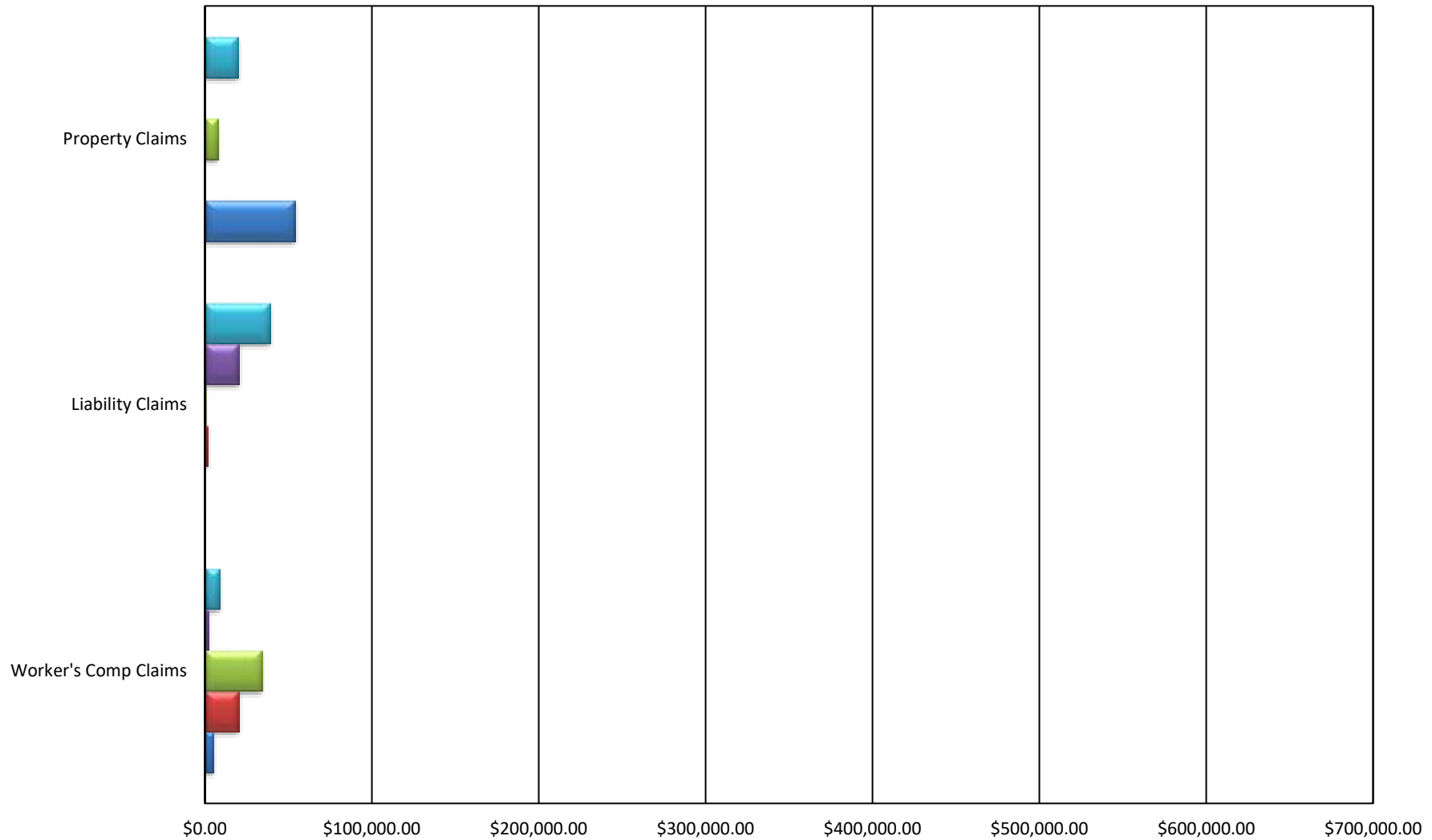


## Turnover Rate by Month



<b>Agenda Item:</b> Texas Council Risk Management Fund Claims Summary as of April 2025  <b>Committee:</b> Executive	<b>Board Meeting Date:</b>  May 22, 2025
<b>Background Information:</b>  None	
<b>Supporting Documentation:</b>  Texas Council Risk Management Fund Claims Summary as of April 2025	
<b>Recommended Action:</b>  <b>For Information Only</b>	

## TCRMF Claims Summary April 2025



	Worker's Comp Claims	Liability Claims	Property Claims
2021	\$9,040.00	\$39,234.00	\$20,074.00
2022	\$2,215.00	\$20,538.00	\$0.00
2023	\$34,369.00	\$592.00	\$7,743.00
2024	\$20,434.00	\$1,820.00	\$0.00
2025	\$5,077.00	\$0.00	\$54,266.00

<b>Agenda Item:</b> Texas Council Quarterly Board Meeting Update  <b>Committee:</b> Executive	<b>Board Meeting Date</b>  May 22, 2025
<b>Background Information:</b>  The Texas Council has requested that Center representatives give updates to Trustees regarding their quarterly Board meeting. A verbal update will be given by Sharon Walker.	
<b>Supporting Documentation:</b>  Texas Council Staff Report	
<b>Recommended Action:</b>  <b>For Information Only</b>	

<b>Agenda Item:</b> Approve April 2025 Financial Statements  <b>Committee:</b> Business	<b>Board Meeting Date</b>  May 22, 2025
<b>Background Information:</b>  None	
<b>Supporting Documentation:</b>  April 2025 Financial Statements	
<b>Recommended Action:</b>  <b>Approve April 2025 Financial Statements</b>	

## April 2025 Financial Summary

Revenues for April 2025 were \$3,392,646 and operating expenses were \$3,192,934 resulting in a gain in operations of \$199,712. Capital Expenditures and Extraordinary Expenses for April were \$191,311 resulting in a gain of \$8,401. Total revenues were 100.58% of the monthly budgeted revenues and total expenses were 99.46% of the monthly budgeted expenses (difference of 1.12%).

Year to date revenues are \$29,548,049 and operating expenses are \$28,208,173 leaving excess operating revenues of \$1,339,878. YTD Capital Expenditures and Extraordinary Expenses are \$1,543,344 resulting in a loss YTD of \$203,466. Total revenues are 99.24% of the YTD budgeted revenues and total expenses are 100.04% of the YTD budgeted expenses (difference of -.81%).

### **REVENUES**

YTD Revenue Items that are below the budget by more than \$10,000:

<b>Revenue Source</b>	<b>YTD Revenue</b>	<b>YTD Budget</b>	<b>% of Budget</b>	<b>\$ Variance</b>
Title XIX Case Management – MH	285,833	445,037	64.23%	159,204
Title XIX Case Management – IDD	937,728	991,684	94.56%	53,955
Directed Payment Program – DPP	1,414,102	1,458,048	96.98%	43,945
Title XIX – Medicaid Regular	241,562	389,022	62.09%	147,460
Title XIX – Rehab	1,259,977	1,320,991	95.38%	61,015

**Title XIX Case Management MH and Title XIX Case Management IDD** - These lines are two of the earned revenue categories that continue to be below our budgeted amounts for this fiscal year. We continue to have vacancies in these program areas that are required to hire the QMHP level of direct care providers. In addition, it should be mentioned that we have had a significant change in payor mix (specifically those with Medicaid) across our service area and are at historically low levels of insurance. These services are only billable to Medicaid. Service Coordination IDD is coming in 23.4% higher in providing services compared to this same time period last fiscal year, but Case Management MH is 17.28% less as compared to the same time period last fiscal year.

**Directed Payment Program (DPP)** – This line item is the Directed Payment Program for Behavioral Health Services. The DPP program in the past was made up of two component parts, but for this fiscal year they have gone to a process of modeling based on the FY 2023 services provided for Medicaid enrollment in STAR, STAR+Plus, and STARKIDS and will continue to have variances as they work through the issues created from Medicaid unwinding and kids who have lost Medicaid coverage. This line did get the reconciliation completed for FY 2024 and we received additional funds in March which brought this line up as compared to prior months variance.

**Medicaid – Regular** – This line item is for Medicaid Card (physician and therapy) Services. We continue to have variances in historical trends for all Medicaid lines, some of which is based on the Medicaid unwinding and client's coverage changes, we are 33% less than same time period last year. We will continue to monitor and will have to adjust this line during the first budget revision.

**Rehab - Title XIX** – This line item is where we have had the most staff vacancies that provide direct services to our clients. The positive news is the amount of revenue earned for Rehab services for the first eight months of this fiscal year as compared to last fiscal year continues to be up, and at the end of April we are up by 16.06%. This is a good trend and we will continue to watch and hopefully see this continue until the end of the school year. It should be mentioned that we have had a significant change in payor mix (specifically those with Medicaid) across our service area and are at historically low levels of insurance. These services are only billable to Medicaid.

## **EXPENSES**

YTD Individual line expense items that exceed the YTD budget by more than \$10,000:

<b>Expense Source</b>	<b>YTD Expenses</b>	<b>YTD Budget</b>	<b>% of Budget</b>	<b>\$ Variance</b>
Building Repairs & Maintenance	187,511	151,224	124.00%	36,287
Fixed Assets – Construction in Progress	35,992	0	0%	35,992
Fixed Assets – Furniture & Equipment	183,892	0	0%	18,892
Payroll Fringe – Health	1,215,658	1,165,412	104.31%	50,245
Travel – Local	281,557	261,084	107.84%	20,473

**Building Repairs and Maintenance** – We continue to have many different repairs that have been at the Conroe facility and the PETC as well as the Porter location. Some of these repairs were caused by weather and drainage issues, but most of the expenses have been related to A/C repairs and some plumbing problems. One of the challenges in this area is that cost of the repairs continues to increase. As we continue to work towards getting our earned revenue back to pre-COVID levels, we will have to also make it a priority to develop a building maintenance and replacement plan for the areas that continue to cause us to spend excessive amounts on repairs.

**Fixed Assets – Construction in Progress** – This line item has costs associated with mainly the generator for the Cleveland facility. We anticipate that these expenses may be able to be reimbursed with the contingency funds that are available in the Cleveland financing calculations.

**Fixed Assets – Furniture and Equipment** – This line item is for the down payment on the furniture purchase for the Cleveland facility. This line will be adjusted at the budget revision.

**Payroll Fringe – Health** – This line is our employee health insurance and has trended higher from the beginning of the year. We will be adjusting this line in the coming budget revision to reflect a correct projection for health insurance costs.

**Travel - Local** - This line item reflects the amount that we reimburse staff for using their own vehicle for Tri-County business. We have seen an increase in miles driven as we have filled our vacant positions and we also had an increase in the mileage reimbursement rate at the beginning of the calendar year. Per procedure Tri-County has a mileage reimbursement rate that is indexed to the State of Texas reimbursement rate, and we review on a quarterly basis to check for updates to the reimbursement rate paid.

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**GENERAL FUND BALANCE SHEET**  
**For the Month Ended April 2025**

<b>ASSETS</b>	<b>GENERAL FUND April 2025</b>	<b>GENERAL FUND March 2025</b>	<b>Increase (Decrease)</b>
<b>CURRENT ASSETS</b>			
Imprest Cash Funds	2,412	2,412	-
Cash on Deposit - General Fund	12,100,749	9,883,755	2,216,994
Accounts Receivable	2,675,815	5,916,445	(3,240,630)
Inventory	1,209	1,355	(146)
<b>TOTAL CURRENT ASSETS</b>	<b>14,780,185</b>	<b>15,803,967</b>	<b>(1,023,782)</b>
<b>FIXED ASSETS</b>	<b>23,476,422</b>	<b>23,476,422</b>	<b>-</b>
<b>OTHER ASSETS</b>	<b>239,765</b>	<b>206,209</b>	<b>33,556</b>
<b>TOTAL ASSETS</b>	<b>\$ 38,496,372</b>	<b>\$ 39,486,598</b>	<b>\$ (990,226)</b>
<b>LIABILITIES, DEFERRED REVENUE, FUND BALANCES</b>			
<b>CURRENT LIABILITIES</b>	<b>1,194,663</b>	<b>1,159,404</b>	<b>35,259</b>
<b>NOTES PAYABLE</b>	<b>785,852</b>	<b>785,852</b>	<b>-</b>
<b>DEFERRED REVENUE</b>	<b>6,517,750</b>	<b>7,503,536</b>	<b>(985,786)</b>
<b>LONG-TERM LIABILITIES FOR</b>			
First Financial Conroe Building Loan	8,770,889	8,817,053	(46,164)
Guaranty Bank & Trust Loan	1,614,131	1,620,123	(5,992)
First Financial Huntsville Land Loan	766,347	768,759	(2,412)
Lease Liability	252,329	252,329	-
SBITA Liability	916,487	916,487	-
<b>EXCESS(DEFICIENCY) OF REVENUES OVER EXPENSES FOR</b>			
General Fund	(203,466)	(211,868)	8,402
Debt Service Fund			
Capital Projects Fund			
<b>FUND EQUITY</b>			
<b>RESTRICTED</b>			
Net Assets Reserved for Debt Service	(12,320,183)	(12,374,750)	54,567
Reserved for Debt Retirement			-
<b>COMMITTED</b>			
Net Assets - Property and Equipment	23,476,422	23,476,422	-
Reserved for Vehicles & Equipment Replacement	613,712	613,712	-
Reserved for Facility Improvement & Acquisitions	2,285,967	2,340,232	(54,265)
Reserved for Board Initiatives	1,500,000	1,500,000	-
Reserved for 1115 Waiver Programs	502,677	502,677	-
<b>ASSIGNED</b>			
Reserved for Workers' Compensation	274,409	274,409	-
Reserved for Current Year Budgeted Reserve	49,328	43,162	6,166
Reserved for Insurance Deductibles	100,000	100,000	-
Reserved for Accrued Paid Time Off	(785,852)	(785,852)	-
<b>UNASSIGNED</b>			
Unrestricted and Undesignated	2,184,910	2,184,911	(1)
<b>TOTAL LIABILITIES/FUND BALANCE</b>	<b>\$ 38,496,372</b>	<b>\$ 39,486,598</b>	<b>\$ (990,226)</b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**CONSOLIDATED BALANCE SHEET**  
For the Month Ended April 2025

	General Operating Fund	Debt Fund	Service Fund	Capital Fund	Projects Fund	Government Wide 2025	Memorandum Only Final August 2024
<b>ASSETS</b>							
<b>CURRENT ASSETS</b>							
Imprest Cash Funds	2,412					2,412	2,500
Cash on Deposit - General Fund	12,100,749					12,100,749	8,570,838
Bond Reserve 2024			677,263			677,263	
Bond Fund 2024			300,714			300,714	-
Bank of New York - Capital Project Fund					3,347,389	3,347,389	
Accounts Receivable	2,675,815					2,675,815	4,740,544
Inventory	1,209					1,209	978
<b>TOTAL CURRENT ASSETS</b>	<b>14,780,185</b>		<b>977,977</b>		<b>3,347,389</b>	<b>19,105,551</b>	<b>13,314,860</b>
<b>FIXED ASSETS</b>	<b>23,476,422</b>					<b>23,476,422</b>	<b>23,476,422</b>
<b>OTHER ASSETS</b>	<b>239,765</b>					<b>239,765</b>	<b>146,332</b>
<b>Bond 2024 - Amount to retire bond</b>					11,535,925	11,535,925	
<b>Bond Discount 2024</b>					384,075	384,075	-
<b>Total Assets</b>	<b>\$ 38,496,372</b>	<b>\$ 977,977</b>	<b>\$ 15,267,389</b>	<b>\$ 54,741,737</b>			<b>\$ 36,937,614</b>
<b>LIABILITIES, DEFERRED REVENUE, FUND BALANCES</b>							
<b>CURRENT LIABILITIES</b>	1,194,663					1,194,663	1,358,914
<b>BOND LIABILITIES</b>					11,920,000	11,920,000	
<b>NOTES PAYABLE</b>	785,852					785,852	785,852
<b>DEFERRED REVENUE</b>	6,517,750					6,517,750	4,426,569
<b>LONG-TERM LIABILITIES FOR</b>							
First Financial Conroe Building Loan	8,770,889					8,770,889	9,140,481
Guaranty Bank & Trust Loan	1,614,131					1,614,131	1,662,317
First Financial Huntsville Land Loan	766,347					766,347	790,544
Lease Liability	252,329					252,329	252,329
SBITA Liability	916,487					916,487	916,487
<b>EXCESS(DEFICIENCY) OF REVENUES OVER EXPENSES FOR</b>							
General Fund	(203,466)					(203,466)	(2,350,420)
Debt Service Fund						-	
Capital Projects Fund						-	
<b>FUND EQUITY</b>							
<b>RESTRICTED</b>							
Net Assets Reserved for Debt Service - Restricted	(12,320,183)					(12,320,183)	(12,762,158)
Cleveland New Build - Bond	-	977,977		3,347,389		4,325,366	-
Reserved for Debt Retirement							-
<b>COMMITTED</b>							
Net Assets - Property and Equipment - Committed	23,476,422					23,476,422	23,476,422
Reserved for Vehicles & Equipment Replacement	613,712					613,712	613,712
Reserved for Facility Improvement & Acquisitions	2,285,967					2,285,967	2,500,000
Reserved for Board Initiatives	1,500,000					1,500,000	1,500,000
Reserved for 1115 Waiver Programs	502,677					502,677	502,677
<b>ASSIGNED</b>							
Reserved for Workers' Compensation - Assigned	274,409					274,409	274,409
Reserved for Current Year Budgeted Reserve - Assigned	49,328					49,328	-
Reserved for Insurance Deductibles - Assigned	100,000					100,000	100,000
Reserved for Accrued Paid Time Off	(785,852)					(785,852)	(785,852)
<b>UNASSIGNED</b>							
Unrestricted and Undesignated	2,184,910	-	-	-	-	2,184,910	4,535,331
<b>TOTAL LIABILITIES/FUND BALANCE</b>	<b>\$ 38,496,372</b>	<b>\$ 977,977</b>	<b>\$ 15,267,389</b>	<b>\$ 54,741,737</b>			<b>\$ 36,937,614</b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary**  
**For the Month Ended April 2025**  
**and Year To Date as of April 2025**

<b>INCOME:</b>	<b>MONTH OF April 2025</b>	<b>YTD April 2025</b>
Local Revenue Sources	100,384	1,197,357
Earned Income	1,674,537	14,762,648
General Revenue - Contract	1,617,725	13,588,044
<b>TOTAL INCOME</b>	<b>\$ 3,392,646</b>	<b>\$ 29,548,049</b>
<b>EXPENSES:</b>		
Salaries	1,943,118	16,929,614
Employee Benefits	375,673	3,174,803
Medication Expense	43,426	361,929
Travel - Board/Staff	47,612	310,282
Building Rent/Maintenance	16,257	234,893
Consultants/Contracts	506,042	5,063,546
Other Operating Expenses	260,806	2,133,106
<b>TOTAL EXPENSES</b>	<b>\$ 3,192,934</b>	<b>\$ 28,208,173</b>
<b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	<b>\$ 199,712</b>	<b>\$ 1,339,878</b>
<b>CAPITAL EXPENDITURES</b>		
Capital Outlay - FF&E, Automobiles, Building	60,022	512,278
Capital Outlay - Debt Service	131,289	1,031,066
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 191,311</b>	<b>\$ 1,543,344</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 3,384,245</b>	<b>\$ 29,751,517</b>
<b>Excess (Deficiency) of Revenues and Expenses</b>	<b>\$ 8,401</b>	<b>\$ (203,466)</b>

<b>Debt Service and Fixed Asset Fund:</b>		
Debt Service	131,289	1,031,066
<b>Excess (Deficiency) of Revenues over Expenses</b>	<b>131,289</b>	<b>1,031,066</b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary**  
**Compared to Budget**  
**Year to Date as of April 2025**

	YTD April 2025	APPROVED BUDGET	Increase (Decrease)
<b>INCOME:</b>			
Local Revenue Sources	1,197,357	898,257	299,100
Earned Income	14,762,648	15,267,664	(505,016)
General Revenue	13,588,044	13,608,997	(20,953)
<b>TOTAL INCOME</b>	<b>\$ 29,548,049</b>	<b>\$ 29,774,918</b>	<b>\$ (226,869)</b>
<b>EXPENSES:</b>			
Salaries	16,929,614	17,297,339	(367,725)
Employee Benefits	3,174,803	3,146,514	28,289
Medication Expense	361,929	371,488	(9,559)
Travel - Board/Staff	310,282	292,903	17,379
Building Rent/Maintenance	234,893	199,536	35,357
Consultants/Contracts	5,063,546	5,059,504	4,042
Other Operating Expenses	2,133,106	2,054,722	78,384
<b>TOTAL EXPENSES</b>	<b>\$ 28,208,173</b>	<b>\$ 28,422,007</b>	<b>\$ (213,833)</b>
 <b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	 <b>\$ 1,339,878</b>	 <b>\$ 1,352,911</b>	 <b>\$ (13,036)</b>
 <b>CAPITAL EXPENDITURES</b>			
Capital Outlay - FF&E, Automobiles, Building	512,278	288,050	224,228
Capital Outlay - Debt Service	1,031,066	1,028,317	2,749
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 1,543,344</b>	<b>\$ 1,316,367</b>	<b>\$ 226,977</b>
 <b>GRAND TOTAL EXPENDITURES</b>	 <b>\$ 29,751,517</b>	 <b>\$ 29,738,374</b>	 <b>\$ 13,144</b>
 <b>Excess (Deficiency) of Revenues and Expenses</b>	 <b>\$ (203,466)</b>	 <b>\$ 36,544</b>	 <b>\$ (240,011)</b>

<b>Debt Service and Fixed Asset Fund:</b>			
Debt Service	1,031,066	1,028,317	2,749
<b>Excess(Deficiency) of Revenues over Expenses</b>	<b>1,031,066</b>	<b>1,028,317</b>	<b>2,749</b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary**  
**Compared to Budget**  
**For the Month Ended April 2025**

<b>INCOME:</b>	<b>MONTH OF April 2025</b>	<b>APPROVED BUDGET</b>	<b>Increase (Decrease)</b>
Local Revenue Sources	100,384	46,693	53,691
Earned Income	1,674,537	1,702,642	(28,105)
General Revenue-Contract	1,617,725	1,623,827	(6,102)
<b>TOTAL INCOME</b>	<b>\$ 3,392,646</b>	<b>\$ 3,373,162</b>	<b>\$ 19,484</b>
<b>EXPENSES:</b>			
Salaries	1,943,118	2,052,646	(109,528)
Employee Benefits	375,673	376,627	(954)
Medication Expense	43,426	48,186	(4,760)
Travel - Board/Staff	47,612	55,406	(7,794)
Building Rent/Maintenance	16,257	23,067	(6,810)
Consultants/Contracts	506,042	483,250	22,792
Other Operating Expenses	260,806	234,808	25,998
<b>TOTAL EXPENSES</b>	<b>\$ 3,192,934</b>	<b>\$ 3,273,990</b>	<b>\$ (81,056)</b>
<b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	<b>\$ 199,712</b>	<b>\$ 99,172</b>	<b>\$ 100,540</b>
<b>CAPITAL EXPENDITURES</b>			
Capital Outlay - FF&E, Automobiles, Building	60,022	-	60,021
Capital Outlay - Debt Service	131,289	128,539	2,750
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 191,311</b>	<b>\$ 128,539</b>	<b>\$ 62,771</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 3,384,245</b>	<b>\$ 3,402,530</b>	<b>\$ (18,285)</b>
<b>Excess (Deficiency) of Revenues and Expenses</b>	<b>\$ 8,401</b>	<b>\$ (29,367)</b>	<b>\$ 37,769</b>

<b>Debt Service and Fixed Asset Fund:</b>			
Debt Service	131,289	128,539	2,750
<b>Excess (Deficiency) of Revenues over Expenses</b>	<b>131,289</b>	<b>128,539</b>	<b>2,750</b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary**  
**With YTD April 2024 Comparative Data**  
**Year to Date as of April 2025**

<b>INCOME:</b>	<b>YTD April 2025</b>	<b>YTD April 2024</b>	<b>Increase (Decrease)</b>
Local Revenue Sources	1,197,357	2,851,694	(1,654,337)
Earned Income	14,762,648	16,268,052	(1,505,404)
General Revenue-Contract	13,588,044	14,982,892	(1,394,848)
<b>TOTAL INCOME</b>	<b>\$ 29,548,049</b>	<b>\$ 34,102,638</b>	<b>\$ (4,554,589)</b>
<b>EXPENSES:</b>			
Salaries	16,929,614	17,996,431	(1,066,817)
Employee Benefits	3,174,803	3,264,487	(89,684)
Medication Expense	361,929	417,574	(55,645)
Travel - Board/Staff	310,282	288,572	21,710
Building Rent/Maintenance	234,893	315,389	(80,496)
Consultants/Contracts	5,063,546	7,167,657	(2,104,111)
Other Operating Expenses	2,133,106	2,275,567	(142,461)
<b>TOTAL EXPENSES</b>	<b>\$ 28,208,173</b>	<b>\$ 31,725,678</b>	<b>\$ (3,517,504)</b>
<b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	<b>\$ 1,339,878</b>	<b>\$ 2,376,960</b>	<b>\$ (1,037,085)</b>
<b>CAPITAL EXPENDITURES</b>			
Capital Outlay - FF&E, Automobiles, Building	512,278	2,140,559	(1,628,281)
Capital Outlay - Debt Service	1,031,066	696,252	334,814
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 1,543,344</b>	<b>\$ 2,836,811</b>	<b>\$ (1,293,467)</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 29,751,517</b>	<b>\$ 34,562,489</b>	<b>\$ (4,810,972)</b>
<b>Excess (Deficiency) of Revenues and Expenses</b>	<b>\$ (203,466)</b>	<b>\$ (459,851)</b>	<b>\$ 256,382</b>

**Debt Service and Fixed Asset Fund:**

Debt Service	1,031,066	696,252	1,031,066
<b>Excess (Deficiency) of Revenues over Expenses</b>	<b>1,031,066</b>	<b>696,252</b>	<b>1,031,066</b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary**  
**With April 2024 Comparative Data**  
**For the Month ending April 2025**

<b>INCOME:</b>	<b>MONTH OF April 2025</b>	<b>MONTH OF April 2024</b>	<b>Increase (Decrease)</b>
Local Revenue Sources	100,384	763,731	(663,347)
Earned Income	1,674,537	1,731,607	(57,070)
General Revenue-Contract	1,617,725	1,879,635	(261,910)
<b>TOTAL INCOME</b>	<b>\$ 3,392,646</b>	<b>\$ 4,374,973</b>	<b>\$ (982,327)</b>
Salaries	1,943,118	2,056,701	(113,583)
Employee Benefits	375,673	376,462	(789)
Medication Expense	43,426	56,837	(13,411)
Travel - Board/Staff	47,612	45,222	2,390
Building Rent/Maintenance	16,257	27,052	(10,795)
Consultants/Contracts	506,042	866,960	(360,918)
Other Operating Expenses	260,806	297,527	(36,721)
<b>TOTAL EXPENSES</b>	<b>\$ 3,192,934</b>	<b>\$ 3,726,761</b>	<b>\$ (533,827)</b>
<b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	<b>\$ 199,712</b>	<b>\$ 648,212</b>	<b>\$ (448,500)</b>
<b>CAPITAL EXPENDITURES</b>			
Capital Outlay - FF&E, Automobiles, Building	60,022	647,214	(587,192)
Capital Outlay - Debt Service	131,289	87,031	44,258
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 191,311</b>	<b>\$ 734,245</b>	<b>\$ (542,934)</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 3,384,245</b>	<b>\$ 4,461,006</b>	<b>\$ (1,076,761)</b>
<b>Excess (Deficiency) of Revenues and Expenses</b>	<b>\$ 8,401</b>	<b>\$ (86,033)</b>	<b>\$ 94,434</b>

**Debt Service and Fixed Asset Fund:**

Debt Service	131,289	87,031	131,289
<b>Excess (Deficiency) of Revenues over Expenses</b>	<b>131,289</b>	<b>87,031</b>	<b>131,289</b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary**  
**With March 2025 Comparative Data**  
**For the Month Ended April 2025**

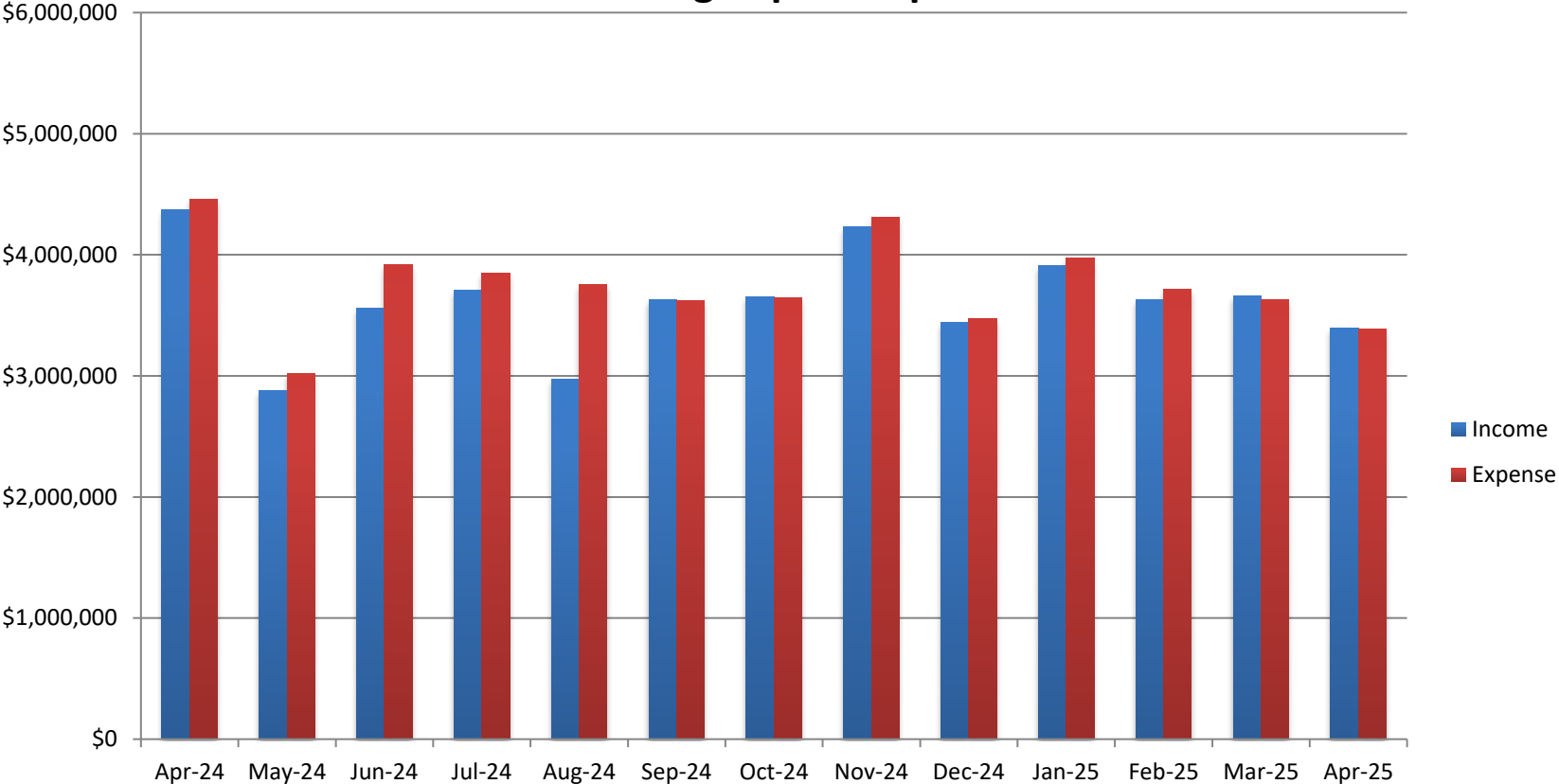
<b>INCOME:</b>	<b>MONTH OF April 2025</b>	<b>MONTH OF March 2025</b>	<b>Increase (Decrease)</b>
Local Revenue Sources	100,384	328,564	(228,180)
Earned Income	1,674,537	1,679,242	(4,705)
General Revenue-Contract	1,617,725	1,653,888	(36,163)
<b>TOTAL INCOME</b>	<b>\$ 3,392,646</b>	<b>\$ 3,661,694</b>	<b>\$ (269,048)</b>
<b>EXPENSES:</b>			
Salaries	1,943,118	1,964,694	(21,576)
Employee Benefits	375,673	355,219	20,454
Medication Expense	43,426	49,836	(6,410)
Travel - Board/Staff	47,612	39,688	7,924
Building Rent/Maintenance	16,257	34,762	(18,505)
Consultants/Contracts	506,042	583,637	(77,595)
Other Operating Expenses	260,806	334,225	(73,419)
<b>TOTAL EXPENSES</b>	<b>\$ 3,192,934</b>	<b>\$ 3,362,062</b>	<b>\$ (169,127)</b>
<b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	<b>\$ 199,712</b>	<b>\$ 299,632</b>	<b>\$ (99,921)</b>
<b>CAPITAL EXPENDITURES</b>			
Capital Outlay - FF&E, Automobiles, Building	60,022	140,996	(80,974)
Capital Outlay - Debt Service	131,289	128,539	2,750
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 191,311</b>	<b>\$ 269,535</b>	<b>\$ (78,224)</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 3,384,245</b>	<b>\$ 3,631,597</b>	<b>\$ (247,352)</b>
<b>Excess (Deficiency) of Revenues and Expenses</b>	<b>\$ 8,401</b>	<b>\$ 30,097</b>	<b>\$ (21,697)</b>

<b>Debt Service and Fixed Asset Fund:</b>			
Debt Service	131,289	128,539	2,750
<b>Excess (Deficiency) of Revenues over Expenses</b>	<b>131,289</b>	<b>128,539</b>	<b>2,750</b>

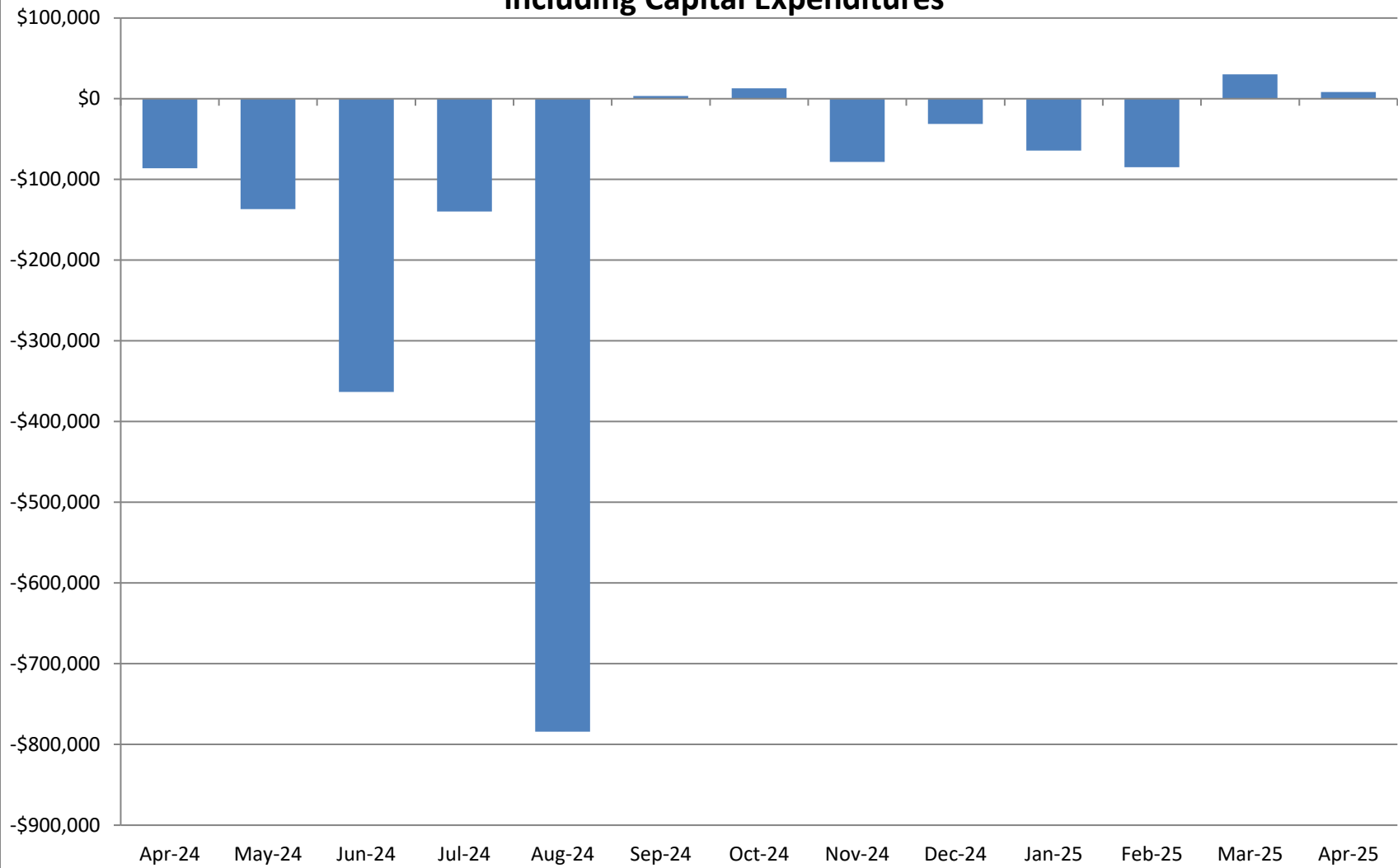
**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Revenue and Expense Summary by Service Type**  
**Compared to Budget**  
**Year To Date as of April 2025**

	YTD Mental Health April 2025	YTD IDD April 2025	YTD Other Services April 2025	YTD Agency Total April 2025	YTD Approved Budget April 2025	Increase (Decrease)
<b>INCOME:</b>						
Local Revenue Sources	842,578	(34,545)	389,325	1,197,358	898,257	(299,101)
Earned Income	6,607,243	3,106,971	5,048,433	14,762,647	15,267,664	505,016
General Revenue-Contract	12,199,314	952,608	436,123	13,588,045	13,608,997	20,952
<b>TOTAL INCOME</b>	<b>19,649,135</b>	<b>4,025,034</b>	<b>5,873,881</b>	<b>\$ 29,548,050</b>	<b>29,774,918</b>	<b>\$ 226,868</b>
<b>EXPENSES:</b>						
Salaries	11,420,469	2,416,025	3,093,120	16,929,614	17,297,339	(367,725)
Employee Benefits	2,142,514	501,540	530,748	3,174,803	3,146,514	28,289
Medication Expense	306,311		55,618	361,929	371,488	(9,559)
Travel - Board/Staff	189,061	84,873	36,347	310,282	292,903	17,379
Building Rent/Maintenance	228,843	2,647	3,404	234,894	199,536	35,358
Consultants/Contracts	2,710,778	845,712	1,507,054	5,063,545	5,059,504	4,041
Other Operating Expenses	1,390,672	401,519	340,915	2,133,106	2,054,722	78,384
<b>TOTAL EXPENSES</b>	<b>18,388,649</b>	<b>4,252,316</b>	<b>5,567,206</b>	<b>\$ 28,208,173</b>	<b>28,422,007</b>	<b>\$ (213,834)</b>
<b>Excess(Deficiency) of Revenues over Expenses before Capital Expenditures</b>	<b>\$ 1,260,486</b>	<b>\$ (227,282)</b>	<b>\$ 306,675</b>	<b>\$ 1,339,877</b>	<b>\$ 1,352,911</b>	<b>\$ 13,034</b>
<b>CAPITAL EXPENDITURES</b>						
Capital Outlay - FF&E, Automobiles, Building	209,033	28,128	275,117	512,278	288,050	224,228
Capital Outlay - Debt Service	445,601	104,438	481,026	1,031,065	1,028,316	2,749
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 654,634</b>	<b>\$ 132,566</b>	<b>\$ 756,143</b>	<b>\$ 1,543,343</b>	<b>\$ 1,316,366</b>	<b>\$ 226,977</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 19,043,283</b>	<b>\$ 4,384,882</b>	<b>\$ 6,323,349</b>	<b>\$ 29,751,516</b>	<b>\$ 29,738,373</b>	<b>\$ 13,143</b>
<b>Excess (Deficiency) of Revenues and Expenses</b>	<b>\$ 605,852</b>	<b>\$ (359,848)</b>	<b>\$ (449,468)</b>	<b>\$ (203,466)</b>	<b>\$ 36,544</b>	<b>\$ 240,011</b>
<b>Debt Service and Fixed Asset Fund:</b>						
Debt Service	445,601	104,438	481,026	1,031,065	1,028,316	2,749
<b>Excess (Deficiency) of Revenues over Expenses</b>	<b>\$ 445,601</b>	<b>\$ 104,438</b>	<b>\$ 481,026</b>	<b>\$ 1,031,065</b>	<b>\$ 1,028,316</b>	<b>\$ 2,749</b>

**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Income and Expense**  
**Including Capital Expenditures**



**TRI-COUNTY BEHAVIORAL HEALTHCARE**  
**Income after Expense**  
**including Capital Expenditures**



**Agenda Item:** Approve Recommendation from the Business Committee for FY 2025 Auditor and Direct Staff to Request an Audit Engagement Letter

**Board Meeting Date**

May 22, 2025

**Committee:** Business

**Background Information:**

Each year, Tri-County Behavioral Healthcare is required to select an outside auditor for our financial audit. We have previously used the following auditors:

FY 1992	Pircher and Co.
FY 1988 - 1993	Kenneth Davis
FY 1999	Vetter & Taboada, P.C.
FY 2000 - 2003	David N. Miller, LLP
FY 2004 - 2006	McConnell & Jones, LLP
FY 2007 - 2010	David N. Miller, LLP
FY 2011 - 2012	Carlos Taboada & Company, P.C.
FY 2013 - 2018	Scott, Singleton, Fincher & Co., P.C.
FY 2019 - 2022	Eide Bailly, LLP
FY 2023 - 2024	Scott, Singleton, Fincher & Co., P.C.

The Board of Trustees is required to obtain a single audit each year and must competitively reprocore single audit services once every six (6) years.

We have been with Scott, Singleton, Fincher & Co., P.C. for the past two years. At the February Board meeting staff received approval to solicit proposals for the FY 2025 audit services and the completion of the 990 Tax Return.

Proposals were received from six audit firms and were presented to the Business Committee today to make a recommendation.

**Supporting Documentation:**

Final Audit Scoring will be provided at the Board Meeting

**Recommended Action:**

**Approve Recommendation from the Business Committee for the FY 2025 Auditor and Direct Staff to Request and Audit Engagement Letter**

<p><b>Agenda Item:</b> Approve Interlocal Agreement Between Region 8 Education Service Center and Tri-County Behavioral Healthcare for The Interlocal Purchasing System (TIPS) Program</p> <p><b>Committee:</b> Business</p>	<p><b>Board Meeting Date</b></p> <p>May 22, 2025</p>
<p><b>Background Information:</b></p> <p>As a governmental entity, under § 791.003 of Texas Governmental Code, Tri-County has the authority to participate in cooperative procurement processes to assist in achieving best value.</p> <p>One of the cooperative purchasing programs that Tri-County is using to purchase furniture for the Cleveland Service Facility is 'The Interlocal Purchasing System (TIPS)' which is provided as a service of the Region 8 Education Service Center.</p> <p>This interlocal agreement between Region 8 and the Board of Trustees, gives Tri-County access to pricing for furniture approved by Region 8 as a part of the TIPS program.</p>	
<p><b>Supporting Documentation:</b></p> <p>Copy of the Interlocal Agreement Between Region 8 Education Service Center and Tri-County Behavioral Healthcare for The Interlocal Purchasing System (TIPS) Program</p>	
<p><b>Recommended Action:</b></p> <p><b>Approve Interlocal Agreement Between Region 8 Education Service Center and Tri-County Behavioral Healthcare for The Interlocal Purchasing System (TIPS) Program</b></p>	

**AN INTERLOCAL AGREEMENT Between  
Region 8 Education Service Center and a  
TEXAS PUBLIC ENTITY OR LOCAL GOVERNMENT  
(School, College, University, State, City, County, or Other Political Subdivision)**

Tri-County Behavioral Healthcare  
TEXAS PUBLIC ENTITY NAME

\_\_\_\_\_  
Control Number (TIPS will Assign)  
Schools enter County-District Number

Region 8 Education Service Center  
Pittsburg, Texas

225 - 950  
County-District Number

Texas Education Code §8.002 permits regional education service centers, at the direction of the Commissioner of Education, to provide services to assist school districts, colleges and universities in improving student performance and increasing the efficiency and effectiveness of school, college and university operations. Authority for an Interlocal agreement to provide such services is granted under Texas Government Code § 791 *et seq* as amended. Cooperative Purchasing Services under this agreement are extended to all Texas State, City or County Government Agencies, or any other legally eligible Local Government Entity as defined in the Texas Government Code § 791.003.

This Interlocal Agreement (hereinafter the “Agreement”) is effective May 22, 2025 and shall be automatically renewed unless either party gives sixty (60) days prior written notice of non-renewal. This Agreement may be terminated without cause by either party upon (60) days prior written notice, or may also be determined for cause at any time upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

**Statement of Services to be Performed:**

Region 8 Education Service Center, by this Agreement, agrees to provide cooperative purchasing services to the above-named public entity through a Program known as The Interlocal Purchasing System (TIPS) Program.

The purpose of the TIPS Program shall be to improve procurement process efficiencies and assist in achieving best value for participating School District, University, College, Community College, City, County or Other Public Agencies through cooperative purchasing.

**Roles of the TIPS Purchasing Cooperative:**

- ✓ Provide for the organizational structure of the program.
- ✓ Provide staff for efficient operation of the program.
- ✓ Promote marketing of the TIPS Program.
- ✓ Coordinate the Competitively Bid Process for all Vendor Awarded Contracts.
- ✓ Provide members with procedures for placing orders through TIPS PO System.
- ✓ Maintain filing system for Due Diligence Documentation.
- ✓ Collect fees from vendors to support the costs of operations of TIPS.

**Role of the Public Entity:**

- ✓ Commit to participate in the program by an authorized signature on membership forms.
- ✓ Designate a Primary Contact and Secondary Contact for entity.

- ✓ Commit to purchase products and services from TIPS Vendors when in the best interest of the entity.
- ✓ Submit Purchase Orders and/or Vendor Contracts through the TIPS PO System by emailing the pdf document to [tipspo@tips-usa.com](mailto:tipspo@tips-usa.com).
- ✓ Accept shipments of products ordered from Awarded Vendors.
- ✓ Process Payments to Awarded Vendors in a timely manner.

### **General Provisions:**

The Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.

This Agreement shall be governed by the law of the State of Texas and venue shall be in the county in which the administrative offices of RESC 8 are located which is Camp County, Texas.

This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties.

If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.

The Parties to this Agreement expressly acknowledge and agree that all monies paid pursuant to this Agreement shall be paid from legally appropriated and budgeted available funds for the current fiscal year of each such entity.

No jointly owned property shall be created by this agreement and, therefore, no provision to dispose of jointly held property is required.

Before any party may resort to litigation, any claims, disputes or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation. The site of the mediation shall be in Camp County, Texas or a site mutually agreed by the parties. The selection of the mediator shall be mutually agreed. The cost of mediation shall be shared equally.

No Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

This Agreement may be negotiated and transmitted between the Parties by electronic means and the terms and conditions agreed to are binding upon the Parties.

### **Authorization:**

Region 8 Education Service Center and The Interlocal Purchasing System (TIPS) Program have entered

into an Agreement to provide cooperative purchasing opportunities to public agencies.  
This Agreement was approved by the governing boards of the respective parties at meetings that were posted and held in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.  
(If required by the entity.)

The individuals signing below are authorized to do so by the respective parties to this Agreement.

**Member Entity:**

Tri-County Behavioral Healthcare  
**Entity or District Name**

By: \_\_\_\_\_  
Authorized Signature

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

05/22/2025  
Date

**Purchasing Cooperative Lead Agency:**

**Region 8 Education Service Center**

By: \_\_\_\_\_  
Authorized Signature

Dr. David Fitts  
Title: Executive Director Region 8 ESC

\_\_\_\_\_  
Date

**Public Entity Contact Information**

Evan Roberson  
Primary Purchasing Person Name

233 Sgt Ed Holcomb Blvd S  
Street Address

Conroe, Texas                      77304  
City, State                              Zip

936-521-6100  
Telephone Number

936-760-2898  
Fax Number

EvanR@tcbhc.org  
Primary Person Email Address

Millie McDuffey  
Secondary Person Name

MillieM@tcbhc.org  
Secondary Person Email Address

The state of Texas requires an Interlocal Agreement be approved by the respective entities governing board. You may email completed Interlocal Agreement to [tips@tips-usa.com](mailto:tips@tips-usa.com).

<p><b>Agenda Item:</b> Approve the FY 2025 Contract Addendum for Ralph Horne – Peace Officer</p> <p><b>Committee:</b> Business</p>	<p><b>Board Meeting Date</b></p> <p>May 22, 2025</p>
<p><b>Background Information:</b></p> <p>Tri-County Behavioral Healthcare contracts with licensed Peace Officers at the PETC to ensure that we can receive Emergency Detention Orders/Warrants from other law enforcement entities. These officers are scheduled to be on site 24/7.</p> <p>Ralph Horne has consistently worked a significant number of hours at the PETC. His contract maximum allowance for Peace Officer services in FY 2025 needs to be raised from a contract maximum \$45,000 to \$65,000 to cover FY 2025 hours worked.</p>	
<p><b>Supporting Documentation:</b></p> <p>Contract Available for Review.</p>	
<p><b>Recommended Action:</b></p> <p><b>Approve an increase in contract maximum for Ralph Horne, in FY 2025 to \$65,000 for on-site Peace Officer services at the PETC</b></p>	

**Agenda Item:** Approve FY 2025 Contract Amendment for Autism International Consulting Therapy Services Contract

**Board Meeting Date:**

May 22, 2025

**Committee:** Business

The Health and Human Service Children's Autism Program grant provides focused Applied Behavioral Analysis (ABA) services for children ages 3 to 15, through contracts with local community agencies and organizations, including Local Intellectual and Developmental Disability Authorities. Focused ABA treatment is used to target specific behaviors instead of all developmental needs of the child. It is particularly useful when children have challenging behaviors and when improvements in social and adaptive skills are sought.

At TCBHC, a Board-Certified Behavioral Analyst or BCBA provides treatment on specific behaviors. Since the BCBA is focusing on specifically defined behavior (Focused ABA), the treatment period is shorter. The treatment through the HHS Children's Autism Program is limited to 180 hours within a 12-month period. The length of treatments received is limited to a maximum of 720 hours during the child's lifetime.

The Children's Autism Program grant allows TCBHC to contract with Autism International Consulting (AIC), for in-clinic services.

This contract maximum will be increased from \$45,000 in FY 2025 to \$75,000 to ensure Focused ABA services can continue to be delivered.

**Supporting Documentation:**

Contract Available for Review at the Board Meeting

**Recommended Action:**

**Approve the FY 2025 Contract Amendment for Autism International Consulting for contracted Focused ABA services in accordance with the HHSC Children's Autism Program Rules Not to Exceed \$75,000**

<b>Agenda Item:</b> Approve FY 2026-2027 Mental Health First Aid Grant Agreement, Contract No. HHS001335500037, Amendment No. 2  <b>Committee:</b> Business	<b>Board Meeting Date</b>  May 22, 2025
<b>Background Information:</b>  Tri-County Behavioral Healthcare has contracted with the Health and Human Services Commission for the Mental Health First Aid (MHFA) program for many years. The MHFA program provides training to public school district employees, public school resource officers, higher education employees and other organizations working with youth as a preventative measure to assist in early identification of children at risk of social-emotional disorders. All trainings are taught by certified Mental Health First Aid instructors.  Tri-County has eleven certified Mental Health First Aid instructors who are staff and six contractors who provide training in the program. Per HHSC's requirement, each trainer must provide a minimum of three trainings per year to school districts and other organizations and individuals linked to youth within the Tri-County service area. Tri-County has conducted forty-nine trainings in the community in FY 2025 to date.  There is a slight increase in this contract of \$7,000 per year, but there were no other significant changes.	
<b>Supporting Documentation:</b>  Contract available for review.	
<b>Recommended Action:</b>  <b>Approve FY 2026-2027 Mental Health First Aid Grant Agreement, Contract No. HHS001335500037, Amendment No. 2</b>	

<b>Agenda Item:</b> Board of Trustees Unit Financial Statements as of April 2025  <b>Committee:</b> Business	<b>Board Meeting Date</b>  May 22, 2025
<b>Background Information:</b>  None	
<b>Supporting Documentation:</b>  April 2025 Board of Trustees Unit Financial Statements	
<b>Recommended Action:</b>  <b>For Information Only</b>	

# Unit Financial Statement

FY 2025  
April 30, 2025

	April 2025 Budget	April 2025 Actual	Variance	YTD Budget	YTD Actual	Variance	Percent	Budget
<b>Revenues</b>								
Allocated Revenue	\$ 1,942	\$ 1,942	\$ -	\$ 15,536	\$ 15,536	\$ -	100%	\$ 23,315
<b>Total Revenue</b>	\$ 1,942	\$ 1,942	\$ -	\$ 15,536	\$ 15,536	\$ -	100%	\$ 23,315
<b>Expenses</b>								
Insurance-Worker Compensation	\$ 4	\$ 2	\$ 2	\$ 32	\$ 14	\$ 18	44%	\$ 55
Legal Fees	\$ 1,500	\$ 1,500	\$ -	\$ 12,000	\$ 12,000	\$ -	100%	\$ 18,000
Training	\$ 76	\$ 990	\$ (914)	\$ 608	\$ 2,740	\$ (2,132)	451%	\$ 910
Travel - Non-local mileage	\$ 58	\$ -	\$ 58	\$ 464	\$ 1,342	\$ (878)	289%	\$ 700
Travel - Non-local Hotel	\$ 258	\$ 649	\$ (391)	\$ 2,064	\$ 1,417	\$ 647	69%	\$ 3,100
Travel - Meals	\$ 46	\$ -	\$ 46	\$ 368	\$ -	\$ 368	0%	\$ 550
<b>Total Expenses</b>	\$ 1,942	\$ 3,141	\$ (1,199)	\$ 15,536	\$ 17,513	\$ (1,977)	113%	\$ 23,315
<b>Total Revenue minus Expenses</b>	\$ 0	\$ (1,199)	\$ 1,199	\$ -	\$ (1,977)	\$ 1,977	-13%	\$ -

<b>Agenda Item:</b> Cleveland Facility Updates  <b>Committee:</b> Business	<b>Board Meeting Date:</b>  May 22, 2025
<b>Background Information:</b>  The Board has approved the construction of a 36,000 sq. ft. facility at 402 Liberty Street in Cleveland, Texas to meet program needs, and has contracted with Mike Duncum of WhiteStone Realty Consulting to serve as construction manager for the project.  Mike will provide regular updates on the Cleveland project at scheduled Board meetings until the project is completed.	
<b>Supporting Documentation:</b>  None	
<b>Recommended Action:</b>  For Information Only	

<b>Agenda Item:</b> Cleveland Facility Transition Updates  <b>Committee:</b> Business	<b>Board Meeting Date:</b>  May 22, 2025
<p><b>Background Information:</b></p> <p>In preparation for the opening of the new Cleveland Facility, a series of committees have been formed to identify needs, develop plans and processes necessary to promote a professional environment, as well as provide insight and decision making in eight core areas. These core areas include:</p> <ul style="list-style-type: none"> <li>• Furniture – to determine furniture needs, selecting colors and materials to compliment the space, and placing the order in time to ensure delivery and installation prior to opening.</li> <li>• Technology – to develop and implement a technology plan, including working with vendors on equipment procurement and providing oversight for installation and set-up.</li> <li>• Etiquette – to define a strategy for ensuring the culture of the building aligns with Center principles and values, including developing procedures and establishing expectations for customer care and professional conduct.</li> <li>• Front Desk – to understand the numerous roles that the front desk staff assume today and how those processes will be modified in the new building to promote a high-quality customer experience.</li> <li>• Clinic Flow – focused on clinic flows for individuals receiving services, considering staffing patterns, safety, crisis response, and use of conference rooms.</li> <li>• Art – to develop a plan for selecting, purchasing, and installing art to create a professional, healing environment in the new building.</li> <li>• Move – responsible for selecting a move company, coordinating the logistics of the move, and coordinating the staff transition.</li> <li>• Surplus Sale – to coordinate and host a surplus sale, which likely would occur following the move.</li> </ul> <p>Guiding these committees is a Transition Team responsible for reviewing progress, finalizing decisions, and ensuring that budget and timeline targets are met. The Transition Team meets with Cleveland staff monthly to discuss what to expect from the transition, plans, and decisions that have been made in an effort to generate buy-in and excitement for this move, as well as promote a seamless transition to the new facility.</p> <p>A monthly update will be provided on committee progress until the facility transition is complete.</p>	
<p><b>Supporting Documentation:</b></p> <p><b>None</b></p>	
<p><b>Recommended Action:</b></p> <p><b>For Information Only</b></p>	

# UPCOMING MEETINGS

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## **June 2025 – No Board Meeting**

### **July 24, 2025 – Board Meeting**

- Approve Minutes from May 22, 2025 Board Meeting
- Community Resources Report
- Consumer Services Report for May and June 2025
- Program Updates
- FY 2025 Year to Date Goals & Objectives Progress Report
- 3<sup>rd</sup> Quarter FY 2025 Corporate Compliance & Quality Management Report
- 4<sup>th</sup> Quarter FY 2025 Corporate Compliance Training
- Appoint Nominating Committee for FY 2026 Board Officers
- Appoint Executive Director Evaluation Committee
- Personnel Report for May and June 2025
- Texas Council Risk Management Fund Claims Summary for May and June 2025
- Approve Calendar Year 2026 Board Meeting Dates
- Approve Financial Statements for May and June 2025
- Approve FY 2025 Audit Engagement Letter
- Approve Recommendation for Tri-County Employee Health Insurance & Ancillary Plans
- 3<sup>rd</sup> Quarter FY 2025 Investment Report
- Review 2023 Tax Return
- Board of Trustees Unit Financial Statement as of May and June 2025
- HUD 811 – Cleveland, Montgomery & Huntsville Updates
- Consumer Foundation Board Meeting Update
- Cleveland Building Updates
- Cleveland Facility Transition Updates

### **August 28, 2025 – Board Meeting**

- Approve Minutes from July 24, 2025 Board Meeting
- Approve Goals and Objectives for FY 2026
- Community Resources Report
- Consumer Services Report for July 2025
- Program Updates
- Annual Election of FY 2026 Board Officers
- Executive Director's Evaluation, Compensation & Contract for FY 2026
- Nominations for the Texas Council Risk Management Fund's Board of Trustees
- Personnel Report for July 2025
- Texas Council Risk Management Fund Claims Summary for July 2025
- Texas Council Quarterly Board Meeting Verbal Update
- Approve July 2025 Financial Statements
- Approve FY 2025 Year End Budget Revision

- Approve Proposed FY 2026 Operating Budget
- Approve FY 2026 Dues Commitment & Payment Schedule for the Texas Council
- Board of Trustees Unit Financial Statement for July 2025

### Tri-County Behavioral Healthcare Acronyms

Acronym	Name
1115	Medicaid 1115 Transformation Waiver
AAIDD	American Association on Intellectual and Developmental Disabilities
AAS	American Association of Suicidology
ABA	Applied Behavioral Analysis
ACT	Assertive Community Treatment
ADA	Americans with Disabilities Act
ADD	Attention Deficit Disorder
ADHD	Attention Deficit Hyperactivity Disorder
ADL	Activities of Daily Living
ADRC	Aging and Disability Resource Center
AMH	Adult Mental Health
ANSA	Adult Needs and Strengths Assessment
AOP	Adult Outpatient
APM	Alternative Payment Model
APRN	Advanced Practice Registered Nurse
APS	Adult Protective Services
ARDS	Assignment Registration and Dismissal Services
ASD	Autism Spectrum Disorder
ASH	Austin State Hospital
ATC	Attempt to Contact
BCBA	Board Certified Behavior Analyst
BMI	Body Mass Index
C&Y	Child & Youth Services
CAM	Cost Accounting Methodology
CANS	Child and Adolescent Needs and Strengths Assessment
CARE	Client Assignment Registration & Enrollment
CAS	Crisis Access Services
CBT	Computer Based Training & Cognitive Based Therapy
CC	Corporate Compliance
CCBHC	Certified Community Behavioral Health Clinic
CCP	Charity Care Pool
CDBG	Community Development Block Grant
CFC	Community First Choice
CFRT	Child Fatality Review Team
CHIP	Children's Health Insurance Program
CIRT	Crisis Intervention Response Team
CISM	Critical Incident Stress Management
CIT	Crisis Intervention Team
CMH	Child Mental Health
CNA	Comprehensive Nursing Assessment
COC	Continuity of Care
COPSD	Co-Occurring Psychiatric and Substance Use Disorders
COVID-19	Novel Corona Virus Disease - 2019
CPS	Child Protective Services
CPT	Cognitive Processing Therapy
CRCG	Community Resource Coordination Group
CSC	Coordinated Specialty Care
CSHI	Cleveland Supported Housing, Inc.
CSU	Crisis Stabilization Unit
DADS	Department of Aging and Disability Services
DAHS	Day Activity and Health Services Requirements
DARS	Department of Assistive & Rehabilitation Services
DCP	Direct Care Provider
DEA	Drug Enforcement Agency
DFPS	Department of Family and Protective Services

DID	Determination of Intellectual Disability
DO	Doctor of Osteopathic Medicine
DOB	Date of Birth
DPP-BHS	Directed Payment Program - Behavioral Health Services
DRC	Disaster Recovery Center
DRPS	Department of Protective and Regulatory Services
DSHS	Department of State Health Services
DSM	Diagnostic and Statistical Manual of Mental Disorders
DSRIP	Delivery System Reform Incentive Payments
DUA	Data Use Agreement
DUNN	Dunn Behavioral Health Science Center at UT Houston
Dx	Diagnosis
EBP	Evidence Based Practice
ECI	Early Childhood Intervention
EDO	Emergency Detention Order
EDW	Emergency Detention Warrant (Judge or Magistrate Issued)
EHR	Electronic Health Record
ETBHN	East Texas Behavioral Healthcare Network
EVV	Electronic Visit Verification
FDA	Federal Drug Enforcement Agency
FEMA	Federal Emergency Management Assistance
FEP	First Episode Psychosis
FLSA	Fair Labor Standards Act
FMLA	Family Medical Leave Act
FTH	From the Heart
FY	Fiscal Year
HCBS-AMH	Home and Community Based Services - Adult Mental Health
HCS	Home and Community-based Services
HHSC	Health & Human Services Commission
HIPAA	Health Insurance Portability & Accountability Act
HR	Human Resources
HUD	Housing and Urban Development
ICAP	Inventory for Client and Agency Planning
ICF-IID	Intermediate Care Facility - for Individuals w/Intellectual Disabilities
ICI	Independence Communities, Inc.
ICM	Intensive Case Management
IDD	Intellectual and Developmental Disabilities
IDD PNAC	Intellectual and Developmental Disabilities Planning Network Advisory Committee
IHP	Individual Habilitation Plan
IMR	Illness Management and Recovery
IP	Implementation Plan
IPC	Individual Plan of Care
IPE	Initial Psychiatric Evaluation
IPP	Individual Program Plan
ISS	Individualized Skills and Socialization
ITP	Individual Transition Planning (schools)
JDC	Juvenile Detention Center
JUM	Junior Utilization Management Committee
LAR	Legally Authorized Representative
LBHA	Local Behavioral Health Authority
LCDC	Licensed Chemical Dependency Counselor
LCSW	Licensed Clinical Social Worker
LIDDA	Local Intellectual & Developmental Disabilities Authority
LMC	Leadership Montgomery County
LMHA	Local Mental Health Authority
LMSW	Licensed Master Social Worker
LMFT	Licensed Marriage and Family Therapist
LOC	Level of Care (MH)

LOC-TAY	Level of Care - Transition Age Youth
LON	Level Of Need (IDD)
LOSS	Local Outreach for Suicide Survivors
LPHA	Licensed Practitioner of the Healing Arts
LPC	Licensed Professional Counselor
LPC-S	Licensed Professional Counselor-Supervisor
LPND	Local Planning and Network Development
LSFHC	Lone Star Family Health Center
LTD	Long Term Disability
LVN	Licensed Vocational Nurse
MAC	Medicaid Administrative Claiming
MAT	Medication Assisted Treatment
MCHC	Montgomery County Homeless Coalition
MCHD	Montgomery County Hospital District
MCO	Managed Care Organizations
MCOT	Mobile Crisis Outreach Team
MD	Medical Director/Doctor
MDCD	Medicaid
MDD	Major Depressive Disorder
MHFA	Mental Health First Aid
MIS	Management Information Services
MOU	Memorandum of Understanding
MSHI	Montgomery Supported Housing, Inc.
MST	Multisystemic Therapy
MTP	Master Treatment Plan
MVPN	Military Veteran Peer Network
NAMI	National Alliance on Mental Illness
NASW	National Association of Social Workers
NEO	New Employee Orientation
NGM	New Generation Medication
NGRI	Not Guilty by Reason of Insanity
NP	Nurse Practitioner
OCR	Outpatient Competency Restoration
OIG	Office of the Inspector General
OPC	Order for Protective Custody
OSAR	Outreach, Screening, Assessment and Referral (Substance Use Disorders)
PA	Physician's Assistant
PAP	Patient Assistance Program
PASRR	Pre-Admission Screening and Resident Review
PATH	Projects for Assistance in Transition from Homelessness (PATH)
PCB	Private Contract Bed
PCIT	Parent Child Interaction Therapy
PCP	Primary Care Physician
PCRP	Person Centered Recovery Plan
PDP	Person Directed Plan
PETC	Psychiatric Emergency Treatment Center
PFA	Psychological First Aid
PHI	Protected Health Information
PHP-CCP	Public Health Providers - Charity Care Pool
PNAC	Planning Network Advisory Committee
PPB	Private Psychiatric Bed
PRS	Psychosocial Rehab Specialist
QIDP	Qualified Intellectual Disabilities Professional
QM	Quality Management
QMHP	Qualified Mental Health Professional
RAC	Routine Assessment and Counseling
RCF	Residential Care Facility
RCM	Routine Case Management

RFP	Request for Proposal
RN	Registered Nurse
ROC	Regional Oversight Committee - ETBHN Board
RP	Recovery Plan
RPNAC	Regional Planning & Network Advisory Committee
RSH	Rusk State Hospital
RTC	Residential Treatment Center
SAMA	Satori Alternatives to Managing Aggression
SAMHSA	Substance Abuse and Mental Health Services Administration
SASH	San Antonio State Hospital
SH	Supported Housing
SHAC	School Health Advisory Committee
SOAR	SSI Outreach, Access and Recovery
SSA	Social Security Administration
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
SSLC	State Supported Living Center
STAR Kids	State of Texas Reform-Kids (Managed Medicaid)
SUD	Substance Use Disorder
SUMP	Substance Use and Misuse Prevention
TAC	Texas Administrative Code
TANF	Temporary Assistance for Needy Families
TAY	Transition Aged Youth
TCBHC	Tri-County Behavioral Healthcare
TF-CBT	Trauma Focused CBT - Cognitive Behavioral Therapy
TCCF	Tri-County Consumer Foundation
TCOOMMI	Texas Correctional Office on Offenders with Medical & Mental Impairments
TCRMF	Texas Council Risk Management Fund
TDCJ	Texas Department of Criminal Justice
TEA	Texas Education Agency
TIC/TOC	Trauma Informed Care-Time for Organizational Change
TMHP	Texas Medicaid & Healthcare Partnership
TP	Treatment Plan
TRA	Treatment Adult Services (Substance Use Disorder)
TRR	Texas Resilience and Recovery
TxHmL	Texas Home Living
TRY	Treatment Youth Services (Substance Use Disorder)
TVC	Texas Veterans Commission
TWC	Texas Workforce Commission
UM	Utilization Management
UW	United Way of Greater Houston
WCHD	Walker County Hospital District
WSC	Waiver Survey & Certification
YCOT	Youth Crisis Outreach Team
YES	Youth Empowerment Services
YMHFA	Youth Mental Health First Aid
YPS	Youth Prevention Services
YPU	Youth Prevention Selective

Updated January 6, 2025